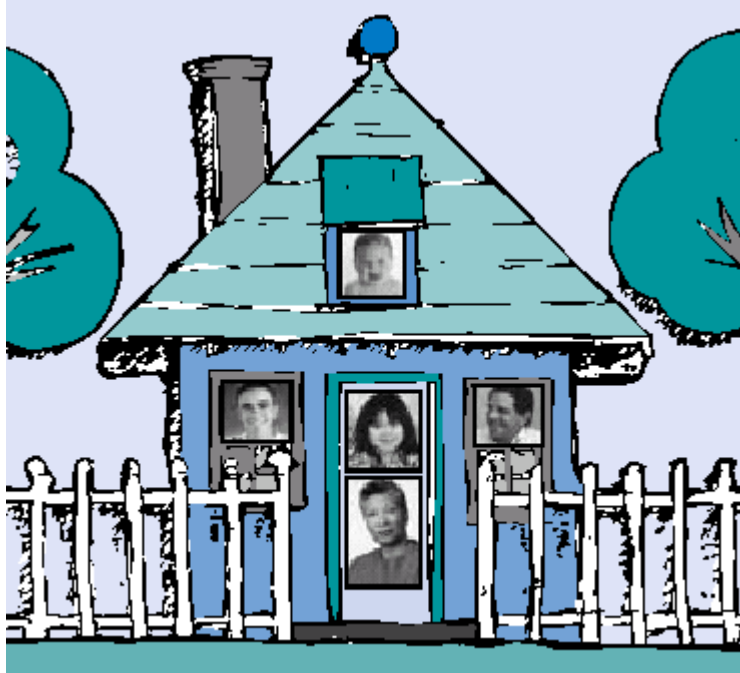


**Harris County  
Protective Services for  
Children and Adults  
(HCPS)**



# **BOARD MEETING MATERIAL**

**December 2016**

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**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS  
BOARD OF DIRECTORS MEETING  
Thursday, December 1, 2016  
2525 Murworth  
Room D36  
Houston, Texas 77054**

**AGENDA**

**TIME: 4:30 P.M.**

**Call to Order ..... Jerry LeVias, President  
Approval of Minutes..... Patrice McKinney, Secretary  
Treasurer's Report..... Sherea McKenzie, Treasurer**

**NEW BUSINESS**

**Consideration and Approval of the FY2017-18 HCPS Budget Proposal**

**COMMITTEE/LIAISON REPORTS**

**Youth Services Committee..... Sherea McKenzie  
Report on activity over the last 30 days of the Youth Services Center, Community Youth Services, Preparation for Adult Living, TRIAD Prevention Program and Systems of Hope regarding the programs' planning, statistics, the behavioral characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Youth On Board Report..... Kymora Anderson  
Report on youth activities during the past 30 days**

**Guardianship Committee ..... Carmel Dyer  
Report on activity of the Guardianship Program, including an update on probate court issues and Representative Payee Program, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations, goals and objectives, and quality assurance**

**Financial and Business Services Committee ..... Sherea McKenzie  
Report on budget, grants management, facilities, information technology, human resources and legal**

**Children's Services Committee ..... Patrice McKinney  
Report on activity over the last 30 days of BEAR ... BE A Resource for CPS Children, Children's Crisis Care Center, Medical/Dental Clinic, and Training Institute regarding each programs' service statistics, progress toward or barriers to achieving goals and objectives, the programs' planning, statistics, the behavior characteristics of the clients, staff hiring and terminations, contract status and approvals, correspondence, donations and quality assurance**

**Administrative Committee..... Jerry LeVias**  
Report on bylaws, continuous quality improvement, training, board development, public relations, public policy and issues regarding agreement between DFPS and Harris County with respect to CPS programs in Harris County

**Ad Hoc Committee on Board Restructure ..... Philip Kunetka**  
Report on activity over the last 30 days of Ad Hoc Activities

**Harris County Children’s Protective Services Fund..... Philip Kunetka**  
Quarterly update of Fund Board activities

**Texas & Regional Councils of Child Welfare Boards..... Janet Stansbury**  
Report on activities of the Regional Council of Child Welfare Boards during the past 30 days

**Executive Committee..... Jerry LeVias**  
Review of DFPS Update, Committee Reports and Status Report on Executive Committee activities

**Monthly Status Report from Executive Director ..... Joel Levine**

**Monthly Status Report from Regional Director ..... CJ Broussard-White**

**Appearances before the Board**

**1. 3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

**2. 1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1).

***The Board may take action on any item listed on this agenda***

---

**Shirley G. Burlew, Executive Assistant**

## **Monthly Highlights December 1, 2016**

### **Administrative Services**

- The Administration Committee is pleased to announce the new HCPS website launched on November 28<sup>th</sup>.
- The new web address is [hcps.harriscountytexas.gov](http://hcps.harriscountytexas.gov)

### **Children's Services**

- The BEAR Necessities program served 1,237 children during the month of October 2016.
- BEAR hosted a Special of the month at the BEAR warehouse. Jeans in all varieties were distributed to Caseworkers for children and youth on their caseloads. Caseworkers were treated to a buffet of sweets and beverages.
- BEAR's Holiday Program, BEARing Gifts, has begun. The program traditionally serves more than 9500 kids.
- The HAY Center relocated to its new site at 1216 West Clay Street. This allows for all of the HAY Center's programs to be co-located to provide more integrated services to youth. The new center also has additional space to host special events, and is close to many related social service providers.
- The HAY Center's newest corporate partner, Macquarie held its annual foundation month with proceeds benefitting the HAY Center. More than \$50,000 was raised through this effort.
- The Office of the Governor-Victims of Crime Act funding was awarded to the HCPS Clinic in September. The objective is to expand the integrated healthcare model in the Clinic. Two new positions will be hired, i.e. Project Coordinator and Educational/ Outreach Specialist. A clinical therapist will be hired full time to expand services that are currently being contracted to a home based therapist.

### **Adult Services**

- A Victims of Crime Act (VOCA) grant funds was awarded for the Senior Justice Assessment Center and work is underway with the partners to sign the Memorandum of Understanding (MOU). The VOCA grant funds will pay for a forensic nurse and a Geriatrician to complete the capacity assessment.
- Research is in process to identify necessary funds for the buildout of the center.

Adult Services Division  
Human Interest Story

Mrs. Goldsmith is an 84 year-old female who was referred to the Harris County Guardianship Program (HCGP) in 2012. The case had been referred to the Probate Courts by Adult Protective Services (APS), after they received numerous reports beginning in 2010 alleging abuse, neglect, and exploitation. Mrs. Goldsmith resided in a townhome with her daughter, Rose, and their home was in foreclosure. APS validated allegations of self and medical neglect as well as allegations of physical neglect and mental health by Rose. Mrs. Goldsmith had no medications or food, and the home was unsanitary including dried feces being present throughout the home. Rose would leave Mrs. Goldsmith alone in the home unattended for long periods of time while she was hospitalized for psychiatric reasons. Ms. Goldsmith was a college graduate with a degree in Social Work. She worked for a short period of time, and stopped at the request of her husband, who was employed by NASA. Ms. Smith's husband expired in 2008.

Mrs. Goldsmith was placed in a personal care home, which provided her the opportunity to socialize with other residents, have visitation with her daughter in a secure environment, and receive 24-hour care from staff. She also had the opportunity to attend a day program at the Jewish Community Center which she really enjoyed. In August 2014, HCGP was notified that Mrs. Goldsmith had immediate family who resided in Colombia, her native country. The family included sisters, cousins, and nieces. The family made several trips during the year to visit her. The family was interested in caring for Mrs. Goldsmith in Colombia and requested that she be allowed to return to Colombia to live with family. At the family's request, HCGP informed the Probate Court of the family's wishes. Ms. Goldsmith was excited about the opportunity to return to Colombia and live with her family. HCGP worked diligently with the family, the Guardian Ad Litem and Ms. Goldsmith to ensure adequate living arrangements and medical care. The case manager also transported her to have passport photos taken, traveled to the Colombian Consulate to apply for an emergency passport, communicated with family to devise travel plans, and purchased flight tickets for her return. On November 13, 2016, Mrs. Goldsmith returned to Colombia where she is in the care of her loved ones and lives in a home where she has desired to return to for a long time.

**MINUTES**  
**OF THE**  
**MEETING OF THE BOARD**  
**OF**  
**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS**  
**2525 Murworth**  
**Houston, Texas 77054**  
**October 27, 2016**

**GUESTS ATTENDING**

Kymora Anderson, Youth on Board  
Belinda Price, Commissioner Radack's Office  
Lori Richard, County Judge Ed Emmett's Office  
Paul Shanklin, Commissioner Cagle's Office  
Patricia Williams, Children's Assessment Center  
Dori Wind, County Attorney's Office

**BOARD MEMBERS ATTENDING**

Carmel Dyer, MD  
Philip Kunetka  
Jerry LeVias  
Sherea McKenzie  
Patrice McKinney  
Sean McPherson  
Terry Morales  
Janet Stansbury  
Ellie Sweeney

**BOARD MEMBERS ABSENT**

Sheila Aron  
Marilyn DeMontrond  
Frances Castaneda Dyess  
Charlene Hunter James  
Darryl King

**STAFF ATTENDING**

Anna M. Bell, Program Improvement Team Leader  
CJ Broussard-White, Harris County CPS Regional Director  
Cherease Glasper, Youth and Family Development Coordinator  
Claudia Gonzalez, Adult Services Administrator  
Ginger Harper, Youth Services Administrator  
Joel Levine, Executive Director  
Jackie McMillon, Director for 4Cs and Clinic  
Estella Olguin, Community Relations Director  
Beverly Pettway, Financial and Business Services Administrator  
Will Walker, Director, Training Institute

## **CALL TO ORDER/INTRODUCTION OF GUESTS**

Board President, Jerry LeVias called the meeting to order at 4:35 p.m.

## **APPROVAL OF MINUTES**

Sean McPherson moved for approval of the September minutes. Ellie Sweeney seconded the motion. The minutes were approved by unanimous voice vote

## **TREASURER'S REPORT**

Sherea McKenzie reported that as of September 30, 2016 there is a budget variance of \$2,127,000 in general funds. Budget meetings were held with each division to discuss expenditure projections for the remainder of the fiscal year. After all of the meetings, they will be able provide a more detailed anticipated carryover amount into the next fiscal year.

The VOCA grants for the Children and Adult Services Divisions were both approved to start in October.

The Information Technology Department is setting up a designated email address for Human Resources to enable employees to email required documentation such as insurance, licensing and renewals. The division will send out a notice once the email address is operational.

## **EDUCATIONAL PROGRAM**

Joel Levine introduced Dori Wind who has been an Assistant Harris County Attorney for 33 years. She became interested in the issue of Fetal Alcohol Syndrome Disorders (FASD) after reviewing thousands of affidavits seeking removal of DFPS children from their homes, in the late 1990s, that showed more than 80% of DFPS cases involved parental substance abuse.

She has worked with the Houston Area Partnership for FASD; the State Bar of Texas Child Abuse Committee, the Keeping Infants and Toddlers Safe (KITS) Conferences in Houston, the 0-3 Infant Toddler Family Intervention Court Project, serves on advisory committees for the Texas Office for Prevention of Developmental Disabilities, and has advocated for the county jail to also screen for persons with FASD.

Ms. Wind stated that on September 9<sup>th</sup>, the world commemorated International Fetal Alcohol Syndrome Disorders Awareness Day. She presented a video about a foster mom that talks about her children and reflects on a child with extreme issues relating full blown fetal alcohol syndrome.

Fetal Alcohol Spectrum Disorder is a term used to describe the range of neurological, behavioral and effects caused by drinking alcohol during a pregnancy. FASD is a brain-based physical disability and as such, is life-long and cannot be cured.

Most children with FASD may look completely normal. You cannot physically see brain damage; you can only see the results of brain damage through the behaviors of the individual such as severe mental retardation, physical abnormalities, learning disabilities and cognitive deficiencies.



FASD is a birth defect that is 100% preventable. If no woman consumed any alcohol during her entire pregnancy, no child would be born with an FASD.

## **COMMITTEE REPORTS**

### **Youth Services Committee**

Sherea McKenzie reported that the committee did not have a meeting but she highlighted the Human Interest Story in the board packet regarding a CYS worker who worked with a young man that was referred by his school for services. The youngster was dealing with various personal problems but Community Youth Services stepped in with appropriate counseling as well as shifting of resources to help this family.

### **Youth on Board**

Kymora Anderson reported that the youth will present two workshops, at the upcoming Linkup Greater Houston Conference held on November 12<sup>th</sup> from 9am -4pm at Houston Community College main campus. The Youth and Adult Partnership workshop will focus on how youth and adult partnership and working together to share ideas. The workshop will also discuss how effective partnerships between youth and adults can increase youth developmental assets.

### **Guardianship Committee**

The Guardianship Committee did not have an October meeting.

Dr. Dyer stated that the division is working on the Annual Guardianship Holiday Blanket Drive. She solicited contributions for this project.

### **Financial and Business Services Committee**

Previously reported under Treasurer's Report

### **Children's Services Committee**

Patrice McKinney reported that the committee did not have a meeting.

She stated that BEAR serviced 4,443 children for their back-to-school program with 151 volunteers. Also Houston Texan player, Jonathan Joseph is sponsoring 10 children to attend each Texan home game.

HAY Center has relocated to its new site at 1216 West Clay Street.

### **Administrative Committee**

Mr. LeVias reported that the Program Improvement Team developed an approach to identify the agency's core values. They recruited board members, youth, parents, and staff to participate in the process. The final results will be reviewed in early 2017.

The new website redesign will be launched the week of Thanksgiving.

#### **Ad Hoc Committee on 50<sup>th</sup> Anniversary Celebration**

In the absence of Frances Dyess, Joel Levine reported that the 50<sup>th</sup> Anniversary celebration was huge success. The event was held on September 27, 2016 at the Junior League of Houston. He thanked Ellie and Jack Sweeney as well as Marilyn and George DeMontrond for their participation. There were 270 attendees with \$160,000 in cash and pledges.

#### **Harris County Children's Protective Services Fund**

Phil Kunetka reported that the committee approved a \$50,000 bid to create the second Intake Room for smaller children in the Point of Entry Area at the Youth Services Center.

#### **Ad Hoc Committee on Board Restructure**

Mr. Kunetka stated that the group had its first meeting prior to the board meeting to brainstorm regarding the board members' function and to determine what changes should be made to the board structure.

#### **Child Welfare League of America (CWLA)**

No report

#### **Texas & Regional Councils of Child Welfare Boards**

Janet Stansbury stated that the councils did not have a meeting.

#### **Executive Committee**

Mr. Levine reported that the November Executive Committee meeting has been rescheduled from November 15<sup>th</sup> to November 21<sup>st</sup>, 2016

#### **Executive Director's Report**

Mr. Levine said that he attended the Recognizing Trafficking: Federal and Local Responses forum and press conference at the Children's Assessment Center on October 6, 2016. Congressman Ted Poe facilitated the meeting

The HAY Center Foundation Board held its Annual Planning Meeting on October 7, 2016. They approved two new board members as well as Chad Beck, the newly elected Board Chair.

He said he attended the Foster Parent Appreciation event that was changed to a brunch format this year and was held at the Crowne Plaza Reliant. There were 77 foster parents in attendance. He thanked Paul Shanklin, HCPS Board Liaison for Precinct 4, for an outstanding job as the Master of Ceremonies. Also attending was board

member, Sheila Aron who donated her book, "I'm Glad I'm Me" for all of the foster parents in attendance.

He congratulated Jackie McMillon, HCPS Children's Services Director, on being presented the 2016 Community Empowerment Award by the Texas Health and Human Services Commission-Center for the Elimination of Disproportionality and Racial Disparities. She served for many years as the Chair of the Harris County Disproportionality Advisory Committee.

### **Regional Director's Report**

CJ Broussard White reported that she and her management staff are working on the mandate from the Senate Committee hearings to visit the over five hundred children that were not seen. She said she found that a large amount of the issue had to do with documentation. But after considerable examination, she and her staff sent 29 P1 cases to Department of Public Safety (DPS) to go out and visit. She stated that the charge began this morning. Currently, her staff is filtering through the P2 cases to determine how many where contact has not been made.

Joel Levine added that the legislature has appointed a special committee to look at Commissioner Whitman's request. Senator Schwertner, Chair of the Senate Health and Human Services Committee will Chair this committee. Senator Whitmire, from Harris County will be on the Committee to look at the monies that have already been spent on DFPS before new funds are allocated. Also, he stated that he has shared with CJ that HCPS and its board is very supportive of her efforts and encouraged her that if DFPS would like to look at the current contractual arrangement or if there is something that is needed from the County, that the agency would certainly entertain any request to conduct due diligence of any shifting that may be needed to put the resources where they are most needed with the State.

Mr. LeVias adjourned the meeting at 5:45 p.m.

# BUDGET STATUS REPORT

EIGHT MONTHS ENDING  
**OCTOBER 31, 2016**

BUDGET NARRATIVE  
FINANCIAL SUMMARY REPORT  
BUDGET BY FUNDING  
BUDGET SUMMARIES:  
REVENUE SUMMARY  
EXPENSE by CATEGORY  
BUDGET and EXPENSE by DIVISION  
GRANTS SUMMARY



# HARRIS COUNTY PROTECTIVE SERVICES

FINANCIAL INFORMATION FOR THE PERIOD ENDED - OCTOBER 31, 2016

BUDGET SUMMARY by Funding Source

			Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 10/31/16	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
			A	B	C	D = C/B	E	F = E - C	G	H = B - G
<b>GENERAL FUND (March 1 - February 28)</b>	<b>GF</b>		24,130,000	26,325,811	15,104,849	57.38%	17,365,062	2,260,212	24,325,811	2,000,000
<b>SPECIAL REVENUE FUNDS:</b>										
GUARDIANSHIP (March 1 - February 28)	SRG		83,380	176,030	38,085	21.64%	117,353	79,268	176,030	-
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ		841,650	880,650	529,199	60.09%	579,711	50,512	880,650	-
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY		-	488,794	83,240	17.03%	325,863	242,623	488,794	-
<b>TOTAL SPECIAL REVENUE FUNDS</b>			925,030	1,545,474	650,524	42.09%	1,022,927	372,403	1,545,474	-
<b>GRANT FUNDS (Various)</b>										
GRANT FUNDS (Various)	GRT		4,341,297	5,236,435	540,524	10.32%	978,479	437,955	4,988,548	247,887
TITLE IV-E (October 1 - September 30)	IVE		1,027,279	680,000	-	0.00%	-	-	-	680,000
<b>TOTAL GRANT FUNDS</b>			5,368,576	5,916,435	540,524	9.14%	978,479	437,955	4,988,548	927,887
<b>OTHER FUNDS</b>										
FUND BOARD (October 1 - September 30)	FB		475,066	178,516	1,742	0.98%	1,742	-	178,516	-
<b>TOTAL OTHER FUNDING</b>			475,066	178,516	1,742	0.98%	1,742	-	178,516	-
<b>Total Funding - HCPS</b>			30,898,673	33,966,236	16,297,640	47.98%	19,368,210	3,070,571	31,038,349	2,927,887

General Fund	GF	The General Fund budget is received from Harris County through General Revenues. This amount is allocated annually as a part of the Harris County budget process and may be adjusted throughout the year for transfers in/out. The fiscal year is March 1, 2016 - February 28, 2017.
Guardianship Special Revenue	SRG	Funds collected through probate courts to be used for local guardianship programs that provide guardians for indigent incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. All funds in this account can be carried over and used by the Guardianship Program as defined by statute.
Juvenile Case Manager Fund	SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. As of October 31, 2016, the remaining balance in the fund is \$3,357,794. Revenue for the month of October was \$145,363 and Expenses \$62,948 for a net surplus of \$82,415. The October totals include June through October revenue and expenditures from Justice of the Peace 3-1, 5-1, 7-1, and 8-1 which was not included for the prior four months while these JPs were in the process of integrating financial data into IFAS.
Hay Center Youth Programs	HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs. Funds in the amount of \$487,463 have been received as of October 31, 2016.
Grant Funds	GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. Fiscal year began in the month of September for the majority of the grant funds. HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560) and for Senior Justice Assessment Center project (amount \$383,742).
Title IV-E Child Welfare Funds Note (2)	IVE	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County. Expenditures for this budget are reflected as billings are completed and reimbursement received. (2) DFPS is still reviewing the contract for Title IV-E Child Welfare Funds.
Fund Board	FB	Fund Board operates on a fiscal year October 1, 2016 - September 30, 2017. Funds raised through various programs are maintained by the Fund Board. The new fiscal year begun this month and Fund Board budget for the amount of \$178,516 was approved.

		HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
Ref		A	B	C	D	E	F	G = A...F	
ADMINISTRATION									
TRAINING INSTITUTE	2-1	\$548,354						\$ 548,354	Includes 4 staff positions and provides training services to all HCPS programs. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	600,295						\$ 600,295	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
MURWORTH OPERATIONS	2-3	480,512						\$ 480,512	Cost related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-4	590,635			9,848			\$ 600,483	Cost of repairs and maintenance for the YSC building and grounds. FEMA reimbursement of \$9,847.50 for damage sustained during the Flood of May 2015
COMMUNITY RELATIONS	2-5	211,652						\$ 211,652	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-6	281,266						\$ 281,266	Two positions with one added position during the 2016-2017 budget year.
BEAR	2-7	290,510						\$ 290,510	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds.
TOTAL ADMINISTRATIVE SERVICES		3,003,224	0	0	9,848	0		3,013,072	
FINANCIAL & BUSINESS SERV									
ACCOUNTING	2-8	3,926,342	680,000					\$ 4,606,342	
INFORMATION TECHNOLOGY	2-9	1,055,920						\$ 1,055,920	
HUMAN RESOURCES	2-10	501,919						\$ 501,919	
TOTAL FINANCIAL AND BUSINESS SERVICES		5,484,181	680,000	0	0	0		6,164,181	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
CHILDREN'S SERVICES									
CCCC ADMINISTRATION	2-11	241,824						\$ 241,824	
CHILDREN ASSESSMENT	2-12	410,877		379,560				\$ 790,437	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-13	148,847		375,000				\$ 523,847	71.6% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.4%.
PERMANENCY PLANNING	2-14	216,795		950,000				\$ 1,166,795	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21.5% in direct services.
SUBSTITUTE CARE	2-15	139,481		175,644				\$ 315,125	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$175,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-16	131,910	45,000	1,282,742		495,266	488,794	\$ 2,443,712	The HAY Center budget includes direct General Funds at 5.4%, DFPS funding accounts for 52.5% of the budget, HAY Foundation accounts for 1.8% of the budget and HOGG funding accounts for 13.0% of the budget. The HAY Center receives 1115 Waiver Funds classified as Special Revenue which is 20.0% of the budget.
MEDICAL CLINIC	2-17	679,750	162,071	129,800		110,641		\$ 1,082,262	62.8% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		1,969,484	207,071	3,292,746	0	605,907	488,794	6,564,003	32.43% of the overall Children's Services Division budget is from Harris County General Funds. 55.29% is from PAL contracts with DFPS. The remaining 12.28% is from TWC and HOGG funding.
YOUTH SERVICES									
YSC ADMINISTRATION	2-18	851,750			190,921			\$ 1,042,671	Youth Services receives funding from the Runaway Youth/Safety Net Program - Federal Funding. This accounts for 18.7% of the YSC Administration budget.
FOOD SERVICES	2-19	324,105						\$ 324,105	
RESIDENTIAL SERVICES	2-20	1,611,998						\$ 1,611,998	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$578,373 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-21	1,025,332						\$ 1,025,332	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 1,975,527. This amount is included in the HC General Fund.
CYS SCHOOLS	2-22	4,520,790						\$ 4,520,790	
PARENT TEEN	2-23	220,820						\$ 220,820	
TRIAD ADMINISTRATION	2-24	434,022		724,716				\$ 1,158,738	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds.
JP COURT SERVICES	2-25	557,754					880,650	\$ 1,438,404	Court Services includes \$880,650 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-26	752,961						\$ 752,961	
COMM BASED RESIDENTIAL	2-27	212,680						\$ 212,680	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,512,212	0	724,716	190,921	0	880,650	12,308,499	84.9% of the Youth Services Division budget comes from General Funds, 7.1% from Special Revenue, 6.5% is from contracts with DFPS and 1.5% other funding.
ADULT SERVICES									
GUARDIANSHIP ADMIN	2-28	667,226					176,030	\$ 843,256	The Guardianship budget includes \$176,030 of Special Revenue Funds which accounts for 9.7% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-29	4,527,193		383,742				\$ 4,910,935	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$288,000 and is included in the HC General Fund. Guardianship Program received VOCA (Victims Of Crime Act) funding amount \$383,742 for Senior Justice Assessment Center project.
REP PAYEE	2-30	162,291						\$ 162,291	
TOTAL ADULT SERVICES		5,356,710	0	383,742	0	0	176,030	5,916,482	
TOTALS		\$26,325,811	\$887,071	\$4,401,204	\$200,769	\$605,907	\$1,545,474	\$33,966,236	

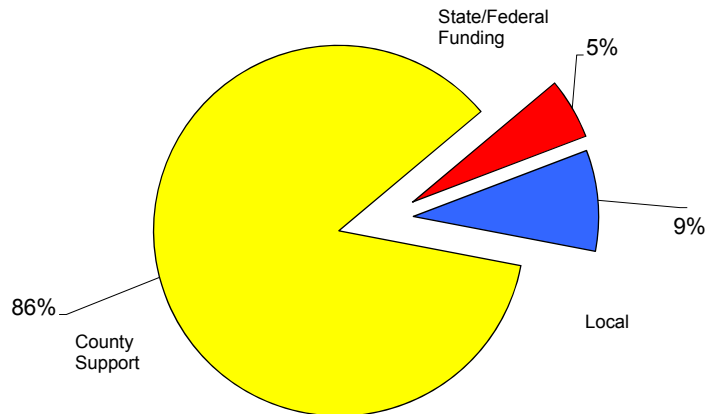
HARRIS COUNTY PROTECTIVE SERVICES  
For Children and Adults  
General Fund - Budget Status as of October 31, 2016

		YEAR TO DATE-----						CURRENT MONTH-----				
		OBJECT CODE	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
REVENUES												
	Ref		A	B	C	D	E = D - B	F = A - B	G	H	I	J = I - G
LUNCH PROGRAM	1-1	511700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEASE REIMB	1-2	545025	658,648	438,973	438,973	439,099	125	219,675	54,872	54,872	54,887	16
REIMB-INDIRECT COST	1-3	561900	83,000	57,579	42,542	55,333	(2,246)	25,421	15,532	4,775	6,917	(8,615)
GP-ATTORNEY'S FEE	1-4	563600	0	0	0	0	0	0	0	0	0	0
EMERG SHELTER-YSC	1-5	565300	660,000	469,959	441,053	440,000	(29,959)	190,041	15,050	56,094	55,000	39,950
GP-SERVICE REIMB	1-6	565500	331,000	401,159	221,226	220,667	(180,493)	(70,159)	35,782	34,218	27,583	(8,199)
SHARED FUNDING	1-7	567500	1,984,007	1,170,298	1,128,389	1,322,671	152,374	813,709	157,321	160,945	165,334	8,013
YSC OTHERS	1-8	567700	0	0	0	0	0	0	0	0	0	0
MEDICAL RELATED	1-9	567800	0	31,787	0	0	(31,787)	(31,787)	2,173	0	0	(2,173)
INTEREST EARNINGS	1-10	570100	1,640	210	706	1,093	884	1,430	17	0	137	120
CONTRIBUTIONS - OTHER	1-11	584900	0	0	0	0	0	0	0	0	0	0
REFUNDS/OTHERS	1-12	594900	0	18,763	2,051	0	(18,763)	(18,763)	13,122	(6,519)	0	(13,122)
REVENUES	1-13		\$3,718,295	\$2,588,728	\$2,274,941	\$2,478,863	(\$109,865)	\$1,129,567	\$293,869	\$304,385	\$309,858	\$15,989
COUNTY SUPPORT	1-14		22,607,516	12,516,121	12,512,766	14,886,198	2,370,077	10,091,394	1,674,726	1,445,169	1,791,848	117,122
TOTAL REVENUES & SUPPORT			\$26,325,811	\$15,104,849	\$14,787,707	\$17,365,062	\$2,260,212	\$11,220,961	\$1,968,595	\$1,749,553	\$2,101,706	\$133,111
EXPENDITURES BY DIVISION		KEY										
ADMINISTRATION												
TRAINING INSTITUTE	2-1	10088005	\$548,354	\$329,446	\$289,913	\$361,552	\$32,106	\$218,908	\$58,162	\$32,135	\$43,687	(\$14,475)
HCPS ADMINISTRATION	2-2	10088006	710,795	466,447	382,745	468,545	2,099	244,348	52,652	49,914	56,574	3,922
MURWORTH OPERATIONS	2-3	10088007	1,070,392	823,995	763,516	713,197	(110,798)	246,397	104,257	113,179	\$89,000	(15,256)
YSC OPERATIONS	2-4	10088024	742,235	487,673	398,950	492,350	4,677	254,562	67,618	58,884	60,616	(7,002)
COMMUNITY RELATIONS	2-5	10088008	211,652	128,344	112,145	139,315	10,972	83,308	15,394	14,464	16,745	1,351
PROGRAM IMPROVEMENT	2-6	10088009	281,266	141,076	141,633	185,047	43,971	140,190	16,599	19,324	22,207	5,608
BEAR	2-7	10088016	290,510	161,490	172,774	191,498	30,008	129,020	19,939	20,750	23,122	3,183
FINANCIAL & BUSINESS SERV												
ACCOUNTING	2-8	10088002	2,488,862	972,764	888,850	1,645,065	672,300	1,516,098	121,477	102,670	200,317	78,840
INFORMATION TECHNOLOGY	2-9	10088003	1,055,920	443,253	570,600	697,379	254,126	612,667	47,673	53,201	84,709	37,037
HUMAN RESOURCES	2-10	10088004	536,919	333,130	353,546	353,690	20,560	203,789	49,018	39,046	42,615	(6,403)
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	2-11	10088010	241,824	126,752	361,623	159,162	32,410	115,072	1,545	34,666	19,125	17,580
CHILDREN ASSESSMENT	2-12	10088011	410,877	285,916	227,206	271,653	(14,263)	124,961	61,248	28,619	33,107	(28,141)
FAMILY ASSESSMENT	2-13	10088012	148,847	86,239	82,094	98,153	11,914	62,608	13,103	11,946	11,865	(1,238)
PERMANENCY PLANNING	2-14	10088014	216,795	187,621	147,682	144,530	(43,091)	29,174	26,221	17,196	18,066	(8,155)
SUBSTITUTE CARE	2-15	10088015	639,481	136,352	271,771	426,321	289,969	503,129	19,549	26,738	53,290	33,741
PAL	2-16	10088017	171,910	119,353	79,280	113,456	(5,897)	52,557	49,690	9,117	13,750	(35,940)
MEDICAL CLINIC	2-17	10088019	679,750	284,246	378,318	450,760	166,514	395,504	35,218	40,186	55,442	20,224
YOUTH SERVICES												
YSC ADMINISTRATION	2-18	10088023	831,750	385,009	340,445	547,754	162,745	446,741	118,990	38,460	61,633	(57,357)
FOOD SERVICES	2-19	10088021	346,105	211,860	200,428	228,799	16,939	134,245	25,159	25,694	39,540	14,380
RESIDENTIAL SERVICES	2-20	10088022	1,574,698	973,029	804,648	1,036,605	63,576	601,669	123,880	100,547	106,346	(17,534)
CYS ADMINISTRATION	2-21	10088025	1,043,082	739,828	702,684	686,930	(52,898)	303,254	92,992	69,919	82,858	(10,134)
CYS SCHOOLS	2-22	10088026	4,540,040	2,704,389	2,594,943	2,988,157	283,768	1,835,651	321,006	310,201	363,572	42,566
PARENT TEEN	2-23	10088070	220,820	130,509	133,802	145,210	14,701	90,311	11,467	15,741	17,400	5,933
TRIAD ADMINISTRATION	2-24	10088050	434,022	254,498	277,846	285,879	31,381	179,524	32,226	29,431	34,434	2,208
JP COURT SERVICES	2-25	10088052	557,754	326,611	332,191	366,942	40,332	231,143	34,792	38,777	44,033	9,241
STATUS OFFENDER	2-26	10088053	752,961	484,682	422,484	495,271	10,589	268,279	57,299	53,341	59,395	2,097
COMM BASED RESIDENTIAL	2-27	10088065	224,480	95,510	119,761	147,746	52,236	128,970	13,121	14,686	24,636	11,515
ADULT SERVICES												
GUARDIANSHIP ADMIN	2-28	10088060	664,226	419,966	466,977	437,688	17,722	244,260	47,335	45,167	52,787	5,452
GUARD CASE MANAGEMENT	2-29	10088061	4,527,193	2,759,031	2,670,928	2,979,582	220,551	1,768,162	318,378	323,640	357,993	39,614
REP PAYEE	2-30	10088062	162,291	105,829	97,925	106,825	996	56,462	12,587	11,914	12,840	253
TOTAL EXPENDITURES			\$26,325,811	\$15,104,849	\$14,787,707	\$17,365,062	\$2,260,212	\$11,220,961	\$1,968,595	\$1,749,553	\$2,101,706	\$133,111

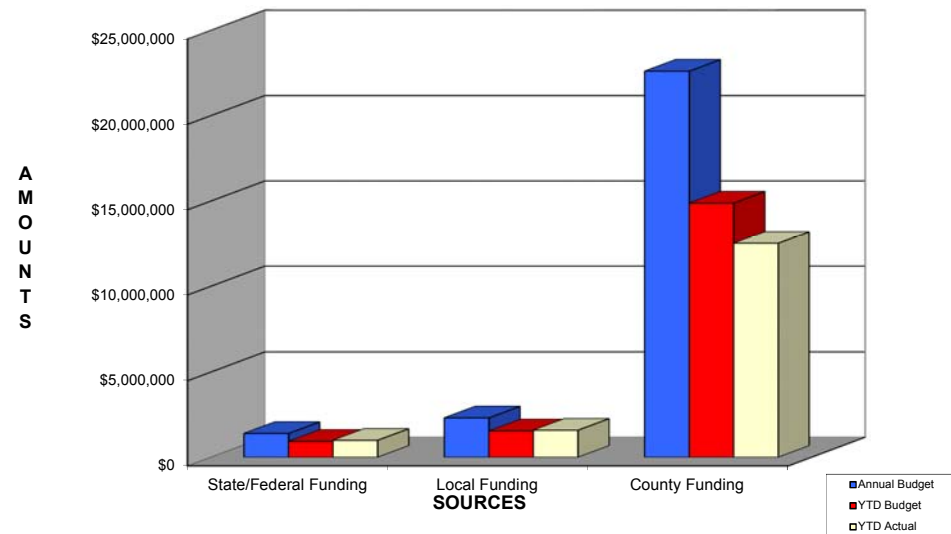
**HARRIS COUNTY PROTECTIVE SERVICES**  
**For Children and Adults**  
**GENERAL FUND REVENUE BUDGET AND ANALYSIS**  
**As of October 31, 2016**

REVENUES	2016/2017 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
<b>Sources</b>					
School Lunch Program	\$0	\$0	\$0	\$0	\$0
Medicaid/ Medical	0	0	31,787	0	(31,787)
<b>Federal Funding</b>	<b>0</b>	<b>0</b>	<b>31,787</b>	<b>0</b>	<b>(31,787)</b>
Lease reimbursement	658,648	439,099	438,973	438,973	125
Emergency Shelter	660,000	440,000	469,959	441,053	(29,959)
Reimb-Indirect cost	83,000	55,333	57,579	42,542	(2,246)
<b>State Funding</b>	<b>1,401,648</b>	<b>934,432</b>	<b>966,512</b>	<b>922,569</b>	<b>(32,080)</b>
School Contracts	1,984,007	1,322,671	1,170,298	1,128,389	152,374
CRC Other	0	0	0	0	0
<b>Local Funding</b>	<b>1,984,007</b>	<b>1,322,671</b>	<b>1,170,298</b>	<b>1,128,389</b>	<b>152,374</b>
Interest Earned	1,640	1,093	210	706	884
GP-Attorney's Fee	0	0	0	0	0
GP- Service Reimb	331,000	220,667	401,159	221,226	(180,493)
Contributions - Others	0	0	0	0	0
Refunds/Child Revenue	0	0	18,763	2,051	(18,763)
<b>Others</b>	<b>332,640</b>	<b>221,760</b>	<b>420,132</b>	<b>223,983</b>	<b>(198,372)</b>
<b>Total Outside Sources</b>	<b>\$3,718,295</b>	<b>\$2,478,863</b>	<b>\$2,588,728</b>	<b>\$2,274,941</b>	<b>(\$109,865)</b>
<b>County Support</b>	<b>22,607,516</b>	<b>14,886,198</b>	<b>12,516,121</b>	<b>12,512,766</b>	<b>2,370,077</b>
<b>Total</b>	<b>\$26,325,811</b>	<b>\$17,365,062</b>	<b>\$15,104,849</b>	<b>\$14,787,707</b>	<b>\$2,260,212</b>

**HARRIS COUNTY PROTECTIVE SERVICES**  
**For Children and Adults**  
**PERCENTAGES BY SOURCES OF BUDGETED REVENUES**  
**FISCAL YEAR 2016-2017**



**BUDGET Vs. ACTUAL**  
**Budget Status as of October 31, 2016**



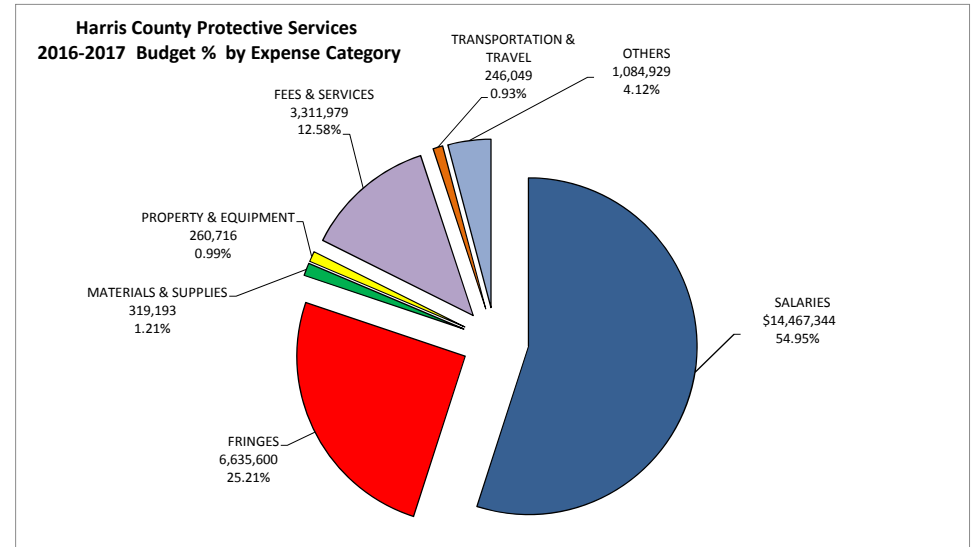
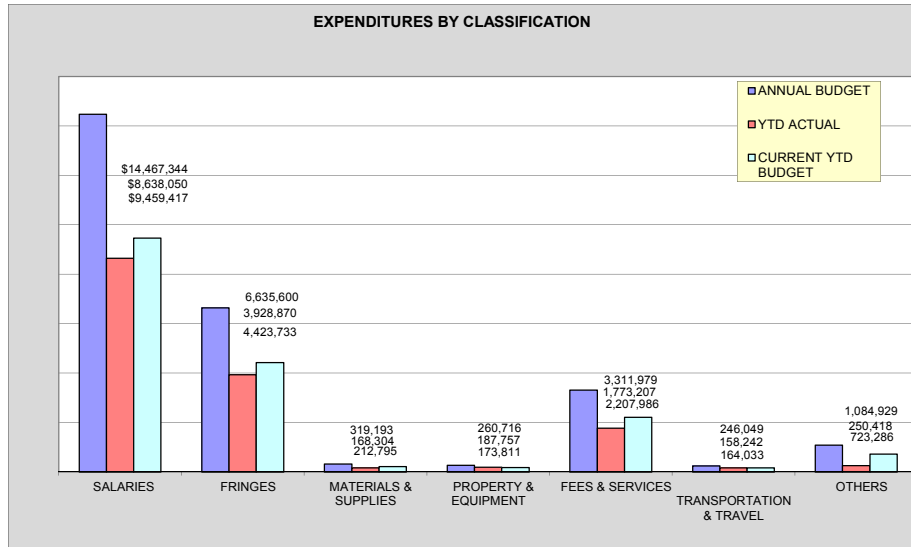
	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	1,401,648	934,432	998,299	922,569	(63,867)
Local Funding	2,316,647	1,544,431	1,590,429	1,352,372	(45,998)
County Funding	22,607,516	14,886,198	12,516,121	12,512,766	2,370,077
<b>Total Funding</b>	<b>26,325,811</b>	<b>17,365,062</b>	<b>15,104,849</b>	<b>14,787,707</b>	<b>2,260,212</b>



HARRIS COUNTY PROTECTIVE SERVICES  
For Children and Adults  
Budget Status as of October 31, 2016

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
<b>SALARIES</b>	\$ 14,948,674	\$ 14,467,344	\$8,638,050	59.71%	\$9,459,417	\$821,367	\$ 5,829,294
<b>FRINGES</b>	6,693,215	6,635,600	3,928,870	59.21%	4,423,733	494,863	2,706,730
<b>MATERIALS &amp; SUPPLIES</b>	257,750	319,193	168,304	52.73%	212,795	44,491	150,889
<b>PROPERTY &amp; EQUIPMENT</b>	113,593	260,716	187,757	72.02%	173,811	(13,946)	72,960
<b>FEES &amp; SERVICES</b>	1,836,223	3,311,979	1,773,207	53.54%	2,207,986	434,779	1,538,772
<b>TRANSPORTATION &amp; TRAVEL</b>	245,804	246,049	158,242	64.31%	164,033	5,790	87,807
<b>OTHERS</b>	34,741	1,084,929	250,418	23.08%	723,286	472,868	834,511
<b>TOTAL</b>	\$24,130,000	\$26,325,811	\$15,104,849	57.38%	\$17,365,062	\$2,260,212	\$ 11,220,961

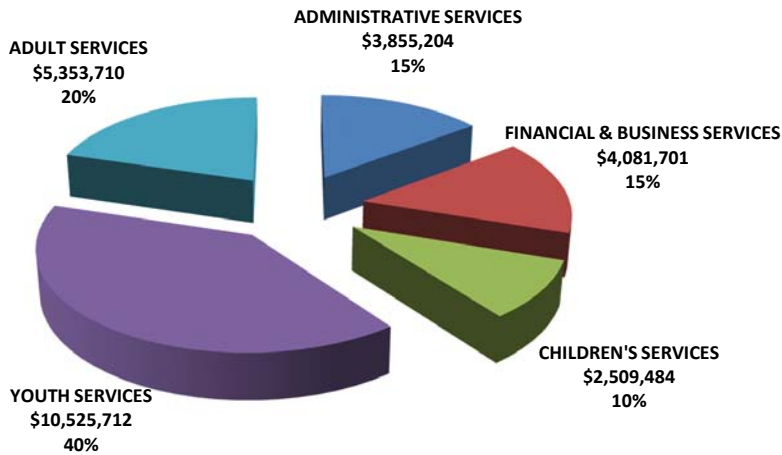
Expected Expenditure Level 65.96% 8.59% % Bud Variance



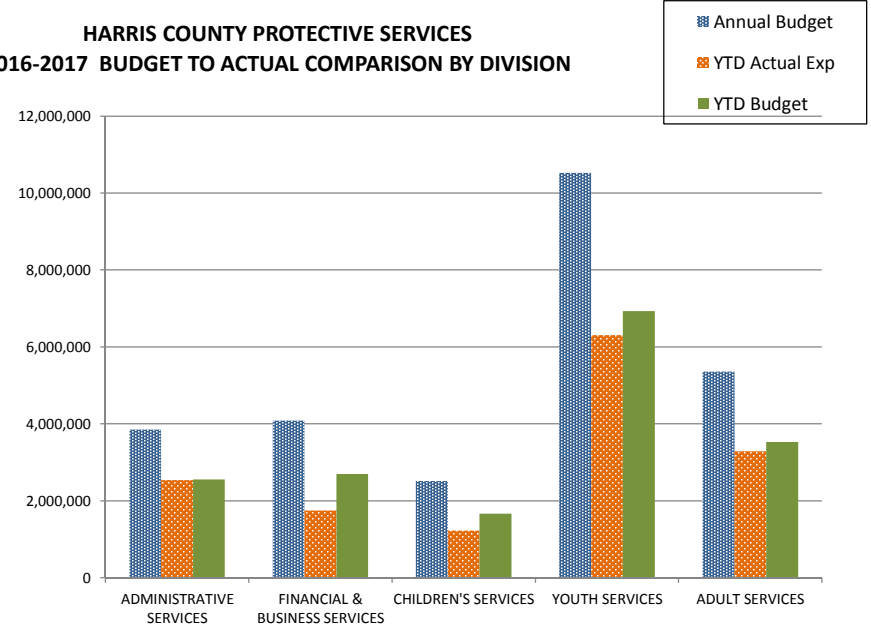
HARRIS COUNTY PROTECTIVE SERVICES  
For Children and Adults  
Budget Status as of October 31, 2016

	----- YEAR TO DATE -----						----- CURRENT MONTH -----				
	ANNUAL	CURRENT	Actual as	LAST YEAR	YTD	(OVER)UND	BUDGET	CURRENT	LAST YEAR	CURRENT	(OVER)UND
	BUDGET	ACTUAL	a % of budget	ACTUAL	BUDGET	BUDGET	BALANCE	ACTUAL	ACTUAL	BUDGET	BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$3,855,204	\$2,538,472	65.85%	\$2,261,676	\$2,551,505	\$13,034	\$1,316,732	\$334,621	\$308,652	\$311,952	(\$22,669)
FINANCIAL & BUSINESS SERVICES	\$4,081,701	\$1,749,147	42.85%	\$1,812,996	\$2,696,134	\$946,986	\$2,332,554	\$218,168	\$194,917	\$327,642	\$109,474
CHILDREN'S SERVICES	\$2,509,484	\$1,226,479	48.87%	\$1,547,973	\$1,664,035	\$437,556	\$1,283,005	\$206,574	\$168,468	\$204,646	(\$1,928)
YOUTH SERVICES	\$10,525,712	\$6,305,926	59.91%	\$5,929,233	\$6,929,293	\$623,368	\$4,219,786	\$830,931	\$696,795	\$833,846	\$2,916
ADULT SERVICES	\$5,353,710	\$3,284,826	61.36%	\$3,235,830	\$3,524,095	\$239,269	\$2,068,884	\$378,301	\$380,721	\$423,620	\$45,319
TOTAL EXPENDITURES	\$26,325,811	\$15,104,849	57.38%	\$14,787,707	\$17,365,062	\$2,260,212	\$11,220,961	\$1,968,595	\$1,749,553	\$2,101,706	\$133,111

**HARRIS COUNTY PROTECTIVE SERVICES  
2016-2017 GENERAL FUND BUDGET BY DIVISION**



**HARRIS COUNTY PROTECTIVE SERVICES  
2016-2017 BUDGET TO ACTUAL COMPARISON BY DIVISION**



Harris County Protective Services for Children and Adults											
Grants FY17											
Sept 1, 2016- Aug. 31, 2017											
Period Ending Oct 31, 2016											
				A	B	C	D =B/C	E = C - B	F = A - B	G	H = F - G
	IFAS ORG KEY	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures Oct 31, 2016	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as of Oct 31, 2016	Projected Expenditures thru end of the grant	Projected Lapse
CHILDREN'S SERVICES											
Family Assessment	LUQ88014	4.5	09/01/16 - 08/31/17	\$375,000.00	\$43,906.78	\$62,500.00	70.25%	\$18,593.22	\$331,093.22	331,093.22	0.00
Permanency Planning Team	KDQ88014	15	09/01/16 - 08/31/17	950,000.00	115,465.85	158,333.33	72.93%	42,867.48	834,534.15	834,534.15	0.00
Drug Testing	RIR88013	1	09/01/16 - 08/31/17	65,000.00	6,145.29	10,833.33	56.73%	4,688.04	58,854.71	54,166.67	4,688.04
Pre-Adopt Review (RAS)	WNS88014	0	09/01/16 - 08/31/17	64,800.00	3,587.11	10,800.00	33.21%	7,212.89	61,212.89	54,000.00	7,212.89
Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Fdn (Discretinary match \$34,741)	YAA88006	0.5	03/01/16 - 02/28/17	110,641.00	33,973.11	73,760.67	46.06%	39,787.56	76,667.89	36,880.33	39,787.56
HOPES - DePelchin Children's Center (Yr 2)	GRS88014	2	09/01/16 - 08/31/17	162,071.00	18,381.81	27,011.83	68.05%	8,630.02	143,689.19	135,059.17	8,630.02
Clinic Integrated Health Exp (VOCA)	IOR88014	4	10/01/16 - 09/30/17	379,560.15	0.00	31,630.01	0.00%	31,630.01	379,560.15	347,930.14	31,630.01
(Required match \$55,455.04)											
YOUTH SERVICES											
HAY CENTER											
PAL Life Skills and Assessment	LAR88017	3	09/01/16 - 08/31/17	242,842.00	27,426.07	40,473.67	67.76%	13,047.60	215,415.93	202,368.33	13,047.60
PAL Case Mgt and Room and Board Assistance	LAR88056	9	09/01/16 - 08/31/17	1,021,802.00	86,309.19	170,300.33	50.68%	83,991.14	935,492.81	851,501.67	83,991.14
Required Match = \$255,855.72											
TWC Transition Center (temporary transfer of funds from GF)	PNR88056	3	10/01/16 - 11/04/16	18,098.00	7,445.78	9,049.00	82.28%	1,603.22	10,652.22	10,652.22	0.00
Transition-Age Youth Planning Initiative (Hogg Foundation) Yr 3 of 4	CBR88056	3	06/01/16- 05/31/17	316,750.00	120,968.14	131,979.17	91.66%	11,011.03	195,781.86	195,781.86	11,011.03
HAY Transition Coaching Program-Fund Board	YAB88005	1	10/01/16 - 09/30/17	45,000.00	1,675.20	3,750.00	44.67%	2,074.80	43,324.80	43,324.80	0.00
Required Match = \$22,335.87											
Community Youth Devt.											
Gulfton (74.38% of budget is subcontractors)	LBS88061	1.5	09/01/16 - 05/31/17	362,358.00	16,048.85	80,524.00	19.93%	64,475.15	346,309.15	346,309.15	0.00
Pasadena (76.83% of budget is subcontractors)	LBS88062	1.5	09/01/16 - 05/31/17	362,358.00	14,071.78	80,524.00	17.48%	66,452.22	348,286.22	348,286.22	0.00
Runaway Youth/Safety Net Program	BDR88047	0	09/30/16 - 09/29/17	190,921.00	0.00	15,910.08	0.00%	15,910.08	190,921.00	175,010.92	15,910.08
Match = \$188,905											
Concrete Services/TLAs	LCQ88018	0	09/01/16 - 08/31/17	175,644.00	35,271.94	29,274.00	120.49%	-5,997.94	140,372.06	140,372.06	0.00
Senior Justice Assessment Center Project(VOCA)	IZR88014	4	10/01/16 - 09/30/17	383,742.00	0.00	31,978.50	0.00%	31,978.50	383,742.00	351,763.50	31,978.50
(Required match \$21,123.76)											
Flood Of May 2015	FIQ88001	0		9,847.50	9,847.50	9,847.50	100.00%	0.00	0.00	0.00	0.00
Cash Match (\$3,685.20)											
Grand Total				\$5,236,434.65	\$540,524.40	\$978,479.43	55.24%	\$437,955.03	\$4,695,910.25	\$4,459,034.40	\$247,886.88

Harris County Protective Services Fund Board  
Approved Budget for Fiscal Year October 1, 2016 - September 30, 2017  
For the Period Ending October 31, 2016

	Initial Budget 2016 -2017	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
<b>Revenues</b>							
HCPS TX Child Welfare Boards - License Plate	600.00	600.00	-	-	-	600.00	Funds raised throught the sale of license plates for child abuse
HCPS 50th Anniversary Luncheon	30,300.00	30,300.00	17,405.00	17,405.00			Funds raised for the 2016 HCPS 50th anniversary gala luncheon
HCPS Fund Board Operating Account	12,000.00	12,000.00	-	-	-	12,000.00	Proceeds from the 50th Anniversary Luncheon (\$11,500) plus the reimbursement of the \$500 venue deposit for the use of operating expenses
Fundraising Event - TBD	100,000.00	100,000.00	-	-	-	100,000.00	Potential Fundraiser for the current fiscal year
HCPS Bank Account Interest	100.00	100.00	6.82	8.00	(1.18)	93.18	Interest Earned
Revenues	143,000.00	143,000.00	17,411.82	17,413.00	(1.18)	112,693.18	
Equity (INCREASE)DECREASE	35,516.42	35,516.42	-	-	-	35,516.42	
Total Revenue and Equity	178,516.42	178,516.42	17,411.82	17,413.00	(1.18)	148,209.60	
<b>Expenditures</b>							
HCPS Capital Campaign -Svgs	60,000.00	60,000.00	-	-	-	60,000.00	Renovations to YSC - construction and fees.
HCPS 50th Anniversary Luncheon - Expenses	18,600.00	18,600.00	1,742.44	1,742.44		16,857.56	Expenses for the 50th Anniversary Luncheon
HCPS 50th Anniversary Luncheon - Proceeds	62,000.00	62,000.00	-	-	-	62,000.00	Proceeds from the 50th Anniversary Luncheon. \$12,000 to Fund Board Operating Account and \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	-	-	-	6,466.42	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - TBD	25,000.00	25,000.00	-	-	-	25,000.00	Expenses for potential fundraiser
HCPS Texas Child Welfare Boards - License Plate	250.00	250.00	-	-	-	250.00	Funds come in from license plates for Child Abuse. Funds will be used for Child Abuse Prevention programming.
HCPS Fund Board Operating Expenses	1,200.00	1,200.00	-	-	-	1,200.00	Funds to be used for Fund Board Operating Expenses
TOTAL EXPENDITURES	178,516.42	178,516.42	1,742.44	1,742.44	-	176,773.98	



## HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

### BUDGET NARRATIVE

For the Eight Months Ending October 31, 2016  
March 1, 2016 – October 31, 2016

#### **SUMMARY**

Harris County Protective Services has an overall adjusted budget of \$33,966,236. This overall budget includes:

General Funds	\$26,325,811
Special Revenue Funds	\$ 1,545,474
Grant Funds	\$ 5,236,435
Other Contract Title IV-E	\$ 680,000
Donated and Other Funds	<u>\$ 178,516</u>
Total Funding	<u><u>\$33,966,236</u></u>

(See the attached Budget Summary)

#### **OVERVIEW:**

##### **GENERAL FUND**

Budget reflects expenditures of \$ 15,104,849 (57.38%) and a budget variance of +\$2,260,212 (8.59%) as of October 31, 2016. The Initial Budget Allocation for the 2016-2017 fiscal year is \$24,130,000 and the Adjusted Budget amount as of October 31, 2016 is \$26,325,811, a change of \$2,195,811, which includes rollover funds from the prior fiscal year 2015-2016 budget.

Initial Allocation - General Fund	\$24,130,000	<div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 3em; margin-right: 10px;">}</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">\$2,195,811</div> </div>
Adjustments:		
1. Facilities Charge	\$ (391)	
2. FY 2015-2016 budget rollover	<u>\$ 2,196,202</u>	
Adjusted Budget as of October 31, 2016	<u><u>\$ 26,325,811</u></u>	

The year to date budget amount for the period ending October 31, 2016 is \$17,365,062 or 65.96% of the Annual Budget.

HARRIS COUNTY PROTECTIVE SERVICES							
For Children and Adults							
Budget Status as of October 31, 2016							
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
<b>SALARIES</b>	\$ 14,948,674	\$ 14,467,344	\$8,638,050	59.71%	\$9,459,417	\$821,367	\$ 5,829,294
<b>FRINGES</b>	6,693,215	6,635,600	3,928,870	59.21%	4,423,733	494,863	2,706,730
<b>MATERIALS &amp; SUPPLIES</b>	257,750	319,193	168,304	52.73%	212,795	44,491	150,889
<b>PROPERTY &amp; EQUIPMENT</b>	113,593	260,716	187,757	72.02%	173,811	(13,946)	72,960
<b>FEES &amp; SERVICES</b>	1,836,223	3,311,979	1,773,207	53.54%	2,207,986	434,779	1,538,772
<b>TRANSPORTATION &amp; TRAVEL</b>	245,804	246,049	158,242	64.31%	164,033	5,790	87,807
<b>OTHERS</b>	34,741	1,084,929	250,418	23.08%	723,286	472,868	834,511
<b>TOTAL</b>	\$24,130,000	\$26,325,811	\$15,104,849	57.38%	\$17,365,062	\$2,260,212	\$ 11,220,961
			Expected Expenditure Level	65.96%		8.59%	% Bud Variance

The general fund budget lapse is largely related to salaries and fringes totaling \$1,316,230. The budget for Salaries and Fringes as of October 31, 2016 accounts for \$21,102,945 (80.16%) of the total HCPS general fund budget for the 2016-2017 fiscal year. HCPS currently has 335 positions including 48 that are funded through contracts and grants,

14 are funded through special revenues and 273 are funded from general funds. As of October 31, there are 19 open positions under the general fund. While some of the vacant positions are in various stages of hire, several positions are staffed with temporary personnel. The budget reflects the lapse amount that was budgeted for both salaries and fringes. The projected rollover amount from fiscal year 2017 to fiscal year 2018 is \$2,000,000.

### **SPECIAL REVENUE FUNDS**

There are three funds that are classified under Special Revenue including (1) Juvenile Case Manager Fund, (2) Guardianship Special Fund and (3) the newly created HAY Center Youth Program 1115 Waiver Fund.

As of October 31, 2016, the **Juvenile Case Management Fund** had a cumulative balance of \$3,357,794 after expenses were paid. The total revenue for the month of October 31, 2016 for this fund is \$145,363 and expenditures totaled \$62,948 resulting in a net surplus of \$82,415. Special Revenue Funds are received through 16 Justice of the Peace courts and 4 other departments (including Harris County Sheriff's Department). There are 13 positions included in this fund.

The **Guardianship Special Revenue** fund currently reflects an adjusted budget of \$176,030. Initial budget was \$83,380, however additional funds were transferred into this Special Revenue account to cover the cost of a Manager position for the Guardianship program. This account is funded from probate court fees collected for local guardianship programs that provide guardians for indigent incapacitated persons.

**HAY Center Youth Program 1115 Waiver** funds were recently set up as special revenue. The 1115 Waiver funding is provided by the Federal Government for Mental Health and managed through MHMRA. As of date, funds in the amount of \$488,794 have been received by the Hay Center. These funds are used for the operation of the HAY Center Programs for services through the reimbursement plan.

### **GRANTS FUNDS**

Grants and Contract Funds reflects an adjusted budget totaling \$5,916,435 which includes funding from DFPS, HOGG Foundation, Texas Workforce Commission, local block-grant funds and Federal funds. Fiscal year began in the month of September for the majority of the grant funds. Total expenditures at October 31, 2016 equal \$540,524 or 9.14% of the total budget. It is expected that the majority of grant funds will be expended during the fiscal year. The funding sources for these grants includes the Department of Family and Protective Services (DFPS), HOGG Foundation, Texas Workforce Commission and Runaway and Homeless Youth – Safety Net Program. In October, two programs were awarded funds through the Governor's Office – Criminal Justice Division – Victims of Crime Act (VOCA) Funds.

1. Children's Services Division – Child Welfare Integrated Healthcare Expansion was awarded \$379,560 with a required match of \$96,121. Effective October 1, 2016.
2. Adult Services Division – Senior Justice Assessment Center Pilot Project was awarded \$383,742 to pilot a program geared towards assisting senior victims of abuse, neglect and exploitation using an evidence based model of a multi-disciplinary team of experts. The required match of \$96,121 will be met through partner agencies including APS, Houston Police Department, District Attorney's Office and County Attorney. Effective October 1, 2016. Other costs are being reviewed by the Budget Office for potential funding.

*See the Grants summary information attached.*

### **THE FUND BOARD**

The HCPS Fund Board operates as a 501(c)(3) for the purpose of supporting HCPS programs. The fiscal year for the Fund Board is October 1<sup>st</sup> through September 30<sup>th</sup>. The Fund Board approved their new budget for the fiscal year beginning October 1, 2016 in the amount of \$178,516. A significant portion of the budget will be used for program enhancements and building modifications at the Youth Services Center. *See the attached Fund Board worksheet.*

**Harris County Protective Services for Children & Adults**  
**Monthly Program Report Summary**  
**October 2016**

**BEAR**

**October 2016**

**YTD**

• Total Number of Children Served	1,270	8,483
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**Training Institute**

• Total Number BSD Classes in Session	3	18
• Total Number of BSD Students Enrolled	100	522
• Total Number of Participants Attending DFPS/HCPs Workshops	155	1,134

**CHILDREN'S SERVICES**

**Children's Crisis Care Center**

• Child Evaluations	61	638
• Family Evaluations	34	289
• Permanency Planning Team Meetings	363	2,572
• Family Conference Meetings	23	193

**Medical & Dental Clinic**

• Medical Services: Number of Children Served	179	1,588
• Dental Services: Number of Children Served	64	633
• Behavioral Health Services: Number of Children Served	25	122
• Drug Testing: Number of Clients Served	86	830

**Transitional Services**

• Number of PAL In-Care Youth Served	<i>pending</i>	1,446
• Number of PAL Aftercare Youth Served	<i>pending</i>	807
• Youth Served at the HAY Center <i>*(office relocation occurred Sept)</i>	<i>pending</i>	1,245

**GUARDIANSHIP SERVICES**

• Wards as of 10/31/2016	1,192	1,287
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**YOUTH SERVICES**

**Resource Services (Includes CRCG)**

• Number of Families Enrolled	10	75
• Number of New Assessments	8	43
• Number of CRCG Wrap Meetings	7	44

**Community Youth Services (CYS)**

• Number of New Cases Opened <i>(School Year : *8/1/2016 to 7/31/2017)</i>	547	1,703
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**Kinder Emergency Shelter**

• Total Number of Youth Served <i>(unduplicated)</i>	55	467
• Number of New Admissions	21	225
• Occupancy Rate	85%	86%

**TRIAD Prevention Services (unduplicated)**

• Community Youth Development: Number of Unduplicated Youth Served	370	1,088
• Mental Health Services: Number of Cases Opened	6	44
• Justice of the Peace Court WRAP: Number of Cases Opened	4	19
• Justice of the Peace Court Liaison Program: Total Number of Families Served	349	2,479
• Juvenile Intake Diversion Program: Total Number of Youth Served	80	598
• Juvenile Intake Diversion Program: Crisis Hotline Calls Received	81	797
• Parenting with Love and Limits: Total Number of Family Cases Opened	12	114
• Parent/Teen Survival: Number of youth enrolled	15	251

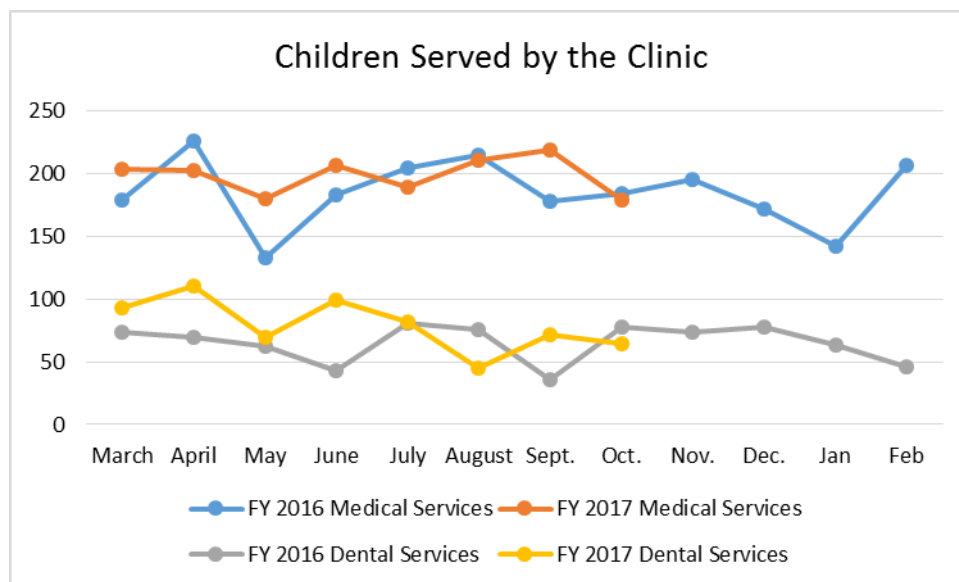
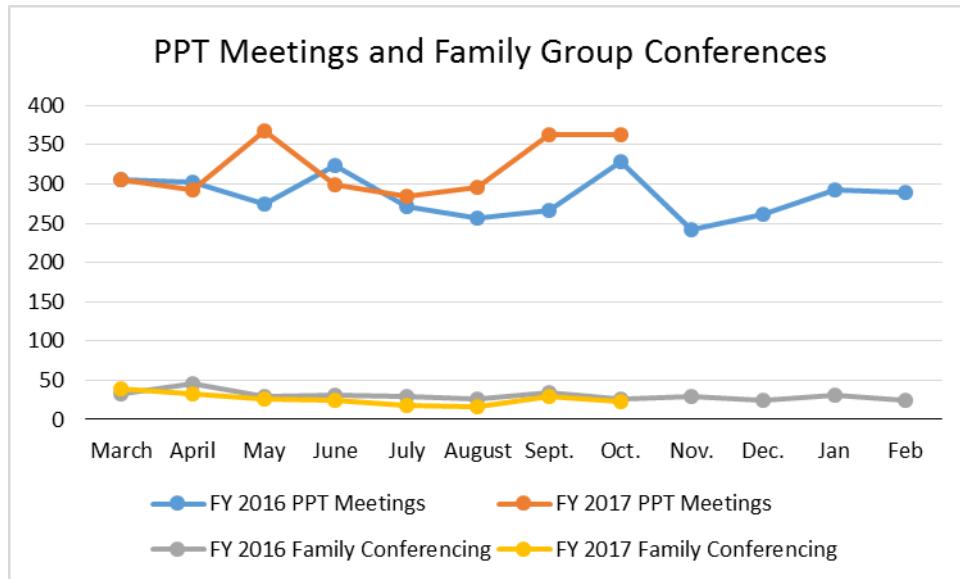
**NOTES:** All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/16 through 2/28/17 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated \*

**Harris County Protective Services for Children & Adults**  
**Monthly Program Report Summary**  
**October 2016**

**CHILDREN'S SERVICES**

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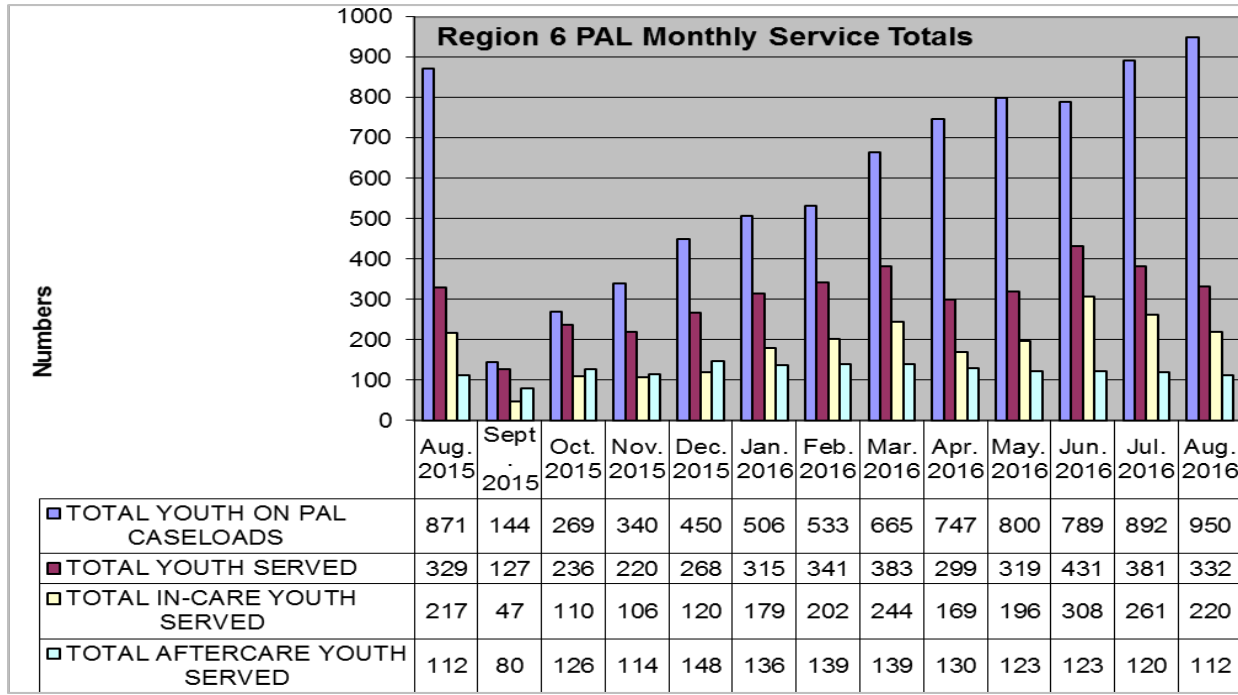
*Children's Crisis Care Center*



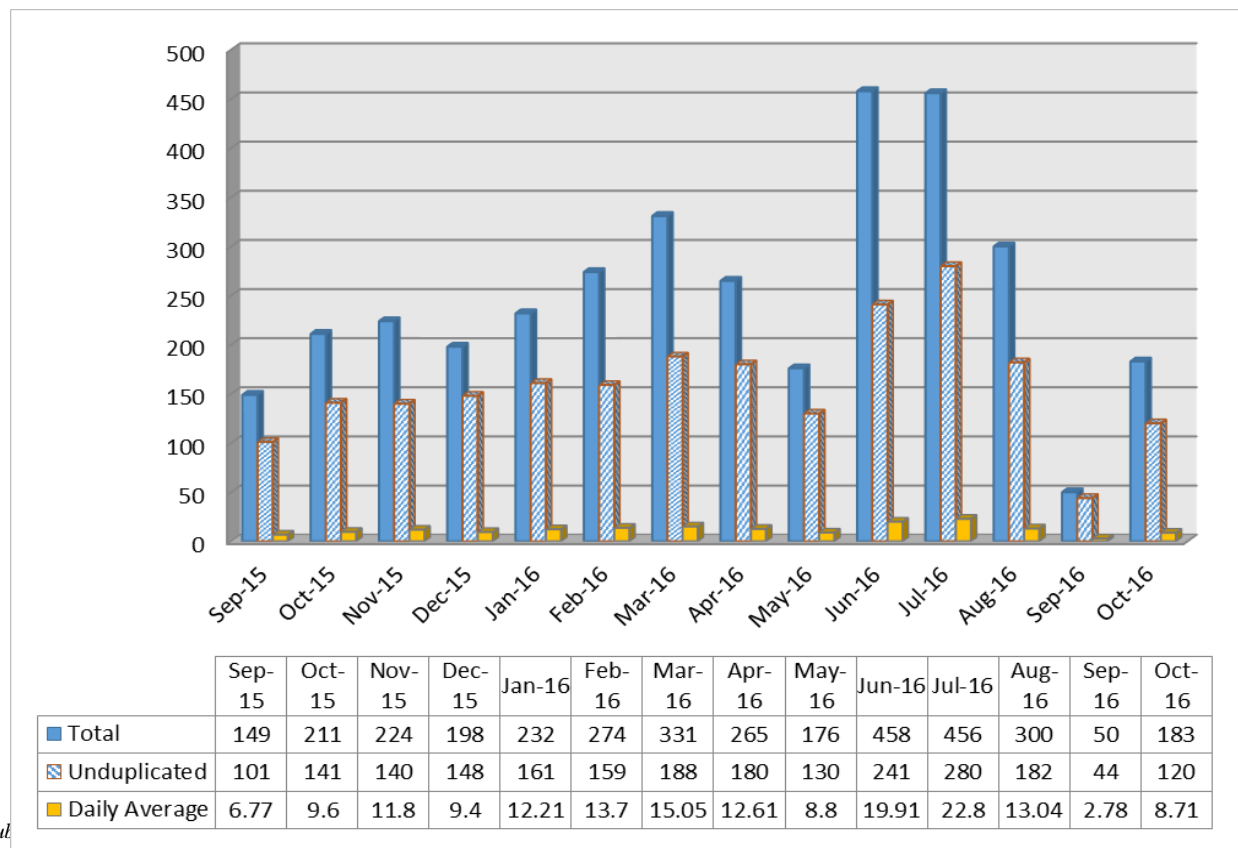


**Harris County Protective Services for Children & Adults**  
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**October 2016**

***HAY Center- Preparation for Adult Living***



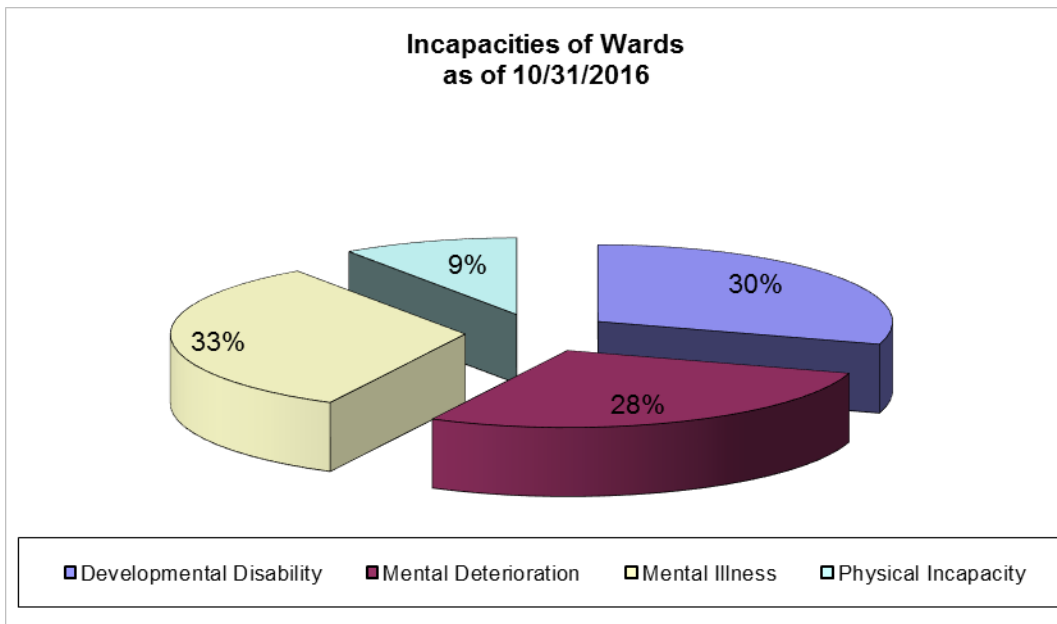
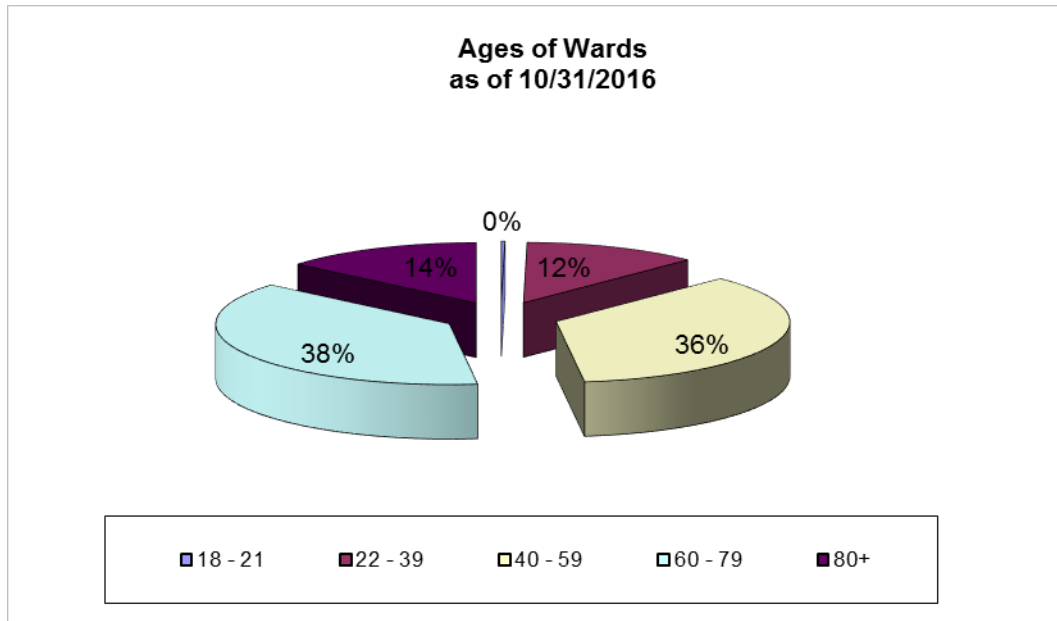
***HAY Center- Transitional Services***



**Harris County Protective Services for Children & Adults**  
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**October 2016**

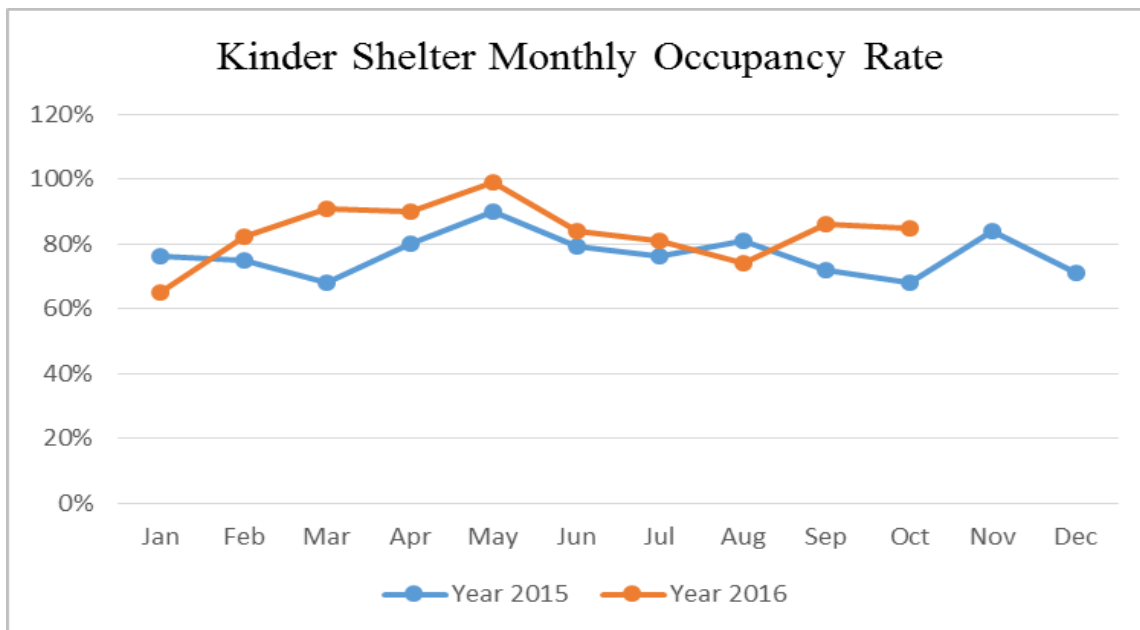
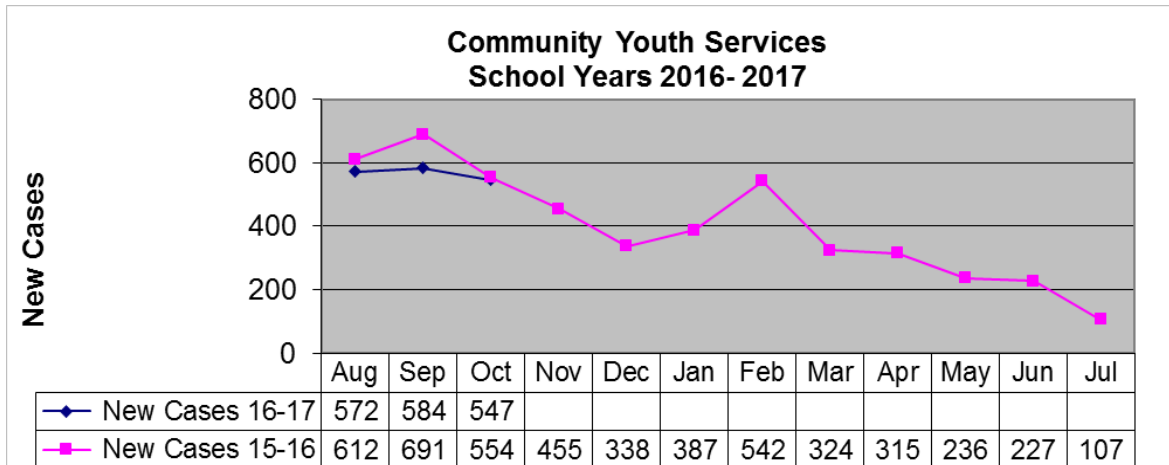
**ADULT SERVICES**

***Guardianship Program***



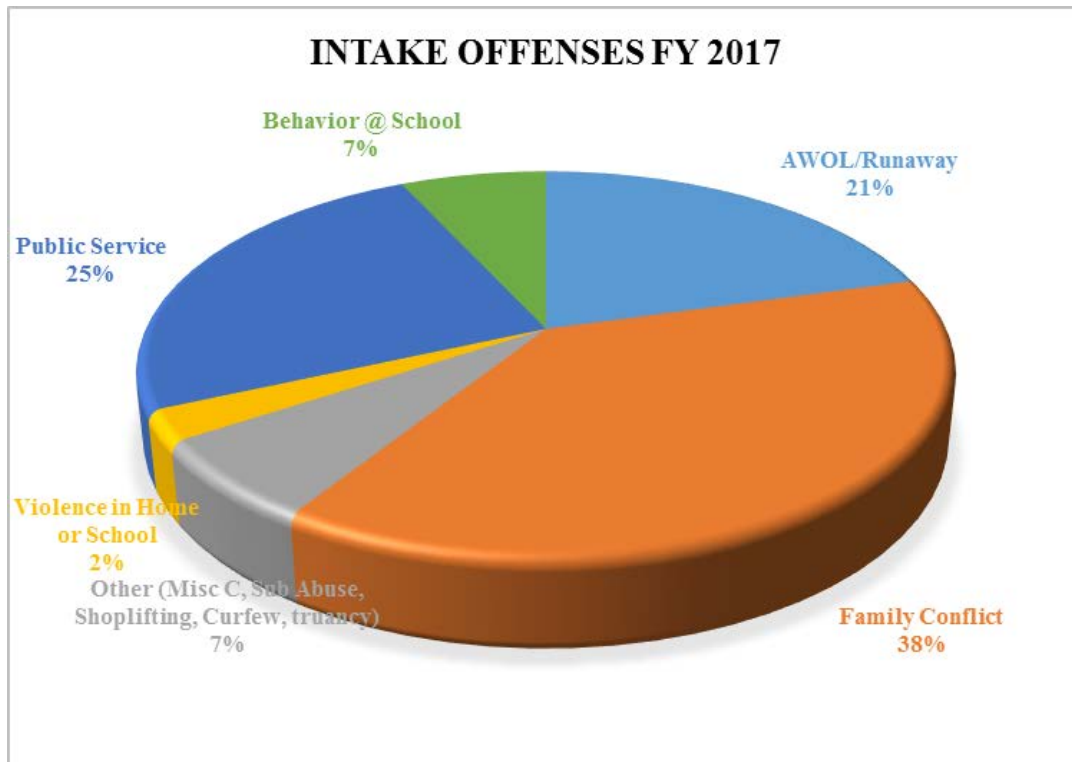
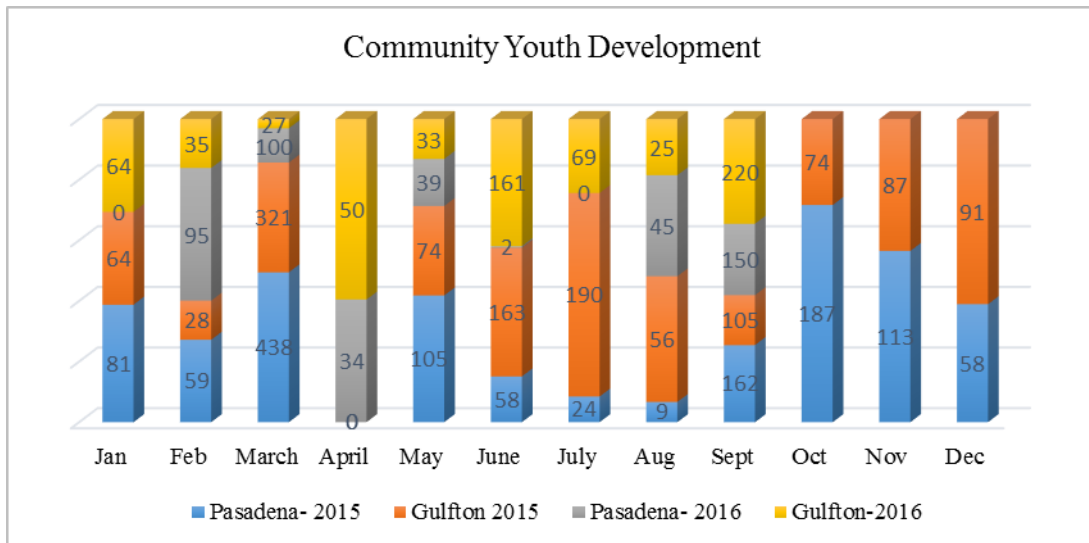
**Harris County Protective Services for Children & Adults**  
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**YOUTH SERVICES**

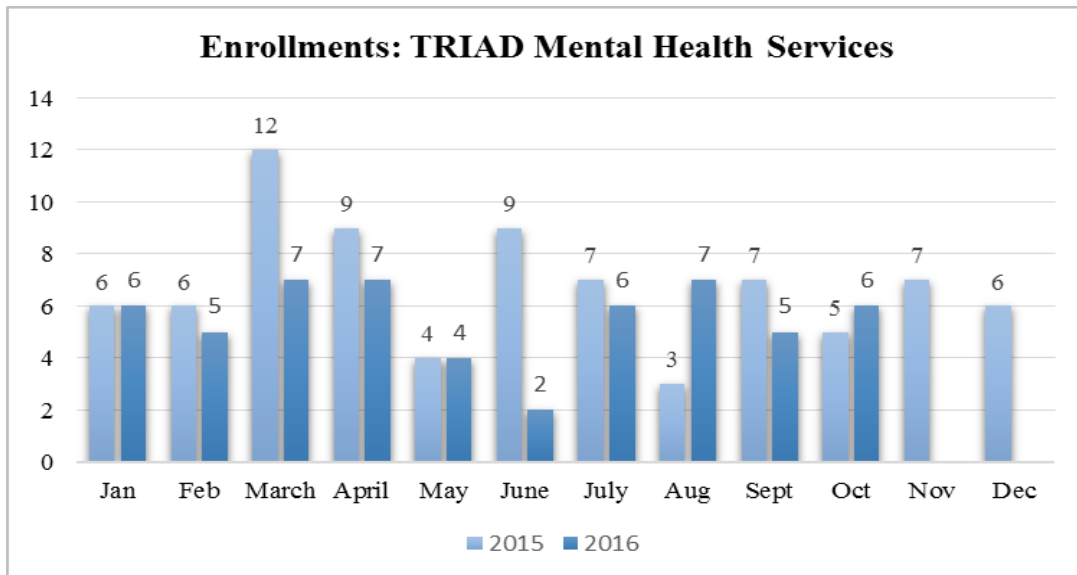
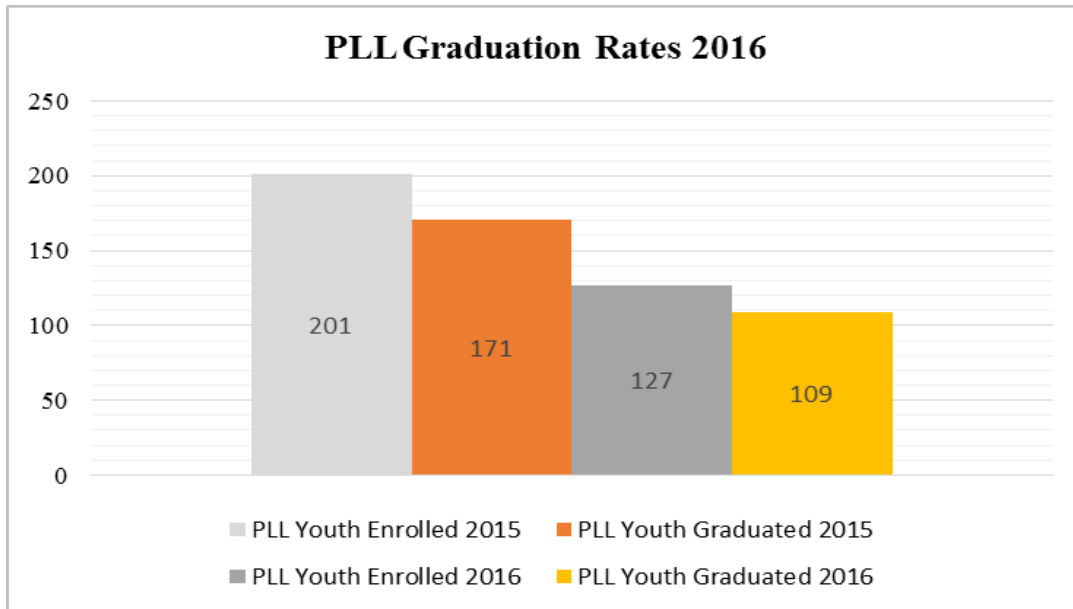


**Harris County Protective Services for Children & Adults  
Monthly Program Report Summary  
October 2016**

***TRIAD Prevention Services***



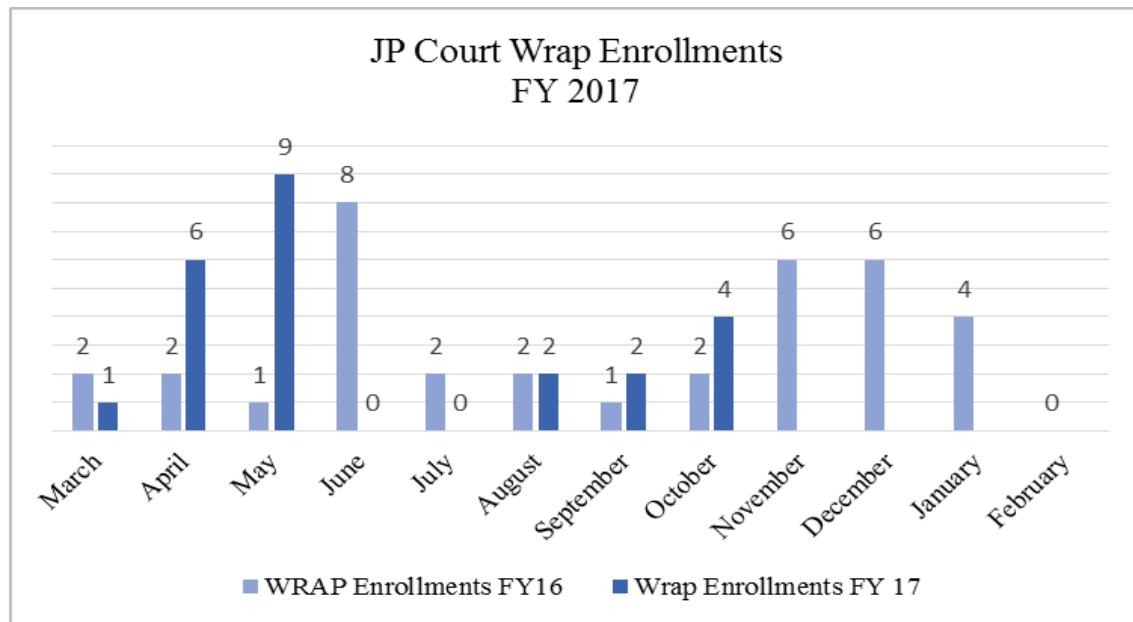
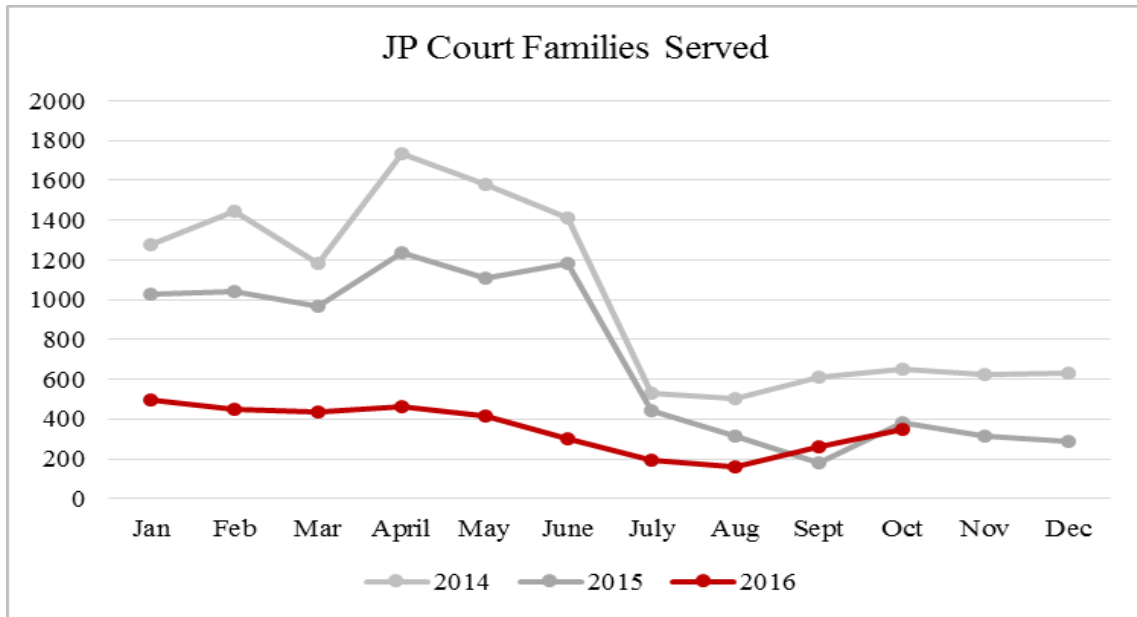
**Harris County Protective Services for Children & Adults**  
**Monthly Program Report Summary**  
**October 2016**



# Harris County Protective Services for Children & Adults

## Monthly Program Report Summary

### October 2016



# HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

## Executive Committee Meeting

November 21, 2016

### MINUTES

#### *ATTENDANCE*

**Board Members:** Jerry LeVias, President  
Ellie Sweeney, Vice President  
Sherea McKenzie, Treasurer  
Patrice McKinney, Secretary  
Marilyn DeMontrond, Adult Services Division  
Phil Kunetka, Immediate Past President

**Staff:** Joel Levine, Executive Director  
Debra Garner, Director of Administration  
CJ Broussard-White, CPS Regional Director for Harris County  
Jeff Alexander, Youth Services Division Manager  
Anna M. Bell, Program Improvement Team Leader  
Debra Garner, Director of Administration  
Claudia Gonzalez, Adult Services Administrator  
Jackie McMillon, Director of 4Cs and Clinic  
Estella Olguin, Community Relations Director  
Beverly Pettway, Financial and Business Services Administrator  
Debra Reyna, CPS Regional Deputy Director for Harris County

At 12:10 p.m. Board President, Jerry LeVias, called the meeting to order and welcomed all attendees.

#### *NEW BUSINESS*

##### **Discussion and consideration relating to the FY2017-2018 HCPS budget proposal**

Beverly Pettway stated that the target allocation for FY2017-2018 is \$23,610,000. The cost of the health insurance is increasing by about 1.6% from \$12, 800 per regular status employee to \$13,000. Additionally there is a 14% expenditure for retirement. While there was a 2% increase across all county departments, it is really intended to pay for the increase cost of fringe benefits.

The county decreased the budget from last year by \$1,000,000 because they are moving the lease from HCPS budget to a centralized budget that will handle all leases and utilities for the county. She said that even though it appears that we took a big drop, the agency will not handle the expenditures for the lease of the Murworth facility. The increase of \$480,000 will cover the increase cost of the fringe benefits.

The Human Resources Department is reviewing accounting and IT positions in comparison to other positions throughout the county. After getting feedback regarding the accounting positions, they are significantly below the level of most positions within the county. So the agency will be taking a look at making adjustments to many of the positions including some of

the direct services position .i.e. the social workers, clinical case managers, therapists. She said the agency has a lot of work to do in salary administration and Human Resource development.

The agency is not looking at adding any new positions but making modifications or reuse positions currently on the books. There are two positions where the contracts are not renewed in the school district. The Youth Services Division is working on a contract with the city for My Brother's Keeper which is fairly close to being completed. So instead of using the two general fund positions for the contract, she is going to create those positions under a separate grant. This will leave the two positions that were opened to be utilized in other areas.

She discussed the needs of the various divisions but will present the detailed budget at the Board which will include a proposed increase for staff between two and three percent and reclassification for some positions that will be needed in order to round out some of the program areas.

### ***DFPS UPDATE***

Ms. Broussard-White reported per recommendation from the Legislative hearing, Regions 6A, 3 and 8 are continuing to work in partnership with the Department of Public Safety (DPS) to assist with face-to-face contacts. As of the week of November 14, 2016 Region 6A did not send any cases for coverage. However, a case list will be sent this week. Region 6A is currently at 94%-95% on face-to face contacts for P1s. P2 contacts are at 92% to 93%. The Region is continuing to work to meet the goals. During the legislative session Region 6A, 3 and 8 were identified as "emergency need" areas for investigation staff. An "Emergency Ask" for approximately 500 new positions was submitted to the Legislature by DFPS Commissioner Hank Whitman. To date, a final decision has not been received. In addition, she is hopeful that salary increases for direct delivery staff will be considered and approved by the legislature.

### ***YOUTH SERVICES COMMITTEE***

Sherea McKenzie reported the Youth Coordinator, is requesting \$2000, in FY'2017-2018 budget to purchase gift cards in the amount of \$25.00 to use as stipends for the youth who attend the HCPS Board meetings, Board Committee meetings and Special Events

### ***ADULT SERVICES COMMITTEE***

Marilyn DeMontrond reported that Claudia Gonzalez is working with Senator Judith Zaffirini's office in the development of legislation addressing guardianship. The Office of Court Administration conducted a pilot study of eight counties that do not have statutory Probate Courts and found several discrepancies. They are working state-wide to resolve some of these issues.

### ***FINANCIAL AND BUSINESS SERVICES COMMITTEE***

No Report.

### ***CHILDREN'S SERVICES COMMITTEE***



Patrice McKinney stated she will be emailing the information concerning wish cards to the board members for the BEARing Gifts project. Family Day is December 3, 2016 from 9am to 12:00pm.

Will Walker and Jeff Alexander presented at the CANS conference in New Jersey the week of November 14, 2016.

#### ***ADMINISTRATIVE COMMITTEE***

Mr. LeVias stated that the committee did not have a meeting. He added that the HCPS website redesign will be launched on November 28, 2016

#### ***BOARD STRUCTURE AD HOC COMMITTEE***

Phil Kunetka reported that the committee discussed the board restructure. The next meeting will be December 1, 2016.

#### ***HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND***

Mr. Kunetka stated that a new contractor for the Infant Toddler room was approved. Phil Kunetka reported that the committee discussed the board restructure. They also approved the FY 2017-2018 budget. The board also elected George DeMontrond as the President, Barbara Hermes as Vice President, Sally Meadows as Treasurer and Adama Traore as Secretary and Assistant Treasurer

#### ***CHILD WELFARE LEAGUE OF AMERICA***

No Report. The next meeting is in January, 2017 in Puerto Rico.

#### ***BOARD EDUCATION PROGRAMS***

Ms. Garner stated that the January board meeting presentation will be on My Brother's Keeper.

\* \* \* \* \*

The meeting adjourned at 1:25 p.m.

## **Agenda Commissioner's Court**

### **Protective Services for Children and Adults**

**November 15, 2016**

1. Approval of an annual agreement with Klein Independent School District for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Approval of an inter-local agreement with Harris Center for Mental Health and IDD in the amount of \$464,578 in connection with the 1115 Medicaid Waiver Program for the period of September 1, 2016 – August 31, 2017.
3. Authorization to use grant funds in the amount of \$2,000 to issue a purchase order to Kroger Grocery stores for food and refreshment for current and former foster youth participating in the Preparation for Adult Living Program.
4. Authorization to purchase gift cards in the amount of \$1,000 for client services.
5. Travel authorization for two staff to attend the Behavioral Health Provides data visualization training on 11/3/2016 in Houston, TX. The amount spent is \$80.00.
6. Travel authorization for one staff to attend the Texas Network Youth Services Board of Directors meeting from 12/8/2016 through 12/12/2016 in San Antonio, TX. The amount spent is \$417.00
7. Travel authorization for one staff to attend the Parental Involvement conference from 12/8/2016 through 12/12/2016 in Corpus Christi, TX. The amount spent is \$470.00.
8. Authorization to accept amendments to agreements with the Criminal Justice Division of the Office of the Governor to extend the end dates to September 30, 2017 for the Clinic Welfare Integrated Healthcare Expansion Initiative and the Senior Justice Assessment Center project.
9. Authorization to accept an amendment to an agreement with the HAY Center Foundation to increase the budget by \$723, and increase the cash match by \$461, for the Houston Alumni & Youth Center/Transition Coaching Services Program.
10. Authorization to extend certain grant-funded positions and temporarily transfer \$18,098 from the department's general fund to the grant account pending receipt of the grant award for the Houston Alumni & Youth Center Program.