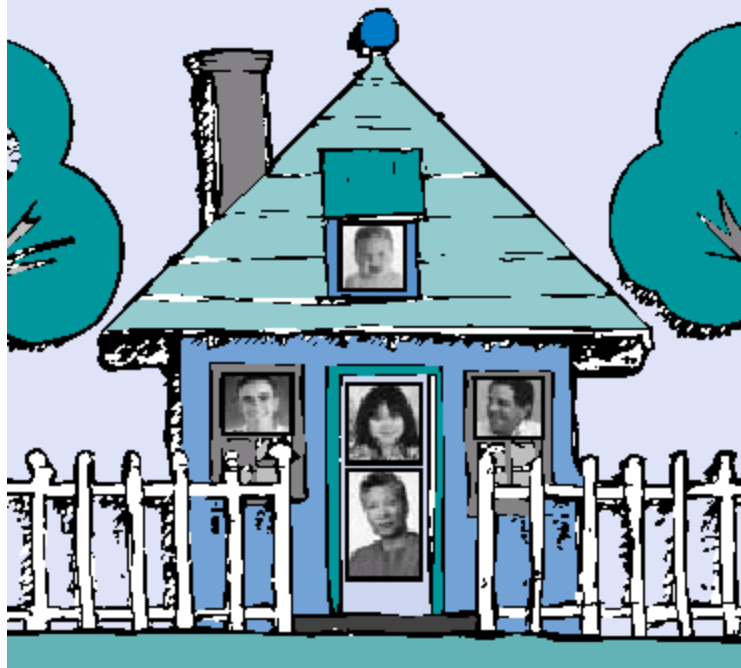


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

October 2018

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Harris County Protective Services for Children and Adults

2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

BOARD OF DIRECTORS MEETING AGENDA

October 25, 2018 | 4:30 PM | 2525 Murworth Drive, Room D-36

MEETING OPENING

- | | |
|-------------------------------|-----------------------------------|
| 1. CALL TO ORDER | Ellie Sweeney, President |
| 2. APPROVAL OF MINUTES | Lidya Osadchey, Secretary |
| 3. MISSION MOMENT | Tammy Hetmaniak, BEAR
Director |

EXECUTIVE UPDATES

- | | |
|--|------------------|
| 4.HCPS EXECUTIVE DIRECTOR STATUS REPORT | Joel Levine |
| 5.DFPS REGIONAL DIRECTORS STATUS REPORT | Kristina Belcher |

COMMITTEE REPORTS

- | | |
|--|------------------|
| 6.FINANCIAL AND BUSINESS SERVICES COMMITTEE
Overview of financial statements and business services activities | Patrice McKinney |
| 7.HCCPS FUND BOARD
Update of Fund Board activities | Phil Kunetka |
| 8.2018-2020 STRATEGIC PLAN
Strategic Focus Group #1 - Workplace Values
Strategic Focus Group #2 - Enhanced Communications Capacity
Strategic Focus Group #3 - Strengthened Partnerships and Collaborations | |

APPEARANCES BEFORE THE BOARD

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

II. Monthly Highlights

NO DOCUMENTS PROVIDED

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth Drive
Room B36
Houston, Texas 77054
September 27, 2018

GUESTS IN ATTENDANCE

Bill Henderson, County Judge Office
Carole Lamont, Precinct 3
Kerry McCracken, Children's Assessment Center
Dori Wind, County Attorney's Office

BOARD MEMBERS IN ATTENDANCE

Sheila Aron
Marilyn DeMontrond
Frances Castaneda Dyess
Charlene Hunter James
Susan Martin
Sherea McKenzie
Patrice McKinney
Sean McPherson
Pat Rosenberg
Ellie Sweeney

BOARD MEMBERS ABSENT

Darryl King
Philip Kunetka
Lidya Kushner
Jerry LeVias
Janet Stansbury

STAFF IN ATTENDANCE

Jeff Alexander, Youth Services Division Manager
Anna M. Bell, Organizational Development Director
Dwayne Bennett, Grant Specialist
Robert Brannon, Accounting Manager
C J Broussard-White, CPS Regional Director for Harris County
Kim Gibbons, DFPS, Director of Field Operations
Claudia Gonzalez, Adults Services Administrator
Ginger Harper, Youth Services Administrator
Joel Levine, Executive Director
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Emmony Pena, Quality Improvement Manager
Beverly Pettway, Financial and Business Services Administrator
Will Walker, Training Institute Manager

CALL TO ORDER/INTRODUCTION OF GUESTS

Board President, Ellie Sweeney called the meeting to order at 4:50 p.m. Mr. Levine introduced the newest board member, Ms. Susan Martin who was appointed to the Board on August 14, 2018 by Commissioner Steve Radack. She is the former Director of Communications for Cristo Rey Jesuit School as well as a community volunteer with the Charity Guild of Catholic Women and current Board President for Newman Circle of University of St. Thomas.

Mr. Levine also stated that Ellie Sweeney has replaced Marilyn DeMontrond on the HAY Center Foundation Board.

Ms. Sweeney stated that due to Patrice McKinney's resignation as the HCPS Liaison to the BEAR Board, she would like HCPS board members' suggestion of a new Liaison.

APPROVAL OF MINUTES

Sean McPherson moved for approval of the August 23, 2018 minutes. Charlene Hunter James seconded the motion. The minutes were approved by unanimous voice vote.

MISSION MOMENT

Mr. Levine introduced a video prepared by Superior Health Plan. They have established three Foster Care Centers of Excellence in Texas with one of the Centers being the HCPS Clinic which cares for children in foster care. He said that this is a project that began around 2012 when Children Services Administrator, Jackie McMillon took on the role of overseeing the clinic and developing the behavioral health portions to go along with the doctor and dentist. A Therapist, Care Manager and Psychiatrist was added to the staff along with parent partners who serve in the role as Kinship Navigators.

HCPS EXECUTIVE DIRECTOR STATUS REPORT

Mr. Levine stated that he, along with HCPS Board Members Marilyn DeMontrond and Sherea McKenzie, attended the Advisory Committee meeting for the Harris County Community Based Collaborative (CBC) at the DePelchin Children's Center on August 30, 2018. While there are no current plans to bring Community Based Care to the Harris County catchment area; the Advisory Committee is tasked with preparing Harris County for this new approach to services to children and families in state conservatorship. The collaborative has contracted with the Meadows Mental Health Policy Institute for consultation with funding from the Houston Endowment.

Jeff Alexander, Estella Olguin and Mr. Levine attended the press conference and community Kick-off event on September 17th for the Harris County Youth Collective (HCYC) at Big Brothers Big Sisters.. The collective, funded by the Houston Endowment, serves dual-status youth, who reside in both the child protective and juvenile justice systems. Harris County currently has 138 dual-status youth who many classify as the most vulnerable children. The collective, housed at the Youth Services Center, is a collaboration of more than 30 public and private organizations working to develop and implement a Crossover Youth Practice Model in Harris County. Harris County Judge Ed Emmett, Harris County District Attorney Kim Ogg, and CPS Regional Director, CJ Broussard-White were among the speakers at the event.

Mr. Levine and HCPS Board Member Janet Stansbury attended the Texas Council of Child Welfare Boards Annual Awards Luncheon in Austin. Through the generous efforts of HCPS Board Member Marilyn DeMontrond, the Male and Female Outstanding Foster Youth of the Year received Houston Astros Duffel Bags loaded with memorabilia including replica World Series rings, shirts, bobble heads, etc.

Along with HCPS Board Members Sherea McKenzie and Pat Rosenberg as well as HCPS staff members Ginger Harper, Jeff Alexander, Rachel Francis and Estella Olguin, he attended the press conference for the launch of the Harris County Youth LEAD (Law Enforcement Assisted Diversion) at Attucks Middle School. LEAD is a national program that originated in Seattle, Washington in 2011. It was created to provide collaboration between police, prosecutors, civil rights advocates, public defenders, political leaders, mental health and drug treatment providers, housing providers and other service agencies for adults who were in and out of the criminal justice system. In Houston, this program is the first of its kind in the nation to help keep youth out of the criminal justice system.

He thanked the HCPS Board for their support of the HEARTS of HOPE Luncheon benefitting the Harris County Children's Protective Services Fund Board on, September 20th. He especially thanked former HCPS Board President and current Fund Board Vice-President Barbara Hermes and her husband Leroy for their Leadership as Chairs for the event. He also gave special recognition to HCPS staff member Bernadette Cashin for providing staff support for the luncheon. Ms. Cashin was assisted by staff members Anna Bell, Emmony Pena, Estella Olguin, and Luis Morales.

DFPS REGIONAL DIRECTOR STATUS REPORT

Kim Gibbons, DFPS Director of Field Operations gave an update of DFPS State Office. CJ Broussard-White reported Investigations Division met weekly to discuss progress on ensuring timely contact with clients and case documentation efforts. All regional investigation division staff are engaged in various training initiatives and retention efforts. The region is currently at 95% for face-to-face contact with our children and 83% for timeliness.

Regional Director, Monica Sanders continued meeting with the Supervisors Support Committee and the Caseworker/Support Staff Committee in August. The Supervisors Committee is made up of 9 Supervisors (1 from every Program Director area) and the Caseworker/Support Committee is made up of 1 caseworker and 1 support staff member from every Program Director area. These groups will work directly with the RD on critical staff challenges and issues related to improving retention, culture and outcomes for families and staff in R6A.

COMMITTEE REPORTS

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney reported that the adjusted budget is \$27,957,222 with 41.89% expended as of August 31, 2018 with a variance of \$2.8 million. The expected rollover at the end of the fiscal year is \$3,151,098.

The VOCA Sex Trafficking grant is being de-obligated by \$197,000. The VOCA Senior Justice Assessment Center grant plans to hire 1 additional case manager to use the lapsed funds. The VOCA grant for the Clinic have plans in place to order supplies to utilize their funds.

She said that ten pre-paid cards were tested using approximately \$6500 used for emergency requests. It went so well that 25 more cards will be issued this week. The agency is working with the bank and card vendor to create a more user friendly website to track cards. Once the website is set up, it will be used for the Guardianship wards for monthly allowance.

The county is moving away from cell phone allowances. The first rollout will consist of 175 Samsung Galaxy phones.

The Operations Manager is working with Engineering to inquire about a warranty on the parking lot at Murworth.

HCCPS FUND BOARD

Anna Bell reported that the Hearts of Hope Luncheon held on September 20, 2028 was a successful event with a total of 140 attendees and \$140,000 in donations.

STRATEGIC PLAN WORKGROUP REPORTS

Strategic Focus Group 1 - Workplace Values

Strategic Focus Group 2 – Enhanced Communications Capacity

Strategic Focus Group 3 – Strengthened Partnerships and Collaboration

Anna Bell reported that due to the focus on the Hearts of Hope Luncheon and the upcoming Council on Accreditation review, the focus groups are continuing to develop draft timelines and will be prepared with an update at the next board meeting. She requested that all Champions send her their reports.

She added that the Council on Accreditation (COA) will be reviewing the agency during October 7-10, 2018.

Ms. Sweeney adjourned the meeting at 6:10 p.m.



BUDGET STATUS REPORT

SEVEN
MONTHS ENDING

SEPTEMBER 30, 2018



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE For the Seven Months Ending September 30, 2018

SUMMARY

Harris County Protective Services is a department of Harris County and operates on a fiscal year of March 1st through February 28th. Over the past year, HCPS has launched new program initiatives and have advanced some initiatives started in the prior year. The VOCA grants through the Governor's Office have impacted service delivery for Adult Services, Children's Services and Youth Services. The Youth Services initiatives are just beginning in 2018. In addition to the VOCA funding, the Youth Services Division has also partnered with the City of Houston to provide school based services to young male students through the My Brother's Keeper Program. These funding sources for the various programs are included in the grants report that is included in the financial status information. For the 2018-2019 fiscal year, Harris County Protective Services (HCPS) has an overall adjusted budget of \$38,108,930. The table below shows the funds that comprise the overall budget.

Table A: Budget Summary by Funding Source.

HARRIS COUNTY PROTECTIVE SERVICES									
FINANCIAL INFORMATION FOR THE PERIOD ENDED - September 30, 2018									
BUDGET SUMMARY by Funding Source									
		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 09/30/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 23,968,000	\$ 27,957,222	13,669,650	48.89%	16,785,625	\$ 3,115,975	\$ 25,357,597.93	\$ 2,599,624
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	150,297	150,297	72,788	48.43%	89,909	17,122	145,575	4,722
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	902,391	902,391	483,761	53.61%	544,252	60,491	891,405	10,986
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	1,091,101	1,091,101	105,041	9.63%	636,476	531,434	210,082	881,019
OCOK - PREPARATION FOR ADULT LIVING		10,570	21,520	-	0.00%	5,380	5,380	10,500	11,020
FAMILY PROTECTION FEE	FPF	20,695	36,726	8,415	22.91%	9,181	766	22,701	14,025
TOTAL SPECIAL REVENUE FUNDS		2,175,054	2,202,035	670,005	30.43%	1,285,198	615,193	1,280,264	921,771
GRANT FUNDS (Various)									
GRANT FUNDS (Various) - See attached schedule	GRT	7,300,901	7,165,956	1,749,618	24.42%	2,346,479	596,860	4,730,176	686,162
TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		7,980,901	7,845,956	1,749,618	22.30%	2,346,479	596,860	4,730,176	1,366,162
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	91,716	103,716	39,757	38.33%	99,549	59,792	103,716	-
TOTAL OTHER FUNDS		91,716	103,716	39,757	38.33%	99,549	59,792	103,716	-
TOTAL FUNDING - HCPS		\$ 34,215,672	\$ 38,108,930	\$ 16,129,031	42.32%	\$ 20,516,851	\$ 4,387,821	\$ 31,471,754	\$ 4,887,557

GENERAL FUND

HCPS' General Fund Adjusted Budget for the 2018-2019 fiscal year is \$27,957,222. The budget reflects expenditures through September 30, 2018 of \$13,669,650 (or 48.89% of the total Budget) and a positive budget variance of \$3,115,975 (11.1% of the budget). The budget to actual performance by expenditure type is detailed in the table below.

Table B: Budget Status by Expenditure Classification.

HARRIS COUNTY PROTECTIVE SERVICES For Children and Adults Budget Status as of September 30, 2018

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E - C	G = B - C
SALARIES	\$ 15,206,095	\$ 14,890,064	\$ 8,038,893	53.99%	\$ 9,163,116	\$ 1,124,223	\$ 6,851,171
FRINGES	7,227,346	7,178,564	3,902,100	54.36%	4,187,496	285,395	3,276,463
MATERIALS & SUPPLIES	233,807	408,198	158,345	38.79%	238,115	79,770	249,853
PROPERTY & EQUIPMENT	158,212	695,411	225,148	32.38%	405,656	180,509	470,263
FEES & SERVICES	955,516	2,172,397	975,008	44.88%	1,267,232	292,224	1,197,390
TRANSPORTATION & TRAVEL	187,024	273,216	163,957	60.01%	159,376	(4,581)	109,259
OTHERS	-	2,339,372	206,199	8.81%	1,364,633.64	1,158,435	2,133,173
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 13,669,650	48.89%	\$ 16,785,625	\$ 3,115,975	\$ 14,287,572
Expected Expenditure Level				60.04%		11.15%	% Bud Variance

Salaries and Fringes

Salaries and Fringes accounts for \$1,356,477 of the overall variance for the period ending September 30, 2018. This is due to vacant positions across HCPS divisions. At the end of September, there were 21 vacant general fund positions which contributes to the variance in this category.

Of the 387 total positions at HCPS, there are 32 vacant positions at the end of the reporting period for September 30th, 2018. Included in this number are the 21 General Fund positions, 1 Special Revenue Funded position and 10 Grant Funded positions.

PROGRAM FUNDING SUMMARY

HCPS is comprised of 5 divisions – Administration, Financial and Business Services, Children’s Services, Youth Services and Adult Services. The Children’s, Youth and Adult Services manage several programs and receive funding from various sources. Please see the detailed Program Funding Summary in the Budget Status Report.

The **Administration Division** includes the Training Institute, Community Relations, Program Improvement, HR, BEAR, and Administration representing 7% of the general fund budget. The Bear Foundation has pledged \$54,288 in funds for a development and events coordinator with a match for fringe benefits covered by HCPS. The position is currently pending posting. The annual Hearts of Hope luncheon was held on 9/20 and generated \$124,842 in donations.

The **Financial and Business Services Division** includes Accounting, IT, and Operations representing 27% of the general fund budget. Accounting has begun testing prepaid debit cards for use instead of checks for Concrete Funds and other expenditures. Guardianship will also be a great beneficiary of this process. IT is working on system improvements to aid in the debit card process. 25 additional cards have been received after the initial successful test and are in the process of being distributed. 174 new Samsung cell phones have been received, tagged, and entered into IFAS inventory and will soon be distributed once IT is able to complete their configuration.

The **Youth Services Division** represents the largest portion of the general fund budget at 40%. It receives 85.2% of its funds from general fund and the rest from special revenue, and state and federal contracts. Youth Services has responsibility for several programs that provide services to at risk youth. Included in this division is the JP Court Services fund, which receives funding through 16 Justice of the Peace courts and other entities. The funds received are classified as Special Revenue and provides for 12 positions that serve youth in Harris County. There are a total of 150 positions in the Youth Services Division and the majority of those are in the Community Youth Services Program. This program provides on-site services in 13 school districts, 1 police department and in 1 JJAEP location. Waller ISD was added to those school districts receiving services through CYS in 2017.

The YSD includes the Kinder Emergency Shelter program as well as the full service Food Services program.

The **Children’s Services Division** represents 7% of the general fund budget. It receives 31.5% of it’s funding through Harris County General Funds. The majority of the funds for programs provided to clients comes from State contracts, Foundation grants, State and Federal Grants and Special Revenues.

VOCA funds for a position at the Integrated Health Clinic were transferred to fees and services to help support needed psychiatric and therapy services demand. The VOCA Child Sex Trafficking grant will be de-obligating \$197,193.50 in funds for year 1. This was a result of the challenge of the grant year beginning prior to the actual award being issued.

The **Adult Services Division** includes Guardianship, Representative Payee, and Senior Justice Assessment representing 20% of the general fund budget. There are approximately 1,235 wards under division management.

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - September 30, 2018
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 09/30/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
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GF	The General Fund budget is received from Harris County through General Revenues and is allocated annually as a part of the Harris County budget process. Adjustments to the fund are made throughout the year for transfers in/out. The 2019 fiscal year is March 1, 2018 - February 28, 2019.
Guardianship Special Revenue SRG	Funds collected through probate courts to be used for local guardianship programs that provide services for indigent, incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. The program currently covers the cost of one full time Manager position and temporary staffing. All unspent funds in this account can be carried over and used by the Guardianship Program as defined by statute. Year to date net income is \$46,146.
Juvenile Case Management Fund SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. The Remaining Balance as of September 30, 2018 is \$3,505,448 Through the end of September 30, 2018 Revenue was \$66,812 and Expenses \$66,946 for a net of (\$134) for the month.
Hay Center Youth Programs HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs.
Grant Funds GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. Grant funding comes primarily from five sources: Texas Workforce Commission 1 grant at 3.7% of budget, state funds from DFPS 8 grants at 51%, federal VOCA 3 grants at 28.2%, City of Houston 1 grant at 5.31% and Foundation 4 grants at 11.7%.
Title IV-E Child Welfare Funds IVE Note (a)	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County.
Fund Board FB	Fund Board operates on a fiscal year September 1, 2017 - August 31, 2018. Funds raised through various programs are maintained by the Fund Board. Primary Revenue is expected to come from a fund raising event that is scheduled for the summer of 2018. Current expenses are from Operating, Guardianship gifts, and Enhancing and Sustaining programs are expected over the next several months.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of SEPTEMBER 30, 2018

Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
		LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
	A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION									
TRAINING INSTITUTE	2-1	\$ 513,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,750	Includes 5 staff positions and provides training services to all HCPS programs and partner agency staff. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	663,407	-	-	-	-	103,716	767,123	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	237,968	-	-	-	-	-	237,968	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	310,594	-	-	-	-	-	310,594	Three positions provide Quality Improvement services, COA management, Grants Tracking, Agency Development.
BEAR	2-5	305,951	-	-	-	-	54,288	360,239	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds. DFPS provides support through two positions that serve as a part of the BEAR Program staff.
TOTAL ADMINISTRATIVE SERVICES		2,031,670	-	-	-	-	158,004	2,189,674	
FINANCIAL & BUSINESS SERV									
ACCOUNTING	2-6	4,019,556	680,000	-	-	-	-	4,699,556	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	1,346,696	-	-	-	-	-	1,346,696	
HUMAN RESOURCES	2-8	606,289	-	-	-	-	-	606,289	This group provides HR Services for HCPS and is now a part of the Administration budget and reports to the Executive Director.
MURWORTH OPERATIONS	2-9	424,053	-	-	-	-	-	424,053	Costs related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	938,627	-	-	-	-	-	938,627	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	159,100	-	-	-	-	-	159,100	This budget is for the purchase, lease and maintenance of vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		7,494,321	680,000	-	-	-	-	8,174,321	
CHILDREN'S SERVICES									
CCCC ADMINISTRATION	2-12	214,487	-	-	-	-	-	214,487	
CHILDREN ASSESSMENT	2-13	364,322	-	-	-	-	-	364,322	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	149,573	-	439,800	-	10,750	-	600,123	70.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.0%. Special Revenue funds of 2.0% from Family Protection Fee.
PERMANENCY PLANNING	2-15	373,149	-	950,000	-	-	-	1,323,149	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21% in direct services.
SUBSTITUTE CARE	2-16	176,595	-	192,644	-	-	-	369,239	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$192,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	200,874	-	1,373,264	-	822,691	1,112,621	3,509,450	The HAY Center budget includes General Funds at 4.2%, DFPS funding accounts for 40.5% of the budget, and HAY Foundation accounts for 2.9% of the budget. The center also receives HOGG funding and 1115 Waiver Funds classified as Special Revenue.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of SEPTEMBER 30, 2018

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
		A	B	C	D	E	F	G	H = A...G	I
MEDICAL CLINIC	2-18	580,056	172,054	845,169	-	-	6,597	-	1,603,876	55.6% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		2,059,056	172,054	3,800,877	-	822,691	1,129,968	-	7,984,646	30.2% of the overall Children's Services Division budget is from Harris County General Funds. 43% is from PAL contracts with DFPS. The remaining 27% is from HOGG, HOPES, VOCA and the Fund Board funding.
YOUTH SERVICES										
YSC ADMINISTRATION	2-19	759,564	-	186,188	-	-	-	-	945,752	State Funding for VOCA Funding for Child Sex Trafficking.
FOOD SERVICES	2-20	351,335	-	-	-	-	-	-	351,335	
RESIDENTIAL SERVICES	2-21	1,738,930	-	-	-	-	-	-	1,738,930	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$705,000 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	984,400	389,218	-	-	-	4,499	-	1,378,117	The YSC partners with the City of Houston to provide services under the My Brother's Keeper program.
CYS SCHOOLS	2-23	4,617,605	-	-	-	-	-	-	4,617,605	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 2,011,800. This amount is included in the HC General Fund.
PARENT TEEN	2-24	195,677	-	-	-	-	-	-	195,677	
TRIAD ADMINISTRATION	2-25	416,155	-	900,000	-	-	14,880	-	1,331,035	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds and special revenues.
JP COURT SERVICES	2-26	647,125	-	-	-	-	902,391	-	1,549,516	Court Services includes \$925,534 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	834,498	-	-	-	-	-	-	834,498	
COMM BASED RESIDENTIAL	2-28	214,503	-	-	-	-	-	-	214,503	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,759,792	389,218	1,086,188	-	-	921,770	-	13,156,967	85.2% of the Youth Services Division budget comes from General Funds, 7.7% from Special Revenue, 2.4% is from contracts with DFPS and 4.7% federal funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	700,190	-	-	-	-	150,297	-	850,487	The Guardianship budget includes \$150,297 of Special Revenue Funds which accounts for 18% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,745,209	-	-	-	-	-	-	4,745,209	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$611,000 and is included in the HC General Fund.
REP PAYEE	2-31	166,984	-	-	-	-	-	-	166,984	
SENIOR JUSTICE ASSESSMENT	2-32	-	-	840,641	-	-	-	-	840,641	The Adult Services Division received VOCA (Victims Of Crime Act) funding amount of \$840,641 for the Senior Justice Assessment Center project. This award amount is for Years 2 and 3 of the initiative.
TOTAL ADULT SERVICES		5,612,383	-	840,641	-	-	150,297	-	6,603,321	
TOTALS		\$ 27,957,222	\$ 1,241,272	\$ 5,727,706	\$ -	\$ 822,691	\$ 2,202,035	\$ 158,004	\$ 38,108,930	

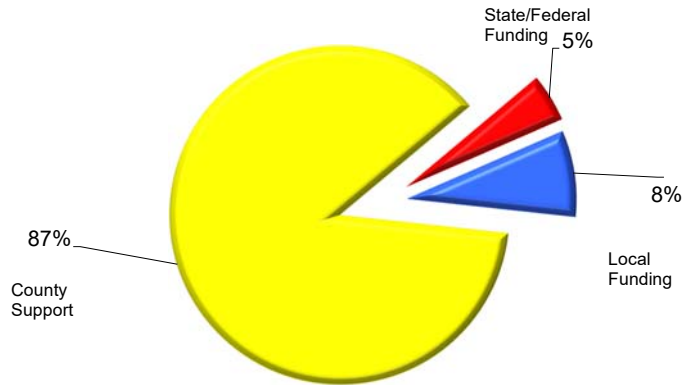
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of September 30, 2018

		----- YEAR TO DATE -----							----- CURRENT MONTH -----			
	OBJECT CODE	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
REVENUES		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
STATE MISCELLANEOUS	514900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ -	\$ -
LEASE REIMB	545025	658,460	658,460	384,102	384,102	384,102	(0)	274,358	-	54,872	54,872	54,872
REIMB-INDIRECT COST	561900	122,000	122,000	52,530	72,073	71,167	18,636	69,470	-	17,623	10,167	10,167
PRIOR PERIOD-REIMBURSEMENT	565000	-	-	-	-	-	-	-	-	-	-	-
REF-OVERPAYMENTS	565200	-	-	-	-	-	-	-	-	-	-	-
REIMB-PAYROLL	562900	-	-	-	939	-	-	-	-	-	-	-
EMERG SHELTER-YSC	565300	500,000	500,000	297,997	261,333	291,667	(6,331)	202,003	-	-	41,667	41,667
GP-SERVICE REIMB	565500	387,000	387,000	188,767	219,847	225,750	36,983	198,233	-	26,489	32,250	32,250
SHARED FUNDING	567500	1,917,872	1,917,872	1,057,081	1,025,442	1,118,759	61,678	860,791	-	178,051	159,823	159,823
MEDICAL RELATED	567800	-	-	10,087	241	-	(10,087)	(10,087)	-	241	-	-
INTEREST EARNINGS	570100	675	675	364	201	394	30	311	-	(245)	56	56
REFUNDS/OTHERS	594900	-	-	78	42,361	-	(78)	(78)	-	-	-	-
REVENUES		3,586,007	3,586,007	1,991,006	2,006,537	2,091,837	100,831	1,595,001	-	277,048	298,834	298,834
COUNTY SUPPORT		20,381,993	24,371,215	11,678,644	11,287,356	14,693,788	3,015,144	12,692,571	91,650	1,724,101	2,029,892	1,938,242
TOTAL REVENUES & SUPPORT		\$ 23,968,000	\$ 27,957,222	\$ 13,669,650	\$ 13,293,893	\$ 16,785,625	\$ 3,115,975	\$ 14,287,572	\$ 91,650	\$ 2,001,150	\$ 2,328,726	\$ 2,237,076
EXPENDITURES BY DIVISION		KEY										
ADMINISTRATION												
TRAINING INSTITUTE	10088005	\$ 513,250	\$ 513,750	\$ 260,202	\$ 252,256	\$ 308,700	\$ 48,499	\$ 253,548	\$ 21,580	\$ 35,098	\$ 42,813	\$ 21,232
HCPS ADMINISTRATION	10088006	625,207	663,407	370,807	367,003	400,157	29,350	292,600	27,761	50,133	55,284	27,523
COMMUNITY RELATIONS	10088008	229,268	237,968	129,532	125,136	143,496	13,964	108,436	15,624	20,644	19,831	4,207
PROGRAM IMPROVEMENT	10088009	310,594	310,594	103,206	77,699	188,061	84,855	207,388	-	12,628	25,883	25,883
BEAR	10088016	286,451	305,951	172,065	152,533	184,115	12,050	133,886	-	19,706	25,496	25,496
FINANCIAL & BUSINESS SERV												
ACCOUNTING	10088002	1,851,854	4,019,556	1,036,685	1,037,944	2,385,437	1,348,752	2,982,870	19,099	186,723	334,963	315,864
INFORMATION TECHNOLOGY	10088003	844,822	1,346,696	511,333	672,944	802,909	291,576	835,363	-	172,568	112,225	112,225
HUMAN RESOURCES	10088004	622,939	606,289	338,880	337,383	364,353	25,473	267,409	-	39,744	50,524	50,524
MURWORTH OPERATIONS	10088007	239,607	424,053	147,058	186,726	248,492	101,433	276,995	-	28,506	35,338	35,338
YSC OPERATIONS	10088024	572,027	938,627	519,757	386,883	556,081	36,324	418,870	-	52,858	78,219	78,219
VEHICLES MANAGEMENT	10088080	65,200	159,100	58,570	40,960	92,808	34,239	100,530	-	4,986	13,258	13,258
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	10088010	214,487	214,487	108,456	143,066	129,716	21,260	106,031	7,586	21,440	17,874	10,288
CHILDREN ASSESSMENT	10088011	349,322	364,322	227,097	242,799	217,210	(9,887)	137,225	-	69,946	30,360	30,360
FAMILY ASSESSMENT	10088012	149,573	149,573	70,029	74,078	89,490	19,461	79,544	-	10,278	12,464	12,464
PERMANENCY PLANNING	10088014	130,149	373,149	94,634	133,456	217,670	123,036	278,515	-	9,769	31,096	31,096
SUBSTITUTE CARE	10088015	129,445	176,595	118,037	132,781	103,014	(15,024)	58,558	-	6,874	14,716	14,716
PAL	10088017	133,724	200,874	76,089	73,763	121,654	45,565	124,785	-	10,104	16,740	16,740
MEDICAL CLINIC	10088019	452,056	580,056	270,561	286,192	346,124	75,563	309,495	-	45,772	48,338	48,338
YOUTH SERVICES												
YSC ADMINISTRATION	10088023	804,564	759,564	378,356	362,302	459,267	80,912	381,208	-	49,367	63,297	63,297
FOOD SERVICES	10088021	291,135	351,335	184,724	183,193	209,787	25,063	166,611	-	26,298	29,278	29,278
RESIDENTIAL SERVICES	10088022	1,738,930	1,738,930	932,102	905,785	1,051,062	118,959	806,828	-	128,966	144,911	144,911
CYS ADMINISTRATION	10088025	963,428	984,400	558,164	539,768	595,231	37,067	426,236	-	72,542	82,033	82,033
CYS SCHOOLS	MULTIPLE	4,562,827	4,617,605	2,526,335	2,423,933	2,788,085	261,750	2,091,270	-	335,805	383,758	383,758
PARENT TEEN	10088070	190,477	195,677	115,885	99,362	118,393	2,508	79,792	-	12,938	16,306	16,306
TRIAD ADMINISTRATION	10088050	419,810	416,155	247,624	272,423	251,711	4,087	168,531	-	35,237	34,680	34,680
JP COURT SERVICES	10088052	647,125	647,125	382,360	328,432	390,115	7,754	264,765	-	41,961	53,927	53,927
STATUS OFFENDER	10088053	830,843	834,498	454,782	423,185	504,808	50,026	379,716	-	63,554	69,542	69,542
COMM BASED RESIDENTIAL	10088065	186,503	214,503	130,569	98,103	129,006	(1,563)	83,934	-	13,495	17,875	17,875
ADULT SERVICES												
GUARDIANSHIP ADMIN	10088060	649,790	700,190	408,984	392,193	421,484	12,501	291,206	-	63,262	58,349	58,349
GUARD CASE MANAGEMENT	10088061	4,795,609	4,745,209	2,656,940	2,465,191	2,866,222	209,282	2,088,269	-	347,429	395,434	395,434
REP PAYEE	10088062	166,984	166,984	79,826	76,422	100,966	21,140	87,158	-	12,518	13,915	13,915
TOTAL EXPENDITURES		\$ 23,968,000	\$ 27,957,222	\$ 13,669,650	\$ 13,293,893	\$ 16,785,625	\$ 3,115,975	\$ 14,287,572	\$ 91,650	\$ 2,001,150	\$ 2,328,726	\$ 2,237,076

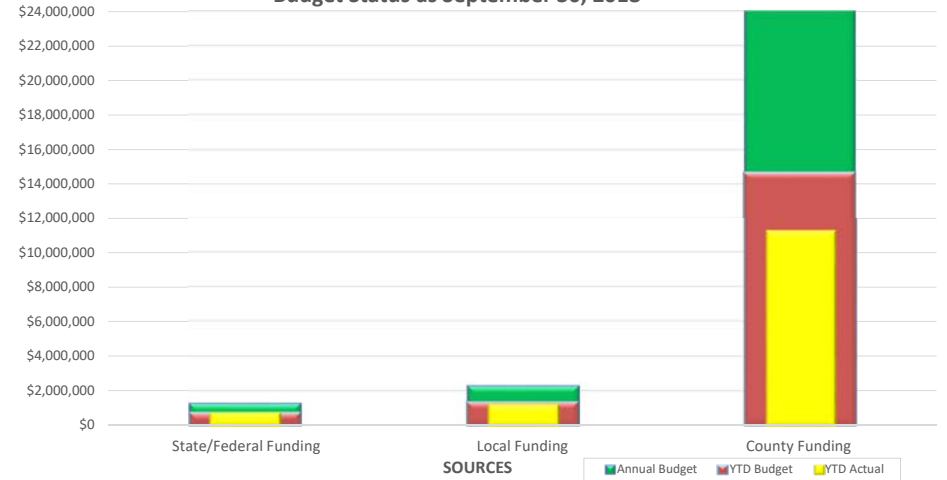
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of SEPTEMBER 30, 2018

REVENUES	2018/2019 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ -	\$ -	\$ 10,087	\$ 241	\$ (10,087)
Federal Funding	-	-	10,087	241	(10,087)
State Miscellaneous	-	-	-	-	-
Lease reimbursement	658,460	384,102	384,102	384,102	(0)
Emergency Shelter	500,000	291,667	297,997	261,333	(6,331)
Reimb-Indirect cost	122,000	71,167	52,530	72,073	18,636
State Funding	1,280,460	746,935	734,629	717,507	12,306
School Contracts	1,917,872	1,118,759	1,057,081	1,025,442	61,678
Local Funding	1,917,872	1,118,759	1,057,081	1,025,442	61,678
Interest Earned	675	394	364	201	30
GP-Attorney's Fee	-	-	-	-	-
GP- Service Reimb	387,000	225,750	188,767	219,847	36,983
Refunds/Child Revenue	-	-	78	42,361	(78)
Others	387,675	226,144	189,208	262,408	36,935
Total Outside Sources	3,586,007	2,091,837	1,991,006	2,005,598	100,831
County Support	24,371,215	14,693,788	11,678,644	11,287,356	3,015,144
Total	\$ 27,957,222	\$ 16,785,625	\$ 13,669,650	\$ 13,292,955	\$ 3,115,975

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2018-2019**



**BUDGET Vs. ACTUAL
Budget Status as September 30, 2018**

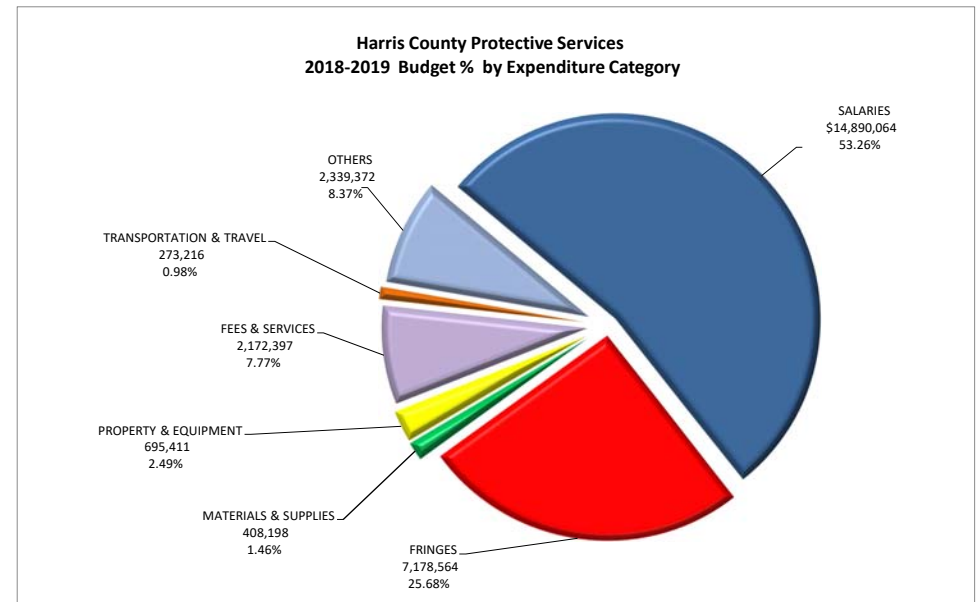
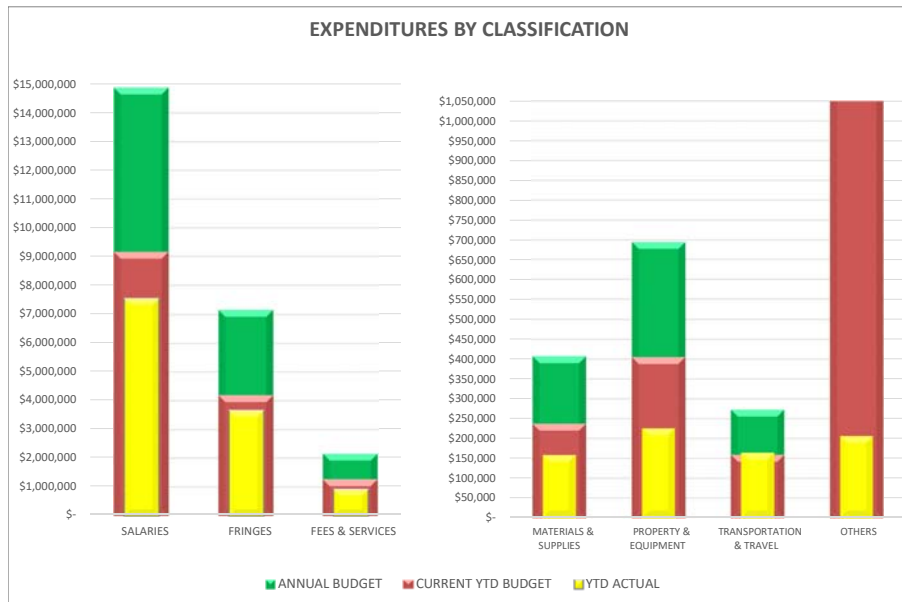


	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,280,460	\$ 746,935	\$ 744,717	\$ 717,748	\$ 2,218
Local Funding	2,305,547	1,344,902	1,246,289	1,287,850	98,613
County Funding	24,371,215	14,693,788	11,678,644	11,287,356	3,015,144
Total Funding	\$ 27,957,222	\$ 16,785,625	\$ 13,669,650	\$ 13,292,955	\$ 3,115,975

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of September 30, 2018

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 15,206,095	\$ 14,890,064	\$ 8,038,893	53.99%	\$ 9,163,116	\$ 1,124,223	\$ 6,851,171
FRINGES	7,227,346	7,178,564	3,902,100	54.36%	4,187,496	285,395	3,276,463
MATERIALS & SUPPLIES	233,807	408,198	158,345	38.79%	238,115	79,770	249,853
PROPERTY & EQUIPMENT	158,212	695,411	225,148	32.38%	405,656	180,509	470,263
FEES & SERVICES	955,516	2,172,397	975,008	44.88%	1,267,232	292,224	1,197,390
TRANSPORTATION & TRAVEL	187,024	273,216	163,957	60.01%	159,376	(4,581)	109,259
OTHERS	-	2,339,372	206,199	8.81%	1,364,633.64	1,158,435	2,133,173
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 13,669,650	48.89%	\$ 16,785,625	\$ 3,115,975	\$ 14,287,572

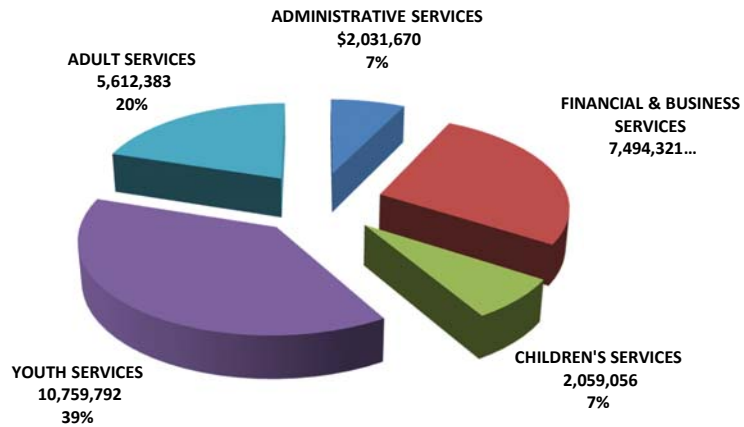
Expected Expenditure Level 60.04% 11.15% % Bud Variance



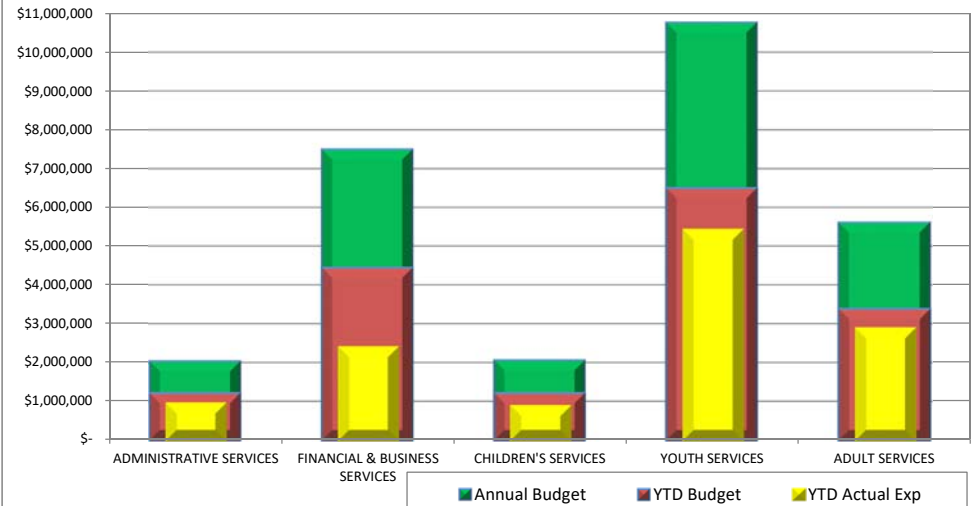
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of September 30, 2018

	YEAR TO DATE						CURRENT MONTH				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 2,031,670	\$ 1,035,811	50.98%	\$ 974,626	\$ 1,224,530	\$ 188,719	\$ 995,859	\$ 64,965	\$ 138,210	\$ 169,306	\$ 104,341
FINANCIAL & BUSINESS SERVICE	7,494,321	2,612,283	34.86%	2,662,840	4,450,080	1,837,797	4,882,037	19,099	485,386	624,527	605,428
CHILDREN'S SERVICES	2,059,056	964,903	46.86%	1,086,136	1,224,877	259,974	1,094,153	7,586	174,183	171,588	164,002
YOUTH SERVICES	10,759,792	5,910,903	54.94%	5,636,484	6,497,465	586,563	4,848,889	-	780,163	895,607	895,607
ADULT SERVICES	5,612,383	3,145,750	56.05%	2,933,806	3,388,673	242,923	2,466,633	-	423,208	467,699	467,699
TOTAL EXPENDITURES	\$ 27,957,222	\$ 13,669,650	48.89%	\$ 13,293,893	\$ 16,785,625	\$ 3,115,975	\$ 14,287,572	\$ 91,650	\$ 2,001,150	\$ 2,328,726	\$ 2,237,076

**HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 GENERAL FUND BUDGET BY DIVISION**



**HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 BUDGET TO ACTUAL COMPARISON BY DIVISION**



Harris County Protective Services for Children and Adults
Grants FY19
September 1, 2018- August 31, 2019
Period Ending Sept 30, 2018

			Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures 09/30/18	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as 09/30/18	Projected Expenditures thru end of the grant	Projected Lapse
			A	B	C	D =B/C	E = C - B	F = A - B	G	H = F - G		
CHILDREN SERVICES												
1	Family Assessment	4.5	09/01/18 - 08/31/19	\$ 375,000.00	\$ 10,871.86	\$ 31,250.00	34.79%	\$ 20,378.14	\$ 364,128.14	\$ 343,750.00	\$ 20,378.14	
2	Permanency Planning Team	14	09/01/18 - 08/31/19	950,000.00	34,161.87	\$ 79,166.67	43.15%	45,004.80	915,838.13	870,833.33	45,004.80	
3	Pre-Adopt Review (RAS)	0	09/01/18 - 08/31/19	64,800.00	-	\$ 5,400.00	0.00%	5,400.00	64,800.00	59,400.00	5,400.00	
4	Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Found (Discretionary match \$34,741) approved for no-cost extension 2 x ENDED	0	03/01/16 - 03/31/18			-		-	-	-	-	
5	HOPES - DePelchin Children's Center (Yr 3)with additional funds \$34,357.52	2	09/01/18 - 08/31/19	172,054.02	2,329.63	\$ 14,337.84	16.25%	12,008.21	169,724.39	-	169,724.39	
6	Clinic Integrated Health Exp (VOCA , 2-yr budget) (Required match \$211,397.91)	3.5	10/01/17 - 09/30/19	845,168.74	381,526.79	422,584.37	90.28%	41,057.58	463,641.95	422,584.37	41,057.58	
YOUTH SERVICES												
HAY CENTER												
7	PAL Life Skills and Assessment	4.5	09/01/18 - 08/31/19	351,462.00	1,968.37	29,288.50	6.72%	27,320.13	349,493.63	322,173.50	27,320.13	
8	PAL Case Mgt and Room and Board Assistance Required Match = \$255,450	9.3	09/01/18 - 08/31/19	1,021,802.00	21,832.79	85,150.17	25.64%	63,317.38	999,969.21	936,651.83	63,317.38	
9	TWC Transition Center	3.2	10/01/17 - 09/30/18	271,564.00	267,086.68	271,564.00	98.35%	4,477.32	4,477.32	-	4,477.32	
10	Transition-Age Youth Planning Initiative (Hogg Foundation, including roll over from Yr3 \$137,221.06) Yr 4 of 4 with no-cost ext 11/30/18	3	06/01/17- 12/31/18	459,289.06	363,533.51	386,769.73	93.99%	23,236.22	95,755.55	72,519.33	23,236.22	
11	HAY Transition Coaching Program-HAY Center Foundation (budget \$48,000 plus \$43,837.71 roll over from YAB88005) Required Match \$45,263.15	2	10/01/17 - 09/30/18	91,837.71	91,554.84	91,837.71	99.69%	282.87	282.87	-	282.87	
Community Youth Development												
12	Gulfton (69.11% of budget is subcontractors)	1.5	09/01/18 - 08/31/19	450,000.00	4,348.44	37,500.00	11.60%	33,151.56	445,651.56	445,651.56	-	
13	Pasadena (71.33% of budget is subcontractors)	1.5	09/01/18 - 08/31/19	450,000.00	2,236.89	37,500.00	5.97%	35,263.11	447,763.11	447,763.11	-	
14	Concrete Services/TLAs	0	09/01/18 - 08/31/19	192,644.00	6,000.00	16,053.67	37.37%	10,053.67	186,644.00	176,590.33	10,053.67	
15	My Brother's Keeper Discretionary Match = \$75,126.57	4	02/01/18 - 01/31/19	389,218.00	162,909.40	227,043.83	71.75%	64,134.43	226,308.60	162,174.17	64,134.43	
16	VOCA Child Sex Trafficking (Yr1) to deobligate \$197,193.50 (Required match \$0)	5.5	12/01/17 - 09/30/18	186,187.61	149,854.25	186,187.61	80.49%	36,333.36	36,333.36	-	36,333.36	
17	BEAR Development Grant (Required match \$26,309.96)	1	08/01/18 - 07/31/19	54,288.00	-	4,524.00	0.00%	4,524.00	54,288.00	49,764.00	4,524.00	
SENIOR SERVICES												
18	Senior Justice Assessment Center Project(VOCA 2-yr budget) (Required match \$77,223.37)	4	10/01/17 - 09/30/19	840,641.21	249,403.01	420,320.61	59.34%	170,917.60	591,238.20	420,320.61	170,917.60	
Grand Total				\$ 7,165,956.35	\$ 1,749,618.33	\$ 2,346,478.70	74.56%	\$ 596,860.37	\$ 5,416,338.02	\$ 4,730,176.14	\$ 686,161.88	

Harris County Protective Services Fund Board
Fiscal Year October 1, 2017-September 30, 2018
As of September 30, 2018

	Initial Budget 2017 -2018	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	500.00	500.00	-	500.00	(500.00)	500.00	Funds raised through the sale of license plates for child abuse
Fundraising Event - 2018 Luncheon	100,000.00	100,000.00	124,842.43	100,000.00	24,842.43	(24,842.43)	TBD - Potential Fundraiser for the current fiscal year
Guardianship Donations		11,000.00	11,195.00	11,000.00	195.00	(195.00)	Donation from the Bowden Fund and general donations for Guardianship Holiday gifts for wards
Lena Pope - Employee Picnic Donation		1,000.00	1,000.00	1,000.00	-	-	Donation from Lena Pope Home for an employee appreciation event - post Hurricane Harvey
Houston Junior Woman's Club - Youth on Board		3,000.00	3,000.00	3,000.00	-	-	Donation from Houston Junior Woman's Club to be used by the Youth on Board
Unrestricted Donations	5,000.00	5,000.00	865.38	5,000.00	(4,134.62)	4,134.62	Donations received through the HCPS website and other sources for the benefit off all agency programs
HCPS Bank Account Interest	50.00	50.00	61.00	50.00	11.00	(11.00)	Interest Earned
Revenues	105,550.00	120,550.00	140,963.81	120,550.00	20,413.81	(20,413.81)	
Equity (INCREASE)DECREAS	(13,833.58)	(16,833.58)	-	-	-	(16,833.58)	
Total Revenue and Equity	91,716.42	103,716.42	140,963.81	120,550.00	20,413.81	(37,247.39)	
Expenditures							
HCPS 50th Anniversary Luncheon - Funds to be used for HC	50,000.00	50,000.00	14,261.77	45,833.00	(31,571.23)	35,738.23	Proceeds from the 50th Anniversary Luncheon. \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	4,030.15	6,466.42	(2,436.27)	2,436.27	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	5,000.00	(5,000.00)	5,000.00	Murworth Lobby
Fundraising Event - 2018 Luncheon	25,000.00	25,000.00	7,569.15	25,000.00	(17,430.85)	17,430.85	Expenses for potential fundraiser
Lena Pope Employee Picnic		1,000.00	972.36	1,000.00	(27.64)	27.64	Expenses for employee appreciation event - post Hurricane Harvey sponsored by Lena Pope Home
HCPS Guardianship		11,000.00	10,323.80	11,000.00	(676.20)	676.20	Expenses for Guardianship Holiday gifts and general program expenditures
HCPS Texas Child Welfare Boards - License Plate	250.00	250.00	-	250.00	(250.00)	250.00	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Fund Board Operating Expenses	5,000.00	5,000.00	2,600.00	5,000.00	(2,400.00)	2,400.00	Funds to be used for Fund Board Operating Expenses & other activities approved by the Board
TOTAL EXPENDITURES	91,716.42	103,716.42	39,757.23	99,549.42	59,792.19	63,959.19	



Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •
hcps.harriscountytexas.gov

Monthly Program Dashboard September 2018

Children's Services Division	Sept 2018	Sept 2017	FYTD
BEAR			
<ul style="list-style-type: none"> Children Served 	784	1,026	7,173
Children's Crisis Care Center (4C's)			
<ul style="list-style-type: none"> Family Assessments Conducted Child Evaluations Permanency Planning Team Meetings Family Group Decision-Making Conference (FGDC) 	26 58 236 16	29 45 205 0	126 489 1,747 148
Medical Clinic			
<ul style="list-style-type: none"> Medical Services: Children Served Dental Services: Children Served Behavioral Health: Children Served Outreach/Education Events 	140 60 30 1	193 46 32 0	912 409 213 5
HAY Center			
<ul style="list-style-type: none"> PAL In-Care Youth Served *no classes scheduled in Sept PAL Aftercare Youth Served Transition Services: Unduplicated Clients Served 	100 134 68	*0 145 72	432 1,034 1,141

Youth Services Division	Sept 2018	Sept 2017	FYTD
Community Youth Services (CYS)			
<ul style="list-style-type: none"> Number of new cases opened (*School Calendar Year) Student Support Services 	523 2,836	454	2,365 18,755
Resource Services (Includes CRCG)			
<ul style="list-style-type: none"> Number of Families Enrolled Number of New Assessments Number of CRCG Wrap Meetings 	8 3 5	9 2 7	54 29 49
Kinder Emergency Shelter			
<ul style="list-style-type: none"> Total Number of Youth Served (unduplicated)¹ Number of New Youth Admissions Occupancy Rate 	31 18 55%	28 14 63%	209 110 52%
TRIAD Prevention Services			
<ul style="list-style-type: none"> Community Youth Development Mental Health Services: New Cases Opened Mental Health Services – Active Cases 	69 5 47	188 6 38	724 54 351

Youth Services Division	Sept 2018	Sept 2017	FYTD
<ul style="list-style-type: none"> JP Court WRAP: Number of Cases Opened (no new cases) 	2	0	14
<ul style="list-style-type: none"> JP Court Liaisons: Number of Families Served 	448	104	3,553
<ul style="list-style-type: none"> Juvenile Intake Diversion: Number of Youth Served 	74	45	457
<ul style="list-style-type: none"> Juvenile Intake Diversion: Crisis Hotline Calls Received 	80	46	611
<ul style="list-style-type: none"> Parenting with Love and Limits: Family Cases Opened 	22	5	94
<ul style="list-style-type: none"> Parenting with Love and Limits: Number of Graduates 	16	7	76
<ul style="list-style-type: none"> Parent/Teen Survival: Number of youth enrolled 	6	14	195
<ul style="list-style-type: none"> Parent/Teen Survival: Youth Completing Program 	0	4	78
<ul style="list-style-type: none"> TRIAD Truancy Class: Number of Families Served 	0	0	88

¹ No new cases for the summer, continue to work with active cases

² No group classes in the summer

Adult Services Division	Sept 2018	Sept 2017	FYTD
<ul style="list-style-type: none"> Guardianship Program: Wards as of 9/28/2018 	1,178	1,206	1,249
<ul style="list-style-type: none"> Representative Payee Clients as of 9/28/2018 	49	58	52
<ul style="list-style-type: none"> SJAC Clients as of 9/28/18 	127	9	163

Training Institute	Sept 2018	Sept 2017	FYTD
<ul style="list-style-type: none"> Number of Participants Attending DFPS/HCPS Workshops 	205	171	2,544
<ul style="list-style-type: none"> Total Number of BSD Classes in Session 	3	3	18
<ul style="list-style-type: none"> Total Number of BSD Students Enrolled 	68	35	499

Communications	Sept 2018	Sept 2017	FYTD
<ul style="list-style-type: none"> Number of Speaking Engagements 	<i>pending</i>	0	23
<ul style="list-style-type: none"> Number of Traditional Media events 	<i>pending</i>	0	6

Communications – Social Media	Sept 2018	Sept 2017
<ul style="list-style-type: none"> Number of Facebook “Likes” 	1,243	<i>New Measures</i>
<ul style="list-style-type: none"> Total Facebook Followers 	1,254	
<ul style="list-style-type: none"> Monthly Visitors to HCPS Website 	751	
<ul style="list-style-type: none"> Monthly Average Reach 	3,000	

CANS Strength-Based Assessments Provided	Sept 2018	Sept 2017
<ul style="list-style-type: none"> Intake 	17	0
<ul style="list-style-type: none"> TRIAD Mental Health 	8	6
<ul style="list-style-type: none"> JP Court Wraparound 	2	0
<ul style="list-style-type: none"> Kinder Shelter 	1	0
<ul style="list-style-type: none"> Resource Services 	2	1
<ul style="list-style-type: none"> Community Youth Services 	523	293
TOTAL	553	300

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 4/1/18 through 2/28/19 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated. FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.

External Affairs Committee Minutes

NO MEETING HELD

Program Services Committee Minutes

NO MEETING HELD

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

October 16, 2018

MINUTES

ATTENDANCE

Board Members: Ellie Sweeney, President
Sherea McKenzie, Vice President
Lidya Kushner, Secretary
Phil Kunetka, External Affairs Committee Chair

Staff: Joel Levine, Executive Director
Jeff Alexander, Youth Services Division Manager
Kristina Belcher, DFPS Program Administrator
Anna Bell, Director, Organizational Development
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Marsha Mitchell, Human Resources Director
Beverly Pettway, Financial and Business Services Administrator

At 12:10 p.m. Board President, Ellie Sweeney, called the meeting to order and welcomed all attendees.

NEW BUSINESS

Discussion and consideration of Executive Committee Meeting format

Joel Levine stated that, per the HCPS Bylaws, the purpose of the Executive Board Meeting is to review reports and recommendations from standing committees, schedule all Board meetings and establish the agenda for the Board meetings. Mr. Levine expressed a concern that the Executive Committee has been going further by giving the full reports that are then duplicated at the Board meeting. Ms. Sweeney opened discussion with Board and staff members present to review the meeting format of the Executive Committee meeting. The board members present discussed the issue thoroughly which included thoughts and opinions of meeting content and presence of all administrative staff and; agreed that Mr. Levine would lay out the planned board agenda and highlight pressing issues with the committee from the reports that will be delivered at the board meeting and seek input from the committee on issues that he may be addressing. It was also decided that staff attendance was not required until such time that they were needed as a subject matter expert on a specific issue.

Ellie Sweeny added that she would like to have additional opinions and ideas from the other Executive Committee members that were not present.

DFPS UPDATE

In the absence of CJ Broussard White and Monica Sanders, Kristina Belcher reported that the Investigations Unit completed 2,033 investigations for the past 30 days. Fifty nine percent were confirmed and only removed 3%.

There has been several weeks with no children in CPS offices. When children have had to be in the office for a short time while placement was located, there have been no more than 3. The placement teams are doing an excellent job to secure appropriate placement as soon as possible and working to keep children out of offices.

Regions 6a and 6b met with Child Placing Agencies, Shelters, and other stakeholders to develop a Capacity Strategic Plan. The plan was completed and submitted to the Assistant Commissioner on October 1, 2018. Region 6a/6b plan is focused on developing capacity for basic foster homes, higher level needs shelters, and a long term plan to increase communication, share data, and focused work to ensure youth are placed in Region 6a/6b.

The agency is working with Harris County Child Advocates, Inc. to build the Collaborative Family Engagement (CFE) program in Region 6a. Two Program Director areas with 2 sibling group cases from each area have initially been selected. Staff will continue to meet with Child Advocates to develop the program and determine who will serve as facilitators for the CFE meetings. The initial training is scheduled for the beginning of November.

FINANCIAL AND BUSINESS SERVICES COMMITTEE

In the absence of Patrice McKinney, Beverly Pettway reported that the committee did not have a meeting.

STRATEGIC PLAN WORKGROUP REPORTS

Strategic Focus Group #1 - Workplace Values

Strategic Focus Group #2 - Enhanced Communications Capacity

Ms. Bell reported that she had a discussion with former Fund Board Member, Adam Traore, about working again with Rice University on revisiting the options of a name change for the agency. Ms. Bell is currently preparing a proposal to the University.

Strategic Focus Group #3 - Strengthened Partnerships and Collaborations

Anna Bell reported that all of the workgroups will have a report at the October 25, 2018 Board meeting.

Additionally, the Council of Accreditation visited last week and she suspects that, overall, they were please and impressed with HCPS's performance. She said she anticipates an outstanding evaluation.

HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND

* * * * *

Mr. Kunetka reported that the Fund Board will hold the Annual meeting on Wednesday, November 7, 2018.

The meeting adjourned at 1:20 p.m.

COMMISSIONERS COURT REPORT

Protective Services for Children and Adults

September 11, 2018

1. Authorization to renew an annual agreement with the City of Pasadena for assignment of youth service specialists to provide social services to in-crisis youth and families for the period of September 1, 2018 – August 31, 2019.
2. Travel authorization for three staff to attend the Transformational Collaborative Outcomes Management conference from 10/02/2018 through 10/05/2018 in Chicago, IL. The amount spent is \$4,330.
3. Travel authorization for three staff to attend the Trauma Education Program at multiple times in Houston, TX. The amount spent is \$500 from general funds and \$250 from grant funds.
4. Travel authorization for four staff to attend the Community Youth Development providers meeting from 9/24/2018 through 9/27/2018 in Arlington, TX. The amount spent is \$4,100.
5. Travel authorization for four staff to attend the Center for School Behavioral Health conference on 09/28/2018 in Houston, TX. The amount spent is \$220.
6. Travel authorization for one staff to attend the Texas wraparound training from 10/3/2018 through 10/5/2018 in Austin, TX. The amount spent is \$1,005.
7. Travel authorization for seven staff to attend the National Association of Social Workers conference from 10/10/2018 through 10/13/2018 in Arlington, TX. The amount spent is \$9,335.
8. Travel authorization for one staff to attend the Crisis Prevention Intervention certification training from 10/23/2018 through 10/26/2018 in Humble, TX. The amount spent is \$3,049.
9. Travel authorization to accept an amendment to an agreement with the Office of the Governor/Criminal Justice Division to de-obligate \$197,194 in grant funds for the 2018 TRIAD Child Sex Trafficking Program.
- 10.

September 25, 2018

1. Authorization to renew an annual agreement with Pasadena Independent School District for assignment of youth service specialist to provide social services to in-crisis youth and families.
2. Authorization to use grant funds to issue purchase orders to JC Penney in the amount of \$10,500 to purchase work related clothing items for youth in the Preparation for Adult Living and Houston Alumni and Youth Center Workforce programs.
3. Authorization to use grant funds to issue purchase orders to Kroger Grocery stores in the amount of \$12,00 for food and refreshments for current and former foster youth participating in the PAL Program.
4. Authorization to use grant funds to purchase gift cards in the total amount of \$25,000 from Kroger and HEB grocery stores for youth needing food assistance participating in the PAL Program aftercare room and board benefit.

5. Authorization to use grant funds to purchase metro transit vouchers in the total amount of \$7,000 for use by youth in the care of the Department of Family and Protective Services, and former foster youth participating in the PALL and HAY center programs.
6. Authorization to use grant funds to purchase computer equipment in the estimated amount of \$20,000 for foster youth in the PAL Program who have graduated and are preparing to attend college.
7. Authorization to use the Harris County travel card to provide temporary shelter, food and supplies for youth living at the Kinder Emergency Shelter for emergency events that may occur throughout the fiscal year, and to use funds from the petty cash account in the event that the travel card cannot be used.
8. Authorization to participate in a prepaid card program to allow more efficient delivery of resources to clients being served by the department's programs.
9. Travel authorization for 350 youth and staff to attend the Youth services division college tours at multiple times at various locations. The amount spent is \$3,000.
10. Travel authorization for one staff to attend the Texas Council of Child Welfare Boards awards ceremony from 9/20/2018 through 9/21/2018 in Austin, Texas. The amount spent is \$352.
11. Authorization to extend grant-funded positions effective September 29, 2018 for the Houston Alumni and Youth Center Texas Workforce Commission Program, and temporarily transfer \$40,156 from the department's general fund to the grant account pending receipt of the award.
12. Authorization to extend grant-funded positions effective September 29, 2018 for the TRIAD Victims of Crime Act-CJD Child Sex Trafficking Program, and temporarily transfer \$59,500 from the department's general fund to the grant account pending receipt of the award.
13. Approval Group, Inc., for janitorial services at the youth service center for Protective Services for Children & Adults for the period of January 1, – December 31m 2018 at a cost of \$89,667, and execution of applicable bonds when received (15/0214).