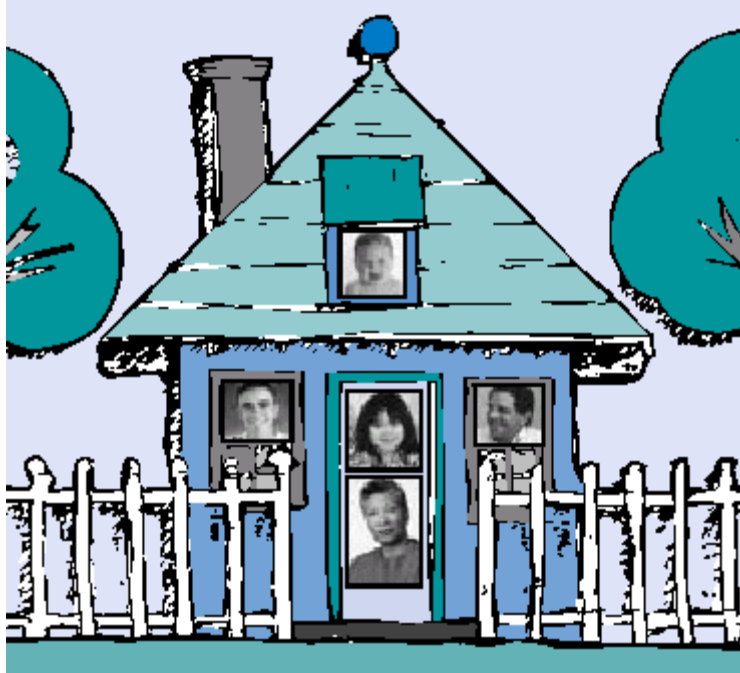


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

September 2018

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- I. Agenda
- II. Minutes
- III. Budget Report
- IV. Program Performance Report
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Harris County Protective Services for Children and Adults

2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

BOARD OF DIRECTORS MEETING AGENDA

September 27, 2018 | 4:30 PM | 2525 Murworth Drive, Room D-36

MEETING OPENING

1. CALL TO ORDER

Ellie Sweeney, President

2. APPROVAL OF MINUTES

Lidya Osadchey, Secretary

3. MISSION MOMENT

Clinic Video

EXECUTIVE UPDATES

4. HCPS EXECUTIVE DIRECTOR STATUS REPORT

Joel Levine

5. DFPS REGIONAL DIRECTORS STATUS REPORT

Kim Gibbons

CJ Broussard-White

COMMITTEE REPORTS

6. FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney

Overview of financial statements and business services activities

7. HCCPS FUND BOARD

Phil Kunetka

Update of Fund Board activities

8. 2018-2020 STRATEGIC PLAN

Strategic Focus Group #1 - Workplace Values

Strategic Focus Group #2 - Enhanced Communications Capacity

Strategic Focus Group #3 - Strengthened Partnerships and Collaborations

APPEARANCES BEFORE THE BOARD

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

Shirley G. Burlew, Administrative Services Coordinator

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth Drive
Room B36
Houston, Texas 77054
August 23, 2018

GUESTS IN ATTENDANCE

Carole Lamont, Precinct 3
Kerry McCracken Children's Assessment Center
Paul Shanklin, Pct 4
Dori Wind, County Attorney's Office

BOARD MEMBERS IN ATTENDANCE

Marilyn DeMontrond
Charlene Hunter James
Philip Kunetka
Lidya Kushner
Sherea McKenzie
Patrice McKinney
Sean McPherson
Pat Rosenberg
Ellie Sweeney

BOARD MEMBERS ABSENT

Sheila Aron
Frances Castaneda Dyess
Darryl King
Jerry LeVias
Janet Stansbury

STAFF IN ATTENDANCE

Anna M. Bell, Organizational Development Director
CJ Broussard-White, Harris County CPS Regional Director
Tyra Hinton, Adult Services Program Manager
DeBorah Johnson, Training Institute Training Coordinator
Joel Levine, Executive Director
Jackie McMillon, Children Services Director
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Emmony Pena, Quality Improvement Manager
Beverly Pettway, Financial and Business Services Administrator

CALL TO ORDER/INTRODUCTION OF GUESTS

Board President, Ellie Sweeney called the meeting to order at 4:45 p.m.

APPROVAL OF MINUTES

Patrice McKinney moved for approval of the June 28, 2018 minutes. Charlene Hunter James seconded the motion. The minutes were approved by unanimous voice vote.

ACTION ITEM

Consideration and approval of the 2018-2020 Strategic Plan

Joel Levine stated that a copy of the proposed plan is in the board packets. He stated that the Board of Directors and staff met in a retreat on April 24, 2018 to craft a strategic plan to guide the organization through 2020. The Executive Committee met for further vetting and refinement. All of which resulted in three focus areas. Workplace values, Enhanced Communications Capacity and Strengthened Partnerships and Collaboration. Charlene Hunter James moved for approval of the 2018-2020 Strategic plan. Patrice McKinney seconded the motion. The Plan was approved by unanimous voice vote.

HCPS EXECUTIVE DIRECTOR STATUS REPORT

Mr. Levine stated that he met with Jackie McMillon, Kimberly Gibbons, CPS Director of Field Operations, CJ Broussard-White, Liz Kromrei, CPS Director of Services and Cheryl Pitts-Bryant, DFPS Regional Contracts Administrator on June 29, 2018. The purpose of the meeting was to review the HCPS contracts with DFPS in the 4Cs area specifically in light of the CANS assessment. The collaboration with the Harris Center for Mental Health and IDD was launched this month with 21 children scheduled for the CANS assessment and a completion of twenty 3-day physicals.

He said he interviewed with Child Focus, a national child welfare consulting firm on July 18, 2018. The Houston Endowment asked Child Focus to interview child welfare leaders in Harris County and Texas to better understand the strategic opportunities to improve outcomes for children and families involved in the child welfare system. The Houston Endowment is looking at how future investments can best align with the opportunities identified through this consultation.

He said he was excited about the Family Unification Proposal was submitted to the federal Housing and Urban Development Department (HUD) by the Houston Housing Authority (HHA). The development of the proposal was a collaborative effort between HHA, HCPS, DFPS and the Coalition for the Homeless. If successful, our community will receive 100 Housing Choice Vouchers for families involved in the CPS system where housing is the primary reason for children coming into protective custody or barrier to family reunification. The vouchers can also be awarded to youth exiting the state foster care system.

On August 8, 2018, along with HCPS Board member Lidya Kushner and HCPS Human Resources Director, Marsha Mitchell, he attended the HAY Center Annual End of Summer Jobs Luncheon. This luncheon celebrates the youth who completed the

Summer Jobs program and the employers who mentored and worked with them. This summer, 28 youth successfully completed the program. The HAY Center partnered with 24 employers for a successful program.

Mr. Levine attended the initial meeting of the Executive Committee of the Harris County Community Based Care Collaborative on August 9, 2018 at the DePelchin Children's Center. This is a 12-month project for the Meadows Mental Health Policy Institute (MMHPI) team to support key stakeholders in leading Harris County in its effort to lay a foundation for community-based care (CBC). The core components for the project are: (1) stakeholder engagement, (2) completion of community assessment/environmental scan, and (3) a review of national and regional best practices and financial sustainability models. The Houston Endowment provided funding for the Project.

He advised the Board members that Terry Morales resigned from the board. Commissioner Radack has appointed a new board member, Susan Martin who will be present at the September Board meeting.

DFPS REGIONAL DIRECTOR STATUS REPORT

CJ Broussard–White reported that there are several new positions that have been filled. A Service Program Administrator, Conservatorship Program Administrator, Kinship Program Director and Foster and Adopt Program Director. There are currently two Supervisor vacancies in Family Based Safety Services, one Program Director vacancy in Conservatorship and one Supervisor vacancy in Preparation for Adult Living.

She said that recently there were about six youth who were frequent runners with challenging behaviors at Youth Service Center. The youth had to be separated and not allowed to occupy Point of Entry. They were separated into different office buildings. She thanked the HCPS staff for helping to keep the youth safe.

The owners of Care Cottage voluntarily decided to close one of the campus locations. All youth were moved to another facility and all are doing well.

She said each Region will be working with Child Placing Agencies (CPA) to build the capacity for placement needed for specific regions. Region 6A will have its capacity analysis discussion with state office this afternoon and will be preparing to meet with CPAs to share and work on the strategic plan.

DFPS has successfully had one family move into the housing being offered thru partnership with HCPS, US Dept. of Housing and Urban Development (HUD), New Hope Housing, and Buckner. The agency is working to place 10 families a month. Currently there are about 30 units available for CPS families where housing is an issue and wrap around services will be provided including the Nurturing Parent Program (NPP) by HCPS staff in the Children's Crisis Care Center.

COMMITTEE REPORTS

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney reported that the agency will have to de-obligate approximately \$189,000 of the VOCA Child Trafficking grant but the Clinic Integrated Healthcare Initiative and the Senior Justice Assessment Center grants are funded through September 30, 2019 and will continue to track to avoid further de-obligations.

The check cashing issue has been ongoing. However, an agreement with Cadence Bank has been reached and a test run in June for the pre-paid cards was very successful. The plans are to expand the program especially since the cost has been worked out with the bank.

There is an overall adjusted budget of \$38,278,231 with a general fund budget of \$27,957,222. Through July 31, 2018, \$9,869,106 or 35.30% of the total budget has been expended with a positive budget variance of \$2,453,645 or 8.8%.

STRATEGIC PLAN WORKGROUP REPORTS

Strategic Focus Group 1 - Workplace Values

Strategic Focus Group 2 – Enhanced Communications Capacity

Strategic Focus Group 3 – Strengthened Partnerships and Collaboration

Emmony Pena reported that all of the focus groups met, had interesting and lively discussions and came up with exciting ideas. The groups are developing draft timelines. Within the next month they will be refining those timelines to get some of the goals and activities accomplished.

Ms. Sweeney adjourned the meeting at 6:00 p.m.



BUDGET STATUS REPORT

SIX
MONTHS ENDING

AUGUST 31, 2018



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY



HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

BUDGET NARRATIVE For the Six Months Ending August 31, 2018

SUMMARY

Harris County Protective Services is a department of Harris County and operates on a fiscal year of March 1st through February 28th. Over the past year, HCPS has launched new program initiatives and have advanced some initiatives started in the prior year. The VOCA grants through the Governor's Office have impacted service delivery for Adult Services, Children's Services and Youth Services. The Youth Services initiatives are just beginning in 2018. In addition to the VOCA funding, the Youth Services Division has also partnered with the City of Houston to provide school based services to young male students through the My Brother's Keeper Program. These funding sources for the various programs are included in the grants report that is included in the financial status information. For the 2018-2019 fiscal year, Harris County Protective Services (HCPS) has an overall adjusted budget of \$38,441,139. The table below shows the funds that comprise the overall budget.

Table A: Budget Summary by Funding Source.

HARRIS COUNTY PROTECTIVE SERVICES FINANCIAL INFORMATION FOR THE PERIOD ENDED - AUGUST 31, 2018 BUDGET SUMMARY by Funding Source									
		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 08/31/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 23,968,000	\$ 27,957,222	11,711,683	41.89%	14,556,082	\$ 2,844,398	\$ 24,806,124.11	\$ 3,151,098
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	150,297	150,297	62,547	41.62%	77,832	15,284	125,095	25,202
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	902,391	902,391	417,177	46.23%	472,624	55,447	888,923	13,468
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	1,091,101	1,091,101	107,477	9.85%	545,551	438,073	214,955	876,146
OCOK - PREPARATION FOR ADULT LIVING		10,570	21,520	-	0.00%	5,380	5,380	10,500	11,020
FAMILY PROTECTION FEE	FPF	20,695	36,726	2,792	7.60%	9,181	6,389	15,623	21,103
TOTAL SPECIAL REVENUE FUNDS		2,175,054	2,202,035	589,994	26.79%	1,110,568	520,574	1,255,095	946,940
GRANT FUNDS (Various)									
GRANT FUNDS (Various) - See attached schedule	GRT	7,300,901	7,498,166	5,094,273	67.94%	6,207,767	1,113,494	1,381,470	1,022,423
TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000
TOTAL GRANT FUNDS		7,980,901	8,178,166	5,094,273	62.29%	6,207,767	1,113,494	1,381,470	1,702,423
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	91,716	103,716	38,572	37.19%	74,590	36,018	103,716	-
TOTAL OTHER FUNDS		91,716	103,716	38,572	37.19%	74,590	36,018	103,716	-
TOTAL FUNDING - HCPS		\$ 34,215,672	\$ 38,441,139	\$ 17,434,522	45.35%	\$ 21,949,006	\$ 4,514,484	\$ 27,546,405	\$ 5,800,461

GENERAL FUND

HCPS' General Fund Adjusted Budget for the 2018-2019 fiscal year is \$27,957,222. The budget reflects expenditures through August 31, 2018 of \$11,711,683 (or 41.89% of the total Budget) and a positive budget variance of \$2,844,398 (10.2% of the budget). The budget to actual performance by expenditure type is detailed in the table below.

Table B: Budget Status by Expenditure Classification.

HARRIS COUNTY PROTECTIVE SERVICES For Children and Adults Budget Status as of August 31, 2018

	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E - C	G = B - C
SALARIES	\$ 15,206,095	\$ 15,014,241	\$ 6,961,458	46.37%	\$ 8,084,591	\$ 1,123,134	\$ 8,052,783
FRINGES	7,227,346	7,198,187	3,365,751	46.76%	3,599,094	233,343	3,832,437
MATERIALS & SUPPLIES	233,807	436,598	140,358	32.15%	218,299	77,941	296,239
PROPERTY & EQUIPMENT	158,212	653,911	185,181	28.32%	326,955	141,774	468,729
FEES & SERVICES	955,516	2,019,797	826,442	40.92%	1,009,899	183,457	1,193,355
TRANSPORTATION & TRAVEL	187,024	326,155	137,583	42.18%	163,077	25,494	188,572
OTHERS	-	2,308,333	94,910	4.11%	1,154,166.48	1,059,257	2,213,423
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 11,711,683	41.89%	\$ 14,556,082	\$ 2,844,398	\$ 16,245,538
Expected Expenditure Level				52.07%	10.17% % Bud Variance		

Salaries and Fringes

Salaries and Fringes accounts for \$1,356,477 of the overall variance for the period ending August 31, 2018. This is due to vacant positions across HCPS divisions. At the end of August, there were 19 vacant general fund positions which contributes to the variance in this category.

Of the 345 total positions at HCPS, there are 26 vacant positions at the end of the reporting period for August 31st, 2018. Included in this number are the 19 General Fund positions, 2 Special Revenue Funded positions and 5 Grant Funded positions.

PROGRAM FUNDING SUMMARY

HCPS is comprised of 5 divisions – Administration, Financial and Business Services, Children’s Services, Youth Services and Adult Services. The Children’s, Youth and Adult Services manage several programs and receive funding from various sources. Please see the detailed Program Funding Summary in the Budget Status Report.

The **Administration Division** includes the Training Institute, Community Relations, Program Improvement, HR, BEAR, and Administration representing 7% of the general fund budget. The Bear Foundation has pledged \$54,288 in funds for a development and events manager with a match for fringe benefits covered by HCPS. The annual HCPS luncheon was held on 9/20 and included recognition of Mattress Mac and an impactful speech from Channel 2 weatherman and author Frank Billingsley.

The **Financial and Business Services Division** includes Accounting, IT, and Operations representing 27% of the general fund budget. Accounting has begun testing prepaid debit cards for use instead of checks for Concrete Funds and other expenditures. Guardianship will also be a great beneficiary of this process. IT is working on some system improvements to aid in the debit card process. Additional cards have been received after the initial successful test and are in the process of being distributed.

The **Youth Services Division** represents the largest portion of the general fund budget at 40%. It receives 85.2% of its funds from general fund and the rest from special revenue, and state and federal contracts. Youth Services has responsibility for several programs that provide services to at risk youth. Included in this division is the JP Court Services fund, which receives funding through 16 Justice of the Peace courts and other entities. The funds received are classified as Special Revenue and provides for 12 positions that serve youth in Harris County. There are a total of 150 positions in the Youth Services Division and the majority of those are in the Community Youth Services Program. This program provides on-site services in 13 school districts, 1 police department and in 1 JJAEP location. Waller ISD was added to those school districts receiving services through CYS in 2017.

The YSD includes the Kinder Emergency Shelter program as well as the full service Food Services program.

The **Children’s Services Division** represents 7% of the general fund budget. It receives 31.5% of its funding through Harris County General Funds. The majority of the funds for programs provided to clients comes from State contracts, Foundation grants, State and Federal Grants and Special Revenues.

VOCA funds for a position at the Integrated Health Clinic were transferred to fees and services to help support needed psychiatric and therapy services demand. The VOCA Child Sex Trafficking grant will be de-obligating \$197,193.50 in funds for year 1. This was a result of the challenge of the grant year beginning prior to the actual award being issued.

The **Adult Services Division** includes Guardianship, Representative Payee, and Senior Justice Assessment representing 20% of the general fund budget. There are approximately 1,400 wards under division management.

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - AUGUST 31, 2018
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 08/31/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
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TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000 (a)
TOTAL GRANT FUNDS		7,980,901	8,178,166	5,094,273	62.29%	6,207,767	1,113,494	1,381,470	1,702,423
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TOTAL FUNDING - HCPS		\$ 34,215,672	\$ 38,441,139	\$ 17,434,522	45.35%	\$ 21,949,006	\$ 4,514,484	\$ 27,546,405	\$ 5,800,461

Guardianship Special Revenue	GF	The General Fund budget is received from Harris County through General Revenues and is allocated annually as a part of the Harris County budget process. Adjustments to the fund are made throughout the year for transfers in/out. The 2019 fiscal year is March 1, 2018 - February 28, 2019.							
	SRG	Funds collected through probate courts to be used for local guardianship programs that provide services for indigent, incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. The program currently covers the cost of one full time Manager position and temporary staffing. All unspent funds in this account can be carried over and used by the Guardianship Program as defined by statute. Year to date net income is \$42,200.							
	SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. The Remaining Balance as of August 31, 2018 is \$3,485,287 Through the end of August 31, 2018 Revenue was \$86,820 and Expenses \$66,524 for a net of \$20,296 for the month.							
	HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs.							
	GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. Grant funding comes primarily from five sources: Texas Workforce Commission 1 grant at 3.7% of budget, state funds from DFPS 8 grants at 51%, federal VOCA 3 grants at 28.2%, City of Houston 1 grant at 5.31% and Foundation 4 grants at 11.7%.							
Title IV-E Child Welfare Funds Note (a)	IVE	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County.							
Fund Board	FB	Fund Board operates on a fiscal year September 1 2017 - August 31, 2018. Funds raised through various programs are maintained by the Fund Board. Primary Revenue is expected to come from a fund raising event that is scheduled for the summer of 2018. Current expenses are from Operating, Guardianship gifts, and Enhancing and Sustaining programs are expected over the next several months.							

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of AUGUST 31, 2018

Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
		LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
	A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION									
TRAINING INSTITUTE	2-1	\$ 513,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,750	Includes 5 staff positions and provides training services to all HCPS programs and partner agency staff. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	634,907	-	-	-	-	103,716	738,623	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	229,268	-	-	-	-	-	229,268	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	310,594	-	-	-	-	-	310,594	Three positions provide Quality Improvement services, COA management, Grants Tracking, Agency Development.
BEAR	2-5	305,951	-	-	-	-	54,288	360,239	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds. DFPS provides support through two positions that serve as a part of the BEAR Program staff.
TOTAL ADMINISTRATIVE SERVICES		1,994,470	-	-	-	-	158,004	2,152,474	
FINANCIAL & BUSINESS SERV									
ACCOUNTING	2-6	4,060,702	680,000	-	-	-	-	4,740,702	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	1,281,696	-	-	-	-	-	1,281,696	
HUMAN RESOURCES	2-8	673,439	-	-	-	-	-	673,439	This group provides HR Services for HCPS and is now a part of the Administration budget and reports to the Executive Director.
MURWORTH OPERATIONS	2-9	390,107	-	-	-	-	-	390,107	Costs related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	901,127	-	-	-	-	-	901,127	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	147,100	-	-	-	-	-	147,100	This budget is for the purchase, lease and maintenance of vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		7,454,171	680,000	-	-	-	-	8,134,171	
CHILDREN'S SERVICES									
CCCC ADMINISTRATION	2-12	214,487	-	-	-	-	-	214,487	
CHILDREN ASSESSMENT	2-13	364,322	-	-	-	-	-	364,322	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	149,573	-	439,800	-	10,750	-	600,123	70.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.0%. Special Revenue funds of 2.0% from Family Protection Fee.
PERMANENCY PLANNING	2-15	373,149	-	950,000	-	-	-	1,323,149	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21% in direct services.
SUBSTITUTE CARE	2-16	176,595	-	192,644	-	-	-	369,239	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$192,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	133,724	-	1,373,264	-	822,691	1,112,621	3,442,300	The HAY Center budget includes General Funds at 4.2%, DFPS funding accounts for 40.5% of the budget, and HAY Foundation accounts for 2.9% of the budget. The center also receives HOGG funding and 1115 Waiver Funds classified as Special Revenue.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of AUGUST 31, 2018

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
		A	B	C	D	E	F	G	H = A...G	I
MEDICAL CLINIC	2-18	629,556	196,429	845,169	-	110,641	6,597	-	1,788,392	55.6% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		2,041,406	196,429	3,800,877	-	933,332	1,129,968	-	8,102,012	30.2% of the overall Children's Services Division budget is from Harris County General Funds. 43% is from PAL contracts with DFPS. The remaining 27% is from HOGG, HOPES, VOCA and the Fund Board funding.
YOUTH SERVICES										
YSC ADMINISTRATION	2-19	759,564	-	383,381	-	-	-	-	1,142,945	State Funding for VOCA Funding for Child Sex Trafficking.
FOOD SERVICES	2-20	351,335	-	-	-	-	-	-	351,335	
RESIDENTIAL SERVICES	2-21	1,738,930	-	-	-	-	-	-	1,738,930	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$705,000 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	984,400	389,218	-	-	-	4,499	-	1,378,117	The YSC partners with the City of Houston to provide services under the My Brother's Keeper program.
CYS SCHOOLS	2-23	4,712,605	-	-	-	-	-	-	4,712,605	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 2,011,800. This amount is included in the HC General Fund.
PARENT TEEN	2-24	195,677	-	-	-	-	-	-	195,677	
TRIAD ADMINISTRATION	2-25	416,155	-	900,000	-	-	14,880	-	1,331,035	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds and special revenues.
JP COURT SERVICES	2-26	647,125	-	-	-	-	902,391	-	1,549,516	Court Services includes \$925,534 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	834,498	-	-	-	-	-	-	834,498	
COMM BASED RESIDENTIAL	2-28	214,503	-	-	-	-	-	-	214,503	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,854,792	389,218	1,283,381	-	-	921,770	-	13,449,161	85.2% of the Youth Services Division budget comes from General Funds, 7.7% from Special Revenue, 2.4% is from contracts with DFPS and 4.7% federal funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	694,790	-	-	-	-	150,297	-	845,087	The Guardianship budget includes \$150,297 of Special Revenue Funds which accounts for 18% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,750,609	-	-	-	-	-	-	4,750,609	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$611,000 and is included in the HC General Fund.
REP PAYEE	2-31	166,984	-	-	-	-	-	-	166,984	
SENIOR JUSTICE ASSESSMENT	2-32	-	-	840,641	-	-	-	-	840,641	The Adult Services Division received VOCA (Victims Of Crime Act) funding amount of \$840,641 for the Senior Justice Assessment Center project. This award amount is for Years 2 and 3 of the initiative.
TOTAL ADULT SERVICES		5,612,383	-	840,641	-	-	150,297	-	6,603,321	
TOTALS		\$ 27,957,222	\$ 1,265,647	\$ 5,924,899	\$ -	\$ 933,332	\$ 2,202,035	\$ 158,004	\$ 38,441,139	

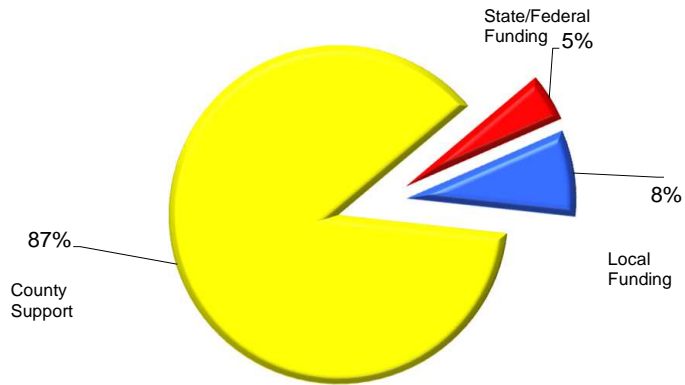
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of August 31, 2018

		----- YEAR TO DATE -----							----- CURRENT MONTH -----			
	OBJECT CODE	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
REVENUES		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
STATE MISCELLANEOUS	514900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LEASE REIMB	545025	658,460	658,460	329,230	329,230	329,230	(0)	329,230	54,872	54,872	54,872	(0)
REIMB-INDIRECT COST	561900	122,000	122,000	46,595	54,450	61,000	14,405	75,405	6,477	13,227	10,167	3,690
PRIOR PERIOD-REIMBURSEMENT	565000	-	-	-	-	-	-	-	-	-	-	-
REF-OVERPAYMENTS	565200	-	-	-	-	-	-	-	-	-	-	-
REIMB-PAYROLL	562900	-	-	-	939	-	-	-	-	-	-	-
EMERG SHELTER-YSC	565300	500,000	500,000	275,459	261,333	250,000	(25,459)	224,541	34,404	29,792	41,667	7,263
GP-SERVICE REIMB	565500	387,000	387,000	166,044	193,358	193,500	27,456	220,956	26,937	19,658	32,250	5,313
SHARED FUNDING	567500	1,917,872	1,917,872	895,109	847,391	958,936	63,827	1,022,763	163,408	235,837	159,823	(3,586)
MEDICAL RELATED	567800	-	-	3,428	-	-	(3,428)	(3,428)	-	-	-	-
INTEREST EARNINGS	570100	675	675	364	446	338	(26)	311	262	29	56	(205)
REFUNDS/OTHERS	594900	-	-	78	42,361	-	(78)	(78)	-	-	-	-
REVENUES		3,586,007	3,586,007	1,716,306	1,729,507	1,793,004	76,698	1,869,701	286,359	353,414	298,834	12,475
COUNTY SUPPORT		20,381,993	24,371,215	9,995,378	9,563,367	12,763,078	2,767,700	14,375,837	1,555,369	1,409,339	2,029,892	474,523
TOTAL REVENUES & SUPPORT		\$ 23,968,000	\$ 27,957,222	\$ 11,711,683	\$ 11,292,873	\$ 14,556,082	\$ 2,844,398	\$ 16,245,538	\$ 1,841,728	\$ 1,762,753	\$ 2,328,726	\$ 486,998
EXPENDITURES BY DIVISION		KEY										
ADMINISTRATION												
TRAINING INSTITUTE	10088005	\$ 513,250	\$ 513,750	\$ 232,115	\$ 217,158	\$ 269,421	\$ 37,306	\$ 281,635	\$ 27,294	\$ 32,824	\$ 42,813	\$ 15,518
HCPS ADMINISTRATION	10088006	625,207	634,907	311,313	316,870	333,123	21,810	323,594	45,107	46,323	52,909	7,802
COMMUNITY RELATIONS	10088008	229,268	229,268	112,592	104,492	120,252	7,660	116,676	16,058	15,990	19,106	3,048
PROGRAM IMPROVEMENT	10088009	310,594	310,594	87,292	65,071	163,555	76,262	223,302	13,657	12,332	25,883	12,226
BEAR	10088016	286,451	305,951	152,621	132,827	159,747	7,127	153,330	45,754	19,706	25,496	(20,258)
FINANCIAL & BUSINESS SERV												
ACCOUNTING	10088002	1,851,854	4,060,702	857,726	851,221	2,078,033	1,220,307	3,202,976	138,111	139,659	338,392	200,281
INFORMATION TECHNOLOGY	10088003	844,822	1,281,696	453,031	500,376	659,152	206,121	828,665	67,979	89,925	106,808	38,829
HUMAN RESOURCES	10088004	622,939	673,439	286,547	297,639	352,425	65,878	386,892	53,137	56,903	56,120	2,983
MURWORTH OPERATIONS	10088007	239,607	390,107	121,946	158,220	196,406	74,460	268,161	26,393	17,349	32,509	6,116
YSC OPERATIONS	10088024	572,027	901,127	432,743	334,025	460,822	28,079	468,384	69,441	42,607	75,094	5,653
VEHICLES MANAGEMENT	10088080	65,200	147,100	47,699	35,974	73,550	25,851	99,401	7,389	12,469	12,258	4,870
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	10088010	214,487	214,487	92,228	121,626	112,807	20,579	122,259	9,695	16,661	17,874	8,179
CHILDREN ASSESSMENT	10088011	349,322	364,322	204,317	172,854	187,787	(16,530)	160,005	22,739	23,611	30,360	7,621
FAMILY ASSESSMENT	10088012	149,573	149,573	53,089	63,799	77,559	24,469	96,484	4,630	10,228	12,464	7,834
PERMANENCY PLANNING	10088014	130,149	373,149	79,538	123,687	186,575	107,037	293,611	6,556	4,607	31,096	24,539
SUBSTITUTE CARE	10088015	129,445	176,595	99,160	125,907	88,298	(10,863)	77,435	25,515	10,171	14,716	(10,798)
PAL	10088017	133,724	133,724	65,847	63,659	70,504	4,658	67,877	10,224	10,046	11,144	919
MEDICAL CLINIC	10088019	452,056	629,556	240,399	240,420	324,087	83,688	389,157	35,339	36,923	52,463	17,124
YOUTH SERVICES												
YSC ADMINISTRATION	10088023	804,564	759,564	330,178	312,935	399,277	69,099	429,386	51,523	49,615	63,297	11,774
FOOD SERVICES	10088021	291,135	351,335	159,238	156,895	181,478	22,240	192,097	25,141	24,198	29,278	4,137
RESIDENTIAL SERVICES	10088022	1,738,930	1,738,930	808,055	776,820	913,534	105,479	930,875	121,676	119,871	144,911	23,235
CYS ADMINISTRATION	10088025	963,428	984,400	483,408	467,226	517,397	33,989	500,992	74,101	72,686	82,033	7,933
CYS SCHOOLS	MULTIPLE	4,562,827	4,712,605	2,167,966	2,088,257	2,473,335	305,369	2,544,639	322,289	332,405	391,674	69,385
PARENT TEEN	10088070	190,477	195,677	101,807	86,424	102,937	1,130	93,870	15,693	14,189	16,306	613
TRIAD ADMINISTRATION	10088050	419,810	416,155	212,984	237,186	218,822	5,838	203,171	32,807	32,572	34,680	1,873
JP COURT SERVICES	10088052	647,125	647,125	281,408	286,471	340,284	58,877	365,717	41,874	43,812	53,927	12,054
STATUS OFFENDER	10088053	830,843	834,498	396,508	359,631	438,870	42,362	437,990	60,800	57,842	69,542	8,741
COMM BASED RESIDENTIAL	10088065	186,503	214,503	116,777	84,608	111,907	(4,870)	97,726	41,769	13,576	17,875	(23,894)
ADULT SERVICES												
GUARDIANSHIP ADMIN	10088060	649,790	694,790	360,930	328,932	363,043	2,114	333,861	57,800	47,262	57,899	100
GUARD CASE MANAGEMENT	10088061	4,795,609	4,750,609	2,295,931	2,117,762	2,493,332	197,402	2,454,678	358,236	346,303	395,884	37,648
REP PAYEE	10088062	166,984	166,984	66,289	63,904	87,762	21,473	100,695	13,003	10,087	13,915	912
TOTAL EXPENDITURES		\$ 23,968,000	\$ 27,957,222	\$ 11,711,683	\$ 11,292,873	\$ 14,556,082	\$ 2,844,398	\$ 16,245,538	\$ 1,841,728	\$ 1,762,753	\$ 2,328,726	\$ 486,998

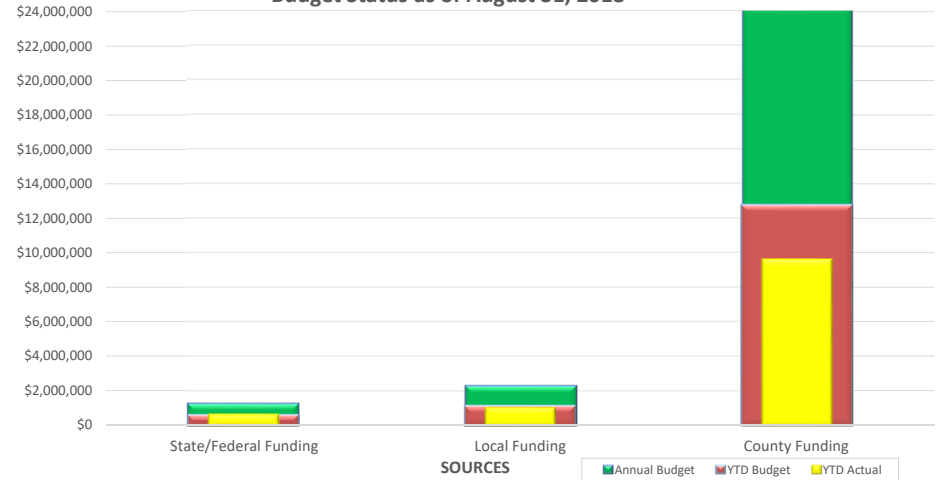
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of AUGUST 31, 2018

REVENUES	2018/2019 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ -	\$ -	\$ 3,428	\$ -	\$ (3,428)
Federal Funding			3,428		(3,428)
State Miscellaneous	-	-	-	-	-
Lease reimbursement	658,460	329,230	329,230	329,230	(0)
Emergency Shelter	500,000	250,000	275,459	261,333	(25,459)
Reimb-Indirect cost	122,000	61,000	46,595	54,450	14,405
State Funding	1,280,460	640,230	651,284	645,013	(11,054)
School Contracts	1,917,872	958,936	895,109	847,391	63,827
Local Funding	1,917,872	958,936	895,109	847,391	63,827
Interest Earned	675	338	364	446	(26)
GP-Attorney's Fee	-	-	-	-	-
GP- Service Reimb	387,000	193,500	166,044	193,358	27,456
Refunds/Child Revenue	-	-	78	42,361	(78)
Others	387,675	193,838	166,486	236,164	27,352
Total Outside Sources	3,586,007	1,793,004	1,716,306	1,728,568	76,698
County Support	24,371,215	12,763,078	9,995,378	9,563,367	2,767,700
Total	\$ 27,957,222	\$ 14,556,082	\$ 11,711,683	\$ 11,291,935	\$ 2,844,398

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2018-2019**



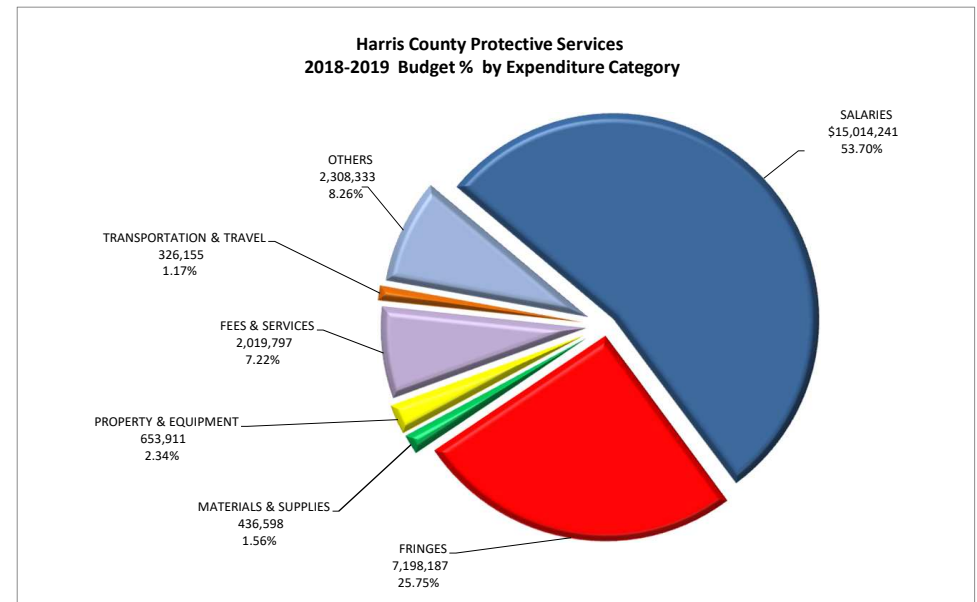
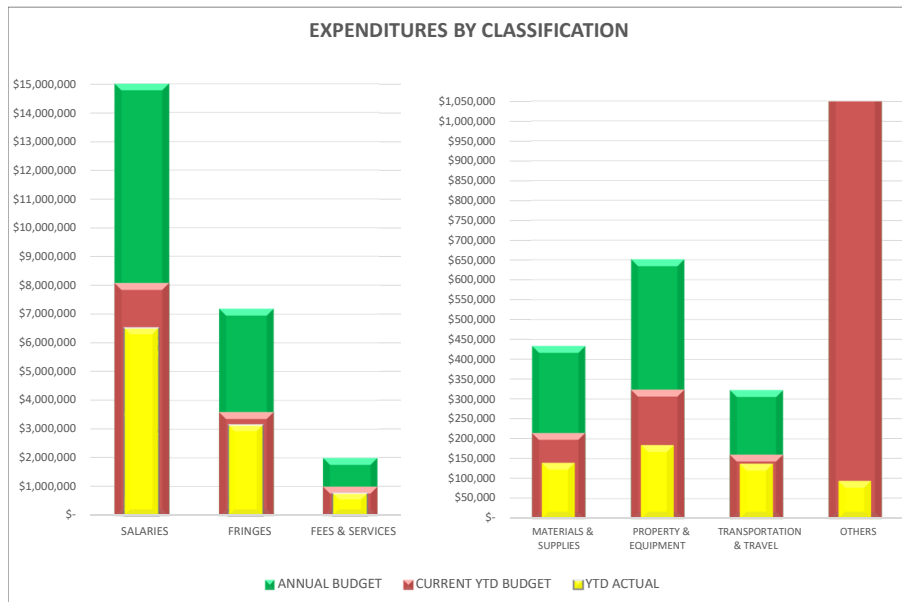
**BUDGET Vs. ACTUAL
Budget Status as of August 31, 2018**



	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,280,460	\$ 640,230	\$ 654,712	\$ 645,013	\$ (14,482)
Local Funding	2,305,547	1,152,774	1,061,594	1,083,555	91,179
County Funding	24,371,215	12,763,078	9,995,378	9,563,367	2,767,700
Total Funding	\$ 27,957,222	\$ 14,556,082	\$ 11,711,683	\$ 11,291,935	\$ 2,844,398

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of August 31, 2018

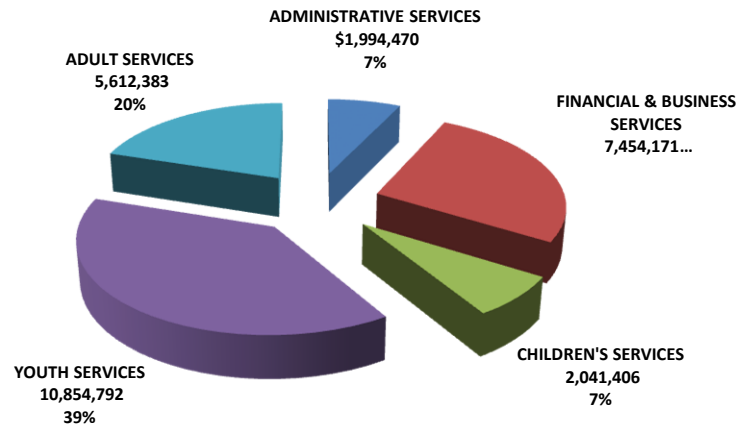
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 15,206,095	\$ 15,014,241	\$ 6,961,458	46.37%	\$ 8,084,591	\$ 1,123,134	\$ 8,052,783
FRINGES	7,227,346	7,198,187	3,365,751	46.76%	3,599,094	233,343	3,832,437
MATERIALS & SUPPLIES	233,807	436,598	140,358	32.15%	218,299	77,941	296,239
PROPERTY & EQUIPMENT	158,212	653,911	185,181	28.32%	326,955	141,774	468,729
FEES & SERVICES	955,516	2,019,797	826,442	40.92%	1,009,899	183,457	1,193,355
TRANSPORTATION & TRAVEL	187,024	326,155	137,583	42.18%	163,077	25,494	188,572
OTHERS	-	2,308,333	94,910	4.11%	1,154,166.48	1,059,257	2,213,423
TOTAL	\$ 23,968,000	\$ 27,957,222	\$ 11,711,683	41.89%	\$ 14,556,082	\$ 2,844,398	\$ 16,245,538
Expected Expenditure Level				52.07%	10.17% % Bud Variance		



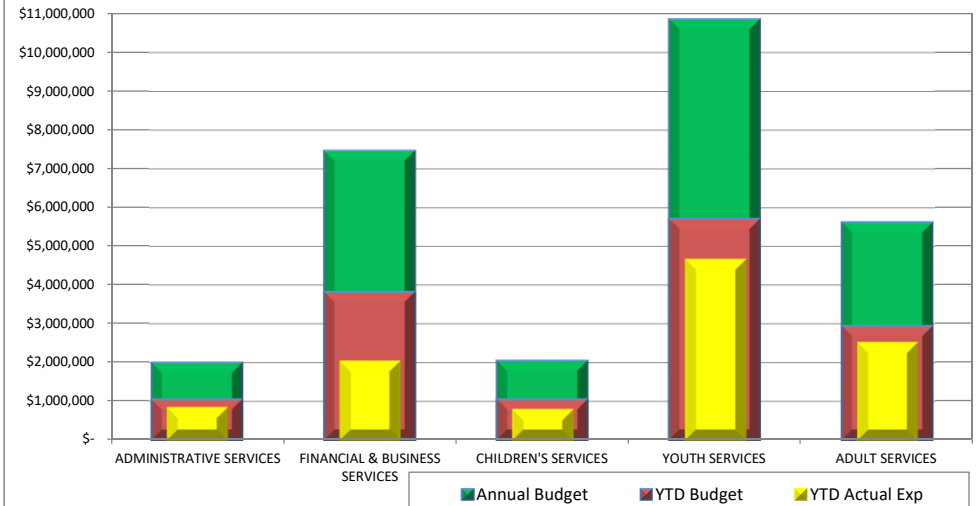
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of August 31, 2018

	YEAR TO DATE						CURRENT MONTH				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 1,994,470	\$ 895,933	44.92%	\$ 836,417	\$ 1,046,098	\$ 150,165	\$ 1,098,537	\$ 147,870	\$ 127,175	\$ 166,206	\$ 18,336
FINANCIAL & BUSINESS SERVICE	7,454,171	2,199,693	29.51%	2,177,455	3,820,388	1,620,695	5,254,478	362,449	358,913	621,181	258,732
CHILDREN'S SERVICES	2,041,406	834,578	40.88%	911,953	1,047,616	213,038	1,206,828	114,698	112,249	170,117	55,419
YOUTH SERVICES	10,854,792	5,058,330	46.60%	4,856,451	5,697,841	639,511	5,796,462	787,672	760,765	903,523	115,852
ADULT SERVICES	5,612,383	2,723,149	48.52%	2,510,598	2,944,138	220,989	2,889,234	429,039	403,652	467,699	38,660
TOTAL EXPENDITURES	\$ 27,957,222	\$ 11,711,683	41.89%	\$ 11,292,873	\$ 14,556,082	\$ 2,844,398	\$ 16,245,538	\$ 1,841,728	\$ 1,762,753	\$ 2,328,726	\$ 486,998

HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 GENERAL FUND BUDGET BY DIVISION



HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 BUDGET TO ACTUAL COMPARISON BY DIVISION



Harris County Protective Services for Children and Adults
Grants FY18
September 1, 2017- August 31, 2018
Period Ending Aug 31, 2018

												IFAS ORG KEY	CONTRACT NUMBER	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures 08/31/18	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as 08/31/18	Projected Expenditures thru end of the grant
												A	B	C	D =B/C	E = C - B	F = A - B	G				
CHILDREN SERVICES																						
1	Family Assessment	LUR88014	24165149	4.5	09/01/17 - 08/31/18	\$ 375,000.00	\$ 298,762.61	\$ 375,000.00	79.67%	\$ 76,237.39	\$ 76,237.39	\$ -										
2	Permanency Planning Team	KDR88014	24153229	15	09/01/17 - 08/31/18	950,000.00	927,720.24	\$ 950,000.00	97.65%	22,279.76	22,279.76	-										
3	Pre-Adopt Review (RAS)	WNT88014	24153309	0	09/01/17 - 08/31/18	64,800.00	32,481.55	\$ 64,800.00	50.13%	32,318.45	32,318.45	-										
4	Child Welfare Integrated Healthcare Expansion Initiative-Episcopal Health Foundation (Discretionary match \$34,741) approved for no-cost extension 2 x ENDED	YAA88006		0	03/01/16 - 03/31/18	110,641.00	110,641.00	110,641.00	100.00%	-	-	-										
5	HOPES - DePelchin Children's Center (Yr 3)with additional funds \$34,357.52	GRT88014		2	09/01/17 - 08/31/18	196,429.42	192,835.49	\$ 196,429.42	98.17%	3,593.93	3,593.93	-										
	Clinic Integrated Health Exp (VOCA , 2-yr budget) (Required match \$211,397.91)	IOS88014	3050202	3.5	10/01/17 - 09/30/19	845,168.74	359,683.43	387,369.01	92.85%	27,685.58	485,485.31	457,799.73										
YOUTH SERVICES																						
HAY CENTER																						
7	PAL Life Skills and Assessment	LAS88017	24260531	3	09/01/17 - 08/31/18	351,462.00	224,352.80	351,462.00	63.83%	127,109.20	127,109.20	-										
8	PAL Case Mgt and Room and Board Assistance Required Match = \$255,450	LAS88056	24260531	9	09/01/17 - 08/31/18	1,021,802.00	902,670.82	1,021,802.00	88.34%	119,131.18	119,131.18	-										
9	TWC Transition Center	PNS88056	2818TAN001	3	10/01/17 - 09/30/18	271,564.00	233,626.53	248,933.67	93.85%	15,307.14	37,937.47	22,630.33										
10	Transition-Age Youth Planning Initiative (Hogg Foundation, including roll over from Yr3 \$137,221.06) Yr 4 of 4 with no-cost ext 11/30/18	CBS88056	TAS-014	3	06/01/17- 12/31/18	459,289.06	300,711.90	362,596.63	82.93%	61,884.73	158,577.16	96,692.43										
11	HAY Transition Coaching Program-HAY Center Foundation (budget \$48,000 plus \$43,837.71 roll over from YAB88005) Required Match \$45,263.15	YAC88005		1	10/01/17 - 09/30/18	91,837.71	80,867.83	84,184.57	96.06%	3,316.74	10,969.88	10,969.88										
Community Youth Development																						
12	Gulfton (69.11% of budget is subcontractors)	LBU88061	24186908	1.5	09/01/17 - 08/31/18	450,000.00	385,957.13	450,000.00	85.77%	64,042.87	64,042.87	64,042.87										
13	Pasadena (71.11% of budget is subcontractors)	LBU88062	24184911	1.5	09/01/17 - 08/31/18	450,000.00	426,288.97	450,000.00	94.73%	23,711.03	23,711.03	23,711.03										
14	Concrete Services/TLAs	LCR88018	24184998	0	09/01/17 - 08/31/18	192,644.00	164,864.23	192,644.00	85.58%	27,779.77	27,779.77	-										
15	My Brother's Keeper Discretionary Match = \$75,126.57	KNS88047	4600014092	4	02/01/18 - 01/31/19	389,218.00	146,309.24	227,043.83	64.44%	80,734.59	242,908.76	162,174.17										
16	VOCA Child Sex Trafficking (Yr1) to deobligate \$197,193.50 (Required match \$0)	TFS88050	3514601	5.5	12/01/17 - 09/30/18	383,381.11	106,515.95	345,043.00	30.87%	238,527.05	276,865.16	38,338.11										
17	BEAR Development Grant (Required match \$26,309.96)	YAA88007	NA	1	08/01/18 - 07/31/19	54,288.00	-	4,524.00	0.00%	4,524.00	54,288.00	49,764.00										
SENIOR SERVICES																						
18	Senior Justice Assessment Center Project(VOCA 2-yr budget)	IZS88060	3052002	4	10/01/17 - 09/30/19	840,641.21	199,983.54	385,293.89	51.90%	185,310.35	640,657.67	455,347.33										

Harris County Protective Services Fund Board
Fiscal Year October 1, 2017-September 30, 2018
As of August 31, 2018

	Initial Budget 2017 -2018	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	500.00	500.00	-	-	-	500.00	Funds raised through the sale of license plates for child abuse
Fundraising Event - 2018 Luncheon	100,000.00	100,000.00	87,637.00	87,637.00	-	12,363.00	TBD - Potential Fundraiser for the current fiscal year
Guardianship Donations		11,000.00	11,195.00	11,000.00	195.00	(195.00)	Donation from the Bowden Fund and general donations for Guardianship Holiday gifts for wards
Lena Pope - Employee Picnic Donation		1,000.00	1,000.00	1,000.00	-	-	Donation from Lena Pope Home for an employee appreciation event - post Hurricane Harvey
Houston Junior Woman's Club - Youth on Board		3,000.00	3,000.00	3,000.00	-	-	Donation from Houston Junior Woman's Club to be used by the Youth on Board
Unrestricted Donations	5,000.00	5,000.00	690.38	690.38	-	4,309.62	Donations received through the HCPS website and other sources for the benefit off all agency programs
HCPS Bank Account Interest	50.00	50.00	56.68	42.00	14.68	(6.68)	Interest Earned
Revenues	105,550.00	120,550.00	103,579.06	103,369.38	209.68	16,970.94	
Equity (INCREASE)DECREASE	(13,833.58)	(16,833.58)	-	-	-	(16,833.58)	
Total Revenue and Equity	91,716.42	103,716.42	103,579.06	103,369.38	209.68	137.36	
Expenditures							
HCPS 50th Anniversary Luncheon - Funds to be used for HCPS programs 2017-2018	50,000.00	50,000.00	14,261.77	45,833.00	(31,571.23)	35,738.23	Proceeds from the 50th Anniversary Luncheon. \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	4,030.15	6,466.42	(2,436.27)	2,436.27	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - 2018 Luncheon	25,000.00	25,000.00	6,383.55	6,383.55	-	18,616.45	Expenses for potential fundraiser
Lena Pope Employee Picnic		1,000.00	972.36	1,000.00	(27.64)	27.64	Expenses for employee appreciation event - post Hurricane Harvey sponsored by Lena Pope Home



Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •
hcps.harriscountytexas.gov

Monthly Program Dashboard

August 2018

Children's Services Division	August 2018	Aug 2017	FYTD
BEAR			
<ul style="list-style-type: none"> Children Served 	1,317	936	6,389
Children's Crisis Care Center (4C's)			
<ul style="list-style-type: none"> Family Assessments Conducted Child Evaluations Permanency Planning Team Meetings Family Group Decision-Making Conference (FGDC) 	22 83 247 24	33 36 198 19	100 431 1511 132
Medical Clinic			
<ul style="list-style-type: none"> Medical Services: Children Served Dental Services: Children Served Behavioral Health: Children Served Outreach/Education Events 	143 65 24 2	132 44 29 0	772 349 183 4
HAY Center			
<ul style="list-style-type: none"> PAL In-Care Youth Served PAL Aftercare Youth Served Transition Services: Unduplicated Clients Served 	pending pending 141	118 123 147	332 900 1,073

Youth Services Division	August 2018	Aug 2017	FYTD
Community Youth Services (CYS)			
<ul style="list-style-type: none"> Number of new cases opened (*School Calendar Year) Student Support Services 	423 12,721	342	423* 27,068
Resource Services (Includes CRCG)			
<ul style="list-style-type: none"> Number of Families Enrolled Number of New Assessments Number of CRCG Wrap Meetings 	3 4 4	4 6 1	46 26 44
Kinder Emergency Shelter			
<ul style="list-style-type: none"> Total Number of Youth Served (unduplicated) Number of New Youth Admissions Occupancy Rate 	28 15 44%	23 7 44%	178 92 48%
TRIAD Prevention Services			
<ul style="list-style-type: none"> Community Youth Development Mental Health Services: New Cases Opened Mental Health Services – Active Cases 	58 4 49	174 3 38	655 49 304

Youth Services Division	August 2018	Aug 2017	FYTD
• JP Court WRAP: Number of Cases Opened	0 ¹	0	12
• JP Court Liaisons: Number of Families Served	268	100	3,105
• Juvenile Intake Diversion: Number of Youth Served	63	47	383
• Juvenile Intake Diversion: Crisis Hotline Calls Received	62	128	531
• Parenting with Love and Limits: Family Cases Opened	22	7	72
• Parenting with Love and Limits: Number of Graduates	0 ²	4	60
• Parent/Teen Survival: Number of youth enrolled <i>*(no school)</i>	0 ²	0	189
• Parent/Teen Survival: Youth Completing Program ^{*(no school)}	0 ²	0	78
• TRIAD Truancy Class: Number of Families Served ² <i>*(no school)</i>	0 ²	0	88

¹ No new cases for the summer, continue to work with active cases

² No group classes in the summer

Adult Services Division	August 2018	Aug 2017	FYTD
• Guardianship Program: Wards as of 8/31/2018	1,181	1,210	1,242
• Representative Payee Clients as of 8/31/2018	54	57	58
• SJAC Clients as of 8/31/18	119	4	146

Training Institute	Aug 2018	Aug 2017	FYTD
• Number of Participants Attending HCPS/DFPS Workshops	270	357	2,339
• Total Number of BSD Classes in Session	3	3	15
• Total Number of BSD Students Enrolled	61	80	431

Communications	August 2018	Aug 2017	FYTD
• Number of Speaking Engagements	5	3	23
• Number of Traditional Media events	2	3	6

Communications – Social Media	August 2018	Aug 2017
• Number of Facebook “Likes”	1,091	<i>New Measure</i>
• Total Facebook Followers	1,100	
• Monthly Visitors to HCPS Website	479	
• Monthly Average Reach	2,800	

CANS Strength-Based Assessments Provided	August 2018	Aug 2017
• Intake	8	1
• TRIAD Mental Health	7	8
• JP Court Wraparound	0	0
• Kinder Shelter	0	1
• Resource Services	1	0
• Community Youth Services	423	120
TOTAL	439	130

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 4/1/18 through 2/28/19 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated
FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.

External Affairs Committee Minutes

NO MEETING HELD

Program Services Committee Minutes

NO MEETING HELD

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

August 24, 2018

MINUTES

ATTENDANCE

Board Members: Ellie Sweeney, President
Sherea McKenzie, Vice President
Jerry LeVias, Past Board President
Marilyn DeMontrond, Program Services Committee Chair
Phil Kunetka, External Affairs Committee Chair

Staff: Joel Levine, Executive Director
C J. Broussard-White, Harris County CPS Regional Director
Jeff Alexander, Youth Services Division Manager
Anna Bell, Director, Organizational Development
Ginger Harper, Youth Services Administrator
Tyra Hinton, Adult Services Program Manager
Jackie McMillon, Director of 4Cs and Clinic
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Beverly Pettway, Financial and Business Services Administrator

At 12:15 p.m. Board President, Ellie Sweeney, called the meeting to order and welcomed all attendees.

NEW BUSINESS

Consideration and discussion of approval of the 2018-2020 Strategic Plan

Joel Levine stated that the final draft of the Plan will be presented for approval at the August 23, 2018 Board meeting.

DFPS UPDATE

CJ Broussard-White reported that there are several new positions that have been filled. A Service Program Administrator, Conservatorship Program Administrator, Kinship Program Director and Foster and Adopt Program Director. There are currently two Supervisor vacancies in Family Based Safety Services, one Program Director vacancy in Conservatorship and one Supervisor vacancy in Preparation for Adult Living.

She said that recently there were about six youth who were frequent runners with challenging behaviors at Youth Service Center. The youth had to be separated and not allowed to occupy Point of Entry. They were separated into different office buildings. She thanked the HCPS staff for helping to keep the youth safe.

The owners of Care Cottage voluntarily decided to close one of the campus locations. All youth were moved to another facility and all are doing well.

DFPS Commissioner, Director of Field, Director of Placement, Director of Special Investigations both Region 6a & Region 6b Regional Directors, and a team of staff partnered with Department of Public Safety (DPS) for a focused effort to locate and recover missing/Runaway Youth. The group ventured on a focused recovery effort to locate the youth. They successfully recovered 12 youth and contacted 15 youth who had been missing. Region 6A has 45 youth on Missing/Runaway status.

She said each Region will be working with Child Placing Agencies (CPA) to build the capacity for placement needed for specific regions. Region 6A will have its capacity analysis discussion with state office this afternoon and will be preparing to meet with CPAs to share and work on the strategic plan.

Region 6A launched the 3 Day Medical Exams, the Texas Health Steps and the Child and Adolescent Needs and Strengths Survey (CANS) that must be completed within the first 30 days of a child coming into care on August 1st. They are excited about working closely with the clinic to ensure this is a service provided to families in Region 6A.

DFPS has successfully had one family move into the housing being offered thru partnership with HCPS, US Dept. of Housing and Urban Development (HUD), New Hope Housing, and Buckner. The agency is working to place 10 families a month. Currently there are about 30 units available for CPS families where housing is an issue and wrap around services will be provided including the Nurturing Parent Program (NPP) by HCPS staff in the Children's Crisis Care Center.

Continuing in July, the Regional Investigations Division Leadership met weekly to discuss progress on ensuring timely contact with clients and case documentation efforts. All regional investigation division staff are engaged in various training initiatives and retention efforts. The region is currently at 93% for face-to-face contact with our children and 82% for timeliness.

Monica Sanders continued meeting with the Supervisors Support Committee and the Caseworker/Support Staff Committee in July. The Supervisors Committee is made up of nine Supervisors and the Caseworker/Support Committee is made up of one caseworker and one support staff member from every Program Director area. These groups will work directly with Ms. Sanders on critical staff challenges and issues related to improving retention, culture and outcomes for families and staff in Region 6A

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Beverly Pettway reported that the Child Sex Trafficking VOCA grant funding started late and wasn't received until the beginning of this year. She said the programs know that there will be lapse money and have begun the process of de-obligating approximately \$150,000.00. The Senior Justice Assessment Center VOCA grant will have about \$120,000 in lapse money but they have until the end of September, 2019 to manage that money. She stated that she and her staff are making sure that VOCA is managed well.

She said that the agency received funds from the Family Protection Fees. The funds are being allocated to 4C's, the Clinic, Community Youth Services, and TRIAD for the Girls Court.

The prepaid debit card program with Cadence Bank is going very well. Ten test cards were loaded with funds and issued to the clients versus having to write checks to various vendors. The test was with the Guardianship program and proved to be very successful. Financial and Business Services will continue to fine tune the process. Ms. Pettway stated that this prepaid card may have several other applications.

STRATEGIC PLAN WORKGROUP REPORTS

Strategic Focus Group #1 - Workplace Values

Strategic Focus Group #2 - Enhanced Communications Capacity

Strategic Focus Group #3 - Strengthened Partnerships and Collaborations

Anna Bell reported that at the June 28th meeting HCPS Board meeting, the Focus Groups reviewed the plan. All of the workgroups have been established with 3 goals and 10 objectives. Each objective has a workgroup. All of the Focus Groups will have met in advance of the August 28th board meeting and will have a more detailed report that that time.

HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND

Ms. Bell stated that funds received to date for the Fundraiser is \$114, 825.00. Approximately 425 invitations will be mailed out this week. She said she received full participation from the Fund Board as well as the good participation from the HCPS Board. She added that due to time constraints and availability of staff, an event planner has been contracted to close out the remaining assignments on this event.

* * * * *

The meeting adjourned at 1:20 p.m.

COMMISSIONERS COURT AGENDA

Protective Services for Children and Adults

August 14, 2018

- 1) Request that the County Judge execute an amendment to an agreement with ACH Child and Family Services, Inc., for the Preparation for Adult Living Program.
- 2) Authorization to renew annual agreements with Houston and Sheldon independent school districts for assignment of youth service specialists to provide social services to in-crisis youth and families.
- 3) Travel authorization for five staff to attend the National Adult Protective Services Association conference from 8/27/2018 through 9/1/2018 in Anaheim, CA. The amount spent is \$12,955.
- 4) Travel authorization for three staff to attend the Guardianship Association conference from 10/19/2018 through 10/23/2018 in Palm Springs, CA. The amount spent is \$6,815.
- 5) Authorization to accept from the Texas Department of Family and Protective Services grant funds in the total amount of \$900,000, with no required match, for the renewal of the 2019 Community Youth Development Program in the Gulfton and Pasadena areas, and extend associated grant-funded positions for the entire renewal period.
- 6) Request by the Commissioner of Precinct 3 for an executive session for approval to appoint Susan Martin to the board of Harris County Protective Services for Children & Adults to replace Terry Morales for a term ending August 13, 2021.

August 28, 2018

1. Authorization to renew an annual agreement with Goose Creek Consolidated Independent School District for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Travel authorization for one staff to attend the Commercial Sexual Exploitation Tool training from 8/29/2018 through 8/30/2018 in San Benito, TX. The amount spent is \$639.
3. Two attendees were approved on 7/31/2018 to attend the Emergency Shelter Task Force training on 9/18/2018 and 9/19/2018 in Fort Worth, TX. More funds in the amount of \$200 was needed.
4. Travel authorization for three staff to attend the Texas Child Care Administrators conference from 9/30/2018 through 10/3/2018 in Austin, TX. The amount spent is \$3,687.
5. Travel authorization for five staff to attend the Administrative Leadership Summit on 10/9/2018 in Houston, TX. The amount spent is \$150 general funds and \$585 other.
6. Travel authorization for two staff to attend the Truancy & Dropout Prevention conference from 10/21/2018 through 10/23/2018 in Dallas, TX. The amount spent is \$2,255.
7. Travel authorization for one staff to attend the Trust-Based Relational Intervention practitioner training from 10/21/2018 through 10/26/2018 in Fort Worth, TX. The amount spent is \$5,105.
8. Travel authorization for four staff to attend the Protective Services conference from 10/29/2018 through 11/2/2018 in Corpus Christi, TX. The amount spent is \$1,388 general funds and \$4,408 grant funds.
9. Authorization to accept from the HAY Center Foundation grant funds in the amount of \$92,601, with a required match of \$47,903, for the 2018-19 Transition Coaching Services Program, and Extend associated grant-funded positions for the entire renewal period.

10. Authorization to extend grant-funded positions effective September 1, 2018, and temporarily transfer \$11,633 from the department's general fund to the grant account pending receipt of the award for the Healthy Outcomes through Prevention and Early Support DePelchin Children's Center Program.
11. Recommendations that awards be made to Center for Family Consultation best proposal meeting requirements for psychological evaluation/assessment and individual, family, and group therapy services for Protective Services for Children and Adults for a one year initial term beginning upon execution, with four one-year renewal options, and that the County Judge execute the agreement (18/0129).
12. Authorization to delete certain property from the inventories of the Sheriff's Department, Community Supervision & Corrections, and Protective Services for Children & Adults.