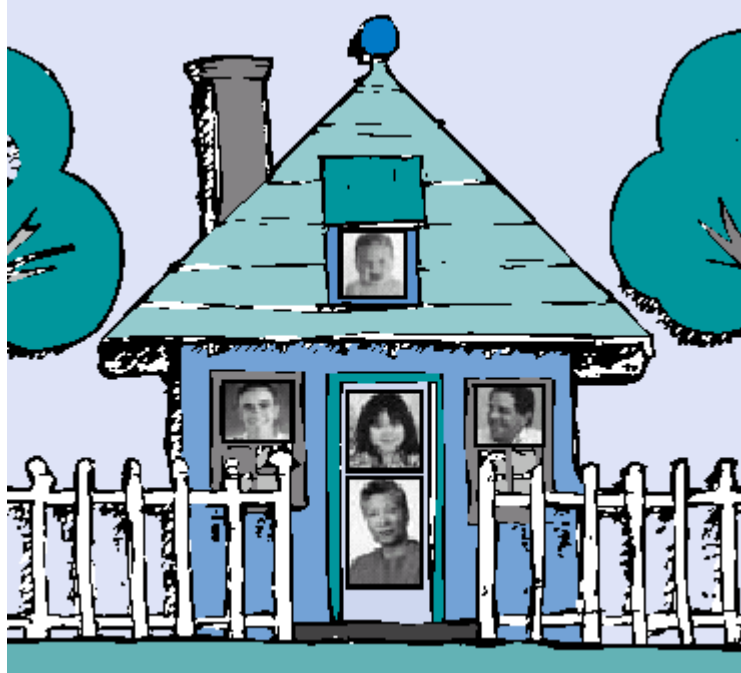


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

May 2017

TABLE OF CONTENTS

- I. [Agenda](#)
- II. [Monthly Highlights](#)
- III. [Minutes](#)
- IV. [Budget Report](#)
- V. [Program Performance Report](#)
- VI. [Executive Committee Minutes](#)
- VII. [Commissioner's Court Report](#)

**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
BOARD OF DIRECTORS MEETING
Thursday, May 25, 2017
2525 Murworth Drive
Room D36
Houston, Texas 77054**

AGENDA

TIME: 4:30 P.M.

**Call to Order Jerry LeVias, President
Approval of Minutes..... Patrice McKinney, Secretary
Treasurer's Report..... Sherea McKenzie, Treasurer**

EDUCATIONAL PROGRAM

**Senior Justice Assessment Center Update Claudia Gonzalez,
Adult Services Administrator**

COMMITTEE/LIAISON REPORTS

**Youth Services Committee..... Sherea McKenzie
Report on activity over the last 30 days of the Youth Services Center, Community Youth Services, Preparation for Adult Living, TRIAD Prevention Program and Systems of Hope regarding the programs' planning, statistics, the behavioral characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Youth On Board Report..... Kymora Anderson
Report on youth activities during the past 30 days**

**Guardianship Committee Marilyn DeMontrond
Report on activity of the Guardianship Program, including an update on probate court issues and Representative Payee Program, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Financial and Business Services Committee Sherea McKenzie
Report on budget, grants management, facilities, information technology, human resources and legal**

**Children's Services Committee Patrice McKinney
Report on activity over the last 30 days of BEAR ... BE A Resource for CPS Children, Children's Crisis Care Center, Medical/Dental Clinic, and Training Institute regarding each programs' service statistics, progress toward or barriers to achieving goals and objectives, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations and quality assurance**

Ad Hoc Committee on Board Restructure Philip Kunetka
Report on activity over the last 30 days of Ad Hoc Activities

Harris County Children's Protective Services Fund..... Philip Kunetka
Quarterly update of Fund Board activities

Child Welfare League of America (CWLA) Report..... Marilyn DeMontrond
Report on CWLA activities during the past 30 days

Texas & Regional Councils of Child Welfare Boards..... Janet Stansbury
Report on activities of the Regional Council of Child Welfare Boards during the past 30 days

Executive Committee..... Jerry LeVias
Review of DFPS Update, Committee Reports and Status Report on Executive Committee activities

Monthly Status Report from Executive Director Joel Levine

Monthly Status Report from Regional Director CJ Broussard-White

Appearances before the Board

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1).

The Board may take action on any item listed on this agenda

Shirley G. Burlew, Administrative Services Coordinator

MONTHLY HIGHLIGHTS

May 25, 2017

Adult Services

- ✚ May is Older Americans Month and Elder Abuse Awareness month. The Adult Services Division staff participated in a number of events that took place throughout the month. The events included a proclamation by Commissioner's Court recognizing Older Americans Month on Tuesday May 9th, the Adult Protective Services Conference which was held on May 12 and the Area Agency on Aging Bridges Conference on May 18 & 19.
- ✚ The official opening date for the Senior Justice Assessment Center was April 6, 2017 and as of May 25, 2017, fifteen cases have been accepted by the Center.
- ✚ A request to the Fund Board to cover the cost of the installation of tile and plumbing in the examination room was approved. The Victims of Crime Act (VOCA) grant doesn't allow funds to be utilized for construction; therefore, the examination room was on hold. With the funds approved by the Fund Board, the room will be completed and the forensic examinations will be conducted at the Senior Justice Assessment Center.

Children's Services

- ✚ The HCPS Clinic received the Foster Care Center of Excellence designation by Superior Health Plan on Tuesday, May 16, 2017 at 10am at the Youth Services Center. The HCPS Clinic is the oldest program sponsored by Harris County Protective Services.
- ✚ HCPS will host its ninth annual Dianne Bynum Administrative Support Services Conference on June 2, 2017. The conference will be held at the Harris County Department of Education, 6300 Irvington Blvd. This year's theme is "Supporting the Superhero in You." .

Youth Services

- ✚ Youth and Family Resource Services has been engaged in applying for the Care Coordinator role in the Governor's Initiative to Combat Human Trafficking, otherwise known locally as the Houston Regional CST (Child Sex Trafficking) Model. The Resource Services Manager attended the 4 day human trafficking training offered by the Governor's Office in Austin.
- ✚ The Youth on Board hosted a Butterfly Release in recognition of Children's Mental Health on Friday, May 12, 2017. The youth, along with staff from the Youth Services Center released approximately 200 butterflies, symbolizing freedom from stigmas, a flight to freedom.

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
6300 Chimney Rock Road
Room B204
Houston, Texas 77081
April 27, 2017

GUESTS ATTENDING

Tiata Collier, Youth On Board
Lori Richard, Judge Emmett's Office
Paul Shanklin, Precinct 4
Patricia Williams, Children's Assessment Center
Dori Wind, County Attorney's Office

BOARD MEMBERS ATTENDING

Sheila Aron
Marilyn DeMontrond
Carmel Dyer, MD
Charlene Hunter James
Darryl King
Philip Kunetka
Sean McPherson
Ellie Sweeney

BOARD MEMBERS ABSENT

Frances Castaneda Dyess
Jerry LeVias
Sherea McKenzie
Patrice McKinney
Terry Morales
Janet Stansbury

STAFF ATTENDING

Anna M. Bell, Director of Organizational Development
Mireya Beltre, Training Institute Program Manager
CJ Broussard-White, Harris County CPS Regional Director
Cherease Glasper, Youth and Family Development Coordinator
Ginger Harper, Youth Services Administrator
Joel Levine, Executive Director
Jackie McMillon, Director for 4Cs and Clinic
Kim Neal, Financial and Business Services Manager
Estella Olguin, Community Relations Director
Monica Sanders, Harris County CPS Deputy Regional Director
Yaksha Shah, Guardianship Program Manager
Will Walker, Training Institute Director
Christina Wright, Community Relations Specialist

CALL TO ORDER/INTRODUCTION OF GUESTS

Board Vice President, Ellie Sweeney called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

Charlene Hunter James moved for approval of the March minutes. Marilyn DeMontrond seconded the motion. The minutes were approved by unanimous voice vote

TREASURER'S REPORT

In the absence of Sherea McKenzie, Beverly Pettway reported that Harris County Protective Services has an overall adjusted budget of \$32,307,661.00. The budget reflects expenditures of \$1,632,596 and a positive budget variance of \$239,289.00 as of March 31, 2017. Most of this variance is concentrated in Salaries and Fringes. The budget allocation for the 2017-2018 fiscal year is \$23,610,000 as of March 31st 2017. Rollover from the prior fiscal year 2016-2017 budget has not yet been calculated and transferred.

She said the only adjustment she anticipates will be at the end of June with a 3% across the board salary adjustment for staff. As of the end of March, there were 22 vacant positions in the general fund.

EDUCATIONAL PROGRAM

Estella Olguin, Community Relations Director said that the agency is in the process of working on an internal and external communication plan with a projected time line between February 2017 and July 2017. The goal is to establish an effective community outreach program to strengthen support and confidence in Harris County Protective Services. The strategy is the development of a Speakers Bureau to address outreach, literature, training, messaging and use of promotional material. Additionally a speaker's bureau roster will be developed to identify subject matter experts, recruitment of speakers as well as board members to participate and partner with staff in speaking engagements.

Currently visits are occurring with HCPS programs to discuss current outreach efforts such as training on specific topics to stakeholders and community, literature distribution, resource/job fairs and other meetings and/or presentations in the community.

The plan will be presented to the Executive Team, the External Affairs Committee, the Executive Committee and finally to the full board.

Christina Wright, Community Relations Specialist, directed the audience through the redesign of the HCPS website and gave an overview of the new features on the site and the information that is available such as the Newsletters, Annual Reports, Board of Directors information, and most importantly, the Calendar which contains special events and meetings.

COMMITTEE REPORTS

Youth Services Committee

In the absence of Sherea McKenzie, Ginger Harper reported that the decision was made to respectfully de-obligate the remainder of the current Runaway and Homeless Youth Basic

Center grant funding and to withdraw the FY'2018 application for the 3rd year renewal. Rather than fall short of the program goals and expending further federal funding, it was decided that the best course of action was to de-obligate the federal funds.

Three youth from the Kinder Shelter attended the PAL Luncheon and were introduced to Olympic Gymnast Simone Biles. The youth were very impressed with Ms. Biles and appreciated the opportunity to attend the event.

Youth on Board

Tiata Collier reported that Youth on Board members and the Youth Advisory attendees are meeting with the Texas Network of Youth Services (TNOYS) staff to discuss the Youth Track at the upcoming conference in Houston.

Tomorrow will be the last day the youth will be collecting toiletry items to donate to Hearts and Hands of Baytown in support of a National Honor Society service project. Donations can be dropped off to Chimney Rock or Murworth offices. Checks can also be made out to "Hearts and Hands".

Adult Services Committee

Marilyn DeMontrond said that the most important item that they discussed in their meeting was that Court #3 has made a decision not to approve annual reports for Wards who are placed out of county. Guard letters are expiring due to not being signed and there will be an issue if the guardians don't have updated guard letters. Clients are placed out of county when services and placement are not available in county. There are only two public Guardianship Programs in the state who serve indigent Wards, therefore, it is difficult to transfer the guardianships to other counties where Wards reside. A meeting is being requested for the first week in May to discuss this matter and find a resolution. Currently, there are about 40 Wards who reside out of county.

The Texas Guardianship Association State Conference is meeting in San Antonio on April 26-28, 2017. Sixteen staff members will attend.

May is Older Americans Month and Elder Abuse Awareness Month. There will be a number of events taking place during the month. Activities will be posted on the calendar. The first event will be the proclamation by the Commissioners Court recognizing Older Americans Month.

Lastly, the Senior Justice Assessment Center has officially opened and has received its first referrals.

Financial and Business Services Committee

Beverly Pettway added that the same company that helped on the redesign of the website is also working with the agency to computerize some of the processes that are currently not automated. They will be working with HCPS and the County's new bank to modernize the clothing voucher system.

Children's Services Committee

In the absence of Patrice McKinney, Jackie McMillon reported that the committee did not have a meeting. She highlighted that the implementation of the VOCA Grant in the Clinic has allowed the new Outreach Specialist to schedule and participate in a number of activities to spotlight the Clinic. Today in recognition of Child Abuse Prevention Month, the Clinic hosted the "Empowering Families Resource Fair". As one of the Clinic's first community engagement events, the activity was well attended by family members from both inside DFPS and from the community.

She added that, after months of discussion, looking at clinical standards and reviews, the HCPS Clinic will be awarded the Regional Foster Care Center of Excellence Recognition on May 16th at 10:00 a.m. She extended an invitation to all Board Members and friends.

Ad Hoc Committee on Board Restructure

Mr. Kunetka directed the members to their board packets that included a listing of board members' participation on the new committees. He said that the committee chairs will be in touch with the members to determine the date and times of the meetings. June will be kickoff for the new board structure.

Harris County Children's Protective Services Fund

Mr. Kunetka stated that the Fund Board funded the new Infant Toddler Room that is up and running now.

Child Welfare League of America (CWLA)

Marilyn DeMontrond stated that CWLA had their conference in Washington DC a couple of weeks ago and she met with the Harris County delegation and presented them with a packet with HCPS and the CWLA priorities. They continue to lobby for money for the kids. She said that she also informed them of the new Senior Justice Assessment Center.

There were approximately 550 participants. Board Member, Janet Stansbury also attended along with HCPS Executive Director, Joel Levine and two staff members.

Texas & Regional Councils of Child Welfare Boards

In the absence of Janet Stansbury, Joel Levine stated that the information on the awards program has just come out. Nominations will be sent in by early June.

The Texas Council will be collaborating with the Texas Network of Youth (TNOYS) and meeting the end of June at the TNOYS Conference.

Executive Committee

Ellie Sweeney stated that the committee focused on the restructure of the Board committees.

Executive Director's Report

Joel Levine stated that SB11 has passed the Senate and is in the House and HB6 passed the House committee and has not yet been heard on the House floor because they are still trying to work out the differences between the two bills. The House Bill does call for the expansion of not Foster Redesign but the renamed Community based Redesign which they are doing in Region 3---Fort Worth. Harris County can be considered to compete for the single source contractor when it comes to Harris County.

House Bill 723, the oversight committee for Child Protective Services did get a hearing this past Monday in the House Human Services Committee. Representative Wu in his presentation said that the bill had nothing to do with Child Welfare Boards. He said this will not change Child Welfare Boards in any fashion. He came up with this idea after visiting with judges around the State who told him that they don't understand how some of the decisions are made by the department. He liked the Juvenile Board model for Department of Family and Protective Services. The Texas Council of Child Welfare Boards did send in written testimony against the bill. Representative Wu felt very strongly that these are two different boards. The County CPS Oversight Board in HB 723 would be composed of elected officials and judges who will collaborate with the department while the Child Welfare Boards are volunteers who provide goods and services for the department.

Additionally there are other bills that speak to preference for placement in cottage homes as opposed to other types of placements; about a voluntary host home model for children when they first enter foster care and about foster care providers being able to reject a child or a potential foster family based on deeply held religious beliefs and on the guardianship side there is legislation relating to standards for public guardianship programs and about more respectful language for wards..

Mr. Levine reported that there was an article in the Houston Chronicle today about the Houston Housing Authority and the suspension of the Housing Voucher program. He said that the agency negotiated a program with the Houston Housing Authority for housing vouchers for youth aging out the foster care system. He said that the agency received word yesterday that the housing authority has been ordered by HUD to suspend the Housing Choice Voucher Program for a minimum of 9 months. This affects about 28,000 people that are the wait list. He said several of our foster youth unfortunately got caught up in this federal directive. The agency is working with the HAY Center Foundation to cover rent for a few months.

Mr. Levine said that he, along with Ginger Harper, Jeff Alexander and CJ Broussard, met with individuals from the Governor's office Human Trafficking Task Force. The Task Force is putting together a plan for intervention for victims of Sex Trafficking in the Houston area. The Governor's office will fund a Care Coordinator Position at YSC as part of the Youth Services Division for this activity.

Along with Board member Patrice McKinney, Mr. Levine attended the BEAR Clays Shoot for Kids' event benefitting BEAR...BE A Resource for CPS Kids took place on March 28, 2017 at the Greater Houston Gun Club. It was a fun filled day of great competition, a compelling auction, and bragging rights for the winners.

Mr. Levine attended the HAY Center Annual Luncheon on March 31st along with Board Member Ellie Sweeney. The guest speaker was Olympic Gymnast Simone Biles. The Luncheon was well attended.

The “BEAR the Load Luncheon on April 21st was a great success. Guest Speaker Country Western Singer, Jimmy Wayne was phenomenal. Board Members, Sheila Aron, Phil Kunetka and Ellie Sweeney joined table host, Patrice McKinney.

Mr. Levine announced that Commissioners Court appointed Ms. Lidya Osadchey as the newest board member. She was the Executive Director of the Escape Resource Center for 16 years. She will be at the May board meeting.

He added that Judge Specia will be visiting the agency on May 22 and May 23 to review the programs that benefit DFPS. He said he is looking forward to his recommendations.

Regional Director's Report

CJ Broussard-White reported that one of the children without placement was hit by a car on April 1, 2017 and passed away. Funeral services were held on Saturday, April 15, 2017. The Regional Director, Deputy Director, Executive and Leadership Team, and caseworker level staff attended the services as well as members of the judiciary, the CASA Director, and other CASA staff.

As of April 18, 2017 Region 6A has no children in office buildings without placement. Recently, the Governor's Office has taken a heightened interest in working with State Office to ensure children are not in CPS offices.

She thanked the Harris County Child Welfare Board and the Fund Board for the Infant Toddler Room at Point Of Entry.

The Region continues to make improvements on Face-to-Face contacts. She said they are close to meeting the May 1st goal of 90% timely face to face. Region 6A is at 95.2% for P1's and 94.6% for P2's for Face To Face contacts. The Program Directors continue to meet daily with supervisors and workers to review progress. She is extremely proud of their progress and they are moving toward the 95% goal for August 2017.

Ms. Sweeney adjourned the meeting at 5:45 p.m.

BUDGET STATUS REPORT

TWO MONTHS ENDING
APRIL 30, 2017



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE For the Two Months Ending April 30, 2017 March 1, 2017 – February 28, 2018

SUMMARY

Harris County Protective Services has an overall adjusted budget of \$32,510,445. Details on the composition of the budget are highlighted on page 2 of the financial packet. This overall budget includes:

General Funds	\$ 23,610,000
Special Revenue Funds	1,976,573
Grant Funds	6,065,355
Other Contract Title IV-E	680,000
Other Funds	178,516
Total Funding	<u>\$ 32,510,445</u>

(see the attached Budget Summary)

OVERVIEW:

GENERAL FUND

The General Fund budget Allocation for the 2017-2018 fiscal year is \$23,610,000. The budget reflects expenditures through April 30 of \$3,410,034 (which represents 14.44% of the total Budget) and a positive budget variance of \$334,707 (1.4% of the budget).

The chart below shows the breakdown of the budget to actual performance by type of expenditures. This chart is also shown on page 7 of the financial packet, with corresponding graphs which highlight the relationship between original budgets, and current budget vs actual expenditures through April. Page 8 shows the expenditures to date by

HARRIS COUNTY PROTECTIVE SERVICES For Children and Adults Budget Status as of April 30, 2017							
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,915,825	\$ 14,840,228	\$ 2,041,813	13.76%	\$ 2,283,112	\$ 241,298	\$ 12,798,414
FRINGES	6,737,464	6,707,237	956,292	14.26%	1,117,873	161,581	5,750,945
MATERIALS & SUPPLIES	313,024	313,024	35,569	11.36%	52,171	16,601	277,455
PROPERTY & EQUIPMENT	225,600	225,600	6,421	2.85%	37,600	31,179	219,179
FEES & SERVICES	1,041,707	1,106,207	232,583	21.03%	184,368	(48,216)	873,624
TRANSPORTATION & TRAVEL	243,079	254,176	43,619	17.16%	42,363	(1,256)	210,557
OTHERS	133,301	163,528	93,737	57.32%	27,255	(66,482)	69,791
TOTAL	\$ 23,610,000	\$ 23,610,000	\$ 3,410,034	14.44%	\$ 3,744,741	\$ 334,707	\$ 20,199,966
Expected Expenditure Level 15.86% 1.42% % Bud Variance							

division, and highlights the performance against budget.

Salaries and Fringes accounts for \$3,400,985 (14%) of the total general fund budget, and is a major contributor to the positive variance to date. Of the 345 total positions at CPS, there are 39 still open (27 under General Fund, 1 under Special Revenue and 11 that are grant funded). Currently, CPS has a year to date turnover rate of 5.5%. Adult Services Division has the highest turnover YTD rate of 10%, with Youth Services Division following with 4%. HR conducted 4 exit interviews in the month of April. Some of the comments provided by employees were: 'dissatisfaction with supervisor'; 'no growth within the program'; 'program lacks gender diversity'; 'felt isolated' and 'better compensation'; and 'train supervisors on how to communicate with employees. HR will provide periodic feedback to divisions regarding exit interview data. Human Resources will be reviewing all positions with the

respective programs to determine if there is still a need for the positions or if they can be repositioned or removed. The chart below shows total positions and vacancies to date by division.

HR continues to focus on implementing the new performance management system and work with Program Administrators on developing position competencies. The next step in the process is to develop the performance management policy and create a new performance evaluation instrument. Projected rollout date is September.

The chart below shows details of total positions at CPS by division, as well as the current vacancies.

Division	General Fund		Grant Funds		Special Revenue		Total	
	#Positions	Vacancies	#Positions	Vacancies	#Positions	Vacancies	#Positions	Vacancies
ADMINISTRATIVE SERVICES	14	2					14	2
ADULT SERVICES	73	8	4	1	1		78	9
CHILDREN'S SERVICES	18	1	48	5			66	6
FINANCIAL AND BUSINESS	38	6					38	6
YOUTH SERVICES	128	10	8	5	13	1	149	16
TOTALS	271	27	60	11	14	1	345	39

Over the past year, CPS saw a significant drop in reimbursement requests from caregivers due to the change from the previous clothing voucher program to the new reimbursement program. We are currently in the discovery phase with Cadence Bank, the new bank selected by the county to replace Amegy, to consider the possibility of transitioning to a prepaid card program. Under this program, CPS will be able to send re-loadable prepaid cards to eligible foster parents, and control the loading and unloading of funds on the card. The card's reporting system will give us real-time, online access to the card usage, and allow us to monitor purchases for compliance with current guidelines.

PROGRAM FUNDING SUMMARY

In addition to general funds, Protective Services is also funded by grants and special revenue funds. The Program Funding Summary on pages 3 and 4 of the financial packet shows the breakdown of the General Fund and the various types of other funds by division, with a description of, and purpose for, each fund. Charts on page 6 of the financial packet show the percentages by source of the various sources of revenue that comprise the CPS revenue budget, and gives a comparison of the budget to actual performance year to date.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for and report on the proceeds of specific revenue sources that are restricted or committed for specified purposes other than debt service or capital projects. The total budgeted revenue expected from these funds for 2018 is \$1,976,573. There are five funds classified as Special Revenues including (1) Guardianship Special Revenue Fund (2) Juvenile Case Management Fund, (3) HAY Center Youth Program 1115 Waiver Fund, (4) Preparation for Adult Living, and (5) Family Protection Fee.

The ***Guardianship Special Revenue*** fund currently reflects an adjusted budget of \$149,106. This account is funded from probate court fees collected for local guardianship programs that help pay for guardians for indigent incapacitated persons.

The ***Juvenile Case Management Fund*** had a cumulative balance of \$3,376,702 after expenses were paid. Of this, \$925,534 is allocated to HCPS for the 2017-2018 fiscal year. Revenues collected through April is \$255,577 and expenditures totaled \$212,126, resulting in a favorable variance of \$43,451. Special Revenue Funds are received through 16 Justice of the Peace courts and 4 other departments (including Harris County Sheriff's Department).

HAY Center Youth Program 1115 Waiver funds is provided by the Federal Government for Mental Health programs and managed through MHMRA. These funds are used for the operation of the HAY Center Programs for services to youth. An additional \$384,099 is expected to be received in May for February's billing.

OCOK - Preparation for Adult Living (PAL) funds were recently set up as special revenue. This fund was established based on a contract with Our Community Our Kids (single source continuum contractor) for youth from the DFPS in Region 3B (Fort Worth Area) that are currently placed in the Harris County Region. A contract in the amount of \$20,000 was entered for 9/1/2016-8/31/2017 on a cost reimbursement basis. HCPS is reimbursed \$125 per youth for each module completed and a \$300 bonus per youth upon graduation.

The **Family Protection Fee** fund was established in accordance with Texas Government Code Section 51.961 (d) and (e) Family Protection Fee, and authorizes the commissioners court of the county to charge a court fee for each divorce case filed. This fund may be used by the commissioner's court of the county only to fund a service provider located in that county or an adjacent county. A service provider may provide family violence and child abuse prevention, intervention, family strengthening, mental health, and counseling, legal, and marriage preservation services to families that are at risk of experiencing or that have experienced family violence or the abuse or neglect of a child. HCPS programs receiving these funds have used them to help provide services and resources to their clients.

GRANTS FUNDS

Grants and Contract Funds reflect an adjusted budget totaling \$ 6,065,355 which includes funding from DFPS, HOGG Foundation, Texas Workforce Commission, local block-grant funds and Federal funds. Total expenditures at the end of April totaled \$ 2,864,498.07 or 47% of the total grant funded budgets. The HAY Center Transition Coaching Program received an additional \$45,000 to use hire an additional volunteer specialist, bringing the total funds for this grant to \$90,000. The listing of current grants, the budget for each grant and current expenditures level is on page 9 of the financial packet.

VOCA

HCPS application for two additional years of funding from VOCA, which will extend the grants from 10/01/2017 through 09/30/2019, is still pending approval by the Criminal Justice Division. Current VOCA funding for the Senior Justice Assessment Project is at \$383,742. Expenditures of \$33,124 were incurred through April, and the Center is now operational and has received 10 referrals to date. The center is in need of an examination room to use to perform forensic examinations on its clients, and has secured the space for this purpose. However, since the grant does not allow funds to be used for construction purposes, Claudia Gonzalez has approached the Fund Board for the \$6,562 needed to accomplish this, and the request was approved by the Board.

OTHER FUNDS

Fund Board:

The HCPS Fund Board operates as a 501(c) (3) for the purpose of supporting HCPS programs. The fiscal year for the Fund Board is October 1st through September 30th. The budget approved for this fiscal is \$178,516.

At the last Fund Board meeting, discussion stemmed around the use of the funds, and various programs presented requests for small amounts of funds for their programs, all of which were approved out of the \$50,000 previously earmarked by the Board for this purpose. Among the requests were:

\$2,000 from CYS to purchase supplies for activities and curricula for small group development

\$1,000 from CCCC to use to purchase children's books and toys to reinforce parenting for the Family Based program funded by the Hopes Grant

\$6,561 for the Senior Justice Assessment Center to accommodate a forensic examination room

Additionally, the Youth on Board program requested permission to use the Fund Board to apply for a \$6,300 grant to create a "Works of Art" program in the CYD and TAY programs.

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - APRIL 30, 2017
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 04/30/17	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 23,610,000	\$ 23,610,000	\$ 3,410,034	14.44%	\$ 3,744,741	\$ 334,707	\$ 23,280,364	\$ 329,636
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	149,106	149,106	20,229	13.57%	23,957	3,728	149,106	-
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	925,534	925,534	143,553	15.51%	146,708	3,155	925,534	-
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	853,874	853,874	17,779	2.08%	142,312	124,533	853,874	-
OCOK - PREPARATION FOR ADULT LIVING		10,914	10,914	-	0.00%	1,819	1,819	10,914	-
FAMILY PROTECTION FEE	FPF	13,445	37,145	2,109	5.68%	6,191	4,082	13,445	23,700
TOTAL SPECIAL REVENUE FUNDS		1,952,873	1,976,573	183,670	9.29%	320,987	137,316	1,952,873	23,700
GRANT FUNDS (Various)									
GRANT FUNDS (Various)	GRT	5,886,272	6,065,355	2,864,498	47.23%	4,010,521	1,146,022	2,360,317	840,540
TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		6,566,272	6,745,355	2,864,498	42.47%	4,010,521	1,146,022	2,360,317	1,520,540
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	178,516	178,516	74,930	41.97%	73,945	(985)	178,516	-
TOTAL OTHER FUNDS		178,516	178,516	74,930	41.97%	73,945	(985)	178,516	-
TOTAL FUNDING - HCPS		\$ 32,307,661	\$ 32,510,445	\$ 6,533,132	20.10%	\$ 8,150,193	\$ 1,617,060	\$ 27,772,070	\$ 1,873,876

General Fund	GF	The General Fund budget is received from Harris County through General Revenues. This amount is allocated annually as a part of the Harris County budget process and may be adjusted throughout the year for transfers in/out. The fiscal year is March 1, 2017 - February 28, 2018.
Guardianship Special Revenue	SRG	Funds collected through probate courts to be used for local guardianship programs that provide guardians for indigent incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. All funds in this account can be carried over and used by the Guardianship Program as defined by statute.
Juvenile Case Management Fund	SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. As of April 30, 2017, the remaining balance in the fund is \$3,376,702. Through the end of April Revenue was \$255,577 and Expenses \$212,126 for a net of \$43,451.
Hay Center Youth Programs	HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs.
Grant Funds	GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. Fiscal year began in the month of September for the majority of the grant funds. HCPS recently received funding via VOCA (Victims Of Crime Act) for Child Welfare Integrated Healthcare Expansion Initiative grant (amount \$379,560) and for Senior Justice Assessment Center project (amount \$383,742).
Title IV-E Child Welfare Funds Note (a)	IVE	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County. (1) Expenditures for this budget are reflected as billings are completed and reimbursement received. (2) DFPS is still reviewing the contract for Title IV-E Child Welfare Funds. (3) Pending discussion with Auditors to reclassify as Special Revenue.
Fund Board	FB	Fund Board operates on a fiscal year October 1, 2016 - September 30, 2017. Funds raised through various programs are maintained by the Fund Board.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
April 30, 2017

		HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
Ref		A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION										
TRAINING INSTITUTE	2-1	\$ 505,816	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 505,816	Includes 4 staff positions and provides training services to all HCPS programs. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	634,857	-	-	-	-	-	-	634,857	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	213,863	-	-	-	-	-	-	213,863	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	231,813	-	-	-	-	-	-	231,813	Two positions with one added position during the 2016-2017 budget year.
BEAR	2-5	278,259	-	-	-	-	-	-	278,259	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds.
TOTAL ADMINISTRATIVE SERVICES		1,864,608	-	-	-	-	-	-	1,864,608	
FINANCIAL & BUSINESS SERV										
ACCOUNTING	2-6	1,817,583	680,000	-	-	-	-	-	2,497,583	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	927,378	-	-	-	-	-	-	927,378	
HUMAN RESOURCES	2-8	536,000	-	-	-	-	-	-	536,000	
MURWORTH OPERATIONS	2-9	237,433	-	-	-	-	-	-	237,433	Costs related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	636,297	-	-	-	-	-	-	636,297	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	5,000	-	-	-	-	-	-	5,000	This budget is for maintaining vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		4,159,691	680,000	-	-	-	-	-	4,839,691	
CHILDREN'S SERVICES										
CCCC ADMINISTRATION	2-12	217,539	-	-	-	-	-	-	217,539	
CHILDREN ASSESSMENT	2-13	330,708	-	379,560	-	-	-	-	710,268	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	150,071	-	375,000	-	-	10,873	-	535,944	70.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.0%. Special Revenue funds of 2.0% from Family Protection Fee.
PERMANENCY PLANNING	2-15	158,000	-	950,000	-	-	-	-	1,108,000	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 14.3% in direct services.
SUBSTITUTE CARE	2-16	134,000	-	192,644	-	-	-	-	326,644	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$192,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	132,160	90,000	1,264,644	-	722,397	864,788	178,516	3,252,506	The HAY Center budget includes General Funds at 4.1%, DFPS funding accounts for 38.9% of the budget, and HAY Foundation accounts for 2.8% of the budget. The center also receives HOGG funding and 1115 Waiver Funds classified as Special Revenue.
MEDICAL CLINIC	2-18	426,600	162,072	129,800	-	110,641	6,673	-	835,785	51.0% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		1,549,078	252,072	3,291,648	-	833,038	882,333	178,516	6,986,686	22.0% of the overall Children's Services Division budget is from Harris County General Funds. 50.7% is from PAL contracts with DFPS. The remaining 27.1% is from HOGG, HOPES, VOCA and the Fund Board funding.

YOUTH SERVICES										
YSC ADMINISTRATION	2-19	804,774	-	-	580,139	-	-	-	1,384,913	Youth Services receives funding from the Runaway Youth/Safety Net Program - Federal Funding. This accounts for 41.9% of the YSC Administration budget. The rest is from General Funds.
FOOD SERVICES	2-20	341,062	-	-	-	-	-	-	341,062	
RESIDENTIAL SERVICES	2-21	1,706,045	-	-	-	-	-	-	1,706,045	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$705,000 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	956,636	-	-	-	-	4,550	-	961,186	
CYS SCHOOLS	2-23	4,530,589	-	-	-	-	-	-	4,530,589	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 2,011,800. This amount is included in the HC General Fund.
PARENT TEEN	2-24	192,893	-	-	-	-	-	-	192,893	
TRIAD ADMINISTRATION	2-25	408,077	-	724,716	-	-	15,050	-	1,147,843	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds and special revenues.
JP COURT SERVICES	2-26	636,383	-	-	-	-	925,534	-	1,561,917	Court Services includes \$925,534 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	776,045	-	-	-	-	-	-	776,045	
COMM BASED RESIDENTIAL	2-28	186,502	-	-	-	-	-	-	186,502	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,539,006	-	724,716	580,139	-	945,134	-	12,788,995	82.4% of the Youth Services Division budget comes from General Funds, 7.4% from Special Revenue, 5.7% is from contracts with DFPS and 4.5% federal funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	649,044	-	-	-	-	149,106	-	798,150	The Guardianship budget includes \$149,106 of Special Revenue Funds which accounts for 19% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,684,085	-	383,742	-	-	-	-	5,067,827	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$611,000 and is included in the HC General Fund. Guardianship Program received VOCA (Victims Of Crime Act) funding amount \$383,742 for Senior Justice Assessment Center project.
REP PAYEE	2-31	164,488	-	-	-	-	-	-	164,488	
TOTAL ADULT SERVICES		5,497,617	-	383,742	-	-	149,106	-	6,030,465	
TOTALS		\$ 23,610,000	\$ 932,072	\$ 4,400,106	\$ 580,139	\$ 833,038	\$ 1,976,573	\$ 178,516	\$ 32,510,445	

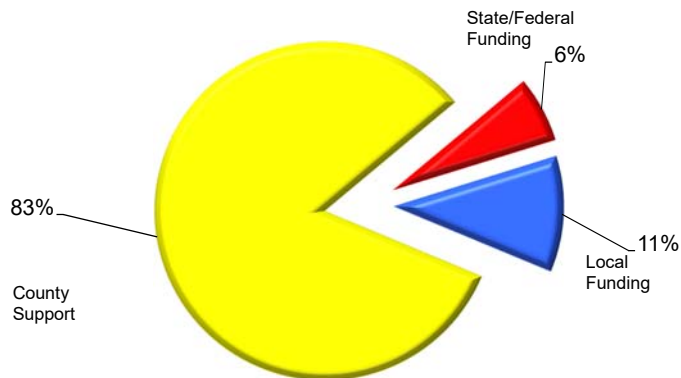
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of April 30, 2017

		YEAR TO DATE							CURRENT MONTH				
		OBJECT CODE	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
REVENUES	Ref		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
STATE MISCELLANEOUS	1-1	514900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LEASE REIMB	1-2	545025	658,648	658,460	109,743	109,743	109,743	(0)	548,717	54,872	54,872	54,872	(0)
REIMB-INDIRECT COST	1-3	561900	86,500	86,500	15,079	9,819	14,417	(663)	71,421	6,322	9,819	7,208	886
REF-OVERPAYMENTS	1-4	565200	-	-	-	-	-	-	-	-	-	-	-
EMERG SHELTER-YSC	1-5	565300	705,000	705,000	48,479	117,650	117,500	69,021	656,521	3,756	64,110	58,750	54,994
GP-SERVICE REIMB	1-6	565500	611,000	611,000	58,060	95,424	101,833	43,773	552,940	29,440	60,271	50,917	21,477
SHARED FUNDING	1-7	567500	2,011,800	2,011,800	170,701	154,937	335,300	164,599	1,841,099	170,701	58,424	167,650	(3,051)
MEDICAL RELATED	1-8	567800	40,000	40,000	-	25,957	6,667	6,667	40,000	-	25,957	3,333	3,333
INTEREST EARNINGS	1-9	570100	691	691	202	12	115	(87)	489	111	413	58	(54)
REFUNDS/OTHERS	1-10	594900	-	-	42,356	1,443	-	(42,356)	(42,356)	42,004	1,068	-	(42,004)
REVENUES	1-11		4,113,639	4,113,451	444,621	514,986	685,575	240,954	3,668,830	307,206	274,934	342,788	35,581
COUNTY SUPPORT	1-12		19,496,361	19,496,549	2,965,413	2,848,385	3,059,166	93,753	16,531,136	1,455,823	1,441,464	1,624,712	168,889
TOTAL REVENUES & SUPPORT			\$ 23,610,000	\$ 23,610,000	\$ 3,410,034	\$ 3,363,371	\$ 3,744,741	\$ 334,707	\$ 20,199,966	\$ 1,763,029	\$ 1,716,398	\$ 1,967,500	\$ 204,471
EXPENDITURES BY DIVISION		KEY											
ADMINISTRATION													
TRAINING INSTITUTE	2-1	10088005	\$ 505,816	\$ 505,816	\$ 64,622	\$ 66,668	\$ 80,299	\$ 15,677	\$ 441,194	\$ 36,246	\$ 29,722	\$ 42,151	\$ 5,905
HCPS ADMINISTRATION	2-2	10088006	634,857	634,857	91,888	97,221	100,413	8,524	542,969	49,601	47,382	52,905	3,304
COMMUNITY RELATIONS	2-3	10088008	213,863	213,863	30,910	29,854	33,785	2,875	182,953	15,474	15,299	17,822	2,348
PROGRAM IMPROVEMENT	2-4	10088009	231,813	231,813	12,225	36,713	36,697	24,473	219,588	6,261	21,232	19,318	13,057
BEAR	2-5	10088016	278,259	278,259	41,943	38,603	44,135	2,192	236,316	22,717	19,503	23,188	472
FINANCIAL & BUSINESS SERV													
ACCOUNTING	2-6	10088002	1,817,583	1,817,583	258,822	212,512	287,726	28,904	1,558,761	133,391	114,933	151,465	18,074
INFORMATION TECHNOLOGY	2-7	10088003	927,378	927,378	119,589	97,220	147,301	27,712	807,789	65,323	55,174	77,282	11,959
HUMAN RESOURCES	2-8	10088004	536,000	536,000	78,165	72,953	85,044	6,879	457,835	38,407	36,700	44,667	6,260
MURWORTH OPERATIONS	2-9	10088007	237,433	237,433	13,431	183,758	39,162	25,731	224,002	7,118	93,056	19,786	12,668
YSC OPERATIONS	2-10	10088024	636,297	636,297	71,079	88,052	103,560	32,481	565,218	45,293	51,656	53,025	7,732
VEHICLES MANAGEMENT	2-11	10088080	5,000	5,000	8,843	-	833	(8,009)	(3,843)	8,616	-	417	(8,200)
CHILDREN'S SERVICES													
CCCC ADMINISTRATION	2-12	10088010	217,539	217,539	34,572	41,467	34,345	(227)	182,967	15,328	24,159	18,128	2,800
CHILDREN ASSESSMENT	2-13	10088011	330,708	330,708	80,934	58,094	52,777	(28,157)	249,774	56,609	29,811	27,559	(29,050)
FAMILY ASSESSMENT	2-14	10088012	150,071	150,071	19,386	19,418	23,902	4,516	130,685	9,725	9,659	12,506	2,781
PERMANENCY PLANNING	2-15	10088014	158,000	158,000	41,773	51,870	26,333	(15,440)	116,227	23,165	29,003	13,167	(9,998)
SUBSTITUTE CARE	2-16	10088015	134,000	134,000	72,895	17,667	22,333	(50,561)	61,105	26,402	8,001	11,167	(15,235)
PAL	2-17	10088017	132,160	132,160	19,632	17,925	20,823	1,191	112,528	9,801	8,407	11,013	1,212
MEDICAL CLINIC	2-18	10088019	426,600	426,600	68,900	66,009	68,056	(843)	357,701	50,851	39,502	35,550	(15,301)
YOUTH SERVICES													
YSC ADMINISTRATION	2-19	10088023	804,774	804,774	109,999	82,389	128,176	18,177	694,775	62,253	34,642	67,065	4,812
FOOD SERVICES	2-20	10088021	341,062	341,062	53,489	46,033	55,027	1,539	287,573	25,237	24,937	28,422	3,185
RESIDENTIAL SERVICES	2-21	10088022	1,706,045	1,706,045	240,912	204,478	269,485	28,572	1,465,133	119,610	104,533	142,170	22,560
CYS ADMINISTRATION	2-22	10088025	948,136	956,636	144,708	139,505	151,038	6,330	811,928	70,700	69,448	79,720	9,020
CYS SCHOOLS	2-23	MULTIPLE	4,539,089	4,530,589	644,675	631,404	716,179	71,504	3,885,914	328,355	318,497	377,549	49,194
PARENT TEEN	2-24	10088070	192,893	192,893	28,733	36,050	30,442	1,709	164,160	15,349	16,955	16,074	725
TRIAD ADMINISTRATION	2-25	10088050	408,077	408,077	60,361	60,966	64,462	4,101	347,716	31,327	29,834	34,006	2,680
JP COURT SERVICES	2-26	10088052	636,383	636,383	87,429	77,163	100,476	13,047	548,954	41,397	39,044	53,032	11,635
STATUS OFFENDER	2-27	10088053	776,045	776,045	111,631	112,469	122,426	10,795	664,414	55,227	56,213	64,670	9,444
COMM BASED RESIDENTIAL	2-28	10088065	186,502	186,502	25,677	18,142	29,438	3,760	160,825	12,838	7,058	15,542	2,703
ADULT SERVICES													
GUARDIANSHIP ADMIN	2-29	10088060	649,044	649,044	90,896	80,352	102,879	11,983	558,148	46,012	40,696	54,087	8,075
GUARD CASE MANAGEMENT	2-30	10088061	4,684,085	4,684,085	656,881	653,406	741,183	84,303	4,027,204	321,950	328,513	390,340	68,390
REP PAYEE	2-31	10088062	164,488	164,488	25,034	25,013	26,004	970	139,454	12,448	12,828	13,707	1,259
TOTAL EXPENDITURES			\$ 23,610,000	\$ 23,610,000	\$ 3,410,034	\$ 3,363,371	\$ 3,744,741	\$ 334,707	\$ 20,199,966	\$ 1,763,029	\$ 1,716,398	\$ 1,967,500	\$ 204,471

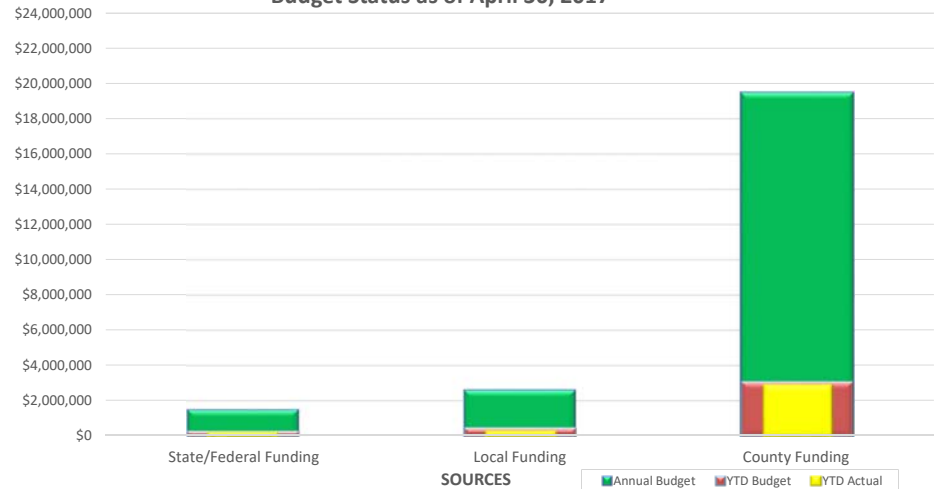
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of April 30, 2017

REVENUES	2017/2018 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ 40,000	\$ 6,667	\$ -	\$ 25,957	\$ 6,667
Federal Funding	40,000	6,667	-	25,957	6,667
State Miscellaneous	-	-	-	-	-
Lease reimbursement	658,460	109,743	109,743	109,743	(0)
Emergency Shelter	705,000	117,500	48,479	117,650	69,021
Reimb-Indirect cost	86,500	14,417	15,079	9,819	(663)
State Funding	1,449,960	241,660	173,302	237,213	68,358
School Contracts	2,011,800	335,300	170,701	154,937	164,599
Local Funding	2,011,800	335,300	170,701	154,937	164,599
Interest Earned	691	115	202	12	(87)
GP-Attorney's Fee	-	-	-	-	-
GP- Service Reimb	611,000	101,833	58,060	95,424	43,773
Contributions - Others	-	-	-	-	-
Refunds/Child Revenue	-	-	42,356	1,443	(42,356)
Others	611,691	101,949	100,619	96,879	1,330
Total Outside Sources	4,113,451	685,575	444,621	514,986	240,954
County Support	19,496,549	3,059,166	2,965,413	2,848,385	93,753
Total	\$ 23,610,000	\$ 3,744,741	\$ 3,410,034	\$ 3,363,371	\$ 334,707

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2017-2018**



**BUDGET Vs. ACTUAL
Budget Status as of April 30, 2017**



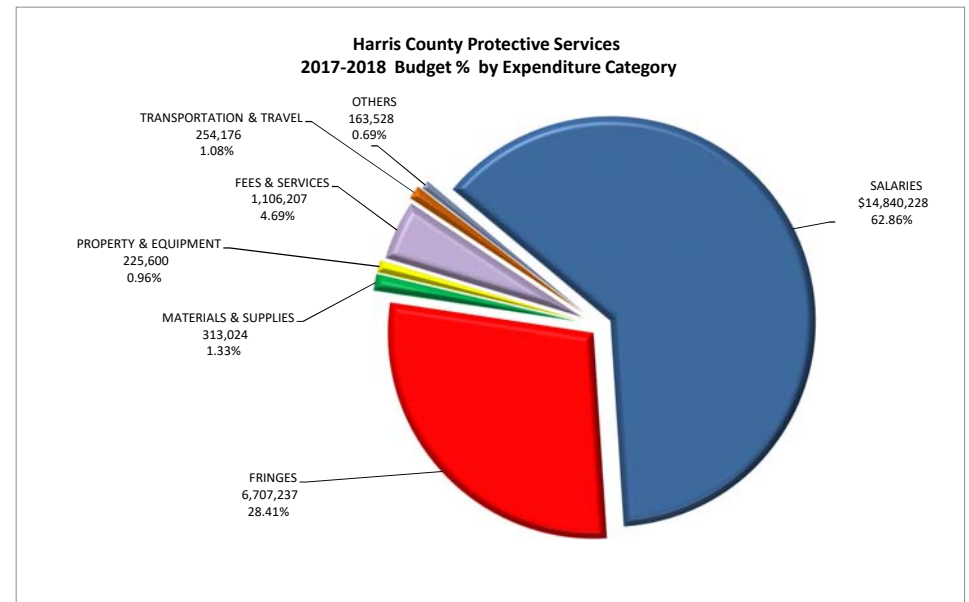
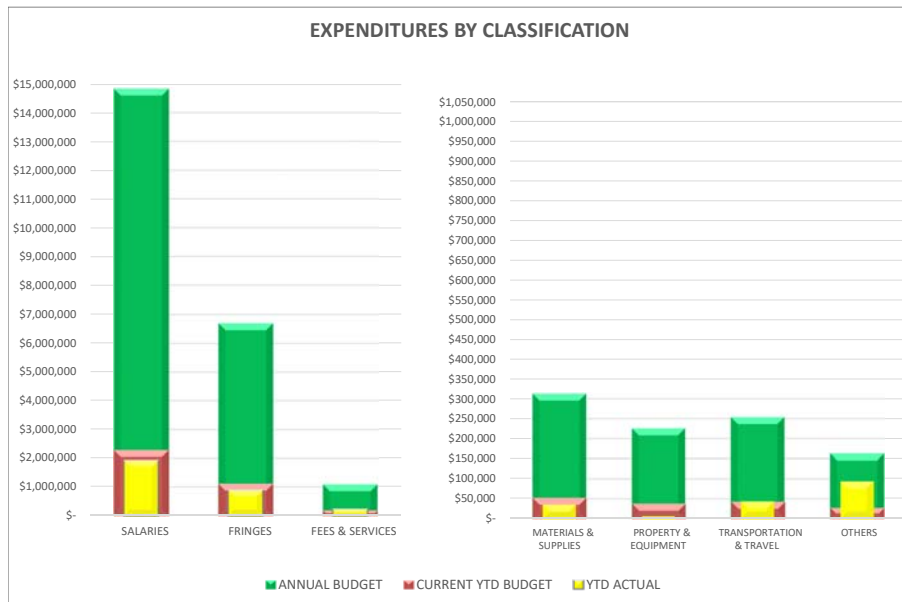
	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,489,960	\$ 248,327	\$ 173,302	\$ 263,170	\$ 75,025
Local Funding	2,623,491	437,249	271,320	251,816	165,929
County Funding	19,496,549	3,059,166	2,965,413	2,848,385	93,753
Total Funding	\$ 23,610,000	\$ 3,744,741	\$ 3,410,034	\$ 3,363,371	\$ 334,707

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of April 30, 2017

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,915,825	\$ 14,840,228	\$ 2,041,813	13.76%	\$ 2,283,112	\$ 241,298	\$ 12,798,414
FRINGES	6,737,464	6,707,237	956,292	14.26%	1,117,873	161,581	5,750,945
MATERIALS & SUPPLIES	313,024	313,024	35,569	11.36%	52,171	16,601	277,455
PROPERTY & EQUIPMENT	225,600	225,600	6,421	2.85%	37,600	31,179	219,179
FEES & SERVICES	1,041,707	1,106,207	232,583	21.03%	184,368	(48,216)	873,624
TRANSPORTATION & TRAVEL	243,079	254,176	43,619	17.16%	42,363	(1,256)	210,557
OTHERS	133,301	163,528	93,737	57.32%	27,255	(66,482)	69,791
TOTAL	\$ 23,610,000	\$ 23,610,000	\$ 3,410,034	14.44%	\$ 3,744,741	\$ 334,707	\$ 20,199,966

3,400,984.78
14%

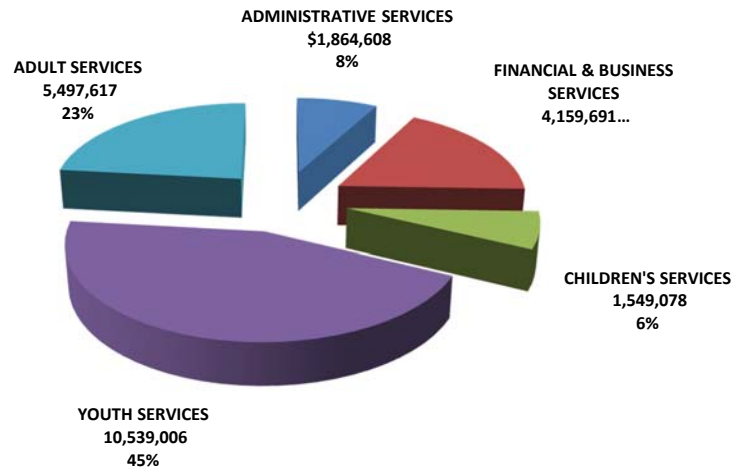
Expected Expenditure Level 15.86% 1.42% % Bud Variance



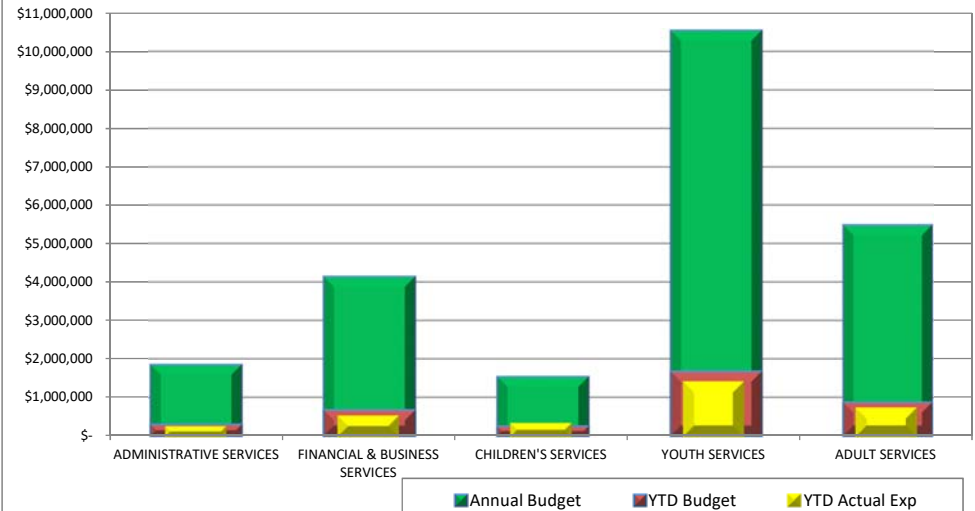
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of April 30, 2017

	YEAR TO DATE						CURRENT MONTH				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 1,864,608	\$ 241,588	12.96%	\$ 269,058	\$ 295,329	\$ 53,741	\$ 1,623,020	\$ 130,298	\$ 133,139	\$ 155,384	\$ 25,086
FINANCIAL & BUSINESS SERVICE	4,159,691	549,929	13.22%	654,495	663,626	113,697	3,609,762	298,149	351,519	346,641	48,492
CHILDREN'S SERVICES	1,549,078	338,092	21.83%	272,450	248,570	(89,522)	1,210,986	191,880	148,540	129,090	(62,790)
YOUTH SERVICES	10,539,006	1,507,614	14.31%	1,408,598	1,667,149	159,535	9,031,392	762,293	701,162	878,251	115,958
ADULT SERVICES	5,497,617	772,811	14.06%	758,771	870,067	97,256	4,724,806	380,410	382,037	458,135	77,725
TOTAL EXPENDITURES	\$ 23,610,000	\$ 3,410,034	14.44%	\$ 3,363,371	\$ 3,744,741	\$ 334,707	\$ 20,199,966	\$ 1,763,029	\$ 1,716,398	\$ 1,967,500	\$ 204,471

**HARRIS COUNTY PROTECTIVE SERVICES
2017-2018 GENERAL FUND BUDGET BY DIVISION**



**HARRIS COUNTY PROTECTIVE SERVICES
2017-2018 BUDGET TO ACTUAL COMPARISON BY DIVISION**



Harris County Protective Services for Children and Adults
Grants FY17
September 1, 2016 - August 31, 2017
Period Ending April 30, 2017

	IFAS ORG KEY	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures		YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as of 4/30/2017	Projected	
					A	B					Expenditures thru end of the grant	Projected Lapse
							C	D = B/C	E = C - B	F = A - B	G	H = F - G
CHILDREN'S SERVICES												
Family Assessment	LUQ88014	4.5	09/01/16 - 08/31/17	\$ 375,000.00	\$ 203,397.01	\$ 250,000.00	81.36%	\$ 46,602.99	\$ 171,602.99	\$ 171,602.99	\$ -	
Permanency Planning Team	KDQ88014	15	09/01/16 - 08/31/17	950,000.00	587,589.37	633,333.33	92.78%	45,743.96	362,410.63	362,410.63	-	
Drug Testing	RIR88013	1	09/01/16 - 08/31/17	65,000.00	34,210.24	43,333.33	78.95%	9,123.09	30,789.76	21,666.67	9,123.09	
Pre-Adopt Review (RAS)	WNS88014	0	09/01/16 - 08/31/17	64,800.00	20,390.95	43,200.00	47.20%	22,809.05	44,409.05	21,600.00	22,809.05	
Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Foundation (Discretionary match \$34,741 approved for no cost extension)	YAA88006	0.5	03/01/16 - 12/31/17	110,641.00	66,120.25	70,407.91	93.91%	4,287.66	44,520.75	44,520.75	-	
HOPES - DePelchin Children's Center (Yr 2)	GRS88014	2	09/01/16 - 08/31/17	162,071.90	97,558.65	108,047.93	90.29%	10,489.28	64,513.25	54,023.97	10,489.28	
Clinic Integrated Health Exp (VOCA) (Required match \$55,455.04)	IOR88014	4	10/01/16 - 09/30/17	379,560.15	49,937.89	189,780.08	26.31%	139,842.19	329,622.26	189,780.08	139,842.19	
YOUTH SERVICES												
<u>HAY CENTER</u>												
PAL Life Skills and Assessment	LAR88017	3	09/01/16 - 08/31/17	242,842.00	144,156.33	161,894.67	89.04%	17,738.34	98,685.67	80,947.33	17,738.34	
PAL Case Mgt and Room and Board Assistance Required Match = \$255,855.72	LAR88056	9	09/01/16 - 08/31/17	1,021,802.00	562,733.16	681,201.33	82.61%	118,468.17	459,068.84	340,600.67	118,468.17	
TWC Transition Center	PNR88056	3	10/01/17 - 09/30/18	271,564.00	126,876.23	158,412.33	80.09%	31,536.10	144,687.77	144,687.77	-	
Transition-Age Youth Planning Initiative (Hogg Foundation) Yr 3 of 4	CBR88056	3	06/01/16 - 05/31/17	450,833.14	265,289.05	413,263.71	64.19%	147,974.66	185,544.09	37,569.43	147,974.66	
HAY Transition Coaching Program-HAY Center Foundation Required Match = \$22,335.87	YAB88005	1	10/01/16 - 09/30/17	90,000.00	15,369.44	52,500.00	29.28%	37,130.56	74,630.56	74,630.56	-	
<u>Community Youth Development</u>												
Gulfton (74.38% of budget is subcontractors)	LBS88061	1.5	09/01/16 - 05/31/17	362,358.00	243,733.37	322,096.00	75.67%	78,362.63	118,624.63	118,624.63	-	
Pasadena (76.83% of budget is subcontractors)	LBS88062	1.5	09/01/16 - 05/31/17	362,358.00	260,277.48	322,096.00	80.81%	61,818.52	102,080.52	102,080.52	-	
Runaway Youth/Safety Net Program Match = \$188,905	BDR88047	0	09/30/16 - 09/29/17	190,921.00	39,873.00	111,370.58	35.80%	71,497.58	151,048.00	79,550.42	71,497.58	
Concrete Services/TLAs	LCQ88018	0	09/01/16 - 08/31/17	192,644.00	113,862.08	128,429.33	88.66%	14,567.25	78,781.92	64,214.67	14,567.25	
My Brother's Keeper Required Match = \$77,772	KNR88047	4	02/01/17 - 01/31/18	389,218.00	-	97,304.50	0.00%	97,304.50	389,218.00	291,913.50	97,304.50	
Senior Justice Assessment Center Project(VOCA) (Required match \$21,123.76)	IZR88014	4	10/01/16 - 09/30/17	383,742.00	33,123.57	223,849.50	14.80%	190,725.93	350,618.43	159,892.50	190,725.93	
Grand Total				\$ 6,065,355.19	\$ 2,864,498.07	\$ 4,010,520.55	71.42%	#####	\$ 3,200,857.12	\$ 2,360,317.07	\$ 840,540.05	

Harris County Protective Services Fund Board
Fiscal Year October 1, 2016-September 30, 2017
As of April 30, 2017

	Initial Budget 2016 -2017	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	\$ 600.00	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	Funds raised through the sale of license plates for child abuse
HCPS 50th Anniversary Luncheon	30,300.00	30,300.00	32,585.00	30,300.00		(2,285.00)	Funds raised for the 2016 HCPS 50th anniversary gala luncheon
HCPS Fund Board Operating Account	12,000.00	12,000.00	-	-	-	12,000.00	Proceeds from the 50th Anniversary Luncheon (\$11,500) plus the reimbursement of the \$500 venue deposit for the use of operating expenses
Fundraising Event - TBD	100,000.00	100,000.00	-	-	-	100,000.00	Potential Fundraiser for the current fiscal year
Capital Campaign	-	2,000.00	2,000.00	2,000.00	-	-	account to be used for the construction of the Infant/Toddler room at the YSC
HCPS Bank Account Interest	100.00	100.00	41.92	58.00	(16.08)	58.08	Interest Earned
Total Revenues	143,000.00	145,000.00	34,626.92	32,358.00	(16.08)	110,373.08	
Equity (INCREASE) DECREASE	35,516.42	33,516.42	-	-	-	35,516.42	
Total Revenue and Equity	\$ 178,516.42	\$ 178,516.42	\$ 34,626.92	\$ 32,358.00	\$ (16.08)	\$ 145,889.50	
Expenditures							
HCPS Capital Campaign -Svgs	\$ 60,000.00	\$ 60,000.00	\$ 53,304.00	\$ 53,304.00	\$ -	\$ 6,696.00	Renovations to YSC - construction and fees for Infant Toddler Room.
HCPS 50th Anniversary Luncheon - Expenses	18,600.00	18,600.00	19,584.90	18,600.00		(984.90)	Expenses for the 50th Anniversary Luncheon
HCPS 50th Anniversary Luncheon - Proceeds	62,000.00	62,000.00	1,500.00	1,500.00	-	60,500.00	Proceeds from the 50th Anniversary Luncheon. \$12,000 to Fund Board Operating Account and \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	-	-	-	6,466.42	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - TBD	25,000.00	25,000.00	-	-	-	25,000.00	Expenses for potential fundraiser
HCPS Texas Child Welfare Boards - License Plate	250.00	250.00	-	-	-	250.00	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Fund Board Operating Expenses	1,200.00	1,200.00	541.00	541.00	-	659.00	Funds to be used for Fund Board Operating Expenses - liability insurance
Total Expenditures	\$ 178,516.42	\$ 178,516.42	\$ 74,929.90	\$ 73,945.00	\$ (984.90)	\$ 103,586.52	



Harris County Protective Services for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •
hcps.harriscountytexas.gov

Monthly Program Dashboard April 2017

Children's Services Division	April 2017	April 2016	FYTD
BEAR			
• Children Served	pending	898	1,163
Children's Crisis Care Center (4C's)			
• Family Assessments Conducted	34	30	33
• Child Evaluations	56	68	60
• Permanency Planning Team Meetings	259	293	357
• Family Conference Meetings	33	32	33
Medical Clinic			
• Medical Services: Children Served	152	202	201
• Dental Services: Children Served (<i>1 day of services</i>)	4	110	3
• Behavioral Health: Children Served	20	18	21
• Drug Testing: Clients Served	23	125	102
HAY Center			
• PAL In-Care Youth Served	pending	169	pending
• PAL Aftercare Youth Served	pending	130	pending
• Transition Services: Unduplicated Clients Served	161	180	238

Youth Services Division	April 2017	April 2016	FYTD
Community Youth Services (CYS)			
• Number of new cases opened (*School Calendar Year)	255	314	3,703
Resource Services (Includes CRCG)			
• Number of Families Enrolled	5	10	16
• Number of New Assessments	4	8	12
• Number of CRCG Wrap Meetings	6	6	14
Kinder Emergency Shelter			
• Total Number of Youth Served (unduplicated)	17	60	53
• Number of New Youth Admissions	9	77	81
• Occupancy Rate	67%	90%	66%
TRIAD Prevention Services			
• Community Youth Development: Unduplicated Youth	135	127	135
• Mental Health Services: New Cases Opened	5	7	19

Youth Services Division	April 2017	April 2016	FYTD
• JP Court WRAP: Number of Cases Opened	2	6	11
• JP Court Liaisons: Number of Families Served	592	462	1225
• Juvenile Intake Diversion: Number of Youth Served	64	83	151
• Juvenile Intake Diversion: Crisis Hotline Calls Received	93	125	181
• Parenting with Love and Limits: Family Cases Opened	14	5	24
• Parent/Teen Survival: Number of youth enrolled	56	67	86

Adult Services Division	April 2017	April 2016	FYTD
• Guardianship Program: Wards as of 4/28/17	1,200	1,215	1,216
• SJAC Center: Number of Seniors Served New Program. Start Date April 2017	9	No Data	9

Training Institute	April 2017	April 2016	FYTD
• Number of Participants Attending DFPS/HCPs Workshops	195	160	419
• Total Number of BSD Classes in Session	3	4	6
• Total Number of BSD Students Enrolled	154	162	285

Community Relations Statistics- Pending

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/17 through 2/28/18 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated

FYTD=Fiscal Year to Date

CYS Program= Follows School Calendar Year of August 2016 to July 2017.

VII. Executive Committee Minutes

No meeting held

Commissioner's Court Report

Protective Services for Children and Adults

May 9, 2017

1. Authorization to host the annual employee appreciation and training event on July 14, 2017 in Houston for approximately 300 participants at an estimated cost of \$8,000.
2. Travel authorization for two employees and eighteen youth to attend the Youth Leadership Program training on 5/5/2017 and 5/6/17 in Spring, TX. The amount spent is \$2,000.
3. Travel authorization for four staff to attend the Rethinking Alzheimer's conference on 5/10/2017 in Houston, TX. The amount spent is \$400.
4. Travel authorization for six staff to attend the Texas System of Care conference from 6/26/2017 through 6/29/2017 in Austin, TX. The amount spent \$4,630.
5. Authorization to accept from the Hogg Foundation for Mental Health grant funds in the amount of \$322,068, with no required match, for the Houston Alumni & Youth Center/Transition-Age Youth Planning and Implementation Program, and to extend positions previously created for the entire renewal period.
6. Approval of a resolution on behalf of Adult Protective Services in recognition of the month of May 2017 as Older Americans Month.

May 23, 2017

1. Authorization to purchase facilities at 2525 Murworth and 7901 El Rio in Precinct 1 for an amount up to \$7,318,799, plus closing costs, and that the division manager or a designated representative be authorized to execute any agreements or closing documents associated with the transaction.
2. Authorization to renew an annual agreement with the Alief/Independent School District for assignment of youth service specialists to provide social services to in-crisis youth and families.
3. Travel authorization for one employee's added expenses in the amount of \$410.00 to be approved for the National Summit on Youth Homelessness. The conference was held in Washington, DC from 3/12/2017 through 3/16/2017.
4. Travel authorization for one staff to attend the Multidisciplinary team training from 4/2/2017 through 4/6/2017 in Austin, TX. The amount spent is \$211.00 from general funds and \$709.00 from other funds.
5. Authorization to accept from the Texas Department of Family and Protective Services grant funds in the total amount of \$2,830,088, with a required cash match of \$161,839, to provide Concrete Services & Transitional Living Allowances, Family Assessment, Pre-Adopt Review and Approval Staffing Preparation for Adult Living, and Permanency Planning Program services, and extend associated positions to August 31, 2018.
6. Recommendations that awards be made to Communities in Schools, Southeast Harris County, Inc. for mentoring and YAC/YLD initiatives; Pasadena Community Resource Center; and Redeemed Youth Empowerment Program on the basis of best proposals meeting requirements for the Community Youth Development project summer programming in the Pasadena area for Protective Services for Children & Adults for the period of June 1 – August 31, 2017, and that the County Judge execute the agreements (17/0047).