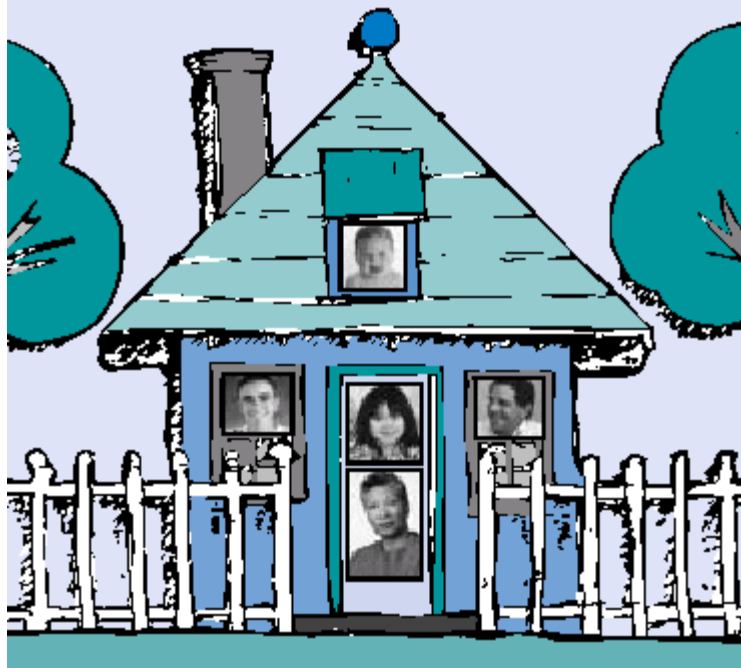


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

August 2018

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- I. Agenda
- II. Minutes
- III. Budget Report
- IV. Program Performance Report
- V. External Affairs Committee Report
- VI. Program Services Committee Report
- VII. Executive Committee Minutes
- VIII. Commissioner's Court Report



Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

BOARD OF DIRECTORS MEETING AGENDA

August 23, 2018 | 4:30 PM | 2525 Murworth Drive, Room D-36

MEETING OPENING

- | | |
|--|---------------------------|
| 1. CALL TO ORDER | Ellie Sweeney, President |
| 2. APPROVAL OF MINUTES | Lidya Osadchey, Secretary |
| 3. ACTION ITEM | |
| Consideration and approval of the 2018-2020 Strategic Plan | |

EXECUTIVE UPDATES

- | | |
|---|--------------------------------------|
| 4. HCPS EXECUTIVE DIRECTOR STATUS REPORT | Joel Levine |
| 5. DFPS REGIONAL DIRECTORS STATUS REPORT | CJ Broussard-White
Monica Sanders |

COMMITTEE REPORTS

- | | |
|---|------------------|
| 7. FINANCIAL AND BUSINESS SERVICES COMMITTEE | Patrice McKinney |
| Overview of financial statements and business services activities | |

STRATEGIC PLAN WORKGROUP REPORTS

- | | |
|--|--------------|
| 8. STRATEGIC FOCUS GROUP #1 - WORKPLACE VALUES | |
| 9. STRATEGIC FOCUS GROUP #2 - ENHANCED COMMUNICATIONS CAPACITY | |
| 10. STRATEGIC FOCUS GROUP #3 - STRENGTHENED PARTNERSHIPS AND COLLABORATIONS | |
| 11. HCCPS FUND BOARD | Phil Kunetka |
| Update of Fund Board activities | |

APPEARANCES BEFORE THE BOARD

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

**MINUTES
OF THE
MEETING OF THE BOARD
OF**

**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth Drive
Room B36
Houston, Texas 77054
June 28, 2018**

GUESTS IN ATTENDANCE

Carole Lamont, Precinct 3
Dori Wind, County Attorney's Office

BOARD MEMBERS IN ATTENDANCE

Marilyn DeMontrond
Charlene Hunter James
Philip Kunetka
Jerry LeVias
Sherea McKenzie
Patrice McKinney
Sean McPherson
Terry Morales
Lidya Osadchey
Pat Rosenberg
Janet Stansbury
Ellie Sweeney

BOARD MEMBERS ABSENT

Sheila Aron
Frances Castaneda Dyess
Darryl King

STAFF IN ATTENDANCE

Jeff Alexander, Youth Services Division Manager
Anna M. Bell, Organizational Development Director
Robert Brannon, Accounting Manager
Cherease Glasper, Youth and Family Coordinator
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Tammy Hetmaniek, BEAR Director
Joel Levine, Executive Director
Jackie McMillon, Children Services Director
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Beverly Pettway, Financial and Business Services Administrator
Monica Sanders, Harris County CPS Regional Director for Investigations
Will Walker, Training Institute Manager

CALL TO ORDER/INTRODUCTION OF GUESTS

Board Vice President, Sherea McKenzie called the meeting to order at 4:50 p.m.

APPROVAL OF MINUTES

Sean McPherson moved for approval of the May 24, 2018 minutes. Patrice McKinney seconded the motion. The minutes were approved by unanimous voice vote.

MISSION MOMENT

Cherease Glasper, Youth and Family Coordinator acknowledged three Youth On Board leaders, Kymora Anderson, Craig Cormier and Talora Rogers. They have been members of Youth on Board since 12 and 13 years of age. They have represented the youth at the HCPS board and committee meetings as well as other state and national organizations. They have attended Youth In Action Day in Austin Texas every other year for the past six years. Additionally, the group has coordinated activities with other youth groups in the Houston area in volunteering at food pantries, facilitating and organizing numerous workshops. Needless to say, after participating in over 10 college tours, the three youth plan on attending college this fall. Ms. Glasper presented each with a certificate of appreciation for their service; while, both she and the board members, wished them well in their endeavors.

ACTION ITEM

Consideration and approval to accept a donation from the BEAR Board through the Harris County Children's Protective Services Fund Board for up to \$54,288 for the Program Coordinator position

Joel Levine stated that the BEAR Board agreed to provide funds for the Program Coordinator position in May, 2018. He is now requesting that the HCPS Board approve to accept the donation which will be set up as a grant for this new position. Sean McPherson moved that donation be accepted and approved. Lidya Osadchey seconded the motion. The motion was approved by unanimous voice vote.

HCPS EXECUTIVE DIRECTOR STATUS REPORT

Mr. Levine said that the HAY Center Foundation has received the second installment of \$100,000.00 donation from the Macquarie Bank for the Bridge Housing Program. There are currently 13 youth housed at the apartment complex.

He congratulated Marilyn DeMontrond on being named as one of the 2019 Women of Distinction sponsored by ABC Channel 13 and benefitting the Crohn's and Colitis Foundation. Ms. DeMontrond will be honored at the gala in January, 2019.

DFPS Regional Director, CJ Broussard-White, and Mr. Levine met with Mr. Wayne Young, the new Executive Director of the Harris Center for Mental Health and IDD (formerly MHMRA). He said they discussed ideas for greater collaboration between the respective agencies including the possibility of Harris Center employees completing the Child and Adolescent Needs and Strengths Assessment (CANS) on children that come into foster care as part of the Children's Crisis Care Center (4Cs) program. They also discussed Harris Center's participation on the Senior Justice Assessment Center (SJAC) Steering Committee.

He attended the Texas Network of Youth Services Conference in June at the Westin Galleria Hotel. He currently serves on the TNOYS Board as the Second Vice-Chair. The conference is a very successful with over 400 attendees and has become the premier youth/adult partnership conference. The Inaugural Outstanding Youth Partner Award was presented to Craig Cormier for his work with the Harris County Youth on Board.

He thanked the board members who donated gift cards for the Dianne Bynum Administrative Services Conference that was held on June 8, 2018 at the Harris County Department of Education. He also thanked Will Walker, Training Institute Manager and all of the volunteers.

He stated that he also attended the Center for Houston's Future Inaugural Community University Workshop at the Greater Houston Partnership on June 20, 2018. The panel presentation was on Human Trafficking in Houston. HCPS Board Members Marilyn DeMontrond and Phil Kunetka attended the event.

Tammy Hetmaniek, BEAR Director added that the new BEAR Warehouse is opening at 3572 East T C Jester.

DFPS REGIONAL DIRECTOR STATUS REPORT

Monica Sanders reported that Family Based Safety Services (FBSS) currently has 150 cases that have been opened for a year or longer. They are working on a focused approach to ensure these cases are progressed.

DFPS staff continue to provide 24 hour on site monitoring and observation at each Care Cottage campus. Currently there is no information on licensing investigation outcomes. All ad- litems and judges have been informed and updated on developments. The one youth who ran during the initial law enforcement service of the search warrant has been located.

Regional Director CJ Broussard-White has been accepted into the Texas Health and Human Services Commission (HHSC) Executive Leadership Academy (ELA). The Academy is a 9-month program.

Protocols for DFPS response for youth identified to be victims of child sex trafficking have been submitted to the Coordinated Care Team for review. Final local protocols are not finalized.

In June, Regional Director Monica Sanders attended the Human Trafficking Initiative Workgroup meetings at the Children's Assessment Center.

Regional Investigations Division Leadership met weekly to discuss progress on ensuring timely contact with clients and case documentation efforts. All regional investigation division staff are engaged in various training initiatives and retention efforts. The region is currently at 96% for face-to-face contact with the children and 83% for timeliness.

Regional Director Monica Sanders continued meeting with the Supervisors Support Committee and the Caseworker/Support Staff Committee in June. The Supervisors Committee is made up of 9 Supervisors and the Caseworker/Support Committee is made up of 1 caseworker and 1 support staff member from every Program Director area. These groups will work directly with the Regional Director on critical staff challenges and issues related to improving retention, culture and outcomes for families.

The results of the R6A Child Protective Investigations (CPI) Mentor Survey was shared with all R6A Child Protection Investigations Division staff who currently work as official "Mentors" to newly hired staff (protégés) and all Program Administrators and Directors. The CPI Division in R6A currently has 32 mentors. The Regional Director and the Mentor Recruitment Committee held a gathering open to all current and former mentors on June 4th at 6300 Irvington Blvd and the "Weekly Mentor Spotlight" emails started in June. The Spotlight is written by the actual CPI Mentor and explains why the mentoring program is so critical to the mission. She said they hope to increase the number of mentors in the coming months in order to assist with the training of newly hired investigations staff.

COMMITTEE REPORTS

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney reported that the original general fund budget is \$23,968,000 which was increased to \$27,600,000. The expenditures to date is \$5,448,052 which is 19.72% of the overall budget expended. As of May 31, 2018 there is variance of \$1,748,121. Currently there are 12 general fund vacancies which make up for the greatest portion of the variance.

The check cashing issue has been ongoing. However, an agreement with Cadence Bank has been reached and a test run will begin soon with prepaid cards.

She stated that several of the Victim of Crime Act (VOCA) grants will expire in September, 2019. The agency is in a good position and is hopeful that all of the funds will be consumed.

Beverly Pettway introduced the new Accounting Manager, Robert Brannon.

HCCPS FUND BOARD

Anna Bell reported that the Fund Board is also working on a Strategic Plan.

The SAVE THE DATE(s) have been mailed out for the Luncheon Fundraiser to be held on September 20, 2018 at the Junior League. The Underwriter's letter is ready to be mailed out. The Fundraiser Committee will have a meeting on May 30, 2018.

2018-2019 STRATEGIC PLAN DISCUSSION

The board members and staff divided in their perspective workgroups to continue the discussion from the last board meeting regarding the goals of the strategic plan
Strategic Focus Group 1 - Workplace Values

Strategic Focus Group 2 – Enhanced Communications Capacity
Strategic Focus Group 3 – Strengthened Partnerships and Collaboration

Ms. McKenzie adjourned the meeting at 6:00 p.m.



BUDGET STATUS REPORT

FIVE
MONTHS ENDING

JULY 31, 2018



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE For the Five Months Ending July 31, 2018

SUMMARY

Harris County Protective Services is a department of Harris County and operates on a fiscal year of March 1st through February 28th. Over the past year, HCPS has launched new program initiatives and have advanced some initiatives started in the prior year. The VOCA grants through the Governor's Office have impacted service delivery for Adult Services, Children's Services and Youth Services. The Youth Services initiatives are just beginning in 2018. In addition to the VOCA funding, the Youth Services Division has also partnered with the City of Houston to provide school based services to young male students through the My Brother's Keeper Program. These funding sources for the various programs are included in the grants report that is included in the financial status information. For the 2018-2019 fiscal year, Harris County Protective Services (HCPS) has an overall adjusted budget of \$38,278,231. The table below shows the funds that comprise the overall budget.

Table A: Budget Summary by Funding Source.

HARRIS COUNTY PROTECTIVE SERVICES FINANCIAL INFORMATION FOR THE PERIOD ENDED - JULY 31, 2018 BUDGET SUMMARY by Funding Source									
		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 07/31/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 23,968,000	\$ 27,957,222	9,869,956	35.30%	12,323,600	\$ 2,453,645	\$ 25,141,476.49	\$ 2,815,745
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	150,297	150,297	54,136	36.02%	65,754	11,618	120,377	29,920
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	902,391	902,391	350,652	38.86%	400,996	50,344	885,476	16,915
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	1,091,101	1,091,101	86,115	7.89%	454,625	368,511	206,675	884,426
OCOK - PREPARATION FOR ADULT LIVING		10,570	21,520	-	0.00%	5,380	5,380	10,500	11,020
FAMILY PROTECTION FEE	FPF	20,695	36,726	2,302	6.27%	9,181	6,880	12,852	23,873
TOTAL SPECIAL REVENUE FUNDS		2,175,054	2,202,035	493,204	22.40%	935,937	442,733	1,235,880	966,154
GRANT FUNDS (Various)									
GRANT FUNDS (Various) - See attached schedule	GRT	7,300,901	7,335,258	4,575,450	62.38%	5,519,407	943,957	1,901,353	858,455
TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		7,980,901	8,015,258	4,575,450	57.08%	5,519,407	943,957	1,901,353	1,538,455
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	91,716	103,716	31,042	29.93%	31,070	28	103,716	-
TOTAL OTHER FUNDS		91,716	103,716	31,042	29.93%	31,070	28	103,716	-
TOTAL FUNDING - HCPS		\$ 34,215,672	\$ 38,278,231	\$ 14,969,652	39.11%	\$ 18,810,015	\$ 3,840,363	\$ 28,382,427	\$ 5,320,354

GENERAL FUND

HCPS' General Fund Adjusted Budget for the 2018-2019 fiscal year is \$27,957,222. The budget reflects expenditures through July 31, 2018 of \$9,869,956 (or 35.30% of the total Budget) and a positive budget variance of \$2,453,645 (8.8% of the budget). The budget to actual performance by expenditure type is detailed in the table below.

Table B: Budget Status by Expenditure Classification.

HARRIS COUNTY PROTECTIVE SERVICES For Children and Adults Budget Status as of July 31, 2018

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E - C	G = B - C
SALARIES	\$ 15,206,095	\$ 15,037,465	\$ 5,913,458	39.32%	\$ 6,940,368	\$ 1,026,911	\$ 9,124,007
FRINGES	7,227,346	7,206,228	2,840,418	39.42%	3,002,595	162,177	4,365,809
MATERIALS & SUPPLIES	233,807	435,298	116,243	26.70%	181,374	65,131	319,055
PROPERTY & EQUIPMENT	158,212	653,911	156,652	23.96%	272,463	115,810	497,258
FEES & SERVICES	955,516	2,013,097	657,781	32.68%	838,791	181,009	1,355,316
TRANSPORTATION & TRAVEL	187,024	326,155	116,803	35.81%	135,898	19,095	209,352
OTHERS	-	2,285,068	68,600	3.00%	952,111.63	883,512	2,216,468
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 9,869,956	35.30%	\$ 12,323,600	\$ 2,453,645	\$ 18,087,266
Expected Expenditure Level				44.08%	8.78% % Bud Variance		

Salaries and Fringes

Salaries and Fringes accounts for \$1,189,088 of the overall variance for the period ending June 30, 2018. This is due to vacant positions across HCPS divisions. At the end of July, there were 19 vacant general fund positions which contributes to the variance in this category.

Of the 345 total positions at HCPS, there are 26 vacant positions at the end of the reporting period for July 31st, 2018. Included in this number are the 19 General Fund positions, 2 Special Revenue Funded positions and 5 Grant Funded positions.

PROGRAM FUNDING SUMMARY

HCPS is comprised of 5 divisions – Administration, Financial and Business Services, Children’s Services, Youth Services and Adult Services. The Children’s, Youth and Adult Services manage several programs and receive funding from various sources. Please see the detailed Program Funding Summary in the Budget Status Report.

The **Administration Division** includes the Training Institute, Community Relations, Program Improvement, HR, BEAR, and Administration representing 7% of the general fund budget. The Bear Foundation is soon to provide funds for a development and events manager. Fringe benefits for the position will be covered by HCPS. The annual HCPS luncheon is scheduled for 9/20 with a budgeted expenditure of \$27,750 to generate \$225,625 in revenue.

The **Financial and Business Services Division** includes Accounting, IT, and Operations representing 27% of the general fund budget. Accounting has begun testing prepaid debit cards for use instead of checks for Concrete Funds and other expenditures. Guardianship will also be a great beneficiary of this process. IT is working on some system improvements to aid in the debit card process.

The **Youth Services Division** represents the largest portion of the general fund budget at 40%. It receives 85.2% of its funds from general fund and the rest from special revenue, and state and federal contracts. Youth Services has responsibility for several programs that provide services to at risk youth. Included in this division is the JP Court Services fund, which receives funding through 16 Justice of the Peace courts and other entities. The funds received are classified as Special Revenue and provides for 12 positions that serve youth in Harris County. There are a total of 150 positions in the Youth Services Division and the majority of those are in the Community Youth Services Program. This program provides on-site services in 13 school districts, 1 police department and in 1 JJAEP location. Waller ISD was added to those school districts receiving services through CYS in 2017.

The YSD includes the Kinder Emergency Shelter program as well as the full service Food Services program.

The **Children’s Services Division** represents 7% of the general fund budget. It receives 31.5% of it’s funding through Harris County General Funds. The majority of the funds for programs provided to clients comes from State contracts, Foundation grants, State and Federal Grants and Special Revenues.

VOCA funds for a position at the Integrated Health Clinic were transferred to fees and services to help support needed psychiatric and therapy services demand. The VOCA Child Sex Trafficking grant will be de-obligating funds for year 1. This was a result of the challenge of the grant year beginning prior to the actual award being issued.

The **Adult Services Division** includes Guardianship, Representative Payee, and Senior Justice Assessment representing 20% of the general fund budget. There are approximately 1,400 wards under division management.

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - JULY 31, 2018
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 07/31/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
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(a)

GF

The General Fund budget is received from Harris County through General Revenues and is allocated annually as a part of the Harris County budget process. Adjustments to the fund are made throughout the year for transfers in/out. The 2019 fiscal year is March 1, 2018 - February 28, 2019.

Guardianship Special Revenue

SRG

Funds collected through probate courts to be used for local guardianship programs that provide services for indigent, incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. The program currently covers the cost of one full time Manager position and temporary staffing. All unspent funds in this account can be carried over and used by the Guardianship Program as defined by statute. Year to date net income is \$31,169.

Juvenile Case Management Fund

SRJ

The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. The Remaining Balance as of July 31, 2018 is \$3,485,287 Through the end of July 31, 2018 Revenue was \$78,982 and Expenses \$67,043 for a net of \$11,938 for the month.

Hay Center Youth Programs

HCY

HAY Center Youth Program received 1115 Waiver funds. These funds are received through the Harris Center for IDD and used for the operation of the HAY Center Programs.

Grant Funds

GRT

Grant Funds have various fiscal years but mainly September 1 - August 31. Grant funding comes primarily from five sources: Texas Workforce Commission 1 grant at 3.7% of budget, state funds from DFPS 8 grants at 51%, federal VOCA 3 grants at 28.2%, City of Houston 1 grant at 5.31% and Foundation 4 grants at 11.7%.

Title IV-E Child Welfare Funds

IVE

Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County.

Fund Board

FB

Fund Board operates on a fiscal year September 1 2017 - August 31, 2018. Funds raised through various programs are maintained by the Fund Board. Primary Revenue is expected to come from a fund raising event that is scheduled for the summer of 2018. Current expenses from Operating, Guardianship gifts, and Enhancing and Sustaining programs are expected over the next several months.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of JULY 31, 2018

Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
		LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
	A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION									
TRAINING INSTITUTE	2-1	\$ 513,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,750	Includes 5 staff positions and provides training services to all HCPS programs and partner agency staff. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	634,907	-	-	-	-	103,716	738,623	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	229,268	-	-	-	-	-	229,268	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	310,594	-	-	-	-	-	310,594	Three positions provide Quality Improvement services, COA management, Grants Tracking, Agency Development.
BEAR	2-5	305,951	-	-	-	-	-	305,951	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds. DFPS provides support through two positions that serve as a part of the BEAR Program staff.
TOTAL ADMINISTRATIVE SERVICES		1,994,470	-	-	-	-	103,716	2,098,186	
FINANCIAL & BUSINESS SERV									
ACCOUNTING	2-6	4,060,702	680,000	-	-	-	-	4,740,702	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	1,281,696	-	-	-	-	-	1,281,696	
HUMAN RESOURCES	2-8	673,439	-	-	-	-	-	673,439	This group provides HR Services for HCPS and is now a part of the Administration budget and reports to the Executive Director.
MURWORTH OPERATIONS	2-9	390,107	-	-	-	-	-	390,107	Costs related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	901,127	-	-	-	-	-	901,127	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	147,100	-	-	-	-	-	147,100	This budget is for the purchase, lease and maintenance of vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		7,454,171	680,000	-	-	-	-	8,134,171	
CHILDREN'S SERVICES									
CCCC ADMINISTRATION	2-12	214,487	-	-	-	-	-	214,487	
CHILDREN ASSESSMENT	2-13	364,322	-	-	-	-	-	364,322	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	149,573	-	439,800	-	25,831	-	615,204	70.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.0%. Special Revenue funds of 2.0% from Family Protection Fee.
PERMANENCY PLANNING	2-15	373,149	-	950,000	-	-	-	1,323,149	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21% in direct services.
SUBSTITUTE CARE	2-16	176,595	-	192,644	-	-	-	369,239	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$192,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	133,724	-	1,264,644	-	822,691	1,112,621	3,333,680	The HAY Center budget includes General Funds at 4.2%, DFPS funding accounts for 40.5% of the budget, and HAY Foundation accounts for 2.9% of the budget. The center also receives HOGG funding and 1115 Waiver Funds classified as Special Revenue.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of JULY 31, 2018

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
		A	B	C	D	E	F	G	H = A...G	I
MEDICAL CLINIC	2-18	629,556	196,429	845,169	-	110,641	5,600	-	1,787,395	55.6% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		2,041,406	196,429	3,692,257	-	933,332	1,144,052	-	8,007,476	30.2% of the overall Children's Services Division budget is from Harris County General Funds. 43% is from PAL contracts with DFPS. The remaining 27% is from HOGG, HOPES, VOCA and the Fund Board funding.
YOUTH SERVICES										
YSC ADMINISTRATION	2-19	759,564	-	383,381	-	-	-	-	1,142,945	State Funding for VOCA Funding for Child Sex Trafficking.
FOOD SERVICES	2-20	351,335	-	-	-	-	-	-	351,335	
RESIDENTIAL SERVICES	2-21	1,738,930	-	-	-	-	-	-	1,738,930	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$705,000 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	976,400	389,218	-	-	-	1,019	-	1,366,637	The YSC partners with the City of Houston to provide services under the My Brother's Keeper program.
CYS SCHOOLS	2-23	4,720,605	-	-	-	-	-	-	4,720,605	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 2,011,800. This amount is included in the HC General Fund.
PARENT TEEN	2-24	195,677	-	-	-	-	-	-	195,677	
TRIAD ADMINISTRATION	2-25	416,155	-	900,000	-	-	4,276	-	1,320,431	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds and special revenues.
JP COURT SERVICES	2-26	647,125	-	-	-	-	902,391	-	1,549,516	Court Services includes \$925,534 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	834,498	-	-	-	-	-	-	834,498	
COMM BASED RESIDENTIAL	2-28	214,503	-	-	-	-	-	-	214,503	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,854,792	389,218	1,283,381	-	-	907,686	-	13,435,077	85.2% of the Youth Services Division budget comes from General Funds, 7.7% from Special Revenue, 2.4% is from contracts with DFPS and 4.7% federal funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	694,790	-	-	-	-	150,297	-	845,087	The Guardianship budget includes \$150,297 of Special Revenue Funds which accounts for 18% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,750,609	-	-	-	-	-	-	4,750,609	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$611,000 and is included in the HC General Fund.
REP PAYEE	2-31	166,984	-	-	-	-	-	-	166,984	
SENIOR JUSTICE ASSESSMENT	2-32	-	-	840,641	-	-	-	-	840,641	The Adult Services Division received VOCA (Victims Of Crime Act) funding amount of \$840,641 for the Senior Justice Assessment Center project. This award amount is for Years 2 and 3 of the initiative.
TOTAL ADULT SERVICES		5,612,383	-	840,641	-	-	150,297	-	6,603,321	
TOTALS		\$ 27,957,222	\$ 1,265,647	\$ 5,816,279	\$ -	\$ 933,332	\$ 2,202,035	\$ 103,716	\$ 38,278,231	

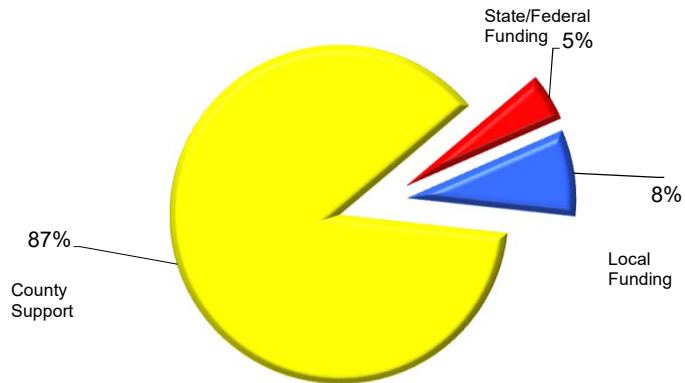
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of July 31, 2018

		----- YEAR TO DATE -----							----- CURRENT MONTH -----			
OBJECT CODE		ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
REVENUES												
STATE MISCELLANEOUS	514900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LEASE REIMB	545025	658,460	658,460	274,358	274,358	274,358	(0)	384,102	54,872	54,872	54,872	(0)
REIMB-INDIRECT COST	561900	122,000	122,000	38,235	41,224	50,833	12,598	83,765	6,573	8,657	10,167	3,594
PRIOR PERIOD-REIMBURSEMENT	565000	-	-	-	-	-	-	-	-	-	-	-
REF-OVERPAYMENTS	565200	-	-	-	-	-	-	-	-	-	-	-
REIMB-PAYROLL	562900	-	-	-	473	-	-	-	-	-	-	-
EMERG SHELTER-YSC	565300	500,000	500,000	241,055	231,541	208,333	(32,722)	258,945	164,244	91,578	41,667	(122,577)
GP-SERVICE REIMB	565500	387,000	387,000	139,107	173,700	161,250	22,143	247,893	24,948	59,390	32,250	7,302
SHARED FUNDING	567500	1,917,872	1,917,872	731,700	634,835	799,113	67,413	1,186,172	174,273	109,475	159,823	(14,451)
MEDICAL RELATED	567800	-	-	3,428	-	-	(3,428)	(3,428)	3,428	-	-	(3,428)
INTEREST EARNINGS	570100	675	675	186	417	281	95	489	65	73	56	(8)
REFUNDS/OTHERS	594900	-	-	78	42,361	-	(78)	(78)	77	-	-	(77)
REVENUES		3,586,007	3,586,007	1,428,148	1,398,908	1,494,170	66,022	2,157,859	428,480	324,045	298,834	(129,646)
COUNTY SUPPORT		20,381,993	24,371,215	8,441,808	8,131,212	10,829,431	2,387,623	15,929,407	1,442,602	1,562,550	2,029,892	587,290
TOTAL REVENUES & SUPPORT		\$ 23,968,000	\$ 27,957,222	\$ 9,869,956	\$ 9,530,120	\$ 12,323,600	\$ 2,453,645	\$ 18,087,266	\$ 1,871,082	\$ 1,886,594	\$ 2,328,726	\$ 457,644
EXPENDITURES BY DIVISION KEY												
ADMINISTRATION												
TRAINING INSTITUTE	10088005	\$ 513,250	\$ 513,750	\$ 204,821	\$ 184,334	\$ 228,700	\$ 23,878	\$ 308,929	\$ 34,159	\$ 33,551	\$ 42,813	\$ 8,653
HCPS ADMINISTRATION	10088006	625,207	634,907	266,206	270,547	282,826	16,620	368,701	64,309	46,360	52,909	(11,400)
COMMUNITY RELATIONS	10088008	229,268	229,268	96,534	88,502	102,083	5,548	132,734	21,125	15,836	19,106	(2,020)
PROGRAM IMPROVEMENT	10088009	310,594	310,594	73,636	52,739	139,048	65,412	236,958	13,606	12,389	25,883	12,276
BEAR	10088016	286,451	305,951	106,867	113,121	135,380	28,513	199,084	19,444	19,706	25,496	6,052
FINANCIAL & BUSINESS SERV												
ACCOUNTING	10088002	1,851,854	4,060,702	719,616	711,562	1,747,588	1,027,973	3,341,086	151,579	135,369	338,392	186,813
INFORMATION TECHNOLOGY	10088003	844,822	1,281,696	385,052	410,451	555,394	170,343	896,644	59,278	109,805	106,808	47,530
HUMAN RESOURCES	10088004	622,939	673,439	233,411	240,737	298,923	65,513	440,028	69,409	55,501	56,120	(13,289)
MURWORTH OPERATIONS	10088007	239,607	390,107	95,553	140,871	164,123	68,569	294,554	29,143	28,785	32,509	3,366
YSC OPERATIONS	10088024	572,027	901,127	363,302	291,418	387,437	24,136	537,825	95,563	60,909	75,094	(20,469)
VEHICLES MANAGEMENT	10088080	65,200	147,100	40,311	23,504	61,292	20,981	106,789	9,022	5,025	12,258	3,236
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	10088010	214,487	214,487	82,533	104,965	95,861	13,327	131,954	13,349	19,819	17,874	4,525
CHILDREN ASSESSMENT	10088011	349,322	364,322	181,578	149,243	158,365	(23,214)	182,744	23,243	23,318	30,360	7,117
FAMILY ASSESSMENT	10088012	149,573	149,573	48,459	53,571	66,239	17,780	101,114	5,463	10,228	12,464	7,002
PERMANENCY PLANNING	10088014	130,149	373,149	72,982	119,080	155,479	82,497	300,167	(10,945)	22,687	31,096	42,041
SUBSTITUTE CARE	10088015	129,445	176,595	73,646	115,736	73,581	(64)	102,949	24,213	18,393	14,716	(9,497)
PAL	10088017	133,724	133,724	55,622	53,612	59,967	4,345	78,102	10,206	10,065	11,144	937
MEDICAL CLINIC	10088019	452,056	629,556	205,060	203,497	273,176	68,115	424,496	44,914	68,320	52,463	7,549
YOUTH SERVICES												
YSC ADMINISTRATION	10088023	804,564	759,564	278,656	263,320	339,229	60,573	480,908	51,707	34,864	63,297	11,590
FOOD SERVICES	10088021	291,135	351,335	134,097	132,697	153,168	19,071	217,238	25,956	23,597	29,278	3,322
RESIDENTIAL SERVICES	10088022	1,738,930	1,738,930	686,379	656,949	775,968	89,589	1,052,551	118,397	125,801	144,911	26,514
CYS ADMINISTRATION	10088025	963,428	976,400	409,308	394,540	436,230	26,922	567,092	74,567	73,341	81,367	6,800
CYS SCHOOLS	MULTIPLE	4,562,827	4,720,605	1,845,677	1,755,852	2,103,816	258,139	2,874,928	330,351	334,559	392,341	61,990
PARENT TEEN	10088070	190,477	195,677	86,114	72,235	87,480	1,366	109,563	13,234	10,915	16,306	3,073
TRIAD ADMINISTRATION	10088050	419,810	416,155	180,178	204,614	185,933	5,756	235,977	33,272	66,662	34,680	1,408
JP COURT SERVICES	10088052	647,125	647,125	239,534	242,659	289,144	49,610	407,591	41,581	47,551	53,927	12,346
STATUS OFFENDER	10088053	830,843	834,498	335,708	301,789	372,932	37,225	498,790	62,327	57,440	69,542	7,215
COMM BASED RESIDENTIAL	10088065	186,503	214,503	75,008	71,032	94,807	19,799	139,495	14,133	13,482	17,875	3,742
ADULT SERVICES												
GUARDIANSHIP ADMIN	10088060	649,790	694,790	303,130	281,670	307,752	4,622	391,660	48,385	48,914	57,899	9,514
GUARD CASE MANAGEMENT	10088061	4,795,609	4,750,609	1,937,695	1,771,459	2,117,120	179,425	2,812,914	367,646	346,526	395,884	28,238
REP PAYEE	10088062	166,984	166,984	53,286	53,817	74,559	21,273	113,698	12,446	6,873	13,915	1,470
TOTAL EXPENDITURES		\$ 23,968,000	\$ 27,957,222	\$ 9,869,956	\$ 9,530,120	\$ 12,323,600	\$ 2,453,645	\$ 18,087,266	\$ 1,871,082	\$ 1,886,594	\$ 2,328,726	\$ 457,644

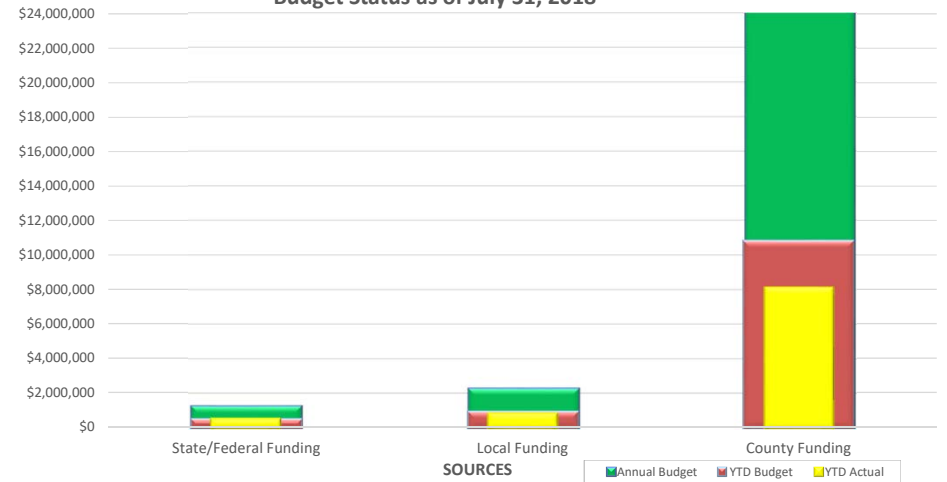
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of JULY 31, 2018

REVENUES	2018/2019 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ -	\$ -	\$ 3,428	\$ -	\$ (3,428)
Federal Funding	-	-	3,428	-	(3,428)
State Miscellaneous	-	-	-	-	-
Lease reimbursement	658,460	274,358	274,358	274,358	(0)
Emergency Shelter	500,000	208,333	241,055	231,541	(32,722)
Reimb-Indirect cost	122,000	50,833	38,235	41,224	12,598
State Funding	1,280,460	533,525	553,649	547,123	(20,124)
School Contracts	1,917,872	799,113	731,700	634,835	67,413
Local Funding	1,917,872	799,113	731,700	634,835	67,413
Interest Earned	675	281	186	417	95
GP-Attorney's Fee	-	-	-	-	-
GP- Service Reimb	387,000	161,250	139,107	173,700	22,143
Refunds/Child Revenue	-	-	78	42,361	(78)
Others	387,675	161,531	139,371	216,478	22,160
Total Outside Sources	3,586,007	1,494,170	1,428,148	1,398,435	66,022
County Support	24,371,215	10,829,431	8,441,808	8,131,212	2,387,623
Total	\$ 27,957,222	\$ 12,323,600	\$ 9,869,956	\$ 9,529,648	\$ 2,453,645

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2018-2019**



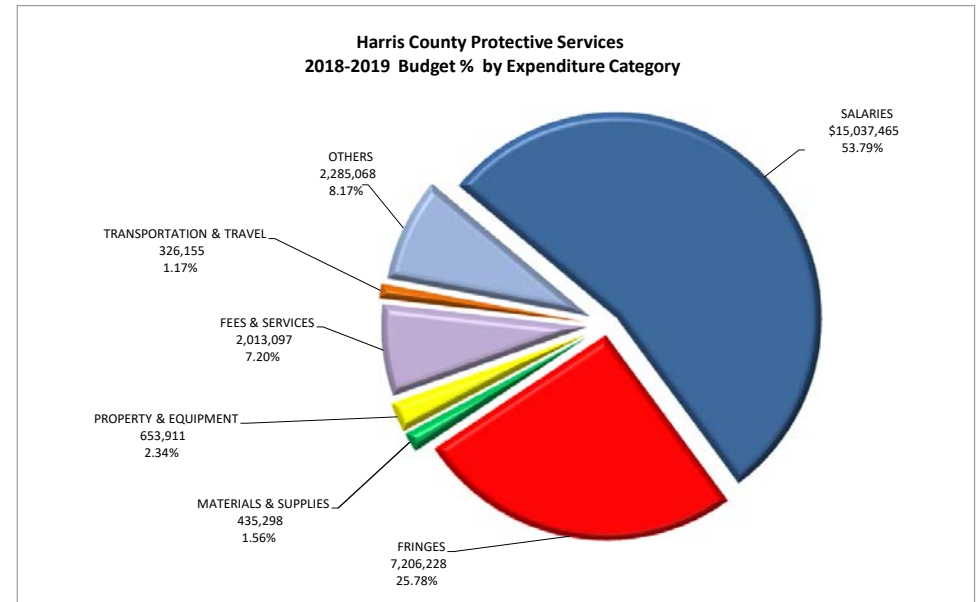
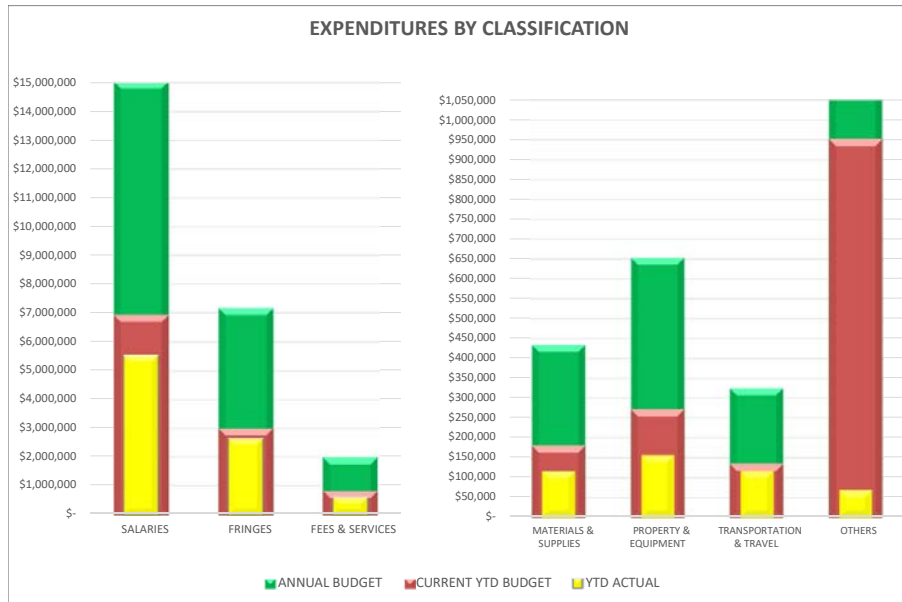
**BUDGET Vs. ACTUAL
Budget Status as of July 31, 2018**



	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,280,460	\$ 533,525	\$ 557,077	\$ 547,123	\$ (23,552)
Local Funding	2,305,547	960,645	871,071	851,312	89,573
County Funding	24,371,215	10,829,431	8,441,808	8,131,212	2,387,623
Total Funding	\$ 27,957,222	\$ 12,323,600	\$ 9,869,956	\$ 9,529,648	\$ 2,453,645

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of July 31, 2018

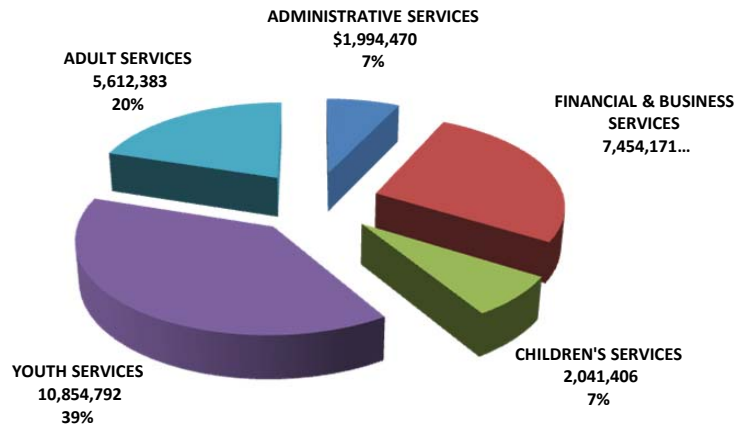
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 15,206,095	\$ 15,037,465	\$ 5,913,458	39.32%	\$ 6,940,368	\$ 1,026,911	\$ 9,124,007
FRINGES	7,227,346	7,206,228	2,840,418	39.42%	3,002,595	162,177	4,365,809
MATERIALS & SUPPLIES	233,807	435,298	116,243	26.70%	181,374	65,131	319,055
PROPERTY & EQUIPMENT	158,212	653,911	156,652	23.96%	272,463	115,810	497,258
FEES & SERVICES	955,516	2,013,097	657,781	32.68%	838,791	181,009	1,355,316
TRANSPORTATION & TRAVEL	187,024	326,155	116,803	35.81%	135,898	19,095	209,352
OTHERS	-	2,285,068	68,600	3.00%	952,111.63	883,512	2,216,468
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 9,869,956	35.30%	\$ 12,323,600	\$ 2,453,645	\$ 18,087,266
Expected Expenditure Level				44.08%		8.78%	% Bud Variance



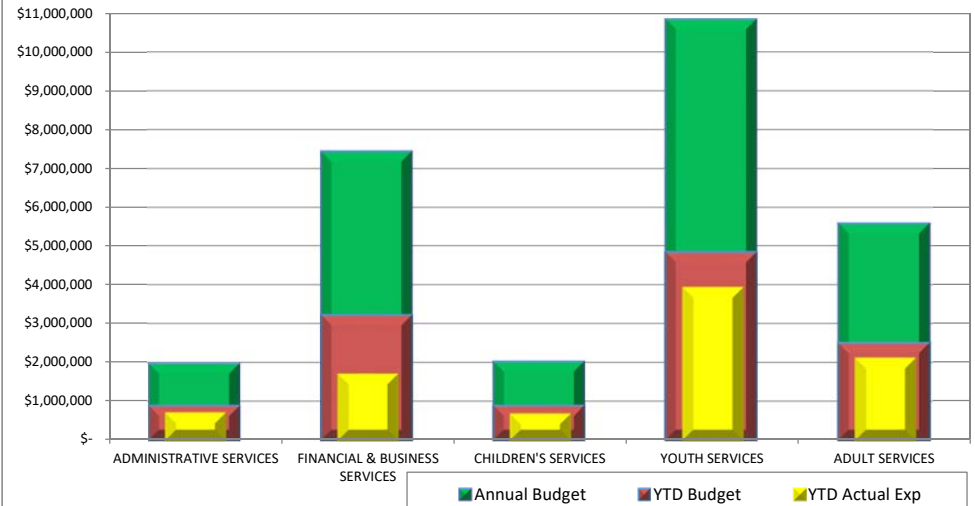
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of July 31, 2018

	YEAR TO DATE						CURRENT MONTH				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 1,994,470	\$ 748,063	37.51%	\$ 709,242	\$ 888,036	\$ 139,973	\$ 1,246,407	\$ 152,644	\$ 127,843	\$ 166,206	\$ 13,562
FINANCIAL & BUSINESS SERVICE	7,454,171	1,837,243	24.65%	1,818,542	3,214,758	1,377,514	5,616,928	413,995	395,394	621,181	207,186
CHILDREN'S SERVICES	2,041,406	719,880	35.26%	799,704	882,668	162,787	1,321,526	110,442	172,832	170,117	59,675
YOUTH SERVICES	10,854,792	4,270,658	39.34%	4,095,686	4,838,708	568,050	6,584,134	765,523	788,212	903,523	138,000
ADULT SERVICES	5,612,383	2,294,110	40.88%	2,106,946	2,499,431	205,321	3,318,273	428,477	402,313	467,699	39,222
TOTAL EXPENDITURES	\$ 27,957,222	\$ 9,869,956	35.30%	\$ 9,530,120	\$ 12,323,600	\$ 2,453,645	\$ 18,087,266	\$ 1,871,082	\$ 1,886,594	\$ 2,328,726	\$ 457,644

**HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 GENERAL FUND BUDGET BY DIVISION**



**HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 BUDGET TO ACTUAL COMPARISON BY DIVISION**



Harris County Protective Services for Children and Adults
Grants FY18
September 1, 2017- August 31, 2018
Period Ending July 31, 2018

	IFAS ORG KEY	CONTRACT NUMBER	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures	YTD Budget	% Exp to YTD	Variance	Budget Balance as 07/31/18	Projected Expenditures thru end of the grant	Projected Lapse
						07/31/18		Budget				
					A	B	C	D =B/C	E = C - B	F = A - B	G	H = F - G
CHILDREN SERVICES												
Family Assessment	LUR88014	24165149	4.5	09/01/17 - 08/31/18	\$ 375,000.00	\$ 255,774.17	\$ 343,750.00	74.41%	\$ 87,975.83	\$ 119,225.83	\$ 31,250.00	\$ 87,975.83
Permanency Planning Team	KDR88014	24153229	15	09/01/17 - 08/31/18	950,000.00	807,702.24	\$ 870,833.33	92.75%	63,131.09	142,297.76	79,166.67	\$ 63,131.09
Pre-Adopt Review (RAS)	WNT88014	24153309	0	09/01/17 - 08/31/18	64,800.00	30,881.55	\$ 59,400.00	51.99%	28,518.45	33,918.45	5,400.00	\$ 28,518.45
Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Foundation (Discretionary match \$34,741) approved for no-cost extension 2 x ENDED	YAA88006		0	03/01/16 - 03/31/18	110,641.00	110,641.00	110,641.00	100.00%	-	-	-	-
HOPES - DePelchin Children's Center (Yr 3)with additional funds \$34,357.52	GRT88014		2	09/01/17 - 08/31/18	196,429.42	161,846.92	180,060.30	89.88%	18,213.38	34,582.50	16,369.12	18,213.38
Clinic Integrated Health Exp (VOCA , 2-yr budget) (Required match \$211,397.91)	IOS88014	3050202	4	10/01/17 - 09/30/19	845,168.74	340,135.81	352,153.64	96.59%	12,017.83	505,032.93	493,015.10	12,017.83
YOUTH SERVICES												
HAY CENTER												
PAL Life Skills and Assessment	LAS88017	24260531	3	09/01/17 - 08/31/18	242,842.00	197,789.78	222,605.17	88.85%	24,815.39	45,052.22	20,236.83	24,815.39
PAL Case Mgt and Room and Board Assistance Required Match = \$255,450	LAS88056	24260531	9	09/01/17 - 08/31/18	1,021,802.00	830,438.76	936,651.83	88.66%	106,213.07	191,363.24	85,150.17	106,213.07
TWC Transition Center	PNS88056	2818TAN001	3	10/01/17 - 09/30/18	271,564.00	214,705.76	226,303.33	94.88%	11,597.57	56,858.24	45,260.67	11,597.57
Transition-Age Youth Planning Initiative (Hogg Foundation, including roll over from Yr3 \$137,221.06) Yr 4 of 4 with no-cost ext 11/30/18	CBS88056	TAS-014	3	06/01/17- 12/31/18	459,289.06	289,960.23	338,423.52	85.68%	48,463.29	169,328.83	120,865.54	48,463.29
HAY Transition Coaching Program-HAY Center Foundation (budget \$48,000 plus \$43,837.71 roll over from YAB88005) Required Match \$45,263.15	YAC88005		1	10/01/17 - 09/30/18	91,837.71	73,392.59	76,531.43	95.90%	3,138.83	18,445.12	18,445.12	-
Community Youth Development												
Gulfton (69.11% of budget is subcontractors)	LBU88061	24186908	1.5	09/01/17 - 08/31/18	450,000.00	346,159.38	412,500.00	83.92%	66,340.62	103,840.62	103,840.62	-
Pasadena (71.11% of budget is subcontractors)	LBU88062	24184911	1.5	09/01/17 - 08/31/18	450,000.00	396,476.92	412,500.00	96.12%	16,023.08	53,523.08	53,523.08	-
Concrete Services/TLAs	LCR88018	24184998	0	09/01/17 - 08/31/18	192,644.00	142,084.60	176,590.33	80.46%	34,505.73	50,559.40	16,053.67	34,505.73
My Brother's Keeper Discretionary Match = \$75,126.57	KNS88047	4600014092	4	02/01/18 - 01/31/19	389,218.00	129,742.30	194,609.00	66.67%	64,866.70	259,475.70	194,609.00	64,866.70
VOCA Child Sex Trafficking (Yr1) (Required match \$0)	TFS88050	3514601	5.5	12/01/17 - 09/30/18	383,381.11	71,243.34	255,587.41	27.87%	184,344.07	312,137.77	127,793.70	184,344.07
SENIOR SERVICES												
Senior Justice Assessment Center Project(VOCA 2-yr budget) (Required match \$77,223.37)	IZS88060	3052002	4	10/01/17 - 09/30/19	840,641.21	176,475.05	350,267.17	50.38%	173,792.12	664,166.16	490,374.04	173,792.12
Grand Total					\$ 7,335,258.25	\$ 4,575,450.40	\$ 5,519,407.46	82.90%	\$ 943,957.06	\$ 2,759,807.85	\$ 1,901,353.32	\$ 858,454.53

Harris County Protective Services Fund Board
Fiscal Year October 1, 2017-September 30, 2018
As of July 31, 2018

	Initial Budget 2017 -2018	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	500.00	500.00	-	-	-	500.00	Funds raised through the sale of license plates for child abuse
Fundraising Event - 2018 Luncheon	100,000.00	100,000.00	25,500.00	25,500.00	-	74,500.00	TBD - Potential Fundraiser for the current fiscal year
Guardianship Donations		11,000.00	11,195.00	11,000.00	195.00	(195.00)	Donation from the Bowden Fund and general donations for Guardianship Holiday gifts for wards
Lena Pope - Employee Picnic Donation		1,000.00	1,000.00	1,000.00	-	-	Donation from Lena Pope Home for an employee appreciation event - post Hurricane Harvey
Houston Junior Woman's Club - Youth on Board		3,000.00					Donation from Houston Junior Woman's Club to be used by the Youth on Board
Unrestricted Donations	5,000.00	5,000.00	704.68	704.68	-	4,295.32	Donations received through the HCPS website and other sources for the benefit off all agency programs
HCPS Bank Account Interest	50.00	50.00	42.00	42.00	-	8.00	Interest Earned
Revenues	105,550.00	120,550.00	38,441.68	38,246.68	195.00	79,108.32	
Equity (INCREASE)DECREASE	(13,833.58)	(16,833.58)	-	-	-	(16,833.58)	
Total Revenue and Equity	91,716.42	103,716.42	38,441.68	38,246.68	195.00	62,274.74	
Expenditures							
HCPS 50th Anniversary Luncheon - Funds to be used for HCPS programs 2017-2018	50,000.00	50,000.00	14,262.00	14,262.00	-	35,738.00	Proceeds from the 50th Anniversary Luncheon. \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	4,030.15	4,030.15	-	2,436.27	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - 2018 Luncheon	25,000.00	25,000.00	4,134.00	4,134.00	-	20,866.00	Expenses for potential fundraiser
Lena Pope Employee Picnic		1,000.00	972.36	1,000.00	(27.64)	27.64	Expenses for employee appreciation event - post Hurricane Harvey sponsored by Lena Pope Home
HCPS Guardianship		11,000.00	5,073.84	5,073.84	-	5,926.16	Expenses for Guardianship Holiday gifts and general program expenditures
HCPS Texas Child Welfare Boards - License Plate	250.00	250.00	-	-	-	250.00	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Fund Board Operating Expenses	5,000.00	5,000.00	2,570.00	2,570.00	-	2,430.00	Funds to be used for Fund Board Operating Expenses & other activities approved by the Board
TOTAL EXPENDITURES	91,716.42	103,716.42	31,042.35	31,069.99	27.64	72,674.07	



Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •
hcps.harriscountytexas.gov

Monthly Program Dashboard

June 2018

Children's Services Division	June 2018	June 2017	FYTD
BEAR			
<ul style="list-style-type: none"> Children Served 	901	1,266	4,027
Children's Crisis Care Center (4C's)			
<ul style="list-style-type: none"> Family Assessments Conducted (*staff vacancies) Child Evaluations Permanency Planning Team Meetings Family Group Decision-Making Conference (FGDC) 	13 61 238 19	35 54 285 36	64 295 1,017 83
Medical Clinic			
<ul style="list-style-type: none"> Medical Services: Children Served Dental Services: Children Served Behavioral Health: Children Served Outreach/Education Events 	127 49 8 1	187 55 17 0	489 221 122 1
HAY Center			
<ul style="list-style-type: none"> PAL In-Care Youth Served PAL Aftercare Youth Served Transition Services: Unduplicated Clients Served 	123 198 215	66 208 188	229 700 764

Youth Services Division	June 2018	June 2017	FYTD
Community Youth Services (CYS)			
<ul style="list-style-type: none"> Number of new cases opened (*School Calendar Year) Student Support Services 	231 3,798	253 4,972	1,333 23,503
Resource Services (Includes CRCG)			
<ul style="list-style-type: none"> Number of Families Enrolled Number of New Assessments Number of CRCG Wrap Meetings 	7 4 6	12 3 13	37 18 35
Kinder Emergency Shelter			
<ul style="list-style-type: none"> Total Number of Youth Served (unduplicated)¹ Number of New Youth Admissions Occupancy Rate 	31 14 53%	25 11 62%	122 63 58%
TRIAD Prevention Services			
<ul style="list-style-type: none"> Community Youth Development Mental Health Services: New Cases Opened Mental Health Services – Active Cases 	93 11 50	64 5 40	296 39 209

Youth Services Division	June 2018	June 2017	FYTD
• JP Court WRAP: Number of Cases Opened ¹	0	3	12
• JP Court Liaisons: Number of Families Served	319	314	2,695
• Juvenile Intake Diversion: Number of Youth Served	53	49	268
• Juvenile Intake Diversion: Crisis Hotline Calls Received	83	99	392
• Parenting with Love and Limits: Family Cases Opened	17	14	50
• Parenting with Love and Limits: Number of Graduates	13	18	49
• Parent/Teen Survival: Number of youth enrolled	19	75	189
• Parent/Teen Survival: Youth Completing Program	13	37	78
• TRIAD Truancy Class: Number of Families Served ²	0	0	88

¹ No new cases for the summer, continue to work with active cases

² No group classes in the summer

Adult Services Division	June 2018	June 2017	FYTD
• Guardianship Program: Wards as of 6/30/2018	1,191	1,202	1,223
• Representative Payee Clients as of 6/30/2018	51	58	52
• SJAC Clients as of 6/30/18	112	10	121

Training Institute	June 2018	June 2017	FYTD
• Number of Participants Attending DFPS/HCPs Workshops	452	519	2,101
• Total Number of BSD Classes in Session	3	3	12
• Total Number of BSD Students Enrolled	73	146	317

Communications	June 2018	June 2017	FYTD
• Number of Speaking Engagements	3	3	14
• Number of Traditional Media events	0	4	2

Communications – Social Media	June 2018	June 2017
• Number of Facebook “Likes”	917	<i>New Measures</i>
• Total Facebook Followers	805	
• Monthly Visitors to HCPs Website	2,890	
• Monthly Average Reach	209	

CANS Strength-Based Assessments Provided	June 2018	June 2017
• Intake	11	7
• TRIAD Mental Health	14	7
• JP Court Wraparound	0	3
• Kinder Shelter	0	0
• Resource Services	2	2
• Community Youth Services	231	33
TOTAL	258	49

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 4/1/18 through 2/28/19 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated
FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.



Harris County Protective Services

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Monthly Program Dashboard

July 2018

Children's Services Division	July 2018	July 2017	FYTD
BEAR			
<ul style="list-style-type: none"> Children Served 	1,045	830	5,072
Children's Crisis Care Center (4C's)			
<ul style="list-style-type: none"> Family Assessments Conducted Child Evaluations Permanency Planning Team Meetings Family Group Decision-Making Conference (FGDC) 	14 53 247 26	21 33 245 36	78 348 1264 108
Medical Clinic			
<ul style="list-style-type: none"> Medical Services: Children Served Dental Services: Children Served Behavioral Health: Children Served Outreach/Education Events 	140 63 37 1	148 52 32 0	629 284 159 2
HAY Center			
<ul style="list-style-type: none"> PAL In-Care Youth Served PAL Aftercare Youth Served Transition Services: Unduplicated Clients Served 	103 200 168	261 120 280	332 900 932

Youth Services Division	July 2018	July 2017	FYTD
Community Youth Services (CYS)			
<ul style="list-style-type: none"> Number of new cases opened (*School Calendar Year) Student Support Services 	87 1,993	90 2,104	1,420 25,496
Resource Services (Includes CRCG)			
<ul style="list-style-type: none"> Number of Families Enrolled Number of New Assessments Number of CRCG Wrap Meetings 	6 4 5	8 8 3	43 22 40
Kinder Emergency Shelter			
<ul style="list-style-type: none"> Total Number of Youth Served (unduplicated)¹ Number of New Youth Admissions Occupancy Rate 	28 14 48%	28 17 41%	150 77 51%
TRIAD Prevention Services			
<ul style="list-style-type: none"> Community Youth Development Mental Health Services: New Cases Opened Mental Health Services – Active Cases 	301 6 46	0 7 41	597 45 255

Youth Services Division	July 2018	July 2017	FYTD
• JP Court WRAP: Number of Cases Opened ¹	0	0	12
• JP Court Liaisons: Number of Families Served	142	139	2,837
• Juvenile Intake Diversion: Number of Youth Served	52	50	320
• Juvenile Intake Diversion: Crisis Hotline Calls Received	77	98	469
• Parenting with Love and Limits: Family Cases Opened	0	4	50
• Parenting with Love and Limits: Number of Graduates	11	7	60
• Parent/Teen Survival: Number of youth enrolled <i>*(no school)</i>	*0	0	189
• Parent/Teen Survival: Youth Completing Program <i>*(no school)</i>	*0	0	78
• TRIAD Truancy Class: Number of Families Served ² <i>*(no school)</i>	*0	0	88

¹ No new cases for the summer, continue to work with active cases

² No group classes in the summer

Adult Services Division	July 2018	July 2017	FYTD
• Guardianship Program: Wards as of 7/31/2018	1,184	1,207	1,235
• Representative Payee Clients as of 7/31/2018	50	57	52
• SJAC Clients as of 7/31/18	115	2	138

Training Institute	July 2018	July 2017	FYTD
• Number of Participants Attending DFPS/HCPs Workshops	238	291	2,339
• Total Number of BSD Classes in Session	3	3	15
• Total Number of BSD Students Enrolled	53	111	370

Communications	July 2018	July 2017	FYTD
• Number of Speaking Engagements	4	2	18
• Number of Traditional Media events	2	3	4

Communications – Social Media	July 2018	July 2017
• Number of Facebook “Likes”	1,053	<i>New Measures</i>
• Total Facebook Followers	1,062	
• Monthly Visitors to HCPs Website	2,700	
• Monthly Average Reach	345	

CANS Strength-Based Assessments Provided	July 2018	July 2017
• Intake	2	1
• TRIAD Mental Health	6	9
• JP Court Wraparound	0	1
• Kinder Shelter	0	1
• Resource Services	1	2
• Community Youth Services	87	8
TOTAL	96	22

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 4/1/18 through 2/28/19 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated
FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.

External Affairs Committee Minutes

NO MEETING HELD

Program Services Committee Minutes

NO MEETING HELD

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

August 24, 2018

MINUTES

ATTENDANCE

Board Members: Ellie Sweeney, President
Sherea McKenzie, Vice President
Jerry LeVias, Past Board President
Marilyn DeMontrond, Program Services Committee Chair
Phil Kunetka, External Affairs Committee Chair

Staff: Joel Levine, Executive Director
C J. Broussard-White, Harris County CPS Regional Director
Jeff Alexander, Youth Services Division Manager
Anna Bell, Director, Organizational Development
Ginger Harper, Youth Services Administrator
Tyra Hinton, Adult Services Program Manager
Jackie McMillon, Director of 4Cs and Clinic
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Beverly Pettway, Financial and Business Services Administrator

At 12:15 p.m. Board President, Ellie Sweeney, called the meeting to order and welcomed all attendees.

NEW BUSINESS

Consideration and discussion of approval of the 2018-2020 Strategic Plan

Joel Levine stated that the final draft of the Plan will be presented for approval at the August 23, 2018 Board meeting.

DFPS UPDATE

CJ Broussard-White reported that there are several new positions that have been filled. A Service Program Administrator, Conservatorship Program Administrator, Kinship Program Director and Foster and Adopt Program Director. There are currently two Supervisor vacancies in Family Based Safety Services, one Program Director vacancy in Conservatorship and one Supervisor vacancy in Preparation for Adult Living.

She said that recently there were about six youth who were frequent runners with challenging behaviors at Youth Service Center. The youth had to be separated and not allowed to occupy Point of Entry. They were separated into different office buildings. She thanked the HCPS staff for helping to keep the youth safe.

The owners of Care Cottage voluntarily decided to close one of the campus locations. All youth were moved to another facility and all are doing well.

DFPS Commissioner, Director of Field, Director of Placement, Director of Special Investigations both Region 6a & Region 6b Regional Directors, and a team of staff partnered with Department of Public Safety (DPS) for a focused effort to locate and recover missing/Runaway Youth. The group ventured on a focused recovery effort to locate the youth. They successfully recovered 12 youth and contacted 15 youth who had been missing. Region 6A has 45 youth on Missing/Runaway status.

She said each Region will be working with Child Placing Agencies (CPA) to build the capacity for placement needed for specific regions. Region 6A will have its capacity analysis discussion with state office this afternoon and will be preparing to meet with CPAs to share and work on the strategic plan.

Region 6A launched the 3 Day Medical Exams, the Texas Health Steps and the Child and Adolescent Needs and Strengths Survey (CANS) that must be completed within the first 30 days of a child coming into care on August 1st. They are excited about working closely with the clinic to ensure this is a service provided to families in Region 6A.

DFPS has successfully had one family move into the housing being offered thru partnership with HCPS, US Dept. of Housing and Urban Development (HUD), New Hope Housing, and Buckner. The agency is working to place 10 families a month. Currently there are about 30 units available for CPS families where housing is an issue and wrap around services will be provided including the Nurturing Parent Program (NPP) by HCPS staff in the Children's Crisis Care Center.

Continuing in July, the Regional Investigations Division Leadership met weekly to discuss progress on ensuring timely contact with clients and case documentation efforts. All regional investigation division staff are engaged in various training initiatives and retention efforts. The region is currently at 93% for face-to-face contact with our children and 82% for timeliness.

Monica Sanders continued meeting with the Supervisors Support Committee and the Caseworker/Support Staff Committee in July. The Supervisors Committee is made up of nine Supervisors and the Caseworker/Support Committee is made up of one caseworker and one support staff member from every Program Director area. These groups will work directly with Ms. Sanders on critical staff challenges and issues related to improving retention, culture and outcomes for families and staff in Region 6A

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Beverly Pettway reported that the Child Sex Trafficking VOCA grant funding started late and wasn't received until the beginning of this year. She said the programs know that there will be lapse money and have begun the process of de-obligating approximately \$150,000.00. The Senior Justice Assessment Center VOCA grant will have about \$120,000 in lapse money but they have until the end of September, 2019 to manage that money. She stated that she and her staff are making sure that VOCA is managed well.

She said that the agency received funds from the Family Protection Fees. The funds are being allocated to 4C's, the Clinic, Community Youth Services, and TRIAD for the Girls Court.

The prepaid debit card program with Cadence Bank is going very well. Ten test cards were loaded with funds and issued to the clients versus having to write checks to various vendors. The test was with the Guardianship program and proved to be very successful. Financial and Business Services will continue to fine tune the process. Ms. Pettway stated that this prepaid card may have several other applications.

STRATEGIC PLAN WORKGROUP REPORTS

Strategic Focus Group #1 - Workplace Values

Strategic Focus Group #2 - Enhanced Communications Capacity

Strategic Focus Group #3 - Strengthened Partnerships and Collaborations

Anna Bell reported that at the June 28th meeting HCPS Board meeting, the Focus Groups reviewed the plan. All of the workgroups have been established with 3 goals and 10 objectives. Each objective has a workgroup. All of the Focus Groups will have met in advance of the August 28th board meeting and will have a more detailed report that that time.

HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND

Ms. Bell stated that funds received to date for the Fundraiser is \$114, 825.00. Approximately 425 invitations will be mailed out this week. She said she received full participation from the Fund Board as well as the good participation from the HCPS Board. She added that due to time constraints and availability of staff, an event planner has been contracted to close out the remaining assignments on this event.

* * * * *

The meeting adjourned at 1:20 p.m.

COMMISSIONERS COURT REPORT

Protective Services for Children and Adults

July 10, 2018

1. Authorization to renew annual agreements with Channelview, Cypress-Fairbanks, and La Porte independent school districts for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Authorization to purchase an annual partnership and vouchers with the Houston Furniture Bank in the amount of \$7,000 for the Department of Family and Protective Services-Child Protective Services Program.
3. On 5/1/2018 \$10,549 was approved for twenty attendees-add exp.) for Preparation for Adult Living college tour. Tour was scheduled on 6/11/2018 through 6/15/2018 to various locations. The amount spent is \$2,065.
4. On 5/1/2018 \$10,383 was approved for twenty attendees-add exp.) for Preparation for Adult Living college tour. Tour was scheduled on 7/9/2018 through 7/13/2018 to various locations. The amount spent is \$2,065.
5. Travel authorization for twenty attendees who attended the Gulfton teen leadership camp from 7/27/2018 through 7/28/2018 in Spring, TX. The amount spent is \$2000.
6. Travel authorization for one staff to attend the Crimes Against Children conference from 8/12/2018 through 8/17/2018 in Dallas, TX. The amount spent is \$2,435.
7. Travel authorization for one staff to attend the Wraparound training class from 8/22/2018 through 8/24/2018 in Austin, TX. The amount spent is \$995.

July 31, 2018

1. Authorization to renew annual agreements with Klein and Spring Branch independent school districts for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Authorization for reimbursement for the Dianne Bynum Administrative Support Services Conference that was held June 8, 2018 in Houston for approximately 300 participants at an estimated cost of \$9,500.
3. Authorization to host the Aging-out and Teen Conference events held during the period of September 1, 2017 – August 31, 2018 in Houston using grant funds in the estimated amount of \$17,000 for 50 eligible foster care youth.
4. Authorization for approval of a position for the Houston Independent School District Attucks Middle School-My Brother's Keeper Initiative to be funded by the Commissioner of Precinct 1 effective August 4, 2018.
5. Authorization to accept a contract award from the Texas Court Appointed Special Advocates in the amount of \$8,000 for the provision of services to certain children and families involved in the child welfare system for the period of June 1 – August 31, 2018.
6. Travel authorization for one staff to attend the E Grant system training from 7/25/2018 through 7/26/2018 in Southlake, TX. The amount spent is \$635.
7. Travel authorization for four staff to attend the U of H Community Resource Fair on 8/11/2018 in Houston, TX. The amount spent is \$500.

8. Travel authorization for two staff to attend the Texas Network of Youth Services Leadership Conference from 8/23/2018 through 8/24/2018 in Austin, TX. The amount spent is \$1001.
9. Travel authorization for three staff to attend the Commercial sexual exploitation identification tool training from 8/23/2018 through 8/24/2018 in Georgetown, TX. The amount spent is \$520 from general funds and \$776 from grant funds.
10. Travel authorization for two staff to attend the Emergency Shelter Task force training from 9/18/2018 through 9/19/2018 in Fort Worth, TX. The amount spent is \$1,455.
11. Authorization to accept from the Texas Department of Family and Protective Services an amendment for the renewal of grant funds in the amount of \$950,000, with no required match, for the 2018-19 Permanency and Family Group Decision-Making Conferences Program, and extend associated grant-funded positions for the entire renewal period.
12. Authorization to accept from the Texas Department of Family and Protective Services an amendment for the renewal of grant funds in the amount of \$375,000, with no required match, for the 2018-19 Family Assessment Services Program, and extend associated grant-funded positions for the entire renewal period.
13. Authorization to accept from BEAR Foundation grant funds in the amount of \$54,288 with a discretionary match of \$26,310, for the BEAR Program, and approval of a grant-funded position effective August 4, 2018.
14. Authorization to accept from the Texas Department of Family and Protective Services an amendment for the renewal of grant funds in the amount of \$64,800, with no required match, for the 2018-19 Pre-Adopt Review and approval Staffing Services Program.
15. Authorization to accept from the Texas Department of Family and Protective Services an amendment for the renewal of grant funds in the total amount of \$1,373,264, with a required match of \$255,451, for the 2018-19 Preparation for Adult Living Program, extend associated grant-funded positions for the entire renewal period, and approval of two positions effective September 1, 2018.
16. Authorization to accept from the Texas Department of Family and Protective Services an amendment for the renewal of grant funds in the amount of \$192,644, with no required match, for the 2018-19 Concrete Services & Transitional Living Allowance Program.
17. Approval of renewal options with Redeemed Youth Empowerment Program, at a cost of \$57,000; Communities in Schools, Southeast Harris County, Inc., at a total cost of \$183,000 for CYD, mentoring, and Youth Advisory Committee/Youth Development initiative programs; and Pasadena Community Resource Center, \$80,100, for Community Youth Development project programming in the Pasadena area for Protective Services for Children & Adults for the period of September 1, 2018 – August 31, 2019 (17/0140).