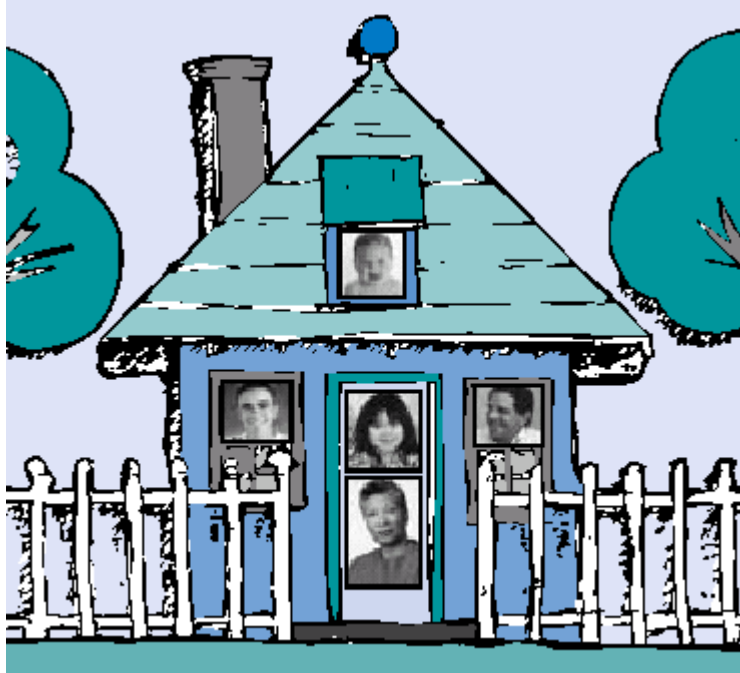


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

October 2016

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**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
BOARD OF DIRECTORS MEETING
Thursday, October 27, 2016
2525 Murworth
Room D36
Houston, Texas 77054**

AGENDA

TIME: 4:30 P.M.

**Call to Order Jerry LeVias, President
Approval of Minutes..... Patrice McKinney, Secretary
Treasurer's Report..... Sherea McKenzie, Treasurer**

EDUCATIONAL PROGRAM

**Fetal Alcohol Spectrum Disorders in Foster Children..... Dori Wind
Assistant County Attorney**

COMMITTEE/LIAISON REPORTS

**Youth Services Committee..... Sherea McKenzie
Report on activity over the last 30 days of the Youth Services Center, Community Youth Services, Preparation for Adult Living, TRIAD Prevention Program and Systems of Hope regarding the programs' planning, statistics, the behavioral characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Youth On Board Report..... Kymora Anderson
Report on youth activities during the past 30 days**

**Guardianship Committee Marilyn DeMontrond
Report on activity of the Guardianship Program, including an update on probate court issues and Representative Payee Program, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Financial and Business Services Committee Sherea McKenzie
Report on budget, grants management, facilities, information technology, human resources and legal**

**Children's Services Committee Patrice McKinney
Report on activity over the last 30 days of BEAR ... BE A Resource for CPS Children, Children's Crisis Care Center, Medical/Dental Clinic, and Training Institute regarding each programs' service statistics, progress toward or barriers to achieving goals and objectives, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations and quality assurance**

Administrative Committee..... Jerry LeVias
Report on bylaws, continuous quality improvement, training, board development, public relations, public policy and issues regarding agreement between DFPS and Harris County with respect to CPS programs in Harris County

Ad Hoc Committee on 50th Anniversary Celebration Frances Castaneda Dyess
Report on activity over the last 30 days of Ad Hoc activities

Ad Hoc Committee on Board Restructure Philip Kunetka
Report on activity over the last 30 days of Ad Hoc Activities

Harris County Children's Protective Services Fund..... Philip Kunetka
Quarterly update of Fund Board activities

Child Welfare League of America (CWLA) Report..... Marilyn DeMontrond
Report on CWLA activities during the past 30 days

Texas & Regional Councils of Child Welfare Boards..... Janet Stansbury
Report on activities of the Regional Council of Child Welfare Boards during the past 30 days

Executive Committee..... Jerry LeVias
Review of DFPS Update, Committee Reports and Status Report on Executive Committee activities

Monthly Status Report from Executive Director Joel Levine

Monthly Status Report from Regional Director CJ Broussard-White

Appearances before the Board

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1).

The Board may take action on any item listed on this agenda

Shirley G. Burlew, Executive Assistant

Monthly Highlights

October 27, 2016

Ad Hoc Committee on the 50th Anniversary Celebration

- Board members achieved 100% financial participation at our first-ever fundraiser in celebration of 50 years of HCPS.
- The Junior League was filled with more than 270 attendees, who enjoyed songs from our youth leader, Kymora Simone, the testimonial from a former Youth on BOARD, Izzy Chavez, and the entertaining conversation among Len Canon and Chester Pitts, honored longtime supporter Trini Mendenhall and George Ford upon his retirement.
- Preliminarily, we have grossed \$160,000 in cash and pledges, including \$8,100 during the program appeal. We will net more than \$120,000 that is 75% of gross.

Administrative Services

- An agency's values planning committee has been recruited that will include senior management, staff, youth, parents and board members to begin the process of identifying our agency's core values.
- The agency's annual employee feedback survey was distributed and the results are being analyzed. A new section on values and health and wellness was added to the survey. We are pleased with a 45% employee response rate (150 of 335 staff). Final results will be presented in November.
- The values section was also sent to the HCPS Board members for their feedback. Eleven (11) out of fourteen (14) board members responded.
- The website re-design continues and the new website will launch before the end of the year.

Children's Services

- No committee meeting held during October 2016.

Youth Services

- No committee meeting held during October 2016.

Adult Services

- No committee meeting held at time of posting.

Community Youth Services Program

Human Interest Story

October 27, 2016

Ryan, a 17 year old male, was referred to the CYS worker, Jaime Cunningham, by the school counselor for grief issues. Ryan shared with Ms. Cunningham that he had recently lost his best friend to suicide and it was affecting his relationships and school work. He sobbed as he described their lifelong friendship and the days leading up to his death, while expressing his guilt feelings and confusion. Ryan's mother and friends were extremely supportive, but often at a loss of how to help him. To further complicate his grief and loss issues, a few years ago Ryan's parents divorced and he soon discovered that the father he grew up with was not his biological father. These unresolved issues and the loss of his friend left Ryan feeling overwhelmed.

Ryan's mother was willing to do what she could to help him, but was struggling financially and rarely had transportation. Ms. Cunningham offered a grief support group she facilitated each week and supportive individual counseling at her school office. She was also available for crisis counseling if needed. Ms. Cunningham assessed other financial needs mother had for Ryan. Ms. Cunningham completed the application for Operation School Bell, a partnership program between the district and the Assistance League of the Bay Area which provides new clothes and hygiene items to students in need. She also provided school supplies for Ryan from community donations. Mother eventually started a part-time job and participated in many fundraising efforts to get Ryan what he needed.

Ms. Cunningham placed Ryan in one of her grief groups where the majority of students had loved ones lost to suicide or murder. Ryan was an active participant in all the weekly group activities which focused on the feelings associated with loss, knowledge of the grieving process, and positive coping strategies. Once the group members shared how their loved ones died, they completely solidified. They shared openly with each other and offered tremendous support towards one another. Ryan utilized the individual supportive and crisis counseling provided by Ms. Cunningham to process his feelings surrounding the divorce and discovery of his father and learn coping techniques and communication skills to repair his family relationships and friendships. Ryan's focus with his school work has improved tremendously and now he is able to smile as he shares stories about his best friend and realizes that he is a survivor.

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth
Houston, Texas 77054
September 22, 2016

GUESTS ATTENDING

Kymora Anderson, Youth on Board
Belinda Price, Commissioner Radack's Office
Lori Richard, County Judge Ed Emmett
Paul Shanklin, Commissioner Cagle's Office
Dori Wind, County Attorney's Office

BOARD MEMBERS ATTENDING

Sheila Aron
Marilyn DeMontrond
Frances Castaneda Dyess
Charlene Hunter James
Darryl King
Sherea McKenzie
Sean McPherson
Ellie Sweeney

BOARD MEMBERS ABSENT

Carmel Dyer, MD
Philip Kunetka
Jerry LeVias
Patrice McKinney
Terry Morales
Janet Stansbury

STAFF ATTENDING

Anna M. Bell, Program Improvement Team Leader
CJ Broussard-White, Harris County CPS Regional Director
Debra Garner, Director of Administration
Cherease Glasper, Youth and Family Development Coordinator
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Joel Levine, Executive Director
Jackie McMillon, Interim Director for 4Cs and Clinic
Estella Olguin, Community Relations Director
Beverly Pettway, Financial and Business Services Administrator
Will Walker, Asst. Director, Training Institute
Christina Wright, Media Relations Specialist

CALL TO ORDER/INTRODUCTION OF GUESTS

In the absence of Board President, Jerry LeVias, Board Vice President, Ellie Sweeney called the meeting to order at 4:40 p.m.

APPROVAL OF MINUTES

Sean McPherson moved for approval of the August minutes. Charlene Hunter James seconded the motion. The minutes were approved by unanimous voice vote

TREASURER'S REPORT

Beverly Pettway reported that the General Fund budget reflects expenditures of \$11,347,916 and a budget variance of \$1,814,989 as of August 31, 2016. The initial budget allocation for the 2016-2017 fiscal year is \$24,130,000 and the adjusted budget amount as of August 31, 2016 is \$26,325,811, a change of \$2,195,811, which includes rollover funds from the prior fiscal year 2015-2016 budget. The majority of the rollover funds have been reallocated throughout the HCPS programs to cover the cost of the Murworth lease, clothing reimbursements, operations and building maintenance.

The year to date budget amount for the period ending August 31, 2016 is \$13,162,905 or 50% of the annual budget.

The agency currently has 335 positions including 48 that are grants funded, 14 are funded through special revenues and 273 are funded from general funds. As of August 31, 2016, there were 32 vacant positions, of which 24 are funded by the general fund.

EDUCATIONAL PROGRAM

Joel Levine introduced Claudia Gonzalez, Adult Services Administrator. Ms. Gonzalez started with HCPS in 1992 as a CYS worker and Parent Teen Facilitator and served in many capacities including Supervisor and Program Manager. She became the Adult Services Administrator in 2012. She has a Bachelor's Degree in Social Work from the University of Texas at Austin and a Master's Degree in Social Work from the University of Houston. She is a licensed master social worker and a Texas certified guardian

She introduced some of the partners in the Senior Justice Assessment Center project. They were Lynne Parsons-Attorney, Elder Fatality and Abuse Review Team, Doug Anders-Houston Police Department, Mental Health Division Senior Police Officer, Dr. James Booker-Adult Protective Services Regional Director, and Jason Garcia with the Houston Police Department.

Ms. Gonzalez stated that Harris County has become home to an increasing number of elderly crime victims. Elderly persons are more vulnerable to violent crime and suffer more trauma than other populations due to weaker physical health and reduced mental capacity over time. The Senior Justice Assessment Center would be one central site where multidisciplinary teams (medical, legal, and social) perform forensic interviews, assessments and develop interventions. Activities include case review, documentation, consultation, evidence review and training. Funding is needed to build the core team.

Currently, the agency has received a Victims of Crime Act (VOCA) grant from the Office of the Governor –Criminal Justice Division in the amount of \$383,742.

NEW BUSINESS

Consideration and approval of the formation of an ad hoc committee to review the HCPS board structure

Ms. Sweeney stated that six board members will serve on the committee that will be reviewing board and committee structure and meeting format. The members are Marilyn DeMontrond, Frances Dyess, Sherea McKenzie, Patrice McKinney, Ellie Sweeney and Chair, Phil Kunetka.

Frances Dyess moved for approval of formation of the Ad Hoc Committee. Sean McPherson seconded the motion. The motion was approved by unanimous voice vote

Consideration and approval of a new Harris County Protective Service logo

Ms. Sweeney stated that many months ago, the Board Members, agreed that they wanted a logo that would modify but not necessarily change the existing logo. The former logo and the proposed logo were included in the packet of information. Ms. Sweeney stated that the organization's tagline, At the Heart of Families, encompasses that idea in the new logo--that the traditional Mom and Dad with the child in the middle may look different. She felt that, moving forward, the new logo speaks to a different type of family.

Sherea McKenzie moved for approval of the new logo. Charlene Hunter James seconded the motion. The motion was approved by unanimous voice vote

COMMITTEE REPORTS

Youth Services Committee

During the month of August, the daily population for Kinder Emergency Shelter was seventeen (17) with an occupancy rate of 72%.

A poll will be conducted with the Youth Services Committee Board members to determine the best day to have the Youth Services Committee meeting. The meeting is always an evening meeting so that the Youth on Board members can participate.

Ms. McKenzie referred members to the Community Youth Services Directory included in their packets.

Youth on Board

Kymora Anderson reported The Youth on Board members are working on a new workshop on "Work ready, School ready, Club ready", in collaboration with the Gulfton Community Youth Development group. The youth plan on presenting the workshop at the upcoming LINKUP conference in November. Members will be collecting old magazines throughout the months of October and November for Vision Board projects.

Guardianship Committee

The Guardianship Committee did not have a September meeting.

Financial and Business Services Committee

Previously reported under Treasurer's Report

Children's Services Committee

Jackie McMillon stated medical clinic management staff met with the Superior Health Plan which is the Medicaid for all children who are in foster care. They reviewed the criteria for becoming the Foster Care Clinic of Excellence. After completing the review the representatives from Superior Health Plan indicated the HCPS Clinic more than met the criteria established by Superior. Also the Clinic received a Victims of Crime Act (VOCA) grant award of \$379,560 from the Office of the Governor- Criminal Justice Division. This grant award provides funds for the expansion of the Clinic's integrated healthcare model. The expansion will enhance services to abused and neglected children receiving care through the Clinic.

Administrative Committee

Debra Garner reported that the Program Improvement Team has developed an approach to identify the agency's core values. They will be recruiting board members, youth, parents, and staff to participate in the process.

She reported that the security system at the Youth Services Center is being upgraded.

Ad Hoc Committee on 50th Anniversary Celebration

Frances Dyess reported that the 50th Anniversary celebration will be held on September 27, 2016 at the Junior League of Houston. She stated they are in receipt of pledges of more than \$145,500, 25 tables sold and three complimentary for a total of twenty eight tables. She thanked board members for their participation.

Harris County Children's Protective Services Fund

Ms. Garner said that the Fund Board approved the transfer of the final monies to the HAY Center Foundation, recommendation to add the Assistant Treasurer as a check signer on the Fund Board bank account and to accept the resignation of Taylor Reid as the Chair of the HAY Center Foundation. The new Chairman Jeff Judah will replace Mr. Reed on the Fund Board.

Child Welfare League of America (CWLA)

Marilyn DeMontrond did not have a report.

Texas & Regional Councils of Child Welfare Boards

In the absence of Janet Stansbury, Estella Olguin reported Texas Council met September 8-9, 2016 in Austin. Some agenda items included discussion around legislative priorities for the 85th Session and making plans for Capitol Day in the spring.

The awards ceremony was held on Friday, September 9 to recognize six outstanding individuals or groups for their work in the area of child welfare. Four of the six categories were awarded to region 6A and B nominees, including Marilyn DeMontrond for Volunteer of the Year.

The Regional Council met on September 14, 2016 at Murworth. Staff and board representatives from the various boards across Region 6A and 6B were present. There was a presentation and discussion about Care Portals across the state and implementing a care portal in region 6A.. Care Portal is an online tool that connects churches with Child Protective Services (CPS) workers and the people they protect. When CPS workers have children and families in need, they go online to the Care Portal and submit a request for help. Churches involved in the Care Portal have the opportunity to fulfill those needs. DFPS faith based recruitment and engagement staff also provided an update about faith based recruitment efforts across the state, the 90 in 90 day's initiative that involves recruiting 90 congregations in 90 days.

Joel Levine added that he and CJ Broussard will be meeting with Bernadette Cashin and staffs that are working on the faith based initiative to look at BEAR and the Care Portal and how they will work together in Harris County.

Executive Committee

No Report.

Executive Director's Report

Mr. Levine reported that there were a couple of graduations. He thanked Charlene Hunter James for her participation and acknowledged that Class #220 presented a \$50 check for the BEAR Program.

Once again, he congratulated Ms. DeMontrond on her award as the Volunteer of the Year from the Texas Council of Child Welfare Boards. Four of the six categories were won by a representative from Region 6A or Region 6B. Mr. Levine acknowledged Janet Stansbury for her work as Regional Council President in advocating for nominations for the awards within Regions 6 A and 6 B.

He said that Phase One of the strategic planning is development of the agencies' guiding principles and core values. He said that, by March 2017, the plan is to present them to the Board. This will round out the vision and mission. After this phase, the hard work will begin. The agency will then roll out these values by implementing, training, hiring and evaluate on these values.

The Foster Parent Brunch is on Saturday, October 15, 2016 at the Crown Plaza-Reliant. This is one of the roles of the Child Welfare Board to recognize foster parents for the work they do as well as providing supplemental funding for clothing. Since the HCPS Board sponsors this event, he encouraged members to participate in honoring the foster parents of Region 6A.

Regional Director's Report

CJ Broussard White announced that she will continue to be the Regional Director. There were four Directors that did not return to their positions.

She said she attended a leadership meeting for all Regional Directors and State Office Executive Team on September 20th and 21st. They will continue to work on the State plan. The focus was on child safety, permanency, data, and accountability.

Face to face contact continues to be an issue across the state and definitely for Harris County 6A. There is a statewide goal of 95% for face to face contact. The region lulls between 85 and 87%. She said they are on a plan to increase by 5% each month.

Rapid Response efforts has rolled out and it has been very successful. We are working on a rapid response to address the Family Based Safety Services (FBSS) caseloads that are over a year old. There are 500 cases that are being reviewed and staffed with regional legal for potential closure and next steps. Rapid Response has been in effect for about 2 weeks now and has closed a total of 287 cases.

Ms. Sweeney adjourned the meeting at 5:40 p.m.

BUDGET STATUS REPORT

SEVEN MONTHS ENDING
SEPTEMBER 30, 2016

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES

FINANCIAL INFORMATION FOR THE PERIOD ENDED - SEPTEMBER 30, 2016

BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 9/30/16	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	24,130,000	26,325,811	13,136,255	49.90%	15,263,356	2,127,101	25,340,811	985,000
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	83,380	176,030	28,413	16.14%	102,684	74,272	176,030	-
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	841,650	880,650	503,221	57.14%	509,986	6,765	880,650	-
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	-	359,771	32,949	9.16%	209,866	176,918	359,771	-
TOTAL SPECIAL REVENUE FUNDS		925,030	1,416,451	564,583	39.86%	822,537	257,954	1,416,451	-
GRANT FUNDS (Various)									
GRANT FUNDS (Various)	GRT	4,341,297	4,725,035	633,839	13.41%	1,001,049	367,210	4,425,101	299,934
TITLE IV-E (October 1 - September 30)	IVE	1,027,279	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		5,368,576	5,405,035	633,839	11.73%	1,001,049	367,210	4,425,101	979,934
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	475,066	318,124	207,499	65.23%	318,124	110,625	207,499	110,625
TOTAL OTHER FUNDING		475,066	318,124	207,499	65.23%	318,124	110,625	207,499	110,625
Total Funding - HCPS		30,898,673	33,465,421	14,542,176	43.45%	17,405,066	2,862,890	31,389,862	2,075,559

GF General Fund

The General Fund budget is received from Harris County through General Revenues. This amount is allocated annually as a part of the Harris County budget process and may be adjusted throughout the year for transfers in/out. The fiscal year is March 1, 2016 - February 28, 2017.

SRG Guardianship Special Revenue

Funds collected through probate courts to be used for local guardianship programs that provide guardians for indigent incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. All funds in this account can be carried over and used by the Guardianship Program as defined by statute.

SRJ Juvenile Case Manager Fund

The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. As of September 30, 2016, the remaining balance in the fund is \$3,241,814. Revenue for the month of September was \$52,736 and Expenses \$67,076 for a net shortfall of -\$14,340. Financial data from Justice of the Peace 3-1, 5-1, 7-1, and 8-1 is not included (since June 2016); these JPs are in the process of integrating financial system.

GRT Grant Funds

Grant Funds have various fiscal years but usually September 1 - August 31. Fiscal year began in the month of September for the majority of these grant funds. The amount shown for unexpended grant funds as of September 30th is partly due to expenditures not yet posted for grant funding reimbursement, however two grants ended this month (TWC and Runaway Youth) with lapse funds totaling \$139,430.

IVE Title IV-E Child Welfare Funds
Note (2)

Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County. Expenditures for this budget are reflected as billings are completed and reimbursement received. (2) DFPS is still reviewing the contract for Title IV-E Child Welfare Funds.

FB Fund Board

Fund Board operates on a fiscal year October 1, 2015 - September 30, 2016. Funds raised through various programs are maintained by the Fund Board. After the initial Fund Board budget was approved, the HAY center Advisory Board established a separate 501 (c) (3), named HAY Center Foundation; in January, the Fund Board transferred the balance of the HAY Center Fund Board Account over to the HAY Center Foundation. Fund Board ended the fiscal year this month with a rollover surplus of \$110,625.

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
		A	B	C	D	E	F	G = A...F	
ADMINISTRATION									
TRAINING INSTITUTE	2-1	\$548,354						\$ 548,354	Includes 4 staff positions and provides training services to all HCPS programs. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	600,295						\$ 600,295	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
MURWORTH OPERATIONS	2-3	480,512						\$ 480,512	Cost related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-4	590,635			9,848			\$ 600,483	Cost of repairs and maintenance for the YSC building and grounds. FEMA reimbursement of \$9,847.50 for damage sustained during the Flood of May 2015
COMMUNITY RELATIONS	2-5	211,652						\$ 211,652	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-6	281,266						\$ 281,266	Two positions with one added position during the 2016-2017 budget year.
BEAR	2-7	290,510						\$ 290,510	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds.
TOTAL ADMINISTRATIVE SERVICES		3,003,224	0	0	9,848	0		3,013,072	
FINANCIAL & BUSINESS SERV									
ACCOUNTING	2-8	3,926,342	680,000					\$ 4,606,342	
INFORMATION TECHNOLOGY	2-9	1,055,920						\$ 1,055,920	
HUMAN RESOURCES	2-10	501,919						\$ 501,919	
TOTAL FINANCIAL AND BUSINESS SERVICES		5,484,181	680,000	0	0	0		6,164,181	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
CHILDREN'S SERVICES									
CCCC ADMINISTRATION	2-11	241,824						\$ 241,824	
CHILDREN ASSESSMENT	2-12	410,877						\$ 410,877	
FAMILY ASSESSMENT	2-13	148,847		375,000				\$ 523,847	71.6% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.4%.
PERMANENCY PLANNING	2-14	216,795		950,000				\$ 1,166,795	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21.5% in direct services.
SUBSTITUTE CARE	2-15	139,481		175,644				\$ 315,125	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$175,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-16	131,910	45,000	1,534,644		634,874	359,771	\$ 2,706,199	The HAY Center budget includes direct General Funds at 4.9%, DFPS funding accounts for 58.4% of the budget, HAY Foundation accounts for 11.8% of the budget and HOGG funding accounts for 11.7% of the budget. The HAY Center receives 1115 Waiver Funds classified as Special Revenue which is 13.3% of the budget.
MEDICAL CLINIC	2-17	679,750	162,071	129,800		110,641		\$ 1,082,262	62.8% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		1,969,484	207,071	3,165,088	0	745,515	359,771	6,446,929	32.43% of the overall Children's Services Division budget is from Harris County General Funds. 55.29% is from PAL contracts with DFPS. The remaining 12.28% is from TWC and HOGG funding.
YOUTH SERVICES									
YSC ADMINISTRATION	2-18	851,750			190,921			\$ 1,042,671	Youth Services receives funding from the Runaway Youth/Safety Net Program - Federal Funding. This accounts for 18.7% of the YSC Administration budget.
FOOD SERVICES	2-19	324,105						\$ 324,105	
RESIDENTIAL SERVICES	2-20	1,611,998						\$ 1,611,998	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$578,373 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-21	1,025,332						\$ 1,025,332	
CYS SCHOOLS	2-22	4,520,790						\$ 4,520,790	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 1,975,527. This amount is included in the HC General Fund.
PARENT TEEN	2-23	220,820						\$ 220,820	
TRIAD ADMINISTRATION	2-24	434,022		724,716				\$ 1,158,738	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds.
JP COURT SERVICES	2-25	557,754					880,650	\$ 1,438,404	Court Services includes \$880,650 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-26	752,961						\$ 752,961	
COMM BASED RESIDENTIAL	2-27	212,680						\$ 212,680	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,512,212	0	724,716	190,921	0	880,650	12,308,499	84.9% of the Youth Services Division budget comes from General Funds, 7.1% from Special Revenue, 6.5% is from contracts with DFPS and 1.5% other funding.
ADULT SERVICES									
GUARDIANSHIP ADMIN	2-28	667,226					176,030	\$ 843,256	The Guardianship budget includes \$176,030 of Special Revenue Funds which accounts for 9.7% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-29	4,527,193						\$ 4,527,193	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$288,000 and is included in the HC General Fund.
REP PAYEE	2-30	162,291						\$ 162,291	
TOTAL ADULT SERVICES		5,356,710	0	0	0	0	176,030	5,532,740	
TOTALS		\$26,325,811	\$887,071	\$3,889,804	\$200,769	\$745,515	\$1,416,451	\$33,465,421	

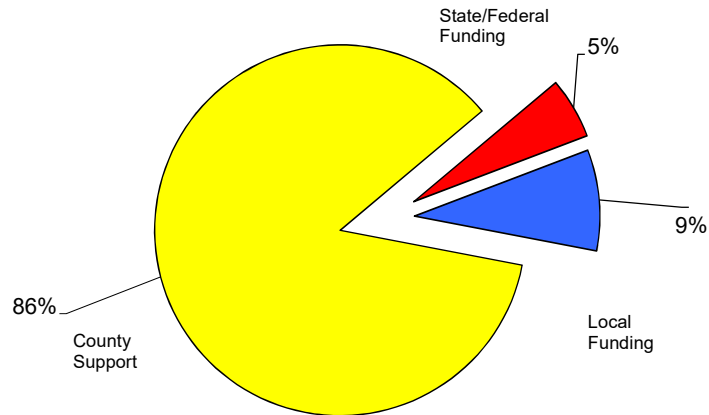
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of September 30, 2016

		YEAR TO DATE						CURRENT MONTH				
REVENUES		OBJECT CODE	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
Ref			A	B	C	D	E = D - B	F = A - B	G	H	I	J = I - G
LUNCH PROGRAM	1-1	511700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEASE REIMB	1-2	545025	658,648	384,102	384,102	384,211	110	274,546	54,872	54,872	54,887	16
REIMB-INDIRECT COST	1-3	561900	83,000	42,047	37,767	48,417	6,369	40,953	2,143	912	6,917	4,773
GP-ATTORNEY'S FEE	1-4	563600	0	0	0	0	0	0	0	0	0	0
EMERG SHELTER-YSC	1-5	565300	660,000	454,909	384,960	385,000	(69,909)	205,091	55,439	63,666	55,000	(439)
GP-SERVICE REIMB	1-6	565500	331,000	365,377	187,009	193,083	(172,293)	(34,377)	62,122	32,112	27,583	(34,539)
SHARED FUNDING	1-7	567500	1,984,007	1,012,977	967,443	1,157,337	144,360	971,030	172,077	152,541	165,334	(6,743)
YSC OTHERS	1-8	567700	0	0	0	0	0	0	0	0	0	0
MEDICAL RELATED	1-9	567800	0	29,614	0	0	(29,614)	(29,614)	0	0	0	0
INTEREST EARNINGS	1-10	570100	1,640	193	706	957	764	1,447	108	0	137	29
CONTRIBUTIONS -OTHER	1-11	584900	0	0	0	0	0	0	0	0	0	0
REFUNDS/OTHERS	1-12	594900	0	5,641	8,569	0	(5,641)	(5,641)	451	932	0	(451)
REVENUES	1-13		\$3,718,295	\$2,294,859	\$1,970,556	\$2,169,005	(\$125,854)	\$1,423,436	\$347,211	\$305,035	\$309,858	(\$37,353)
COUNTY SUPPORT	1-14		22,607,516	10,841,396	11,067,598	13,094,350	2,252,955	11,766,120	1,441,127	1,707,528	1,790,516	349,388
TOTAL REVENUES & SUPPORT			\$26,325,811	\$13,136,255	\$13,038,154	\$15,263,356	\$2,127,101	\$13,189,556	\$1,788,338	\$2,012,563	\$2,100,374	\$312,035
EXPENDITURES BY DIVISION		KEY										
ADMINISTRATION												
TRAINING INSTITUTE	2-1	10088005	\$548,354	\$271,284	\$257,778	\$317,864	\$46,581	\$277,070	\$43,412	\$34,975	\$43,687	\$276
HCPS ADMINISTRATION	2-2	10088006	710,795	413,795	332,831	411,971	(1,823)	297,000	47,437	46,706	56,574	9,137
MURWORTH OPERATIONS	2-3	10088007	1,070,392	719,739	650,337	624,196	(95,542)	350,653	106,084	132,949	89,000	(17,084)
YSC OPERATIONS	2-4	10088024	742,235	420,055	340,066	431,734	11,679	322,180	55,287	42,516	60,616	5,330
COMMUNITY RELATIONS	2-5	10088008	211,652	112,950	97,680	122,571	9,621	98,702	15,394	14,394	16,745	1,351
PROGRAM IMPROVEMENT	2-6	10088009	281,266	124,478	122,309	162,840	38,363	156,789	16,542	16,913	22,207	5,665
BEAR	2-7	10088016	290,510	141,551	152,023	168,377	26,825	148,959	19,162	21,958	23,122	3,960
FINANCIAL & BUSINESS SERV												
ACCOUNTING	2-8	10088002	2,488,862	851,288	786,180	1,444,748	593,460	1,637,574	122,924	104,208	200,317	77,393
INFORMATION TECHNOLOGY	2-9	10088003	1,055,920	395,580	517,399	612,669	217,089	660,340	47,721	88,194	84,709	36,988
HUMAN RESOURCES	2-10	10088004	536,919	284,111	314,500	311,075	26,964	252,808	37,287	43,952	42,615	5,329
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	2-11	10088010	241,824	125,207	326,956	140,037	14,830	116,617	8,171	205,438	19,125	10,954
CHILDREN ASSESSMENT	2-12	10088011	410,877	224,668	198,587	238,546	13,878	186,209	29,198	35,336	33,107	3,909
FAMILY ASSESSMENT	2-13	10088012	148,847	73,136	70,148	86,288	13,153	75,711	10,791	9,784	11,865	1,074
PERMANENCY PLANNING	2-14	10088014	216,795	161,401	130,486	126,464	(34,937)	55,394	14,091	12,168	18,066	3,975
SUBSTITUTE CARE	2-15	10088015	639,481	116,803	245,033	373,031	256,228	522,678	27,448	44,265	53,290	25,842
PAL	2-16	10088017	171,910	69,662	70,163	99,705	30,043	102,248	9,770	9,438	13,750	3,981
MEDICAL CLINIC	2-17	10088019	679,750	249,028	338,131	395,317	146,290	430,722	51,912	50,139	55,442	3,531
YOUTH SERVICES												
YSC ADMINISTRATION	2-18	10088023	839,750	266,020	301,985	486,122	220,102	573,730	26,806	47,008	66,247	39,441
FOOD SERVICES	2-19	10088021	326,105	186,700	174,734	189,259	2,559	139,405	27,143	26,233	26,206	(936)
RESIDENTIAL SERVICES	2-20	10088022	1,606,498	849,149	704,102	930,259	81,110	757,349	123,386	102,550	127,010	3,624
CYS ADMINISTRATION	2-21	10088025	1,043,082	646,837	632,765	604,072	(42,764)	396,245	81,150	74,223	82,820	1,670
CYS SCHOOLS	2-22	10088026	4,532,040	2,383,384	2,284,743	2,624,585	241,202	2,148,656	321,327	309,641	358,200	36,873
PARENT TEEN	2-23	10088070	220,820	119,042	118,061	127,810	8,768	101,778	19,331	17,504	17,400	(1,931)
TRIAD ADMINISTRATION	2-24	10088050	434,022	222,272	248,415	251,445	29,173	211,750	29,637	31,088	34,434	4,796
JP COURT SERVICES	2-25	10088052	557,754	291,818	293,415	322,910	31,091	265,936	36,313	40,817	44,033	7,720
STATUS OFFENDER	2-26	10088053	752,961	427,384	369,144	435,876	8,492	325,577	57,944	49,417	59,395	1,451
COMM BASED RESIDENTIAL	2-27	10088065	212,680	82,390	105,075	123,110	40,720	130,290	12,476	15,169	16,770	4,294
ADULT SERVICES												
GUARDIANSHIP ADMIN	2-28	10088060	664,226	372,631	421,811	384,900	12,270	291,595	53,692	54,244	52,787	(905)
GUARD CASE MANAGEMENT	2-29	10088061	4,527,193	2,440,653	2,347,287	2,621,589	180,936	2,086,540	323,785	319,211	357,993	34,208
REP PAYEE	2-30	10088062	162,291	93,242	86,010	93,985	743	69,049	12,717	12,125	12,840	123
TOTAL EXPENDITURES			\$26,325,811	\$13,136,255	\$13,038,154	\$15,263,356	\$2,127,101	\$13,189,556	\$1,788,338	\$2,012,563	\$2,100,374	\$312,035

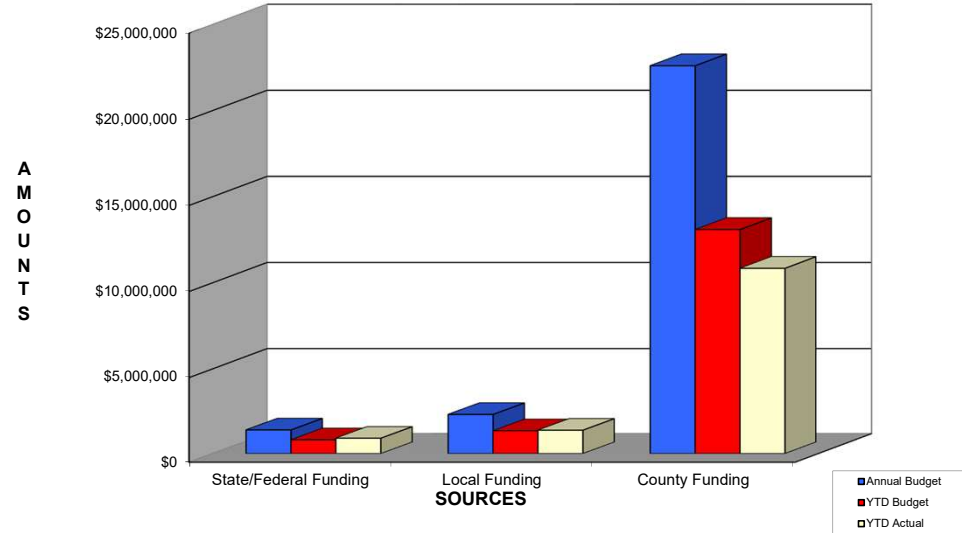
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of September 30, 2016

REVENUES	2016/2017 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
School Lunch Program	\$0	\$0	\$0	\$0	\$0
Medicaid/ Medical	0	0	29,614	0	(29,614)
Federal Funding	0	0	29,614	0	(29,614)
Lease reimbursement	658,648	384,211	384,102	384,102	110
Emergency Shelter	660,000	385,000	454,909	384,960	(69,909)
Reimb-Indirect cost	83,000	48,417	42,047	37,767	6,369
State Funding	1,401,648	817,628	881,058	806,829	(63,430)
School Contracts	1,984,007	1,157,337	1,012,977	967,443	144,360
CRC Other	0	0	0	0	0
Local Funding	1,984,007	1,157,337	1,012,977	967,443	144,360
Interest Earned	1,640	957	193	706	764
GP-Attorney's Fee	0	0	0	0	0
GP- Service Reimb	331,000	193,083	365,377	187,009	(172,293)
Contributions - Others	0	0	0	0	0
Refunds/Child Revenue	0	0	5,641	8,569	(5,641)
Others	332,640	194,040	371,210	196,284	(177,170)
Total Outside Sources	\$3,718,295	\$2,169,005	\$2,294,859	\$1,970,556	(\$125,854)
County Support	22,607,516	13,094,350	10,841,396	11,067,598	2,252,955
Total	\$26,325,811	\$15,263,356	\$13,136,255	\$13,038,154	\$2,127,101

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2016-2017



BUDGET Vs. ACTUAL
Budget Status as of September 30, 2016

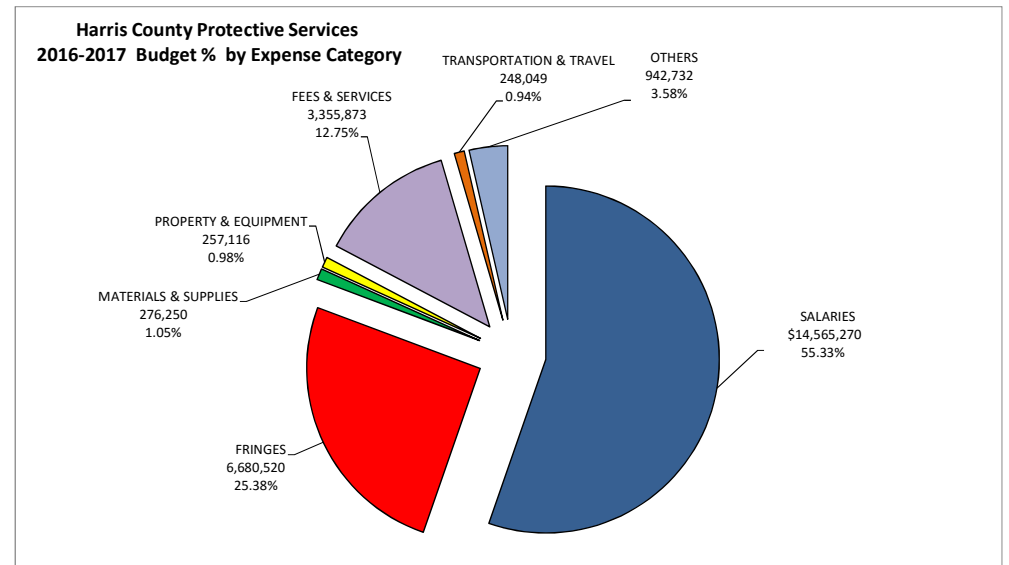
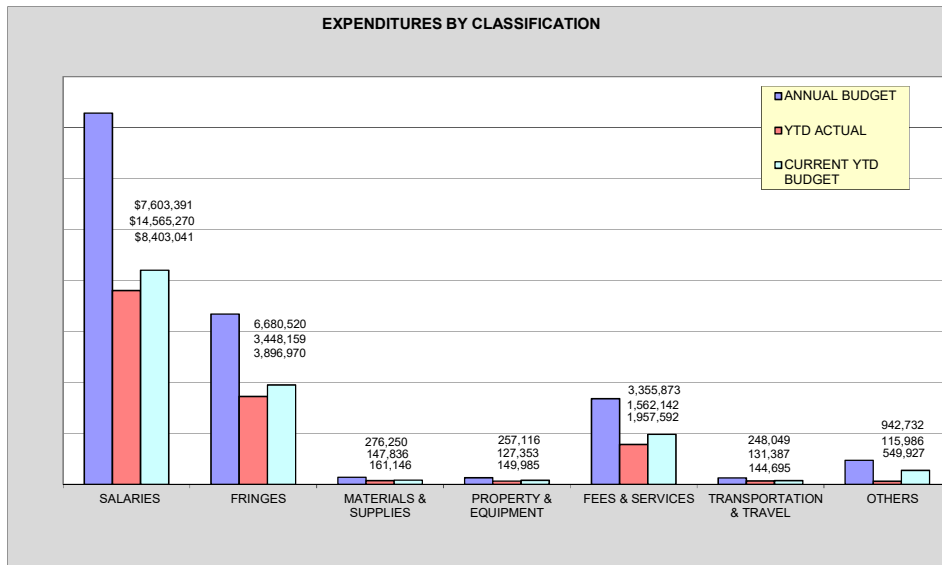


	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	1,401,648	817,628	910,672	806,829	(93,044)
Local Funding	2,316,647	1,351,377	1,384,187	1,163,728	(32,810)
County Funding	22,607,516	13,094,350	10,841,396	11,067,598	2,252,955
Total Funding	26,325,811	15,263,356	13,136,255	13,038,154	2,127,101

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of September 30, 2016

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,948,674	\$ 14,565,270	\$7,603,391	52.20%	\$8,403,041	\$799,649	\$ 6,961,879
FRINGES	6,693,215	6,680,520	3,448,159	51.62%	3,896,970	448,811	3,232,361
MATERIALS & SUPPLIES	257,750	276,250	147,836	53.52%	161,146	13,310	128,414
PROPERTY & EQUIPMENT	113,593	257,116	127,353	49.53%	149,985	22,632	129,764
FEES & SERVICES	1,836,223	3,355,873	1,562,142	46.55%	1,957,592	395,450	1,793,731
TRANSPORTATION & TRAVEL	245,804	248,049	131,387	52.97%	144,695	13,308	116,662
OTHERS	34,741	942,732	115,986	12.30%	549,927	433,941	826,746
TOTAL	\$24,130,000	\$26,325,811	\$13,136,255	49.90%	\$15,263,356	\$2,127,101	\$ 13,189,556

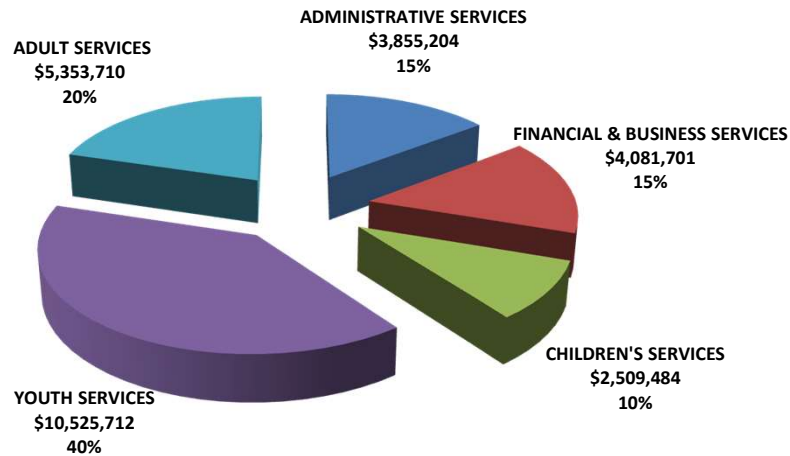
Expected Expenditure Level 57.98% 8.08% % Bud Variance



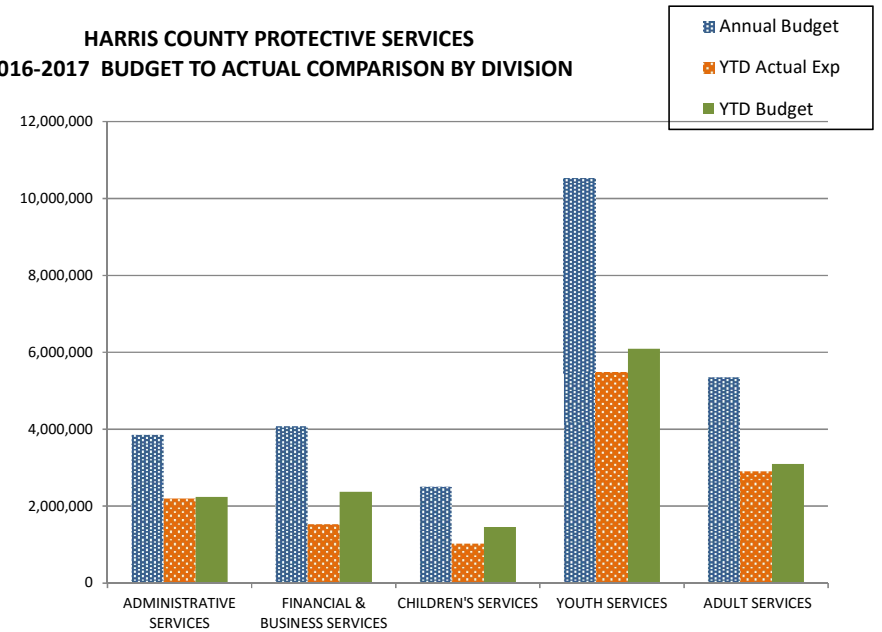
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of September 30, 2016

EXPENDITURES BY DIVISION	YEAR TO DATE					CURRENT MONTH					
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
ADMINISTRATIVE SERVICES	\$3,855,204	\$2,203,851	57.17%	\$1,953,024	\$2,239,554	\$35,703	\$1,651,353	\$303,318	\$310,411	\$311,952	\$8,634
FINANCIAL & BUSINESS SERVICES	\$4,081,701	\$1,530,979	37.51%	\$1,618,079	\$2,368,492	\$837,513	\$2,550,722	\$207,932	\$236,354	\$327,642	\$119,709
CHILDREN'S SERVICES	\$2,509,484	\$1,019,904	40.64%	\$1,379,504	\$1,459,388	\$439,484	\$1,489,580	\$151,381	\$366,568	\$204,646	\$53,265
YOUTH SERVICES	\$10,525,712	\$5,474,995	52.02%	\$5,232,438	\$6,095,447	\$620,452	\$5,050,717	\$735,513	\$713,650	\$832,514	\$97,001
ADULT SERVICES	\$5,353,710	\$2,906,525	54.29%	\$2,855,109	\$3,100,475	\$193,950	\$2,447,185	\$390,194	\$385,580	\$423,620	\$33,426
TOTAL EXPENDITURES	\$26,325,811	\$13,136,255	49.90%	\$13,038,154	\$15,263,356	\$2,127,101	\$13,189,556	\$1,788,338	\$2,012,563	\$2,100,374	\$312,035

HARRIS COUNTY PROTECTIVE SERVICES
2016-2017 GENERAL FUND BUDGET BY DIVISION



HARRIS COUNTY PROTECTIVE SERVICES
2016-2017 BUDGET TO ACTUAL COMPARISON BY DIVISION



Harris County Protective Services for Children and Adults
Grants FY17
 Sept 1, 2016- Aug. 31, 2017
 Period Ending Sept 30, 2016

						C	D =B/C	E = C - B	F = A - B	G	H = F - G
	IFAS ORG KEY	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures Sept 30, 2016	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as of Sept 30, 2016	Projected Expenditures thru end of the grant	Projected Lapse
CHILDREN'S SERVICES											
CCCC											
Family Assessment	LUQ88014	4.5	09/01/16 - 08/31/17	\$375,000.00	\$15,155.25	\$31,250.00	48.50%	\$16,094.75	\$359,844.75	359,844.75	0.00
Permanency Planning Team	KDQ88014	15	09/01/16 - 08/31/17	950,000.00	39,030.05	79,166.67	49.30%	40,136.62	910,969.95	910,969.95	0.00
Drug Testing	RIR88013	1	09/01/16 - 08/31/17	65,000.00	1,995.80	5,416.67	36.85%	3,420.87	63,004.20	59,583.33	3,420.87
Pre-Adopt Review (RAS)	WNS88014	0	09/01/16 - 08/31/17	64,800.00	0.00	5,400.00	0.00%	5,400.00	64,800.00	59,400.00	5,400.00
Child Welfare Integrated Healthcare Expansion Initiative - Episcopal Health Fdn (Discretionary match \$34,741)	YAA88006	0.5	03/01/16 - 02/28/17	110,641.00	27,546.39	64,540.58	42.68%	36,994.19	83,094.61	46,100.42	36,994.19
HOPES - DePelchin Children's Center (Yr 2)	GRS88014	2	09/01/16 - 08/31/17	162,071.00	6,160.66	13,505.92	45.61%	7,345.26	155,910.34	148,565.08	7,345.26
YOUTH SERVICES											
HAY CENTER											
PAL Life Skills and Assessment	LAR88017	3	09/01/16 - 08/31/17	242,842.00	17,379.96	20,236.83	85.88%	2,856.87	225,462.04	222,605.17	2,856.87
PAL Case Mgt and Room and Board Assistance Required Match = \$255,855.72	LAR88056	9	09/01/16 - 08/31/17	1,021,802.00	45,789.06	85,150.17	53.77%	39,361.11	976,012.94	936,651.83	39,361.11
TWC Transition Center	PNQ88056	3	10/01/15 - 09/30/16	270,000.00	225,663.36	270,000.00	83.58%	44,336.64	44,336.64	0.00	44,336.64
Transition-Age Youth Planning Initiative (Hogg Foundation) Yr 3 of 4	CBR88056	3	06/01/16- 05/31/17	316,750.00	93,218.57	105,583.33	88.29%	12,364.76	223,531.43	223,531.43	12,364.76
HAY Transition Coaching Program-Fund Board (extended) Required Match = \$18,400	YAA88005	1	07/01/15-09/30/16	45,000.00	43,803.09	45,000.00	97.34%	1,196.91	1,196.91	1,196.91	0.00
Community Youth Devt.											
Gulfton	LBS88061	1.5	09/01/16 - 08/31/17	362,358.00	2,862.70	30,196.50	9.48%	27,333.80	359,495.30	332,161.50	27,333.80
Pasadena	LBS88062	1.5	09/01/16 - 08/31/17	362,358.00	2,656.29	30,196.50	8.80%	27,540.21	359,701.71	332,161.50	27,540.21
Runaway Youth/Safety Net Program Match = \$188,320	BDQ88047	0	09/30/15 - 09/29/16	190,921.00	95,827.97	190,921.00	50.19%	95,093.03	95,093.03	0.00	95,093.03
Concrete Services/TLAs	LCQ88018	0	09/01/16 - 08/31/17	175,644.00	16,750.00	14,637.00	114.44%	-2,113.00	158,894.00	161,007.00	-2,113.00
Flood Of May 2015	FIQ88001	0		9,847.50	0.00	9,847.50	0.00%	9,847.50	9,847.50	9,847.50	0.00
Cash Match (\$3,685.20)											
Grand Total				\$4,725,034.50	\$633,839.15	\$1,001,048.67	63.32%	\$367,209.52	\$4,091,195.35	\$3,803,626.37	\$299,933.74

Harris County Protective Services Fund Board
Approved Budget 2015-2016
FY Ending September 30, 2016

	Initial Budget 2015 -2016	Adjusted Budget 2015 - 2016	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	693.00	693.00	693.00	693.00	-	-	Funds raised through the sale of license plates for child abuse
HCPS Hay Center	280,000.00	105,650.55	105,650.55	105,650.55	-	-	Funds raised by the HAY Center through foundations, grants, fundraisers and private donors.
HCPS Employee Fundraiser - Parking		465.00	465.00	465.00	-	-	Funds raised by silent auctions for parking spaces and other fundraising activities for the benefit of employee appreciation events
HCPS Fund Board Operating Account	10,000.00	10,000.00	-	10,000.00	(10,000.00)	10,000.00	Funds received from Fund Board members for the use of operating expenses
HCPS 50th Anniversary Luncheon	-	300,000.00	124,231.76	300,000.00	(175,768.24)	175,768.24	Funds raised for the 2016 HCPS 50th anniversary gala luncheon
HCPS Bank Account Interest	275.00	275.00	129.19	275.00	(145.81)	145.81	Interest Earned
Revenues	290,968.00	417,083.55	231,169.50	417,083.55	(185,914.05)	185,914.05	
Equity (INCREASE)DECREASE	184,098.42	(98,959.08)	-	-	-	184,098.42	
Total Revenue and Equity	475,066.42	318,124.47	231,169.50	417,083.55	(185,914.05)	370,012.47	
Expenditures							
HCPS Capital Campaign -Svgs	180,500.00	180,500.00	113,325.00	180,500.00	(67,175.00)	67,175.00	Renovations to YSC - construction and fees.
HCPS Enhancing & Sustaining	6,466.42	6,466.42	-	6,466.42	(6,466.42)	6,466.42	Funds for HCPS programs.
HCPS Prior Years Golf Proceeds	-	5,300.00	5,300.00	5,300.00	-	-	
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	5,000.00	(5,000.00)	5,000.00	Murworth Lobby
HCPS Employee Parking		300.00	800.00	300.00	500.00	(500.00)	
HCPS 50th Anniversary Luncheon 2016		46,620.00	14,650.44	46,620.00	(31,969.56)	31,969.56	Funds for the 2016 HCPS Gala
HCPS Texas Child Welfare Boards - License Plate	500.00	500.00	273.35	500.00	(226.65)	226.65	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Hay Center	281,400.00	72,238.05	72,109.56	72,238.05	(128.49)	128.49	Funds to be used by the HAY Center
HCPS Fund Board Operating Expenses	1,200.00	1,200.00	1,041.00	1,200.00	(159.00)	159.00	Funds to be used for Fund Board Operating Expenses
TOTAL EXPENDITURES	475,066.42	318,124.47	207,499.35	318,124.47	(110,625.12)	110,625.12	



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE

For the Seven Months Ending September 30, 2016
March 1, 2016 – September 30, 2016

SUMMARY

Harris County Protective Services has an overall adjusted budget of \$33,465,421. This overall budget includes:

General Funds	\$26,325,811
Special Revenue Funds	\$ 1,416,451
Grant Funds	\$ 4,725,035
Other Contract Title IV-E	\$ 680,000
Donated and Other Funds	<u>\$ 318,124</u>
Total Funding	<u>\$33,465,421</u>

(See the attached Budget Summary)

OVERVIEW:

GENERAL FUND

Budget reflects expenditures of \$ 13,136,255 (49.90%) and a budget variance of +\$2,127,101 (8.08%) as of September 30, 2016. The Initial Budget Allocation for the 2016-2017 fiscal year is \$24,130,000 and the Adjusted Budget amount as of September 30, 2016 is \$26,325,811, a change of \$2,195,811, which includes rollover funds from the prior fiscal year 2015-2016 budget. The majority of the rollover funds have been reallocated throughout the HCPS programs to cover the cost of the Murworth lease, clothing reimbursements, operations and building maintenance.

Initial Allocation - General Fund	\$24,130,000	<div style="font-size: 3em;">}</div> <div style="border: 1px solid black; padding: 5px; display: inline-block;">\$2,195,811</div>
Adjustments:		
1. Facilities Charge	\$ (391)	
2. FY 2015-2016 budget rollover	<u>\$ 2,196,202</u>	
Adjusted Budget as of September 30, 2016	<u>\$ 26,325,811</u>	

The year to date budget amount for the period ending September 30, 2016 is \$15,263,356 or 57.98% of the Annual Budget.

HARRIS COUNTY PROTECTIVE SERVICES							
For Children and Adults							
Budget Status as of September 30, 2016							
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 14,948,674	\$ 14,565,270	\$7,603,391	52.20%	\$8,403,041	\$799,649	\$ 6,961,879
FRINGES	6,693,215	6,680,520	3,448,159	51.62%	3,896,970	448,811	3,232,361
MATERIALS & SUPPLIES	257,750	276,250	147,836	53.52%	161,146	13,310	128,414
PROPERTY & EQUIPMENT	113,593	257,116	127,353	49.53%	149,985	22,632	129,764
FEES & SERVICES	1,836,223	3,355,873	1,562,142	46.55%	1,957,592	395,450	1,793,731
TRANSPORTATION & TRAVEL	245,804	248,049	131,387	52.97%	144,695	13,308	116,662
OTHERS	34,741	942,732	115,986	12.30%	549,927	433,941	826,746
TOTAL	\$24,130,000	\$26,325,811	\$13,136,255	49.90%	\$15,263,356	\$2,127,101	\$ 13,189,556
		Expected Expenditure Level		57.98%		8.08%	% Bud Variance

Salaries and Fringes

The general fund budget lapse is largely related to salaries and fringes totaling \$1,248,460. While some of the vacant positions are covered using temporary personnel, the budget items reflects the total lapse amount that was budgeted for salaries and fringes.

The budget for Salaries and Fringes as of September 30, 2016 accounts for \$21,245,790 (80.79%) of the total HCPS general fund budget for the 2016-2017 fiscal year. HCPS currently have 335 positions including 48 that are funded through contracts and grants, 14 are funded through special revenues and 273 are funded from general funds. As of September 30, there was a reduction in number of open positions, with 24 open positions and 10 postings available. The vacant positions are in various stages of hire.

SPECIAL REVENUE FUNDS

There are three funds that are classified under Special Revenue including (1) Juvenile Case Manager Fund, (2) Guardianship Special Fund and (3) the newly created HAY Center Youth Program 1115 Waiver Fund.

As of September 30, 2016, the **Juvenile Case Management Fund** had a cumulative balance of \$3,275,379 after expenses were paid. The total revenue for the month of September 2016 for this fund is \$52,736 and expenditures for the month totaled \$67,076 resulting in a net deficit of -\$14,340. Special Revenue Funds are received through 16 Justice of the Peace courts and 4 other departments (including Harris County Sheriff's Department). There are 13 positions included in this fund.

The **Guardianship Special Revenue** fund currently reflects an adjusted budget of \$176,030. Initial budget was \$83,380, however additional funds were transferred into this Special Revenue account to cover the cost of a Manager position for the Guardianship program. This account is funded from probate court fees collected for local guardianship programs that provide guardians for indigent incapacitated persons.

HAY Center Youth Program 1115 Waiver funds were recently set up as special revenue. The 1115 Waiver funding is provided by the Federal Government for Mental Health and managed through MHMRA. As of date, funds in the amount of \$359,770 have been received by the Hay Center. These funds are used for the operation of the HAY Center Programs for services through the reimbursement plan.

GRANTS FUNDS

Grant funds have a budget amount of \$4,725,035. The funding sources for these grants includes the Department of Family and Protective Services (DFPS), HOGG Foundation, Texas Workforce Commission and Runaway and Homeless Youth – Safety Net Program. At the beginning of September 2016, HCPS received notification that two programs were awarded funds through the Governor's Office – Criminal Justice Division – Victims of Crime Act (VOCA) Funds. These grants will be reflected on the October Grants Worksheet.

- Children's Services Division – Child Welfare Integrated Healthcare Expansion was awarded \$379,560 with a required match of \$96,121. Effective October 1, 2016.
- Adult Services Division – Senior Justice Assessment Center Pilot Project was awarded \$383,742 to pilot a program geared towards assisting senior victims of abuse, neglect and exploitation using an evidence based model of a multi-disciplinary team of experts. The required match of \$96,121 will be met through partner agencies including APS, Houston Police Department, District Attorney's Office and County Attorney. Effective October 1, 2016. Other costs are being reviewed by the Budget Office for potential funding.

See the Grants summary information attached.

THE FUND BOARD

The HCPS Fund Board operates as a 501(c)(3) for the purpose of supporting HCPS programs. The fiscal year for the Fund Board is October 1st through September 30th. The Fund Board hosted the first Annual "At the Heart of

Families Luncheon” on September 27th 2016, benefiting HCPS programs. The adjusted budget for the fiscal year was in amount of \$318,124, actual expenditures for the year totaled \$207,499 and a remaining balance of \$110,625 will be rolled forward to the October 1st fiscal year. *See the attached Fund Board worksheet for additional information.*

Harris County Protective Services for Children & Adults
Monthly Program Report Summary
September 2016

BEAR

September 2016 YTD

• Total Number of Children Served	1,095	7,213
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Training Institute

• Total Number BSD Classes in Session	3	15
• Total Number of BSD Students Enrolled	98	422
• Total Number of Participants Attending DFPS/HCPs Workshops	138	979

CHILDREN'S SERVICES

Children's Crisis Care Center

• Child Evaluations	75	577
• Family Evaluations	34	255
• Permanency Planning Team Meetings	363	2,209
• Family Conference Meetings	30	170

Medical & Dental Clinic

• Medical Services: Number of Children Served	219	1,409
• Dental Services: Number of Children Served	71	569
• Behavioral Health Services: Number of Children Served	14	97
• Drug Testing: Number of Clients Served	102	744

Transitional Services

• Number of PAL In-Care Youth Served	48	1,446
• Number of PAL Aftercare Youth Served	60	807
• Youth Served at the HAY Center <i>*(office relocation occurred this month)</i>	44*	1,245

GUARDIANSHIP SERVICES

• Wards as of 9/30/2016	1,189	1,273
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YOUTH SERVICES

Resource Services (Includes CRCG)

• Number of Families Enrolled	12	65
• Number of New Assessments	3	35
• Number of CRCG Wrap Meetings	3	37

Community Youth Services (CYS)

• Number of New Cases Opened <i>(School Year : *8/1/2016 to 7/31/2017)</i>	584	1,156
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Kinder Emergency Shelter

• Total Number of Youth Served <i>(unduplicated)</i>	64	412
• Number of New Admissions	24	204
• Occupancy Rate	86%	86%

TRIAD Prevention Services (unduplicated)

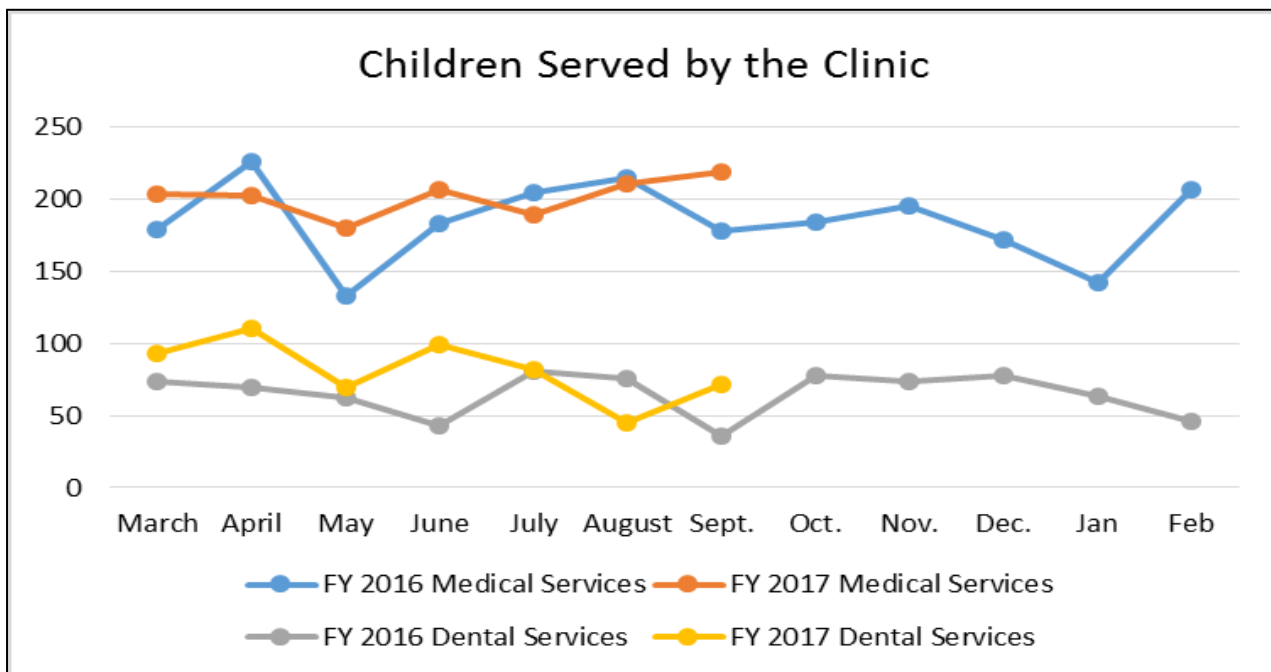
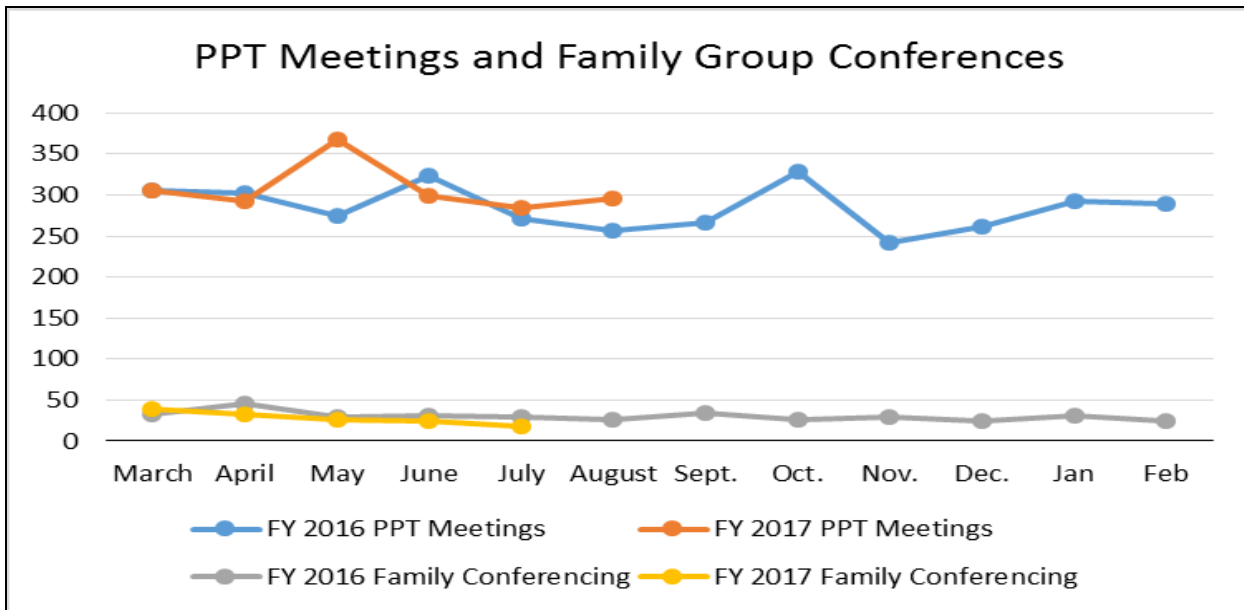
• Community Youth Development: Number of Unduplicated Youth Served	73	718
• Mental Health Services: Number of Cases Opened	5	38
• Justice of the Peace Court WRAP: Number of Cases Opened	2	15
• Justice of the Peace Court Liaison Program: Total Number of Families Served	262	2,130
• Juvenile Intake Diversion Program: Total Number of Youth Served	84	518
• Juvenile Intake Diversion Program: Crisis Hotline Calls Received	101	716
• Parenting with Love and Limits: Total Number of Family Cases Opened	18	102
• Parent/Teen Survival: Number of youth enrolled	10	236

NOTES: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/16 through 2/28/17 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated *

Harris County Protective Services for Children & Adults
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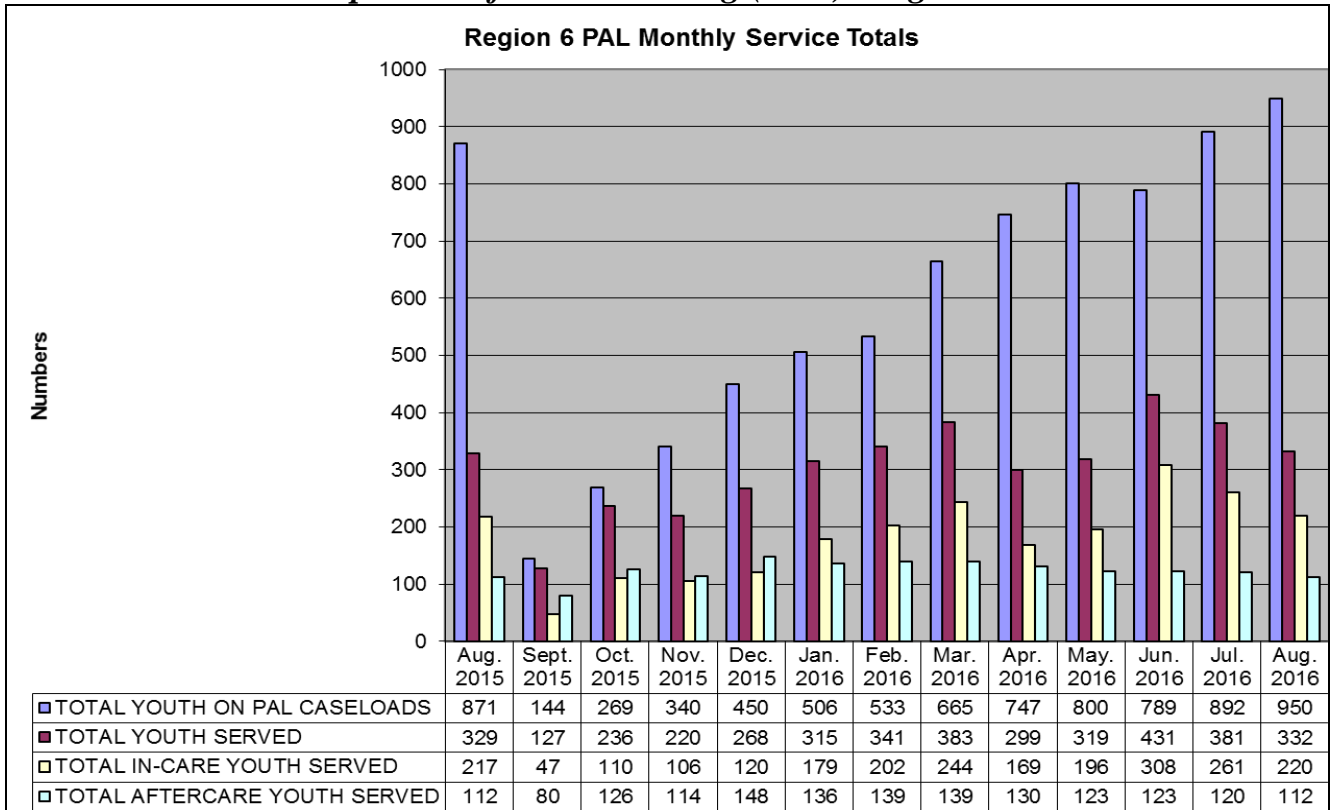
CHILDREN'S SERVICES

Children's Crisis Care Center

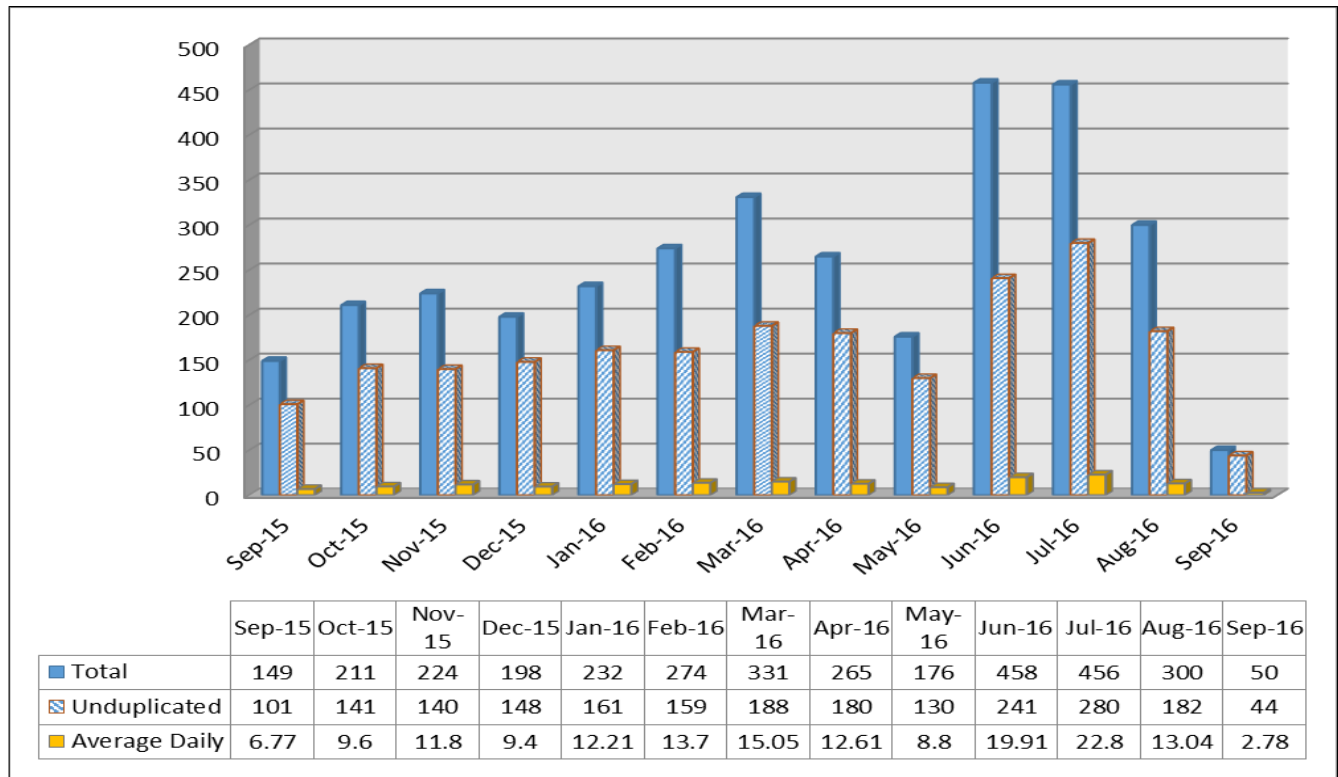


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Preparation for Adult Living (PAL)- Region 6



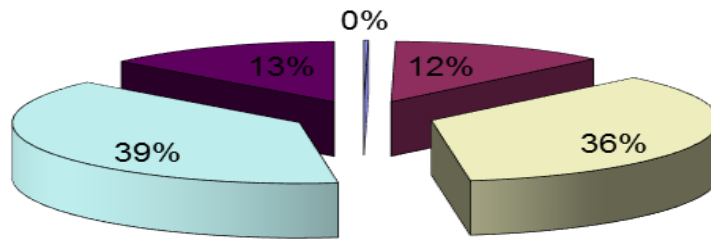
HAY Center



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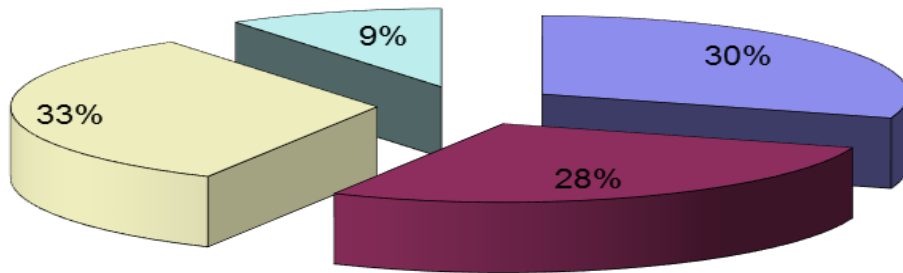
GUARDIANSHIP PROGRAM

**Ages of Wards
as of 9/30/2016**



■ 18 - 21 ■ 22 - 39 ■ 40 - 59 ■ 60 - 79 ■ 80+

**Incapacities of Wards
as of 9/30/2016**

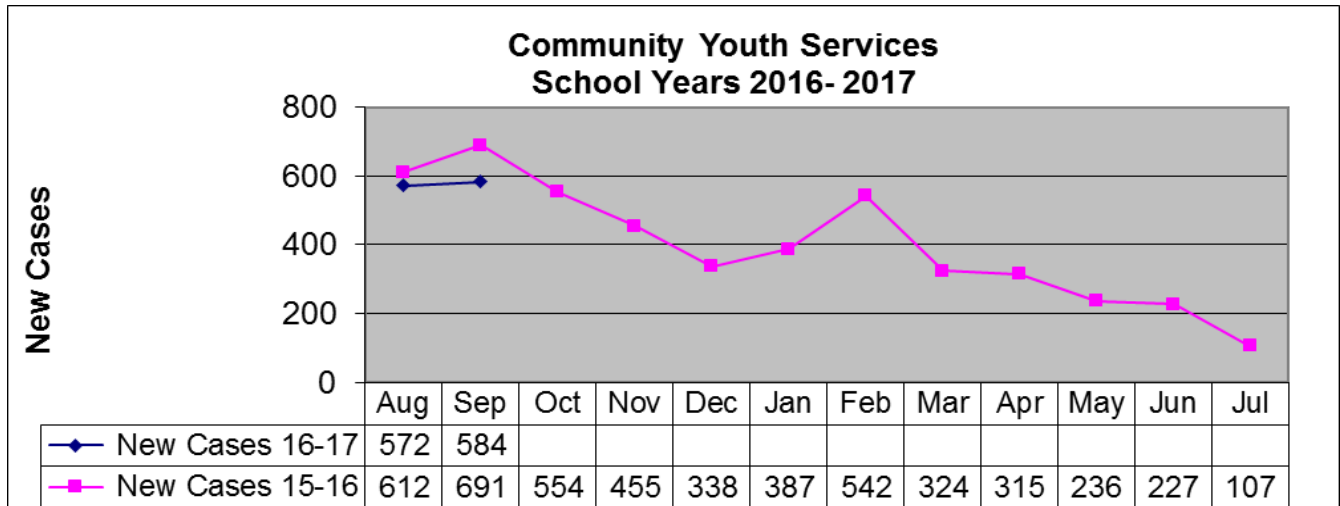


■ Developmental Disability ■ Mental Deterioration ■ Mental Illness ■ Physical Incapacity

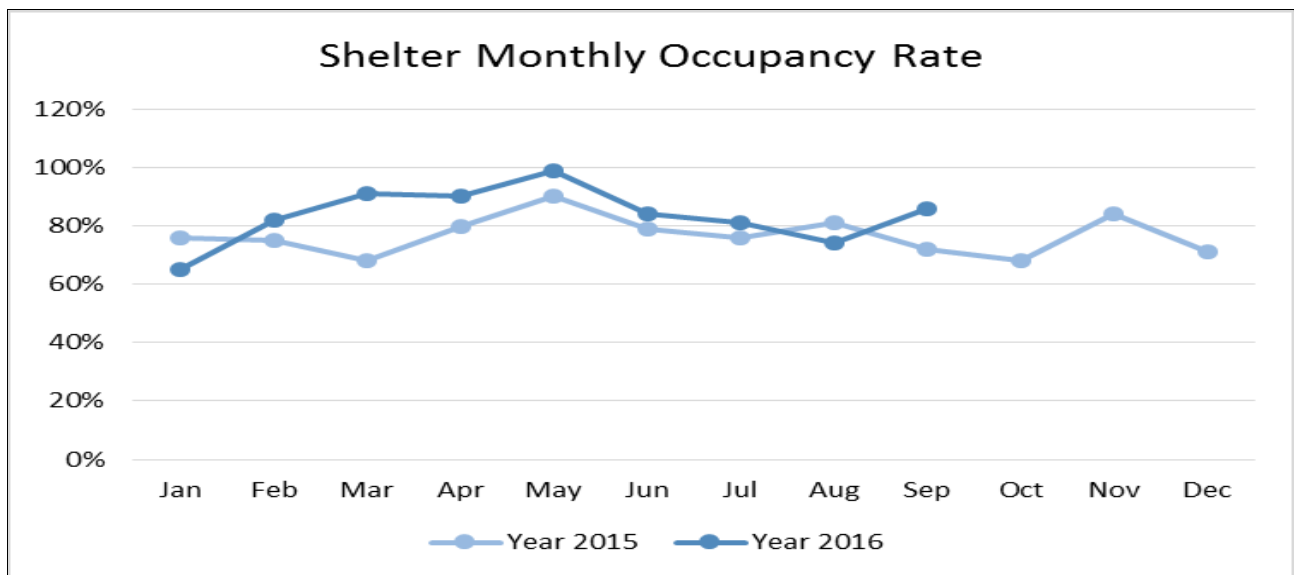
Harris County Protective Services for Children & Adults
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YOUTH SERVICES

Community Youth Services (CYS)

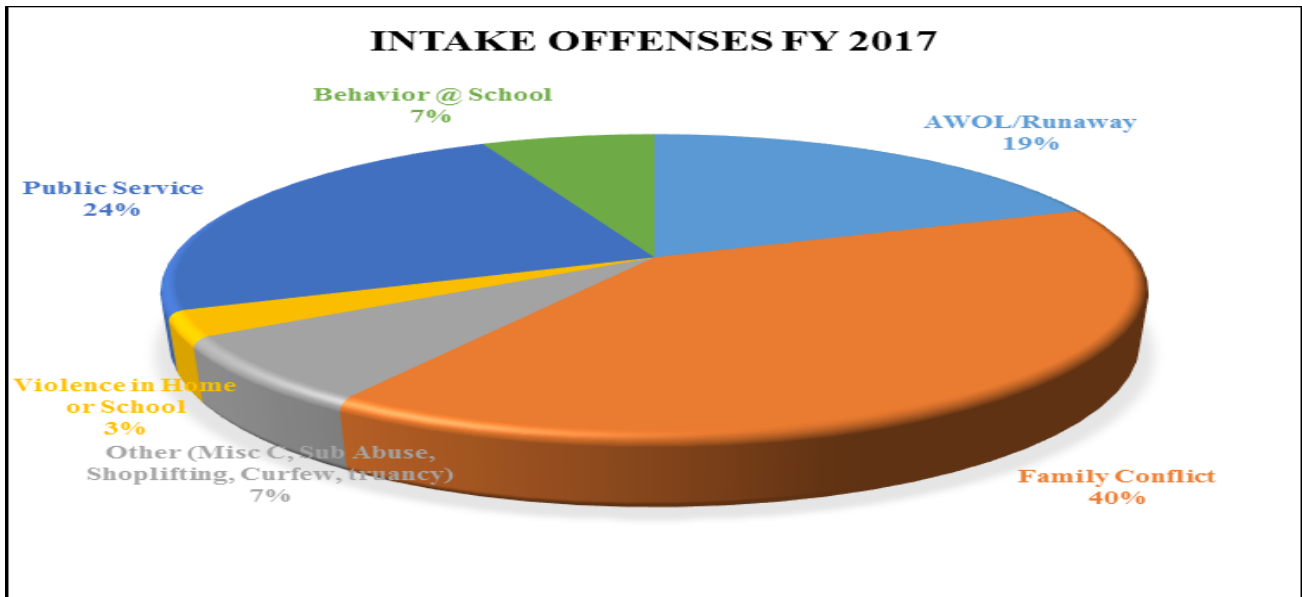
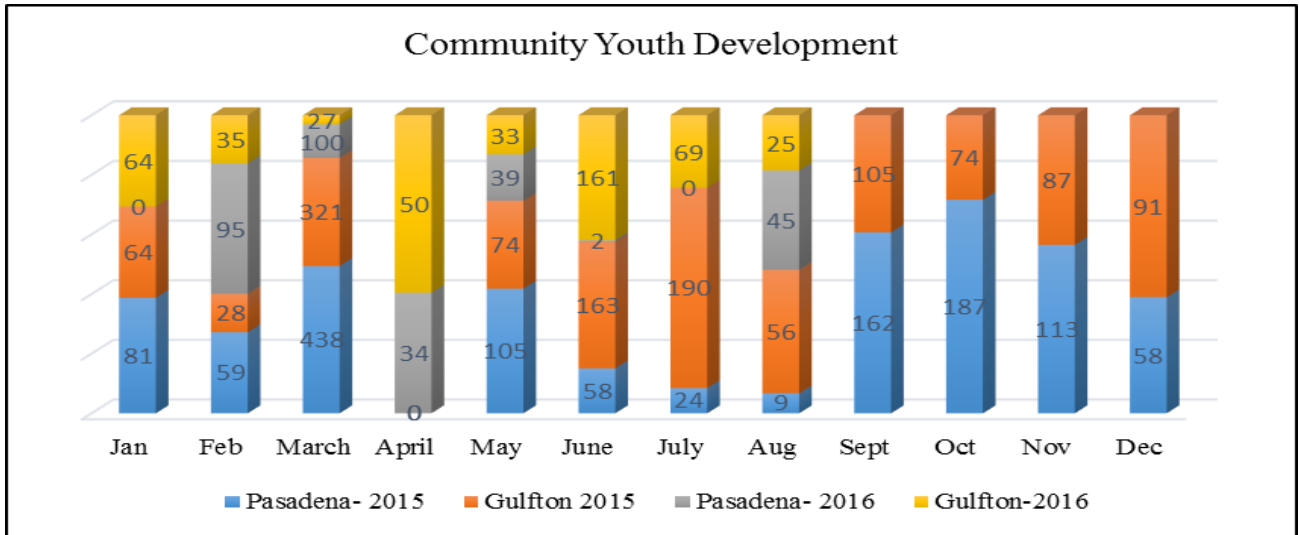


Kinder Emergency Shelter

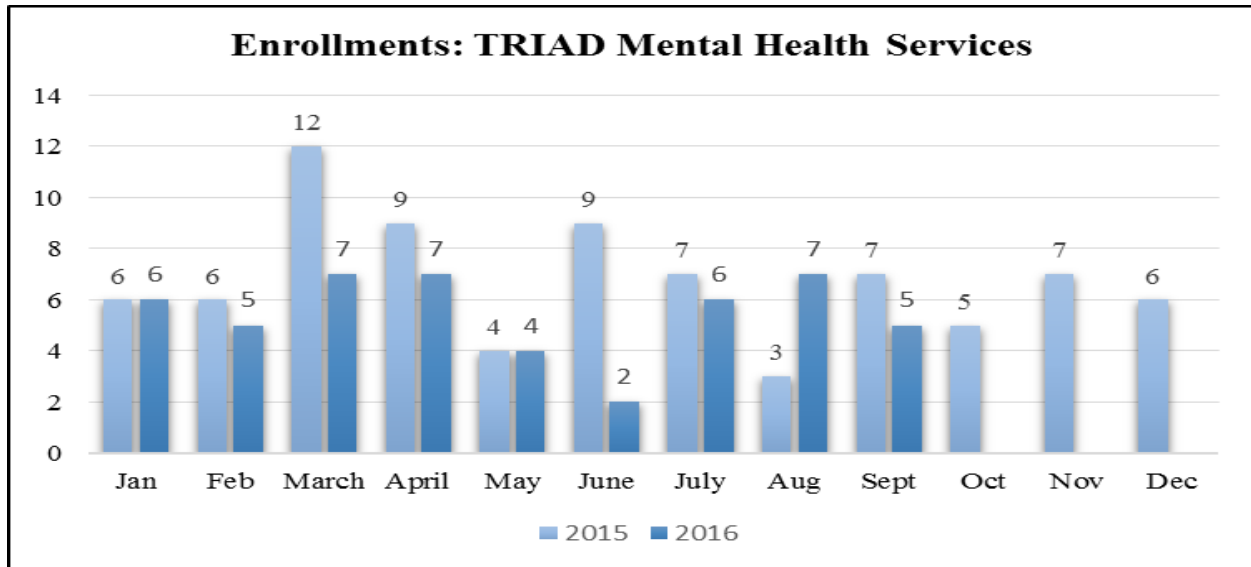
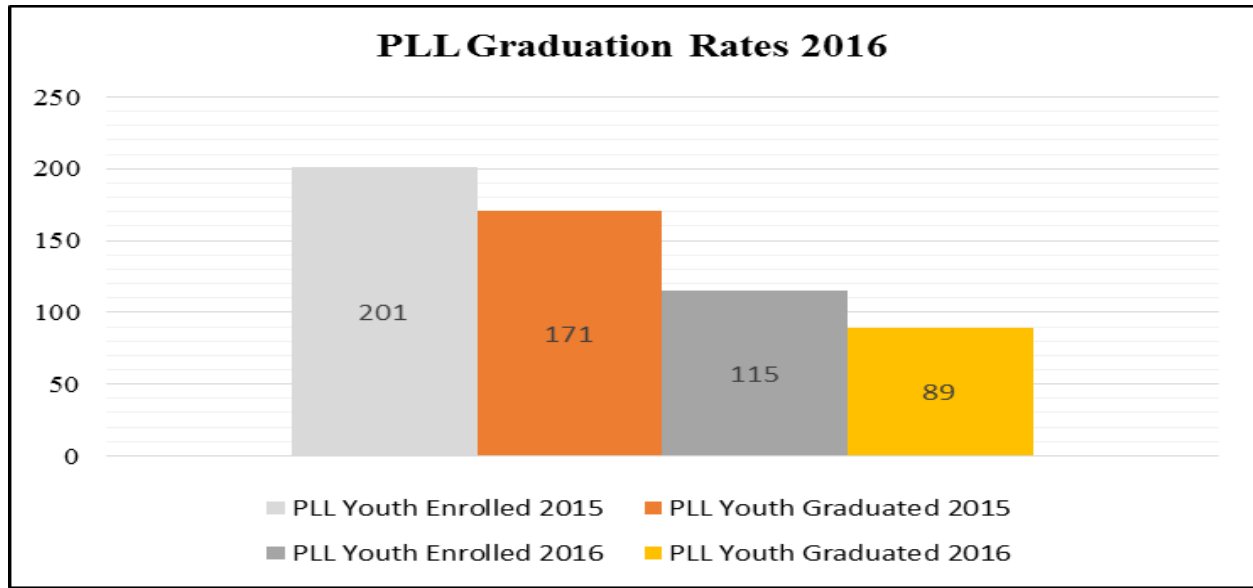


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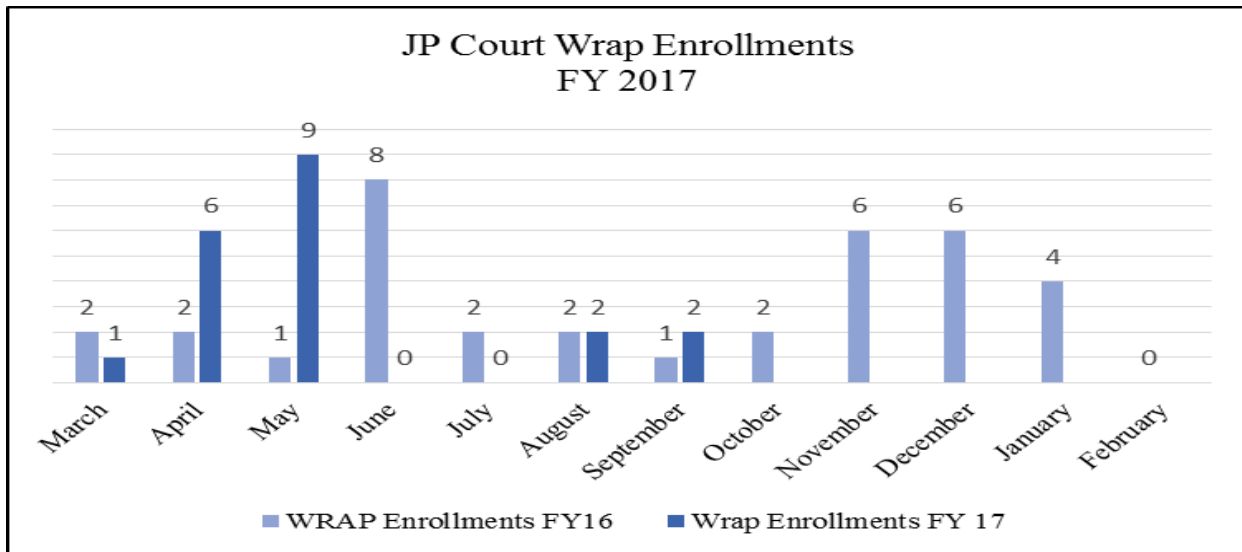
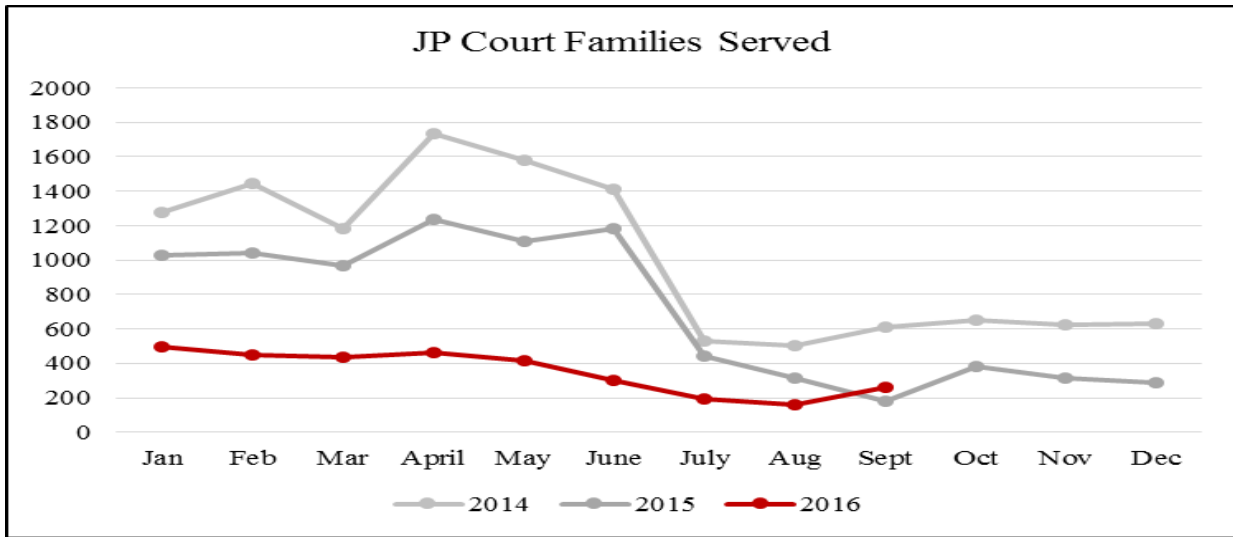
TRIAD Prevention Services



Harris County Protective Services for Children & Adults
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Harris County Protective Services for Children & Adults
Monthly Program Report Summary
September 2016



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

October 18, 2016

MINUTES

ATTENDANCE

Board Members: Jerry LeVias, President
Ellie Sweeney, Vice President
Sherea McKenzie, Treasurer
Patrice McKinney, Secretary
Marilyn DeMontrond, Adult Services Division
Phil Kunetka, Immediate Past President

Staff: Joel Levine, Executive Director
CJ Broussard-White, CPS Regional Director for Harris County
Jeff Alexander, Youth Services Division Manager
Anna M. Bell, Program Improvement Team Leader
Debra Garner, Director of Administration
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Jackie McMillon, Interim Director of 4Cs and Clinic
Estella Olguin, Community Relations Director
Beverly Pettway, Financial and Business Services Administrator

At 12:20 p.m. Board President, Jerry LeVias, called the meeting to order and welcomed all attendees.

DFPS UPDATE

Ms. Broussard-White reported that over the last week, regional management met with staff, evaluated the barriers, and discussed timely documentation in open investigations. On October 10, 2016, Region 6A improved the P1 Face To Face visits rate to 93.9% and P2 Face To Face visits rate to 89.5%. She said there are many times that caseworkers have gone out to see a child but are just not able to find the family. While this is not an excuse it does give a complete picture of the efforts being expended to ensure the children are safe. Also, after evaluating the barriers, they found that many of the children were being seen but there were documentation issues. She added that staff is continuing to strive to reach the statewide goal of 95% face to face visits.

YOUTH SERVICES COMMITTEE

Sherea McKenzie reported that the committee did not meet in October. She urged members to review the Human Interest Story that will be highlighted in the board packet at the board meeting on October 27th.

ADULT SERVICES COMMITTEE

Adult Services Committee did not have an October meeting.

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Sherea McKenzie reported that discussion on the budget will continue through November in preparation for the fiscal year 2017-2018 budget.

She said that grant positions may be created for the My Brother's Keeper initiative which is an agreement with the City of Houston whereby, HCPS will request that grant positions be created. The supervision and management of the positions will be through HCPS. Discussion followed.

CHILDREN'S SERVICES COMMITTEE

Patrice McKinney stated that the committee did not have an October meeting. There is a continuing dialogue regarding the committee structure. She has asked the members to submit their comments.

ADMINISTRATIVE COMMITTEE

Mr. LeVias stated that there is a plan underway to develop an approach to formulate the agency core values. Board members, youth, family members, direct service and senior management will be recruited to participate in the process. The first meeting will be October 28th.

50th ANNIVERSARY AD HOC COMMITTEE

Marilyn DeMontrond thanked everyone for their support. There were more than 270 participants. Cash and pledges raised was \$160,000.

BOARD STRUCTURE AD HOC COMMITTEE

Phil Kunetka reported that the committee will look at board and committee structure as well as the meeting reports. The idea is to focus less on routine reports and to focus on action and/or significant concerns that will enable the board to think more strategically on important issues.

HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND

Phil Kunetka stated that the meeting focused on the 50th Anniversary celebration.

CHILD WELFARE LEAGUE OF AMERICA

No Report.

BOARD EDUCATION PROGRAMS

Ms. Garner stated that this month's board meeting presentation will be Fetal Alcohol Syndrome.

* * * * *

Mr. Levine dismissed the staff to have a discussion with the Board members regarding his new strategic plan and organizational chart.

The meeting adjourned at 1:10 p.m.

Agenda Commissioner's Court

Protective Services for Children and Adults

October 11, 2016

1. Authorization to renew annual agreements with Houston Independent School District for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Authorization to use donated funds in the total amount of \$5,000 to purchase school uniforms, school supplies, shampoo, gift cards, supplies, and provisional items for health fairs and pay certain fees for various services for emergency needs of clients participating in the Community Youth Services Program.
3. Authorization to renew an annual agreement with the Texas Department of Family and Protective Services in the amount of \$660,000 for residential placement of youth in the Kinder Emergency Shelter for the period of September 1, 2016 – August 31, 2017, and that the County Judge execute the agreement and the signatory authority designation document for the executive director to execute non-financial amendments.
4. Approval of payment in the amount of \$6,000 to the Child Welfare League of America for annual membership dues.
5. Travel authorization for 10 staff to attend the mental health intervention training on October 21, 2016 in Houston, Texas. The amount spent is \$350.
6. Request by Protective Services for Children and Adults for authorization to accept from the Criminal Justice Division of the Office of the Governor grant funds in the amount of \$383,742, with a required match of \$21,124, and approval of four positions for the Senior Justice Assessment Center project.