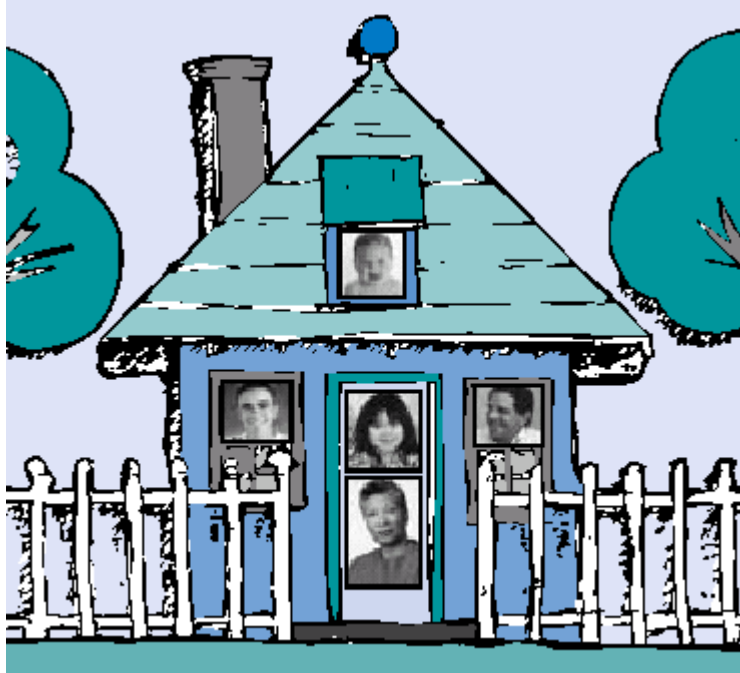


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

March 2017

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**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
BOARD OF DIRECTORS ANNUAL MEETING
Thursday, March 23, 2017
6300 Chimney Rock Road
Room B204
Houston, Texas 77081**

AGENDA

TIME: 4:30 P.M.

**Call to Order Jerry LeVias, President
Approval of Minutes..... Patrice McKinney, Secretary
Treasurer's Report..... Sherea McKenzie, Treasurer**

NEW BUSINESS

Consideration and Approval of Board of Directors' new committee structure and meeting format

COMMITTEE/LIAISON REPORTS

**Youth Services Committee..... Sherea McKenzie
Report on activity over the last 30 days of the Youth Services Center, Community Youth Services, Preparation for Adult Living, TRIAD Prevention Program and Systems of Hope regarding the programs' planning, statistics, the behavioral characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Youth On Board Report..... Craig Cormier
Report on youth activities during the past 30 days**

**Guardianship Committee Marilyn DeMontrond
Report on activity of the Guardianship Program, including an update on probate court issues and Representative Payee Program, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Financial and Business Services Committee Sherea McKenzie
Report on budget, grants management, facilities, information technology, human resources and legal**

**Children's Services Committee Patrice McKinney
Report on activity over the last 30 days of BEAR ... BE A Resource for CPS Children, Children's Crisis Care Center, Medical/Dental Clinic, and Training Institute regarding each programs' service statistics, progress toward or barriers to achieving goals and objectives, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations and quality assurance**

Harris County Children's Protective Services Fund..... Philip Kunetka
Quarterly update of Fund Board activities

Child Welfare League of America (CWLA) Report..... Marilyn DeMontrond
Report on CWLA activities during the past 30 days

Texas & Regional Councils of Child Welfare Boards..... Janet Stansbury
Report on activities of the Regional Council of Child Welfare Boards during the past 30 days

Executive Committee..... Jerry LeVias
Review of DFPS Update, Committee Reports and Status Report on Executive Committee activities

Monthly Status Report from Executive Director Joel Levine

Monthly Status Report from Regional Director CJ Broussard-White

Appearances before the Board

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1).

The Board may take action on any item listed on this agenda

Shirley G. Burlew, Administrative Services Coordinator

MONTHLY HIGHLIGHTS

March 23, 2017

Adult Services

- ✚ The Memorandum of Understanding for the Senior Justice Assessment Center has been signed by the partners and will be on the March 28, 2017 Commissioners Court for approval.

Children's Services

- ✚ The HOPES Parenting Program has demonstrated promising results over the past 6 months. Parents have been able to share the benefits of this therapeutic parenting program both in post service surveys and directly with clinicians.
- ✚ Through VOCA funding and the new Education/Outreach Specialist position, the Clinic has increased collaboration with DFPS. Over the past six weeks, the specialist has met with more foster parents, grandparents with their grandchildren placed with them and Kinship Unit supervisors.
- ✚ Also the Clinic has re-established a connection with the DFPS Regional Training Institute. The Training Institute will now allow a clinic representative to meet with each new caseworker training class; and present on the Clinic and how caseworkers can access services.

Youth Services

- ✚ The Safety Net Project Monitoring Report was received from the federal Family & Youth Services Bureau's (FYSB) monitoring visit that occurred on June 7-8, 2016. The report included three major citations. On February 22, 2017, Youth Services Division staff and Joel Levine met with the federal Regional Administrator to discuss the monitoring report and actions that need to be taken. Following the visit, notification was received that the corrective action plan had been rejected. A revised corrective action plan is due on April 14, 2017.

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth
Houston, Texas 77054
February 23, 2017

GUESTS ATTENDING

Tiata Collier, Youth On Board
Carole Lamont, Commissioner Radack's Office
Lori Richard, Judge Emmett's Office
Paul Shanklin, Commissioner Cagle's Office
Dori Wind, County Attorney's Office

BOARD MEMBERS ATTENDING

Sheila Aron
Carmel Dyer, MD
Frances Castaneda Dyess
Philip Kunetka
Jerry LeVias
Sherea McKenzie
Patrice McKinney
Sean McPherson
Terry Morales
Janet Stansbury
Ellie Sweeney

BOARD MEMBERS ABSENT

Marilyn DeMontrond
Charlene Hunter James
Darryl King

STAFF ATTENDING

Anna M. Bell, Director of Organizational Development
CJ Broussard-White, Harris County CPS Regional Director
Cherease Glasper, Youth and Family Development Coordinator
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Joel Levine, Executive Director
Jackie McMillon, Director for 4Cs and Clinic
Estella Olguin, Community Relations Director
Emmony Pena, Quality Improvement Coordinator
Beverly Pettway, Financial and Business Services Administrator
Will Walker, Director, Training Institute Director

CALL TO ORDER/INTRODUCTION OF GUESTS

Board President, Jerry LeVias called the meeting to order at 4:40 p.m.

APPROVAL OF MINUTES

Sean McPherson moved for approval of the January minutes. Phil Kunetka seconded the motion. The minutes were approved by unanimous voice vote

TREASURER'S REPORT

Sherea McKenzie reported that HCPS year-to-date spending in the General Fund is \$21,034,012, or 79% of the budget. This reflects a positive budget variance of \$3,314,993. Fifty percent of this variance is attributable to salaries and fringes, driven by positions that have been open throughout the year. Currently there are 22 positions still not filled. Other factors contributing to the variance includes budget lapse in the clothing reimbursement program for children in Foster Care. Finance is in the process of evaluating this program, as the change from the Target vouchers to the reimbursement program saw a decrease in requests from caregivers. Another factor is the University Texas contract for the medical/dental clinic and the vacant dentist contract as well as the work on the application development for FABS, which is behind schedule.

Projected funds rollover to 2018 is \$2,572,763. Some of these funds will be used to complete projects that were started but not completed before year end.

In Grant Funds, HCPS received approval for a no cost extension of \$55,366 from the Episcopal Health Foundation Grant, allowing the Children's Division to expend the full amount of the grant. HCPS also applied for 2 more years of VOCA funding - \$845,169 for Children' Services and \$840,641 for Adult Services.

The Fund Board's new budget was approved at \$178,516. Total revenue from their 50th Anniversary luncheon was \$156,821, \$35,758 of which was expended, netting \$121,064 in proceeds. The Fund Board also approved \$60,000 to be used for program enhancements and building modifications at YSC. 50% of the construction costs and permit fees have been completed and we received an invoice for \$28,164 at the end of January.

EDUCATIONAL PROGRAM

Anna Bell, Director of Organizational Development and Emmony Pena, Quality Improvement Coordinator stated that the values planning team included an online Board of Directors survey group, online staff survey group, divisional representatives and parent partners. The core values process was to gather values data from past workgroups, group all similar values together, choose one value within groupings and discuss chosen values and create a statement using action words in the sentence.

The Core Values represent **H**elp, **E**xcellence, **A**ccountability, **R**espect and **T**eamwork. **HEART**...At the Heart of Families.....the tagline for the agency.

Patrice McKinney moved for adoption and approval of the new Harris County Protective Services (HCPS) Core Values. Dr. Carmel Dyer seconded the motion. The HCPS Core Values were approved by unanimous voice vote.

Legislature Update

Amanda Jones, with the Office of Legislative Relations, explained that SB 11 sponsored by Senator Charles Schwertner relating to the administration of services provided by the Department of Family and Protective Services, including foster care, child protective, relative and kinship caregiver support, and prevention and early intervention services was voted out of committee, as substituted.

House Bill 4 by Representative Cindy Burkett relating to monetary assistance provided by the Department of Family and Protective Services to certain relative or designated caregivers; creating a criminal offense; creating a civil penalty was also voted out of committee, is to be heard March 1, 2017. House Bill 5 by Representative James Frank relating to the powers and duties of the Department of Family and Protective Services and the transfer of certain powers and duties from the Health and Human Services Commission, voted out of committee as well. Both bills will be considered on the House Floor on March 1, 2017

Joel Levine thanked Amanda Jones and the legislative team for their work this 85th legislative session.

COMMITTEE REPORTS

Youth Services Committee

Sherea McKenzie reported that one of the main issues that the committee discussed was the Safety Net Project Monitoring Report which was received from the federal Family & Youth Services Bureau's (FYSB) monitoring visit that occurred on June 7-8, 2016. The report included three major citations that need to be discussed and addressed: Number of operating shelter beds must be reduced from 24 to 20 to meet federal requirements, shelter stays paid with FYSB funds must be of a duration of 21 days or less, and modify outreach strategy to attract and engage more runaway, homeless, and street youth to seek shelter at the Kinder Emergency Shelter. Further discussions with the federal representatives and researching options to address these issues are currently underway

Youth on Board

Tiata Collier reported that Youth on Board members attended the Youth in Action Day in Austin, Texas on February 03, 2017. The youth championed House Bill 646 that raises the legal age of a juvenile offender from 17 years to 18 year of age. This Bill was introduced by State Representative Eugene Wu. The youth also visited State Senator Borris Miles where his staff explained the steps of how to get a Bill introduced and get passed. There were 30 youth and 9 adults that attended Youth in Action Day. The youth also visited the University of Texas campus while in Austin.

Along with the Houston Youth Police Advisory Council, the Youth on Board members, volunteered at the Sunnyside Senior dance at Sunnyside Community Center on Saturday, February 15, 2017.

Guardianship Committee

In the absence of Marilyn DeMontrond, Dr. Carmel Dyer reported the program manager, forensic case manager and administrative assistant positions for the Senior Justice Assessment Center have been filled and will be in place on February 27, 2017. The forensic nurse position has been posted. The Center's policies and procedures and MOU are complete and the MOU has been sent to the partners for signatures. The goal is to have the MOU to Commissioner's Court the first court date in March for approval.

Financial and Business Services Committee

Previously reported under the Treasurer's Report

Children's Services Committee

Patrice McKinney reported that the committee did not have a meeting but she highlighted that the division has completed the review of the Superior Health Plan 47 standards and criteria to receive the designation as a Foster Care Pediatric Center of Excellence. The acceptance of the Clinic's response to the standards review is the final step in the approval process. She said that with the approval, she anticipates that they will award the agency with the Center of Excellence next month.

Ad Hoc Committee on Board Restructure

Phil Kunetka reported that the group is planning one last meeting to review the draft that will be presented for approval at the March board meeting.

Harris County Children's Protective Services Fund

Mr. Kunetka stated that the Fund Board members discussed the next options for another fundraiser.

Child Welfare League of America (CWLA)

In the absence of Marilyn DeMontrond, Mr. Levine stated that the next CWLA National Advocacy Conference will be in Washington D.C. on March 29-31, 2017. He said that along with a couple of staff members, as well as board members, Marilyn DeMontrond and Janet Stansbury, he will attend the conference.

Texas & Regional Councils of Child Welfare Boards

Janet Stansbury stated that she along with Marilyn DeMontrond, Phil Kunetka, Joel Levine and Estella Olguin met in Austin on February 6th and 7th for Child Protection Day which was very successful. She presented "Life Saver For Texas Kids" coffee mugs

which were also delivered to approximately 30+ members of the Harris County delegation as a token for their role in advocating for children.

They also heard from a young Eagle Scout, who made a presentation about his “Bag Project” that includes providing duffle bags to foster children. She said she will be sharing this information with the BEAR program

Executive Committee

No Report

Executive Director's Report

Mr. Levine said he and Ginger Harper met with Andrea Sparks and Alan Schonborn with the Governor’s office who are a part of the Governor’s Human Trafficking Response Team. They are working on a model for a continuum for victims of human trafficking in Harris County. They visited different areas of the Youth Services Center, the Kinder Emergency Shelter, the TRIAD Juvenile Intake and Point of Entry. It was a very eye-opening experience.

Mr. Levine said that he has been in conversations with former DFPS Commissioner John Specia to provide consulting services to review the relationship between DFPS and Harris County Protective Services.

He stated that he is very pleased at where the agency is moving in terms of the approval of the core values, the culture change of the agency as well as the formation of the new board committee structure.

Regional Director's Report

CJ Broussard-White reported that the Region continues to make improvements on Face-to-Face contacts. To date, they are at 93% for their contacts. However, they are working to improve the timeliness which is at 60%.

She said she will be making an announcement soon on the new Deputy Regional Director.

Department of Family and Protective Services participated in a response team along with the Children’s Assessment Center, the Governor’s Office Task Force, DPS, and community partners to respond to potential trafficking during the Super Bowl weekend events in the Houston area. There were about three recoveries that DFPS assisted with the response. The Task Force will have a debrief call to discuss the lessons learned and things to consider in the future as we continue to work on the Harris County model for responding to human trafficking needs.

Mr. LeVias adjourned the meeting at 5:40 p.m.

BUDGET STATUS REPORT

TWELVE MONTHS ENDING

FEBRUARY 28, 2017



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE For the Twelve Months Ending February 28, 2017 March 1, 2016 – February 28, 2017

SUMMARY

Harris County Protective Services has an overall adjusted budget of \$34,072,003. This overall budget includes:

General Funds	\$ 25,734,473
Special Revenue Funds	1,592,742
Grant Funds	5,886,272
Other Contract Title IV-E	680,000
Other Funds	178,516
Total Funding	\$ 34,072,003

(see the attached Budget Summary)

OVERVIEW:

GENERAL FUND

Budget reflects expenditures of \$23,161,710 (90% of Budget) and a positive budget variance of \$ 2,572,763 (10%) as of February 28, 2017. The Initial Budget Allocation for the 2016-2017 fiscal year is \$24,130,000 and the Adjusted Budget amount as of February 28, 2017 is \$25,734,473.

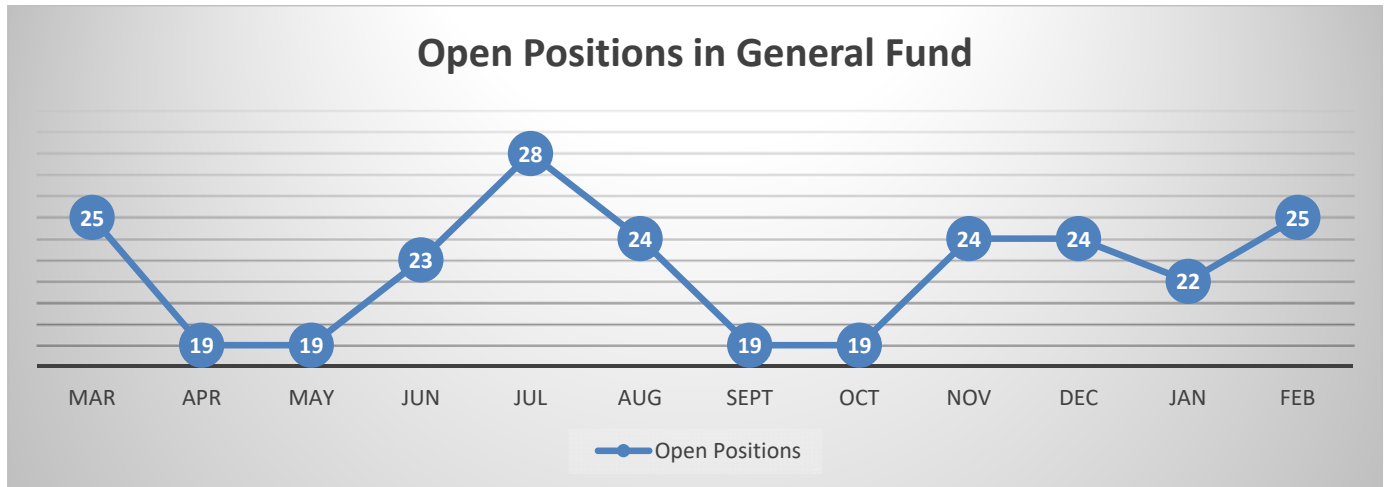
HARRIS COUNTY PROTECTIVE SERVICES For Children and Adults Budget Status as of February 28, 2017							
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,948,674	\$ 14,132,097	\$ 13,236,467	93.66%	\$ 14,132,097	\$ 895,630	\$ 895,630
FRINGES	6,693,215	6,342,620	5,967,238	94.08%	6,342,620	375,382	375,382
MATERIALS & SUPPLIES	257,750	359,134	297,059	82.72%	359,134	62,075	62,075
PROPERTY & EQUIPMENT	113,593	523,416	388,681	74.26%	523,416	134,735	134,735
FEES & SERVICES	1,836,223	3,510,459	2,778,012	79.14%	3,510,459	732,447	732,447
TRANSPORTATION & TRAVEL	245,804	292,645	241,696	82.59%	292,645	50,949	50,949
OTHERS	34,741	574,101	252,556	43.99%	574,101	321,545	321,545
TOTAL	\$ 24,130,000	\$ 25,734,473	\$ 23,161,710	90.00%	\$ 25,734,473	\$ 2,572,763	\$ 2,572,763
Expected Expenditure Level				100.00%		10.00%	% Bud Variance

The budget to actual variance for the General Fund expenditures is \$2,572,263. Most of this variance is concentrated in 3 areas: Salaries and Fringes, Fees and Services and Others (Transfers to cover grant match).

The budget for Salaries and Fringes as of February 28, 2017 accounts for \$20,474,718 (79.6%) of the total HCPS general fund budget for the 2016-2017 fiscal year. HCPS currently has 341 positions, including 56 that are funded through contracts and grants, 14 funded through special revenues and 271 funded from general funds. As of February 28, there are 25 open positions under the general fund. While some of the vacant positions are in various stages of hire, several positions are staffed with temporary personnel.

Positions by Division:

Division	General Fund		Grant Funds		Special Revenue		Total	
	#Positions	Vacancies	#Positions	Vacancies	#Positions	Vacancies	#Positions	Vacancies
ADMINISTRATIVE SERVICES	14	4					14	4
ADULT SERVICES	73	5	4	1	1		78	6
CHILDREN'S SERVICES	16	2	49	5			65	7
FINANCIAL AND BUSINESS	38	5					38	5
YOUTH SERVICES	130	9	3		13	1	146	10
TOTALS	271	25	56	6	14	1	341	32

**Fees and Services reflects a budget variance of \$732,447:**

The lapse in Fees and Services includes funds that were budgeted for clothing purchased on behalf of children in foster care in Harris County. The change from the previous clothing voucher program to the new reimbursement program saw a drop in reimbursement requests from caregivers. We are conducting an evaluation of this program to determine the reasons for the decrease in utilization and to adjust the program guidelines in order to promote activity. There is a \$165K variance in the medical/dental clinic's budget from the University of Texas contract and the vacant dentist contract. Our application development contract work with Indigo Beam and Data Processing is contributing \$120K to the variance. While the work is ongoing, the amount of funds expected to be expended prior to year-end is behind schedule. The work on these important projects will continue and rollover funds will be used to cover the cost. The projected rollover amount from fiscal year 2017 to fiscal year 2018 is \$2,572,763.

Projected Rollover:

The Projected Rollover is based primarily on salaries and fringes budget that were not utilized due to position vacancies throughout the year and a lapse in reimbursement for clothing authorizations for eligible children. During the budget process, programs identified items that were needed prior to year-end. The cost of these items was projected to be \$572,341. The information below shows which funds were used and the expected adjustment to the rollover. This rollover amount will be used to complete these projects that were started prior to the end of the 2016-2017 but not completed before February 28th. Other items that were not previously listed will be incurred as a part of the general fund maintenance budget.

Proposed Year End Expenditures:

	Initial	Expended	Rollover
1. Contracted Services for IT – Development of Applications	\$125,000	\$50,000	\$75,000
2. Vehicles Lease	\$ 15,000	\$1,189	\$13,811
3. Computer Purchases	\$89,000	\$74,504	\$14,495
4. Furniture Replacement – YSC, Murworth	\$94,106	\$51,911	\$42,195
5. Equipment – Kitchen, POE, YSC 1st and 2nd Floor	\$38,500	\$0	\$ 38,500
6. YSC Security Access Upgrades	\$62,000	\$49,363	\$ 12,637
7. YSC Shelter Lighting	\$11,485	\$11,485	\$ 0
8. Painting for 4C's and Carpet for Murworth	\$49,800	\$11,011	\$38,789
9. Murworth Parking Lot Cleaning	\$23,200	\$ 0	\$23,200
10. Murworth Lobby Redesign	\$36,750	\$8,000	\$28,750
11. Cleaning/Landscaping	\$27,500	\$ 0	\$27,500
TOTAL ESTIMATED Year End Expenditures	\$572,341	\$257,463	\$314,878
PROJECTED ROLLOVER TO 2017-2018 –10% or \$2,572,763			

Vehicles:

We have continued to work with Enterprise Leasing to get 10 new vehicles for the Agency. Six of the vehicles will replace current vehicles in our fleet that are old and/or have high mileage. The other four will be new additions to our fleet. The vehicles have been factory ordered and one of the large passenger vans for the Kinder Shelter is already received and in use. We are expecting to receive all vehicles by the end of April.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are restricted or committed for specified purposes other than debt service or capital projects. There are five funds that are classified under Special Revenue including (1) Guardianship Special Revenue Fund (2) Juvenile Case Management Fund, (3) HAY Center Youth Program 1115 Waiver Fund, (4) Preparation for Adult Living, and (5) Family Protection Fee.

The **Guardianship Special Revenue** fund currently reflects an adjusted budget of \$176,030. Initial budget was \$83,380, however additional funds were transferred into this Special Revenue account to cover the cost of a Manager position for the Guardianship program. This account is funded from probate court fees collected for local guardianship programs that provide guardians for indigent incapacitated persons.

As of February 28, 2017, the **Juvenile Case Management Fund** had a cumulative balance of \$3,333,251 after expenses were paid. Of this, \$880,650 is allocated to HCPS for the 2016-2017 fiscal year. The year to date revenue through February 28, 2017 for this fund is \$910,685 and expenditures totaled \$819,248, resulting in a favorable variance of \$91,437. Special Revenue Funds are received through 16 Justice of the Peace courts and 4 other departments (including Harris County Sheriff's Department). There are 13 positions included in this fund.

HAY Center Youth Program 1115 Waiver funds were recently set up as special revenue. The 1115 Waiver funding is provided by the Federal Government for Mental Health and managed through MHMRA. As of February 28, 2017 funds in the amount of \$487,464 have been received by the Hay Center. These funds are used for the operation of the HAY Center Programs for services to youth. An additional \$384,099 is expected to be received after February 28, 2017.

OCOK - Preparation for Adult Living (PAL) funds were recently set up as special revenue. This fund was established based on a contract with Our Community Our Kids (single source continuum contractor) for youth from the DFPS in Region 3B (Fort Worth Area) that are currently placed in the Harris County Region. A contract in the amount of \$20,000 was entered for 9/1/2016-8/31/2017 on a cost reimbursement basis. HCPS is reimbursed \$125 per youth

for each module completed and a \$300 bonus per youth upon graduation. As of February 28, 2017, \$15,206 has been reimbursed.

The **Family Protection Fee** fund was established in accordance with Texas Government Code Section 51.961 (d) and (e) Family Protection Fee, and authorizes the commissioners court of the county to charge a court fee for each divorce case filed. This fund may be used by the commissioner's court of the county only to fund a service provider located in that county or an adjacent county. A service provider may provide family violence and child abuse prevention, intervention, family strengthening, mental health, and counseling, legal, and marriage preservation services to families that are at risk of experiencing or that have experienced family violence or the abuse or neglect of a child. HCPS programs receiving these funds have used them to help provide services and resources to their clients.

GRANTS FUNDS

Grants and Contract Funds reflect an adjusted budget totaling \$ 6,566,272 which includes funding from DFPS, HOGG Foundation, Texas Workforce Commission, local block-grant funds and Federal funds. The Fiscal year for most of these grant funds began in the month of September. Total expenditures at February 28, 2017 equal \$ 2,103,426 or 35.7% of the total grant funded budgets. It is expected that the majority of grant funds will be expended during the fiscal year. The Episcopal Health Foundation Grant has approved the no cost extension for \$55,366.41 which will allow the Children's Division to expend the full amount of the grant.

VOCA

HCPS applied for two additional years of funding from VOCA. Fiscal years for these new grants will be from 10/01/2017 through 09/30/2019.

1. \$845,169 is being requested by Children's Services for the Integrated Health Care Expansion Project that is operated through the Medical/Dental Clinic
2. \$840,641 is being requested by Adult Services for the Senior Justice Assessment Center Pilot Project.

OTHER FUNDS

Fund Board:

The HCPS Fund Board operates as a 501(c)(3) for the purpose of supporting HCPS programs. The fiscal year for the Fund Board is October 1st through September 30th. The Fund Board approved their new budget for the fiscal year beginning October 1, 2016 in the amount of \$178,516.

Revenues from the 50th Anniversary Luncheon continued to come in during the new fiscal year. \$32,590 was received and expenditures of \$19,584.90 were paid, which was slightly over the expected budget of \$18,600. \$1,500 of the proceeds was from table donations, and was used to purchase Christmas items for youth and families served by the Community Youth Services program. A total of \$156,821.46 was raised and \$35,757.76 was expended resulting in net proceeds of \$121,063.70 as of February 28, 2017.

The Fund Board approved \$60,000 to be used for program enhancements and building modifications at the Youth Services Center (YSC). An additional donation was received from Warren and Monica Kolb in the amount of \$2,000, to go towards the construction of the Infant/Toddler room at YSC. Approximately, 50% of the construction costs and permit fees have been completed and invoices in the amount of \$28,164 were received and paid in February.

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - FEBRUARY 28, 2017
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 12/31/16	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 24,130,000	\$ 25,734,473	\$ 23,161,710	90.00%	\$ 25,734,473	\$ 2,572,763	\$ 23,161,710	\$ 2,572,763
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	83,380	176,030	90,856	51.61%	176,030	85,174	90,856	85,174
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	841,650	880,650	819,248	93.03%	880,650	61,402	819,248	61,402
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	-	488,217	156,445	32.04%	488,217	331,772	156,445	331,772
OCOK - PREPARATION FOR ADULT LIVING		-	12,500	500	4.00%	12,500	12,000	500	12,000
FAMILY PROTECTION FEE	FPF	30,524	35,345	32,219	91.16%	35,345	3,126	32,219	3,126
TOTAL SPECIAL REVENUE FUNDS		955,554	1,592,742	1,099,268	69.02%	1,592,742	493,475	1,099,268	493,475
GRANT FUNDS (Various)									
GRANT FUNDS (Various)	GRT	4,341,297	5,886,272	2,103,426	35.73%	2,897,815	794,389	3,234,376	548,469
TITLE IV-E (October 1 - September 30)	IVE	1,027,279	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		5,368,576	6,566,272	2,103,426	32.03%	2,897,815	794,389	3,234,376	1,228,469
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	178,516	178,516	21,085	11.81%	20,100	(985)	178,516	-
TOTAL OTHER FUNDS		178,516	178,516	21,085	11.81%	20,100	(985)	178,516	-
TOTAL FUNDING - HCPS		\$ 30,632,647	\$ 34,072,003	\$ 26,385,489	77.44%	\$ 30,245,130	\$ 3,859,642	\$ 27,673,870	\$ 4,294,707

General Fund	GF	The General Fund budget is received from Harris County through General Revenues. This amount is allocated annually as a part of the Harris County budget process and may be adjusted throughout the year for transfers in/out. The fiscal year is March 1, 2016 - February 28, 2017.
Guardianship Special Revenue	SRG	Funds collected through probate courts to be used for local guardianship programs that provide guardians for indigent incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. All funds in this account can be carried over and used by the Guardianship Program as defined by statute.
Juvenile Case Management Fund	SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. As of February 28, 2017, the remaining balance in the fund is \$3,333,251. Through the end of February Revenue was \$910,685 and Expenses \$819,248 for a net of \$91,437.
Hay Center Youth Programs	HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs. Funds in the amount of \$490,035 have been received as of February 28, 2017.
Grant Funds	GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. Fiscal year began in the month of September for the majority of the grant funds. HCPS recently received funding via VOCA (Victims Of Crime Act) for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560) and for Senior Justice Assessment Center project (amount \$383,742).
Title IV-E Child Welfare Funds Note (a)	IVE	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County. Expenditures for this budget are reflected as billings are completed and reimbursement received. (2) DFPS is still reviewing the contract for Title IV-E Child Welfare Funds.
Fund Board	FB	Fund Board operates on a fiscal year October 1, 2016 - September 30, 2017. Funds raised through various programs are maintained by the Fund Board.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
February 28, 2017

		HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
Ref		A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION										
TRAINING INSTITUTE	2-1	\$ 548,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 548,354	Includes 4 staff positions and provides training services to all HCPS programs. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	723,345	-	-	-	-	-	-	723,345	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	212,152	-	-	-	-	-	-	212,152	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	281,266	-	-	-	-	-	-	281,266	Two positions with one added position during the 2016-2017 budget year.
BEAR	2-5	299,010	-	-	-	-	-	-	299,010	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds.
TOTAL ADMINISTRATIVE SERVICES		2,064,127	-	-	-	-	-	-	2,064,127	
FINANCIAL & BUSINESS SERV										
ACCOUNTING	2-6	1,842,713	680,000	-	-	-	-	-	2,522,713	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	1,067,920	-	-	-	-	-	-	1,067,920	
HUMAN RESOURCES	2-8	536,919	-	-	-	-	-	-	536,919	
MURWORTH OPERATIONS	2-9	1,120,373	-	-	-	-	-	-	1,120,373	Cost related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	899,535	-	-	-	-	-	-	899,535	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	15,000	-	-	-	-	-	-	15,000	This budget is for maintaining vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		5,482,460	680,000	-	-	-	-	-	6,162,460	
CHILDREN'S SERVICES										
CCCC ADMINISTRATION	2-12	210,824	-	-	-	-	-	-	210,824	
CHILDREN ASSESSMENT	2-13	425,877	-	379,560	-	-	-	-	805,437	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	131,847	-	375,000	-	-	10,096	-	516,943	74.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 26.0%.
PERMANENCY PLANNING	2-15	280,795	-	950,000	-	-	-	-	1,230,795	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21.5% in direct services.
SUBSTITUTE CARE	2-16	639,481	-	192,644	-	-	-	-	832,125	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$175,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	171,910	45,000	1,264,644	-	588,314	500,717	178,516	2,749,102	The HAY Center budget includes direct General Funds at 6.9%, DFPS funding accounts for 51.6% of the budget, HAY Foundation accounts for 1.8% of the budget and HOGG funding accounts for 13.7% of the budget. The HAY Center receives 1115 Waiver Funds classified as Special Revenue which is 19.7% of the budget.
MEDICAL CLINIC	2-18	679,750	162,072	129,800	-	110,641	5,809	-	1,088,072	62.8% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
February 28, 2017

		HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
Ref		A	B	C	D	E	F	G	H = A...G	I
TOTAL CHILDREN'S SERVICES		2,540,484	207,072	3,291,648	-	698,955	516,622	178,516	7,433,298	35.3% of the overall Children's Services Division budget is from Harris County General Funds. 46.4% is from PAL contracts with DFPS. The remaining 12.28% is from HOGG, HOPES and VOCA funding.
YOUTH SERVICES										
YSC ADMINISTRATION	2-19	745,540	-	-	580,139	-	-	-	1,325,679	Youth Services receives funding from the Runaway Youth/Safety Net Program - Federal Funding. This accounts for 20.3% of the YSC Administration budget.
FOOD SERVICES	2-20	353,605	-	-	-	-	-	-	353,605	
RESIDENTIAL SERVICES	2-21	1,574,698	-	-	-	-	-	-	1,574,698	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$578,373 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	1,132,292	-	-	-	-	4,005	-	1,136,297	
CYS SCHOOLS	2-23	4,540,040	-	-	-	-	-	-	4,540,040	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 1,975,527. This amount is included in the HC General Fund.
PARENT TEEN	2-24	220,820	-	-	-	-	-	-	220,820	
TRIAD ADMINISTRATION	2-25	434,022	-	724,716	-	-	15,435	-	1,174,173	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds.
JP COURT SERVICES	2-26	557,754	-	-	-	-	880,650	-	1,438,404	Court Services includes \$880,650 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	752,961	-	-	-	-	-	-	752,961	
COMM BASED RESIDENTIAL	2-28	224,480	-	-	-	-	-	-	224,480	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,536,212	-	724,716	580,139	-	900,090	-	12,741,157	85.4% of the Youth Services Division budget comes from General Funds, 7.1% from Special Revenue, 5.9% is from contracts with DFPS and 1.5% other funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	673,726	-	-	-	-	176,030	-	849,756	The Guardianship budget includes \$176,030 of Special Revenue Funds which accounts for 20.7% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,275,172	-	383,742	-	-	-	-	4,658,914	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$288,000 and is included in the HC General Fund. Guardianship Program received VOCA (Victims Of Crime Act) funding amount \$383,742 for Senior Justice Assessment Center project.
REP PAYEE	2-31	162,291	-	-	-	-	-	-	162,291	
TOTAL ADULT SERVICES		5,111,189	-	383,742	-	-	176,030	-	5,670,961	
TOTALS		\$ 25,734,472	\$ 887,072	\$ 4,400,106	\$ 580,139	\$ 698,955	\$ 1,592,742	\$ 178,516	\$ 34,072,002	

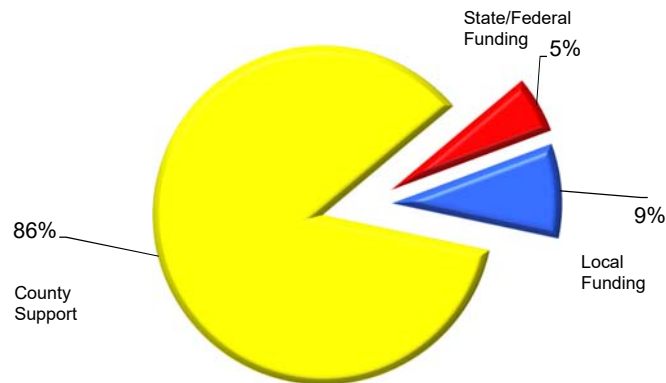
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of February 28, 2017

		I----- YEAR TO DATE-----							I----- CURRENT MONTH-----				
		OBJECT CODE	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
REVENUES	Ref		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
STATE MISCELLANEOUS	1-1	514900	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ (90)	\$ (90)	\$ 18	\$ -	\$ -	\$ (18)
LEASE REIMB	1-2	545025	658,648	658,648	658,460	658,460	658,648	188	188	54,872	54,872	54,887	16
REIMB-INDIRECT COST	1-3	561900	83,000	83,000	105,850	78,904	83,000	(22,850)	(22,850)	14,213	8,486	6,917	(7,296)
REF-OVERPAYMENTS	1-4	565200	-	-	352	-	-	(352)	(352)	-	-	-	-
EMERG SHELTER-YSC	1-5	565300	660,000	660,000	739,416	666,435	660,000	(79,416)	(79,416)	3,945	124,608	55,000	51,055
GP-SERVICE REIMB	1-6	565500	331,000	331,000	592,250	327,223	331,000	(261,250)	(261,250)	50,460	57,652	27,583	(22,876)
SHARED FUNDING	1-7	567500	1,984,007	1,984,007	1,854,544	1,799,157	1,984,007	129,463	129,463	190,843	171,899	165,334	(25,509)
MEDICAL RELATED	1-8	567800	-	-	40,324	-	-	(40,324)	(40,324)	-	-	-	-
INTEREST EARNINGS	1-9	570100	1,640	1,640	1,159	727	1,640	481	481	304	13	137	(167)
REFUNDS/OTHERS	1-10	594900	-	-	18,620	388	-	(18,620)	(18,620)	-	153	-	-
REVENUES	1-11		3,718,295	3,718,295	4,011,066	3,531,295	3,718,295	(292,771)	(292,771)	314,654	417,683	309,858	(4,796)
COUNTY SUPPORT	1-12		20,411,705	22,016,178	19,150,644	13,962,898	22,016,178	2,865,533	2,865,533	1,812,668	1,497,651	1,895,312	82,643
TOTAL REVENUES & SUPPORT			\$ 24,130,000	\$ 25,734,473	\$ 23,161,710	\$ 17,494,193	\$ 25,734,473	\$ 2,572,763	\$ 2,572,763	\$ 2,127,322	\$ 1,915,334	\$ 2,205,170	\$ 77,847
EXPENDITURES BY DIVISION KEY													
ADMINISTRATION													
TRAINING INSTITUTE	2-1	10088005	\$ 548,354	\$ 548,354	\$ 470,181	\$ 442,624	\$ 548,354	\$ 78,173	\$ 78,173	\$ 34,147	\$ 37,524	\$ 45,696	\$ 11,550
HCPS ADMINISTRATION	2-2	10088006	600,295	723,345	711,064	591,318	723,345	12,281	12,281	49,638	46,636	60,279	10,640
COMMUNITY RELATIONS	2-3	10088008	211,652	212,152	203,746	183,858	212,152	8,406	8,406	22,514	14,993	17,679	(4,835)
PROGRAM IMPROVEMENT	2-4	10088009	281,266	281,266	198,437	217,473	281,266	82,829	82,829	6,044	20,206	23,439	17,395
BEAR	2-5	10088016	290,510	299,010	259,332	269,114	299,010	39,678	39,678	21,462	20,229	24,918	3,456
FINANCIAL & BUSINESS SERV													
ACCOUNTING	2-6	10088002	1,730,140	1,842,713	1,533,908	1,382,599	1,842,713	308,805	308,805	149,862	148,552	173,769	23,908
INFORMATION TECHNOLOGY	2-7	10088003	1,055,920	1,067,920	811,442	1,033,872	1,067,920	256,478	256,478	175,749	96,113	88,993	(86,756)
HUMAN RESOURCES	2-8	10088004	501,919	536,919	505,296	535,672	536,919	31,623	31,623	41,087	52,584	44,743	3,656
MURWORTH OPERATIONS	2-9	10088007	480,903	1,120,373	1,290,324	1,197,393	1,120,373	(169,951)	(169,951)	233,784	127,215	113,575	(120,210)
YSC OPERATIONS	2-10	10088024	590,635	899,535	814,847	599,108	899,535	84,688	84,688	85,087	55,697	74,961	(10,126)
VEHICLES MANAGEMENT	2-11	10088080	-	15,000	1,363	-	15,000	13,637	13,637	1,363	-	1,250	(113)
CHILDREN'S SERVICES													
CCCC ADMINISTRATION	2-12	10088010	241,824	210,824	196,119	422,245	210,824	14,705	14,705	19,685	17,356	17,569	(2,116)
CHILDREN ASSESSMENT	2-13	10088011	410,877	425,877	406,341	351,941	425,877	19,536	19,536	30,951	31,002	35,490	4,539
FAMILY ASSESSMENT	2-14	10088012	148,847	131,847	121,323	128,501	131,847	10,524	10,524	11,102	10,963	10,987	(115)
PERMANENCY PLANNING	2-15	10088014	216,795	280,795	273,818	240,735	280,795	6,977	6,977	24,269	16,626	23,400	(870)
SUBSTITUTE CARE	2-16	10088015	139,481	639,481	181,329	362,143	639,481	458,152	458,152	32,704	43,139	53,290	20,586
PAL	2-17	10088017	131,910	171,910	124,640	118,889	171,910	47,270	47,270	9,795	9,457	14,326	4,531
MEDICAL CLINIC	2-18	10088019	679,750	679,750	427,672	548,115	679,750	252,078	252,078	8,246	31,082	56,646	48,400
YOUTH SERVICES													
YSC ADMINISTRATION	2-19	10088023	851,750	745,540	466,151	518,063	745,540	279,389	279,389	37,928	55,654	62,128	24,200
FOOD SERVICES	2-20	10088021	324,105	353,605	333,280	327,948	353,605	20,325	20,325	34,897	26,911	29,467	(5,430)
RESIDENTIAL SERVICES	2-21	10088022	1,611,998	1,574,698	1,540,531	1,268,041	1,574,698	34,167	34,167	121,819	102,514	131,225	9,406
CYS ADMINISTRATION	2-22	10088025	1,025,332	1,132,292	1,120,992	1,098,927	1,132,292	11,300	11,300	77,383	75,896	94,358	16,975
CYS SCHOOLS	2-23	MULTIPLE	4,520,790	4,540,040	4,117,355	3,995,667	4,540,040	422,685	422,685	324,833	320,425	378,337	53,503
PARENT TEEN	2-24	10088070	220,820	220,820	184,680	204,035	220,820	36,140	36,140	12,422	19,177	18,402	5,979
TRIAD ADMINISTRATION	2-25	10088050	434,022	434,022	399,625	412,032	434,022	34,397	34,397	32,413	33,216	36,169	3,756
JP COURT SERVICES	2-26	10088052	557,754	557,754	512,026	484,968	557,754	45,728	45,728	46,822	35,876	46,480	(342)
STATUS OFFENDER	2-27	10088053	752,961	752,961	733,954	667,298	752,961	19,007	19,007	56,991	54,379	62,747	5,756
COMM BASED RESIDENTIAL	2-28	10088065	212,680	224,480	158,507	196,058	224,480	65,973	65,973	13,361	24,035	18,707	5,346
ADULT SERVICES													
GUARDIANSHIP ADMIN	2-29	10088060	667,226	673,726	645,332	698,143	673,726	28,394	28,394	47,304	43,312	56,144	8,840
GUARD CASE MANAGEMENT	2-30	10088061	4,527,193	4,275,173	4,258,000	4,099,376	4,275,173	17,173	17,173	350,602	331,917	376,474	25,873
REP PAYEE	2-31	10088062	162,291	162,291	160,096	152,206	162,291	2,195	2,195	13,059	12,649	13,524	465
TOTAL EXPENDITURES			\$ 24,130,000	\$ 25,734,473	\$ 23,161,710	\$ 22,748,362	\$ 25,734,473	\$ 2,572,763	\$ 2,572,763	\$ 2,127,322	\$ 1,915,334	\$ 2,205,170	\$ 77,847

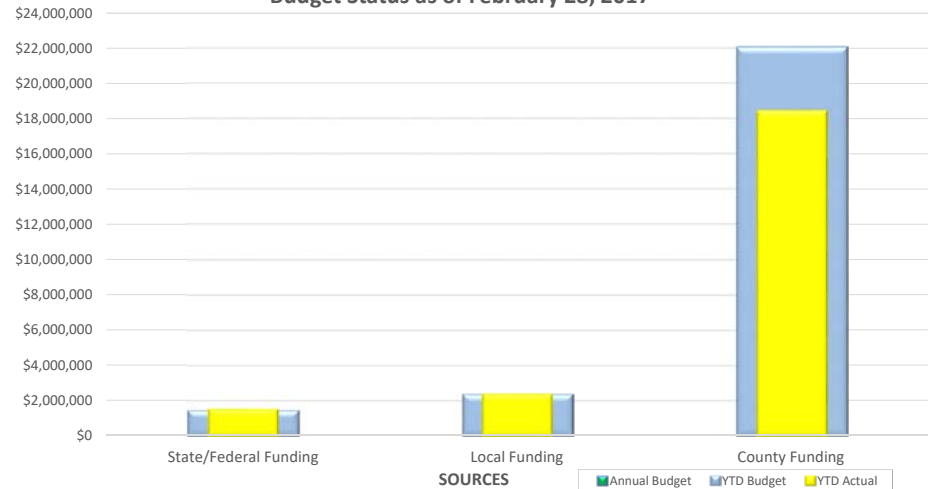
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of February 28, 2017

REVENUES	2016/2017 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ -	\$ -	\$ 40,324	\$ -	\$ (40,324)
Federal Funding	-	-	40,324	-	(40,324)
State Miscellaneous	-	-	90	-	(90)
Lease reimbursement	658,648	658,648	658,460	658,460	188
Emergency Shelter	660,000	660,000	739,416	666,435	(79,416)
Reimb-Indirect cost	83,000	83,000	105,850	78,904	(22,850)
State Funding	1,401,648	1,401,648	1,503,816	1,403,799	(102,168)
School Contracts	1,984,007	1,984,007	1,854,544	1,799,157	129,463
Local Funding	1,984,007	1,984,007	1,854,544	1,799,157	129,463
Interest Earned	1,640	1,640	1,159	727	481
GP-Attorney's Fee	-	-	352	-	(352)
GP- Service Reimb	331,000	331,000	592,250	327,223	(261,250)
Contributions - Others	-	-	-	-	-
Refunds/Child Revenue	-	-	18,620	388	(18,620)
Others	332,640	332,640	612,381	328,338	(279,741)
Total Outside Sources	3,718,295	3,718,295	4,011,066	3,531,295	(292,771)
County Support	22,016,178	22,016,178	19,150,644	13,962,898	2,865,533
Total	\$ 25,734,473	\$ 25,734,473	\$ 23,161,710	\$ 17,494,193	\$ 2,572,763

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2016-2017**



**BUDGET Vs. ACTUAL
Budget Status as of February 28, 2017**

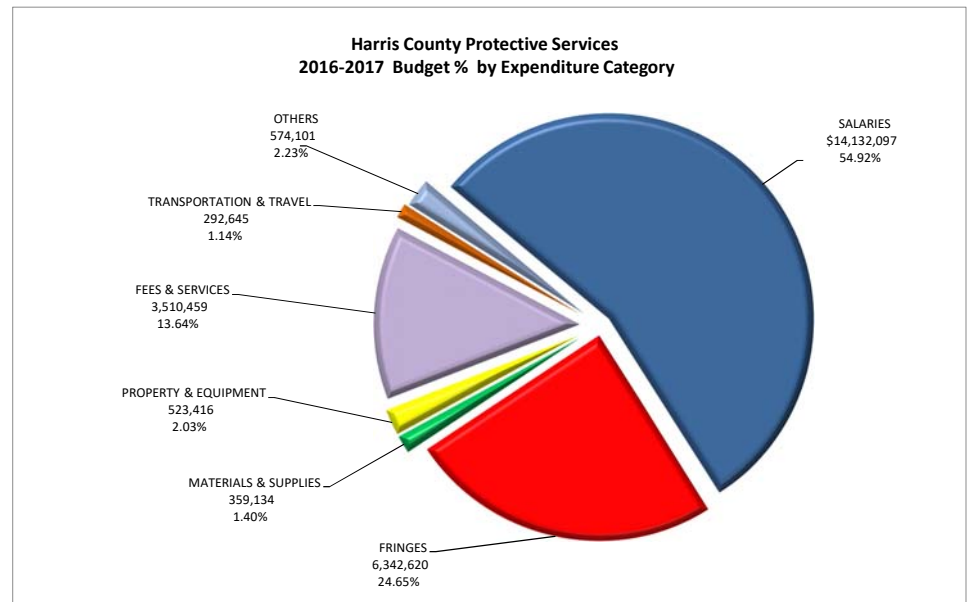
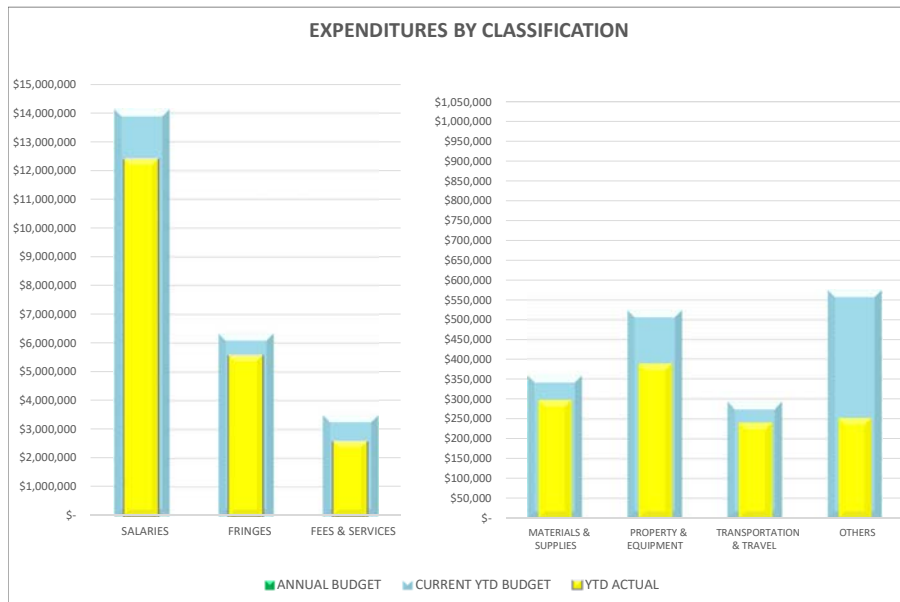


	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,401,648	\$ 1,401,648	\$ 1,544,140	\$ 1,403,799	\$ (142,492)
Local Funding	2,316,647	2,316,647	2,466,925	2,127,495	(150,278)
County Funding	22,016,178	22,016,178	19,150,644	13,962,898	2,865,533
Total Funding	\$ 25,734,473	\$ 25,734,473	\$ 23,161,710	\$ 17,494,193	\$ 2,572,763

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of February 28, 2017

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,948,674	\$ 14,132,097	\$ 13,236,467	93.66%	\$ 14,132,097	\$ 895,630	\$ 895,630
FRINGES	6,693,215	6,342,620	5,967,238	94.08%	6,342,620	375,382	375,382
MATERIALS & SUPPLIES	257,750	359,134	297,059	82.72%	359,134	62,075	62,075
PROPERTY & EQUIPMENT	113,593	523,416	388,681	74.26%	523,416	134,735	134,735
FEES & SERVICES	1,836,223	3,510,459	2,778,012	79.14%	3,510,459	732,447	732,447
TRANSPORTATION & TRAVEL	245,804	292,645	241,696	82.59%	292,645	50,949	50,949
OTHERS	34,741	574,101	252,556	43.99%	574,101	321,545	321,545
T O T A L	\$ 24,130,000	\$ 25,734,473	\$ 23,161,710	90.00%	\$ 25,734,473	\$ 2,572,763	\$ 2,572,763

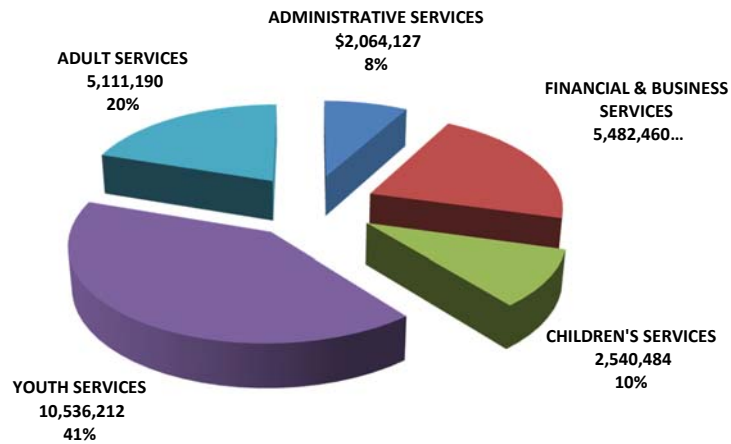
Expected Expenditure Level 100.00% 10.00% % Bud Variance



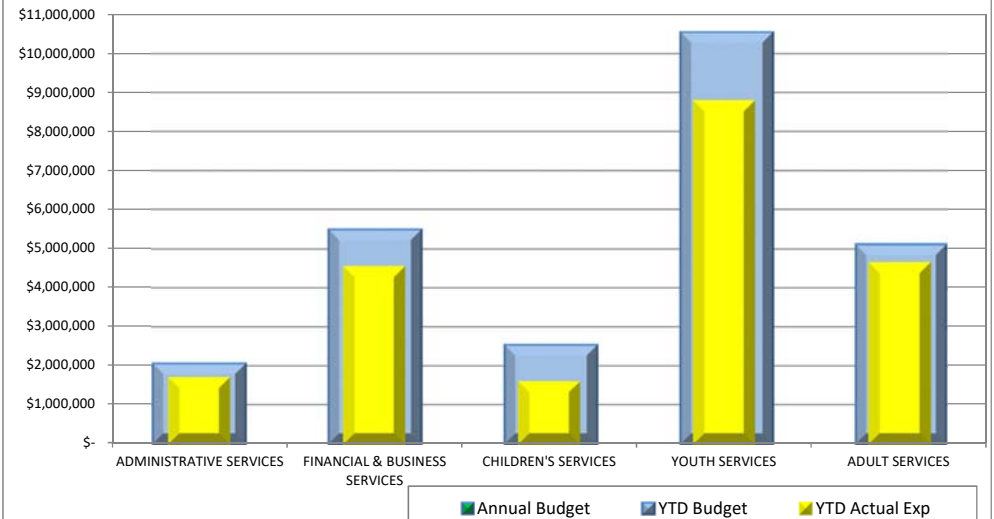
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of February 28, 2017

	YEAR TO DATE						CURRENT MONTH				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 2,064,127	\$ 1,842,760	89.28%	\$ 1,704,386	\$ 2,064,127	\$ 221,367	\$ 221,367	\$ 133,804	\$ 139,588	\$ 172,011	\$ 38,206
FINANCIAL & BUSINESS SERVICE	5,482,460	4,957,180	90.42%	4,748,644	5,482,460	525,280	525,280	686,932	480,160	497,292	(189,641)
CHILDREN'S SERVICES	2,540,484	1,731,242	68.15%	2,172,570	2,540,484	809,242	809,242	136,752	159,624	211,707	74,955
YOUTH SERVICES	10,536,212	9,567,101	90.80%	9,173,036	10,536,212	969,111	969,111	758,868	748,084	878,018	119,149
ADULT SERVICES	5,111,190	5,063,427	99.07%	4,949,725	5,111,190	47,763	47,763	410,965	387,879	446,143	35,178
TOTAL EXPENDITURES	\$ 25,734,473	\$ 23,161,710	90.00%	\$ 22,748,362	\$ 25,734,473	\$ 2,572,763	\$ 2,572,763	\$ 2,127,322	\$ 1,915,334	\$ 2,205,170	\$ 77,847

HARRIS COUNTY PROTECTIVE SERVICES
2016-2017 GENERAL FUND BUDGET BY DIVISION



HARRIS COUNTY PROTECTIVE SERVICES
2016-2017 BUDGET TO ACTUAL COMPARISON BY DIVISION



Harris County Protective Services for Children and Adults
Grants FY17
September 1, 2016 - August 31, 2017
Period Ending February 28, 2017

	IFAS ORG KEY	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures 2/28/2017	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as of 1/31/2017	Projected							
										A	B	C	D = B/C	E = C - B	F = A - B	G	Projected Lapse H = F - G
CHILDREN'S SERVICES																	
Family Assessment	LUQ88014	4.5	09/01/16 - 08/31/17	\$ 375,000.00	\$ 161,923.10	\$ 187,500.00	86.36%	\$ 25,576.90	\$ 213,076.90	\$ 213,076.90	\$ -						
Permanency Planning Team	KDQ88014	15	09/01/16 - 08/31/17	950,000.00	443,332.83	475,000.00	93.33%	31,667.17	506,667.17	506,667.17	-						
Drug Testing	RIR88013	1	09/01/16 - 08/31/17	65,000.00	25,770.93	32,500.00	79.30%	6,729.07	39,229.07	32,500.00	6,729.07						
Pre-Adopt Review (RAS)	WNS88014	0	09/01/16 - 08/31/17	64,800.00	13,146.02	32,400.00	40.57%	19,253.98	51,653.98	32,400.00	19,253.98						
Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Foundation (Discretionary match \$34,741 approved for no cost extension)	YAA88006	0.5	03/01/16 - 02/28/17	110,641.00	60,609.75	78,099.53	77.61%	17,489.78	50,031.25	50,031.25	-						
HOPES - DePelchin Children's Center (Yr 2)	GRS88014	2	09/01/16 - 08/31/17	162,071.90	71,106.60	81,035.95	87.75%	9,929.35	90,965.30	81,035.95	9,929.35						
Clinic Integrated Health Exp (VOCA) (Required match \$55,455.04)	IOR88014	4	10/01/16 - 09/30/17	379,560.15	25,700.83	158,150.06	16.25%	132,449.23	353,859.32	221,410.09	132,449.23						
YOUTH SERVICES																	
HAY CENTER																	
PAL Life Skills and Assessment	LAR88017	3	09/01/16 - 08/31/17	242,842.00	107,525.99	121,421.00	88.56%	13,895.01	135,316.01	121,421.00	13,895.01						
PAL Case Mgt and Room and Board Assistance Required Match = \$255,855.72	LAR88056	9	09/01/16 - 08/31/17	1,021,802.00	408,834.38	510,901.00	80.02%	102,066.62	612,967.62	510,901.00	102,066.62						
TWC Transition Center	PNR88056	3	10/01/17 - 09/30/18	271,564.00	90,096.17	113,151.67	79.62%	23,055.50	181,467.83	181,467.83	-						
Transition-Age Youth Planning Initiative (Hogg Foundation) Yr 3 of 4	CBR88056	3	06/01/16 - 05/31/17	316,750.00	214,863.53	237,562.50	90.45%	22,698.97	101,886.47	79,187.50	22,698.97						
HAY Transition Coaching Program-HAY Center Foundation Required Match = \$22,335.87	YAB88005	1	10/01/16 - 09/30/17	45,000.00	8,558.73	18,750.00	45.65%	10,191.27	36,441.27	36,441.27	-						
Community Youth Development																	
Gulfton (74.38% of budget is subcontractors)	LBS88061	1.5	09/01/16 - 05/31/17	362,358.00	162,532.65	241,572.00	67.28%	79,039.35	199,825.35	199,825.35	-						
Pasadena (76.83% of budget is subcontractors)	LBS88062	1.5	09/01/16 - 05/31/17	362,358.00	182,672.25	241,572.00	75.62%	58,899.75	179,685.75	179,685.75	-						
Runaway Youth/Safety Net Program Match = \$188,905	BDR88047	0	09/30/16 - 09/29/17	190,921.00	31,155.00	79,550.42	39.16%	48,395.42	159,766.00	111,370.58	48,395.42						
Concrete Services/TLAs	LCQ88018	0	09/01/16 - 08/31/17	192,644.00	82,953.56	96,322.00	86.12%	13,368.44	109,690.44	96,322.00	13,368.44						
My Brother's Keeper Required Match = \$77,772	KNR88047	4	02/01/17 - 01/31/18	389,218.00	-	32,434.83	0.00%	32,434.83	389,218.00	356,783.17	32,434.83						
Senior Justice Assessment Center Project(VOCA) (Required match \$21,123.76)	IZR88014	4	10/01/16 - 09/30/17	383,742.00	12,643.98	159,892.50	7.91%	147,248.52	371,098.02	223,849.50	147,248.52						
Grand Total				\$ 5,886,272.05	\$ 2,103,426.30	\$ 2,897,815.46	72.59%	\$ 794,389.16	\$ 3,782,845.75	\$ 3,234,376.31	\$ 548,469.44						

Harris County Protective Services Fund Board
Fiscal Year October 1, 2016-September 30, 2017
As of February 28, 2017

	Initial Budget 2016 -2017	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	\$ 600.00	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00	Funds raised through the sale of license plates for child abuse
HCPS 50th Anniversary Luncheon	30,300.00	30,300.00	32,585.00	30,300.00		(2,285.00)	Funds raised for the 2016 HCPS 50th anniversary gala luncheon
HCPS Fund Board Operating Account	12,000.00	12,000.00	-	-	-	12,000.00	Proceeds from the 50th Anniversary Luncheon (\$11,500) plus the reimbursement of the \$500 venue deposit for the use of operating expenses
Fundraising Event - TBD	100,000.00	100,000.00	-	-	-	100,000.00	Potential Fundraiser for the current fiscal year
Capital Campaign	-	2,000.00	2,000.00	2,000.00	-	-	Donation towards the Capital Campaign account to be used for the construction of the Infant/Toddler room at the YSC
HCPS Bank Account Interest	100.00	100.00	26.79	33.00	(6.21)	73.21	Interest Earned
Total Revenues	143,000.00	145,000.00	34,611.79	32,333.00	(6.21)	110,388.21	
Equity (INCREASE) DECREASE	35,516.42	33,516.42	-	-	-	35,516.42	
Total Revenue and Equity	\$ 178,516.42	\$ 178,516.42	\$ 34,611.79	\$ 32,333.00	\$ (6.21)	\$ 145,904.63	
Expenditures							
HCPS Capital Campaign -Svgs	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 60,000.00	Renovations to YSC - construction and fees.
HCPS 50th Anniversary Luncheon - Expenses	18,600.00	18,600.00	19,584.90	18,600.00		(984.90)	Expenses for the 50th Anniversary Luncheon
HCPS 50th Anniversary Luncheon - Proceeds	62,000.00	62,000.00	1,500.00	1,500.00	-	60,500.00	Proceeds from the 50th Anniversary Luncheon. \$12,000 to Fund Board Operating Account and \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	-	-	-	6,466.42	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - TBD	25,000.00	25,000.00	-	-	-	25,000.00	Expenses for potential fundraiser
HCPS Texas Child Welfare Boards - License Plate	250.00	250.00	-	-	-	250.00	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Fund Board Operating Expenses	1,200.00	1,200.00	-	-	-	1,200.00	Funds to be used for Fund Board Operating Expenses
Total Expenditures	\$ 178,516.42	\$ 178,516.42	\$ 21,084.90	\$ 20,100.00	\$ (984.90)	\$ 157,431.52	

Harris County Protective Services for Children & Adults
Monthly Program Report Summary
February 2017

BEAR

February 2017

YTD

• Total Number of Children Served	965	12,613
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Training Institute

• Total Number BSD Classes in Session	3	30
• Total Number of BSD Students Enrolled	103	917
• Total Number of Participants Attending DFPS/HCPs Workshops	222	1786

CHILDREN'S SERVICES

Children's Crisis Care Center

• Child Evaluations	54	851
• Family Evaluations	35	410
• Permanency Planning Team Meetings	290	3,160
• Family Conference Meetings	26	246

Medical & Dental Clinic

• Medical Services: Number of Children Served	173	2,270
• Dental Services: Number of Children Served	11	686
• Behavioral Health Services: Number of Children Served	23	172
• Drug Testing: Number of Clients Served (*testing cup order received later in month)	72	1021

Transitional Services

• Number of PAL In-Care Youth Served	<i>pending</i>	2,017
• Number of PAL Aftercare Youth Served	<i>pending</i>	1,264
• Youth Served at the HAY Center	127	2,001

GUARDIANSHIP SERVICES

• Wards as of 02/28/2017	1,204	1,330
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YOUTH SERVICES

Resource Services (Includes CRCG)

• Number of Families Enrolled	13	126
• Number of New Assessments	4	58
• Number of CRCG Wrap Meetings	7	75

Community Youth Services (CYS)

• Number of New Cases Opened (School Year : *8/1/2016 to 7/31/2017)	372	3,171
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Kinder Emergency Shelter

• Total Number of Youth Served (unduplicated)	36	622
• Number of New Admissions	94	454
• Occupancy Rate	78%	82%

TRIAD Prevention Services (unduplicated)

• Community Youth Development: Number of Unduplicated Youth Served	124	1,591
• Mental Health Services: Number of Cases Opened	10	678
• Justice of the Peace Court WRAP: Number of Cases Opened	4	39
• Justice of the Peace Court Liaison Program: Total Number of Families Served	447	3,855
• Juvenile Intake Diversion Program: Total Number of Youth Served	93	885
• Juvenile Intake Diversion Program: Crisis Hotline Calls Received	104	1,246
• Parenting with Love and Limits: Total Number of Family Cases Opened	7	165
• Parent/Teen Survival: Number of youth enrolled	16	286

NOTES: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/16 through 2/28/17 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated *

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

March 14, 2017

MINUTES

ATTENDANCE

Board Members: Jerry LeVias, President
Sherea McKenzie, Treasurer

Staff: Joel Levine, Executive Director
CJ Broussard-White, CPS Regional Director for Harris County
Brian Baxendale, Asset Management Manager
Anna M. Bell, Director of Organizational Development
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Lisa LeVrier, Guardianship Program Monitor
Jackie McMillon, Director of 4Cs and Clinic
Kim Neal, Financial and Business Services Manager
Estella Olguin, Community Relations Director
Emmony Pena, Quality Improvement Coordinator
Monica Sanders, CPS Deputy Regional Director for Harris County

At 12:10 p.m. Board President, Jerry LeVias, called the meeting to order and welcomed all attendees.

NEW BUSINESS

Discussion and consideration of Board of Directors' new committee structure and meeting format

Anna Bell and Emmony Pena stated that the goal of the Ad-Hoc Committee on Board Restructure was to consider a proposed restructuring of the current board committees and the regular board meeting agenda. The objective is to reduce the number of board committees, restructure the content of the meetings to focus on priority issues, energize board and committee meetings and redesign the board agenda.

The committee reviewed the number of existing standing committees, committee descriptions, types of shared reports, agenda and meeting formats and offered a draft proposal.

The proposed committees are the current existing Executive Committee and the new committees being the Program Services Committee, the Financial Business Services Committee and the External Affairs Committee.. The Program Services Committee will be comprised of board members and 1-2 representatives from Children, Youth and Adult Services that will meet to share data and information to better understand how each division is performing and where there

is room for improvement or new initiatives. The Financial and Business Services Committee will consists of, ideally, 3 board members and appropriate staff. This committee will ensure that the proper controls and procedures for fiscal affairs of the organization are in place, in addition to monitoring internal functions such as Human Resources, Information Technology and Operations. The External Affairs Committee will consist of 2-3 board members and appropriate staff. This committee will partner with staff to oversee a consistent and active communication strategy to all stakeholders for the purposes of program messaging, awareness and branding including fundraising, public relations, marketing, networking, speaker's bureau and advocacy.

The proposal will be reviewed, discussed and considered for approval at the March 23, 2017 board meeting.

LEGISLATIVE UPDATE

Joel Levine stated SB 11 has already passed the Senate and the other privatization bill that is similar, HB 6 will be substituted next week.

House Bill 1620 is a voluntary temporary caregiver act. It states that when a child comes into custody within the first 14 days, instead of the child going directly into a foster home or shelter, that child could go to a voluntary caregiver. The goal is to setup in different neighborhoods to help the child stay in the same school, same community and same connections. Under review would be licensing standards and training.

DFPS UPDATE

Ms. Broussard-White introduced Ms. Monica Sanders the new Deputy Regional Director.

The Region continues to make improvements on Face-to-Face contacts. The Assistant Commissioner Kristine Blackstone participated in a scan call to emphasize the May 1st goal of 90% timely face to face.

Commissioner Hank Whitman, Assistant Commissioner Kristine Blackstone and Deputy Commissioner Trevor Woodruff will be visiting the Youth Services Center on March 22, 2017

YOUTH SERVICES COMMITTEE

Sherea McKenzie reported that the Safety Net Project Monitoring Report was received from the federal Family & Youth Services Bureau's (FYSB) monitoring visit that occurred on June 7-8, 2016. On February 22, 2016, Youth Services Division staff and Mr. Levine met with the federal Regional Administrator to discuss the monitoring report and actions that need to be taken. Following the Administrator's visit, the agency received notification that the corrective action plan that was submitted on February 17, was rejected. Instructions were to take immediate action to meet the federal requirements which includes reduce the number of beds from 24 to 20; modify the present outreach efforts; ensure that the 21 day shelter placement is adhered to and training and evaluations of staff remain current and up to date. A revised corrective action plan is due on April 14, 2017.

ADULT SERVICES COMMITTEE

In the absence of Marilyn DeMontrond, Lisa LeVrier reported that the Social Security Administration has lifted the hold on the program. They have made changes to try to prevent future holds.

The MOU for the Senior Justice Assessment Center has been signed by the partners and it will be going to Commissioner's Court for approval. The program is still waiting to finalize the contract with Harris Health for the forensic nurse and use of the Bayland Geriatric Health Center. The first test cases will take place in April.

FINANCIAL AND BUSINESS SERVICES COMMITTEE

In the absence of Beverly Pettway, Sherea McKenzie reported that the overall adjusted budget for FY 2016-2017 is \$34,799,565. Of this, \$26,385,489 was expended through February 28, 2017. General Fund budget is \$26,462,035 with expenditures to date of \$23,161,710. The project rollover for 2016-2017 is \$2.57 million. Contributing factors are lapse in salaries and fringes, lag in reimbursement for clothing authorizations variance in the Medical/Dental's budget from the University of Texas contract and the need for the vendor to update systems used for processing tracking Guardianship, Rep Payee and Children services transactions.

The Fund Board's 50th Anniversary Luncheon raised a total of \$156,821 and has expended to date \$35,757, resulting in net proceeds of \$121,063.

CHILDREN'S SERVICES COMMITTEE

In the absence of Patrice McKinney, Jackie McMillon reported that the committee did not have a meeting but stated that the HOPEs Parenting Program has demonstrated promising results over the past 6 months. Parents have been able to share the benefits of this therapeutic parenting program both in post service surveys and directly with clinicians.

Through VOCA funding and the new Education/Outreach Specialist position, the Clinic has increased collaboration with DFPS. Over the past six weeks, the specialist has met with more foster parents, grandparents with their grandchildren placed with them and Kinship Unit supervisors.

Also the Clinic has re-established a connection with the DFPS Regional Training Institute. The Training Institute will now allow a clinic representative to meet with each new caseworker training class; and present on the Clinic and how caseworkers can access services.

HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND

In the absence of Phil Kunetka, Joel Levine stated that the next meeting is in May.

CHILD WELFARE LEAGUE OF AMERICA

Mr. Levine reported that he will be attending the CWLA Policy Conference in Washington DC along with Board members Marilyn DeMontrond and Janet Stansbury on March 29-31, 2017.

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The meeting adjourned at 1:30 p.m.

VIII. Commissioner's Court Report

No items were presented to commissioner's court for approval.