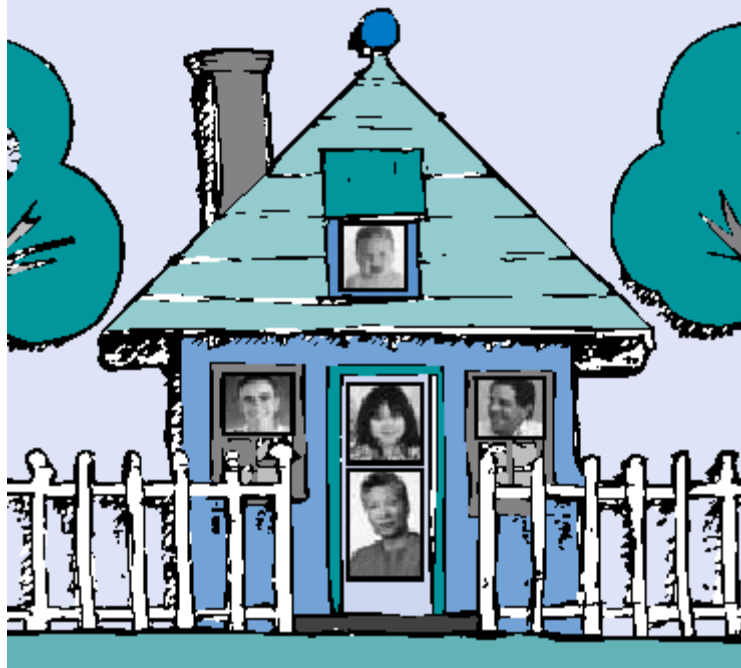


**Harris County  
Protective Services for  
Children and Adults  
(HCPS)**



# **BOARD MEETING MATERIAL**

**December 2017**

## TABLE OF CONTENTS

- I. Agenda
- II. Minutes
- III. Budget Report
- IV. Program Performance Report
- V. External Affairs Committee Report
- VI. Program Services Committee Report
- VII. Executive Committee Minutes
- VIII. Commissioner's Court Report



**Harris County Protective Services**  
for Children and Adults  
2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

**BOARD OF DIRECTORS MEETING AGENDA**

December 7, 2017 | 4:30 PM | Room D36B

**MEETING OPENING**

**4:30PM**

- |  |                             |
|--|-----------------------------|
| <b>1. CALL TO ORDER</b>  | Jerry LeVias, President     |
| <b>2. APPROVAL OF MINUTES</b>                                    | Patrice McKinney, Secretary |
| <b>4. ACTION ITEM</b>  |                             |
| Consideration and Approval of the FY2018-19 HCPS Budget Proposal |                             |

**EXECUTIVE UPDATES**

**4:45PM**

- |   |                                      |
|---|--------------------------------------|
| <b>5. HCPS EXECUTIVE DIRECTOR STATUS REPORT</b> | Joel Levine                          |
| <b>6. DFPS REGIONAL DIRECTORS STATUS REPORT</b> | CJ Broussard-White<br>Monica Sanders |

**COMMITTEE REPORTS**

**5:00PM**

- |  |                    |
|--|--------------------|
| <b>6. FINANCIAL AND BUSINESS SERVICES COMMITTEE</b>  | Sherea McKenzie    |
| Overview of financial statements and business services activities  |                    |
| <b>7. EXTERNAL AFFAIRS COMMITTEE</b>   | Phil Kunetka       |
| Oversees communication strategy to all stakeholders for the purposes of program messaging, awareness and branding  |                    |
| <b>8. PROGRAM SERVICES COMMITTEE</b>   | Marilyn DeMontrond |
| Report on division goals, challenges or opportunities for Adult Services, Children's Services, Youth Services and private/public partners, BEAR and HAY. |                    |
| <b>9. EXECUTIVE COMMITTEE</b>  | Jerry LeVias       |
| Prioritizes issues for forwarding to the board for recommendations or approval   |                    |
| <b>10. MATTERS FOR DISCUSSION</b>  |                    |
| Opportunity to review and discuss program issues, presentations and opportunities that impact agency services  |                    |

**APPEARANCES BEFORE THE BOARD**

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

**MINUTES**  
**OF THE**  
**MEETING OF THE BOARD**  
**OF**  
**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS**  
**2525 Murworth Drive**  
**Room D36**  
**Houston, Texas 77054**  
**October 26, 2017**

**GUESTS IN ATTENDANCE**

Amanda Jones, Office of Legislative Relations  
Carole Lamont, Precinct 3  
Kate Ray, Budget Management Office  
Paul Shanklin, Precinct 4  
H.L. Whitman, Commissioner, Department of Family and Protective Services  
Dori Wind, County Attorney's Office

**BOARD MEMBERS IN ATTENDANCE**

Sheila Aron  
Marilyn DeMontrond  
Carmel Dyer, MD  
Charlene Hunter James  
Darryl King  
Philip Kunetka  
Jerry LeVias  
Patrice McKinney  
Sean McPherson  
Lidya Osadchey  
Janet Stansbury  
Ellie Sweeney

**BOARD MEMBERS ABSENT**

Frances Castaneda Dyess  
Sherea McKenzie  
Terry Morales

**STAFF IN ATTENDANCE**

Anna M. Bell, Director of Organizational Development  
CJ Broussard-White, Harris County CPS Regional Director  
Claudia Gonzalez, Adult Services Administrator  
Ginger Harper, Youth Services Administrator  
Joel Levine, Executive Director  
Jackie McMillon, Director for 4Cs and Clinic  
Estella Olguin, Community Relations Director  
Emmony Pena, Quality Improvement Manager  
Beverly Pettway, Financial and Business Services Administrator  
Monica Sanders, Harris County CPS Regional Director for Investigations  
Jim Whitehead, TRIAD Manager

### **CALL TO ORDER/INTRODUCTION OF GUESTS**

Board President, Jerry LeVias called the meeting to order at 4:35 p.m. Joel Levine introduced the new BEAR Director, Tammy Hetmaniak.

### **APPROVAL OF MINUTES**

Darryl King moved for approval of the August minutes. Phil Kunetka seconded the motion. The minutes were approved by unanimous voice vote.

### **MISSION MOMENT**

Emmony Pena presented Parent Partners, Eileene Chappelle and Julie Bourne with a Transformational Collaborative Outcomes Management (TCOM) Conference Award for their role in the development of the Harris County Prevention Child and Adolescent Needs and Strengths (CANS) assessment tool.

### **HCPS EXECUTIVE DIRECTOR STATUS REPORT**

Mr. Levine reported that he attended the Texas Alliance of Children and Family Services' Community Based care event in Austin, Texas. System leaders, community partners and experts discussed the next steps in the development of the model for improving foster care.

He participated on a panel presentation on September 15th at the Annual DePelchin Trauma Informed Care Conference. The Conference brought together leaders and committed professionals of child serving organizations across the community who are interested in providing trauma informed best practices to Houston's children and families. The goal is to build trauma informed collaborations across organizations such as school districts, the court system, agencies serving at risk youth and children in the child welfare system, and philanthropic organizations involved in supporting work with children.

Mr. Levine stated that he attend the Mid-Year Budget Review meeting on September 27, 2017. Harris County relies primarily on property tax revenues to fund operations. Upcoming appraisals, particularly of the estimated 50,000 damaged single family homes in addition to buildings, could be significantly affected resulting in lower revenues for the County. The Budget Office will likely recommend flat General Fund budgets for departments for the next fiscal year, with some departments absorbing reductions up to 5%. The goal will be to maintain current levels of staffing and services despite declining revenue.

He stated that along with Board Member Janet Stansbury and incoming Texas Council of Child Welfare Boards President, Pastor Tim Allen of Crockett, TX, he met with Retired HCPS Executive Director, George Ford about the assuming the part-time role of Executive Director of the Texas Council of Child Welfare Boards.

### **DFPS REGIONAL DIRECTOR STATUS REPORT**

Hank Whitman, Department of Family Protective Services (DFPS) Commissioner addressed the Board Members. He shared the success of DFPS over the past year and a half. He stated that the agency is aligned with the 10 step program.

The plan is designed to better support caseworkers and supervisors with better training, more tools and clear expectations. As part of the HHS transformation efforts, DFPS will significantly revise CPS supervisor training. His plan include a new culture of accountability, working with the Department of Public Safety to develop a team of information analysts to help caseworkers prepare for home visits and strengthening the state's investment in performance-based outcomes for foster care.

## **COMMITTEE REPORTS**

### **FINANCIAL AND BUSINESS SERVICES COMMITTEE**

In the absence of Sherea McKenzie, Beverly Pettway reported that the Harris County Protective Services (HCPS) has an overall adjusted budget of \$35,808,114. The adjusted budget for the 2017-2018 fiscal year is \$27,065,276. The budget reflects expenditures through September 30, 2017 of \$13,297,678 and a positive budget variance of \$2,396,688. Salaries and fringes accounts for \$851,539 of the overall variance for the period ending September 30, 2017. This is due to vacant positions across HCPS divisions. At the end of September, there were 21 vacant general fund positions which accounts for the variance in this category.

The Harris County Budget Office will be providing the department allocations soon. It is expected that these allocations will either be flat or slightly lower than in the previous year. The cost of fringe benefits will increase from \$13,000 per employee to \$13,500 per full-time employee. There are other fringe benefit cost increases that will impact all departments. The difference in fringe cost will be included in the allocation amount to ensure these cost are covered.

Hurricane Harvey has had a major impact on county services and funds are expected to be used to repair infrastructure that was damaged by the storm. This will have a direct impact on the allocation available to county departments.

### **EXTERNAL AFFAIRS COMMITTEE**

Phil Kunetka stated that there are 21 staff members that have completed the Speaker's Bureau Training. The group will be soliciting board members for speaking opportunities.

### **PROGRAM SERVICES COMMITTEE**

The committee did not have a meeting. However, Marilyn DeMontrond thanked the Youth Services Center staff for their tremendous sacrifice staying on site through Hurricane Harvey.

### **EXECUTIVE COMMITTEE**

At Executive Committee Judge John Specia Jr. with the Texas Star Alliance and former DFPS Commissioner and Bexar County District Court Judge presented on his initial findings and recommendations from his review of the Agency Programs. Joel Levine requested that Judge Specia review the services HCPS has been providing in partnership with DFPS both on a

contractual basis and with county support for a long time. Based on DFPS current need, are we providing the right services and resources at the right level? The recommendations will be considered as part of the Board/Staff Retreat that will be planned for this coming spring.

**MATTERS FOR DISCUSSION**

No Discussion



Mr. LeVias adjourned the meeting at 6:05pm p.m.

### III. Budget

**NO DOCUMENTS PROVIDED**





# Harris County Protective Services for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •  
hcps.harriscountytexas.gov

## Monthly Program Dashboard October 2017

Children's Services Division	Oct 2017	Oct 2016	FYTD
<b>BEAR</b>			
• Children Served	1,009	1,270	8,581
<b>Children's Crisis Care Center (4C's)</b>			
• Family Assessments Conducted	35	34	221
• Child Evaluations	52	61	280
• Permanency Planning Team Meetings	355	363	2,266
• Family Group Decision-Making Conference (FGDC)	32	23	207
<b>Medical Clinic</b>			
• Medical Services: Children Served	193	179	1,054
• Dental Services: Children Served	66	64	266
• Behavioral Health: Children Served	43	25	186
• Clinic Outreach/Education Events	184	<i>New measures for 2017</i>	184
<b>HAY Center</b>			
• PAL In-Care Youth Served	26	105	422
• PAL Aftercare Youth Served	214	100	702
• Transition Services: Unduplicated Clients Served	93	120	1,306

Youth Services Division	Oct 2017	Oct 2016	FYTD
<b>Community Youth Services (CYS)</b>			
• Number of new cases opened (*School Calendar Year)	476		1,272
• Student Support Services	9,446	547	9,446
<b>Resource Services (Includes CRCG)</b>			
• Number of Families Enrolled	9	10	71
• Number of New Assessments	4	8	40
• Number of CRCG Wrap Meetings	8	7	50
<b>Kinder Emergency Shelter</b>			
• Total Number of Youth Served (unduplicated) <sup>1</sup>	28	55	218
• Number of New Youth Admissions	13	21	158
• Occupancy Rate <sup>2</sup> (DFPS change- no overnights effective 2/17)	55%	85%	59%
<b>TRIAD Prevention Services</b>			
• Community Youth Development	326	370	966
• Mental Health Services: New Cases Opened	4	6	52
• Mental Health Services	37	30	336

<b>Youth Services Division</b>	<b>Oct 2017</b>	<b>Oct 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>JP Court WRAP: Number of Cases Opened</li> </ul>	1	4	18
<ul style="list-style-type: none"> <li>JP Court Liaisons: Number of Families Served</li> </ul>	221	349	2,615
<ul style="list-style-type: none"> <li>Juvenile Intake Diversion: Number of Youth Served</li> </ul>	62	80	486
<ul style="list-style-type: none"> <li>Juvenile Intake Diversion: Crisis Hotline Calls Received</li> </ul>	85	81	736
<ul style="list-style-type: none"> <li>Parenting with Love and Limits: Family Cases Opened</li> </ul>	12	12	86
<ul style="list-style-type: none"> <li>Parenting with Love and Limits: Number of Graduates</li> </ul>	5	20	77
<ul style="list-style-type: none"> <li>Parent/Teen Survival: Number of youth enrolled</li> </ul>	25	15	255
<ul style="list-style-type: none"> <li>Parent/Teen Survival: Youth Completing Program</li> </ul>	8	15	114
<ul style="list-style-type: none"> <li>TRIAD Truancy Class (<i>no October Classes</i>)</li> </ul>	0		

<b>Adult Services Division</b>	<b>Oct 2017</b>	<b>Oct 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Guardianship Program: Wards as of 09/29/2017</li> </ul>	1,207	1,192	1,271
<ul style="list-style-type: none"> <li>Representative Payee Clients</li> </ul>	53	60	62
<ul style="list-style-type: none"> <li>SJAC Center: Number of New Cases</li> </ul>	49	No Data	49

<b>Training Institute</b>	<b>Oct 2017</b>	<b>Oct 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Number of Participants Attending DFPS/HCPs Workshops</li> </ul>	142	155	2,409
<ul style="list-style-type: none"> <li>Total Number of BSD Classes in Session</li> </ul>	3	3	24
<ul style="list-style-type: none"> <li>Total Number of BSD Students Enrolled</li> </ul>	35	100	838

<b>Communications</b>	<b>Oct 2017</b>	<b>Oct 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Number of Speaking Engagements</li> </ul>	0	New Measures for 2017	8
<ul style="list-style-type: none"> <li>Number of Traditional Media events</li> </ul>	3		10

<b>Communications – Social Media</b>	<b>Oct 2017</b>	<b>Oct 2016</b>
<ul style="list-style-type: none"> <li>Number of Facebook “Likes”</li> </ul>	661	
<ul style="list-style-type: none"> <li>Number of people reached by Facebook Posts</li> </ul>	4,081	New Measures for 2017
<ul style="list-style-type: none"> <li>Unique (new) Visitors to HCPS Website</li> </ul>	1,600	

<b>CANS Strength-Based Assessments Provided</b>	<b>Oct 2017</b>	<b>Oct 2016</b>
<ul style="list-style-type: none"> <li>Intake</li> </ul>	11	0
<ul style="list-style-type: none"> <li>TRIAD Mental Health</li> </ul>	4	6
<ul style="list-style-type: none"> <li>JP Court Wraparound</li> </ul>	1	6
<ul style="list-style-type: none"> <li>Kinder Shelter</li> </ul>	0	0
<ul style="list-style-type: none"> <li>Resource Services</li> </ul>	2	5
<ul style="list-style-type: none"> <li>Community Youth Services</li> </ul>	431	0
<b>TOTAL</b>	<b>449</b>	<b>17</b>

**NOTE:** All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/17 through 2/28/18 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated  
FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2016 to July 2017, Traditional Media= Print, Newspaper, Radio, TV speaking engagements

V. External Affairs Committee Minutes

**NO MEETING HELD**

# HARRIS COUNTY

## PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

### REPORT OF BOARD AND COMMITTEE MEETINGS

<b>COMMITTEE:</b>	<b>Program Services Committee Meeting</b>
-------------------	---

<b>MEETING DATE (S) November 16, 2017</b>
---

<b>MEETING ATTENDEES: BOARD MEMBERS</b>	<b>MEETING ATTENDEESS: HCPS/DFPS STAFF</b>
---	--

**Marilyn DeMontrond  
Carmel Dyer, MD  
Charlene Hunter James  
Ellie Sweeney**

**Claudia Gonzalez  
Jeff Alexander  
Mary Green  
Tammy Hetmaniak  
Lisa LeVrier  
Dagny Lodowski**

**YOUTH IN ATTENDANCE**

**No Youth In Attendance**

The meeting was called to order by HCPS Board Member, Marilyn DeMontrond at 2:10 pm. Ms. DeMontrond welcomed all in attendance and asked Tammy Hetmaniak and Dagny Lodowski to introduce themselves.

Ms. DeMontrond recognized the minutes from October 5, 2017. A correction to the minutes was noted: Marilyn DeMontrond announced “Christine James Brown with CWLA created a list of resources for children” instead of Charlene Hunter James.

Ms. DeMontrond asked for Program Updates: Challenges, New Initiatives, Project Updates:

**Adult Services** – Claudia Gonzalez, Adult Services Administrator, reported the following:

- Social Security has lifted the hold on the Guardianship Program. This continues to be an ongoing problem for the Program. It will take Social Security several years to work through the IT problems created by their new computer system.
- Guardianship Program has moved as many wards as possible in Probate Courts 3 and 4 back into Harris County. We experienced our first show cause hearing to transfer a ward to Montgomery County. Montgomery County does not have a guardianship program. We are waiting to see what Judge Laird’s response will be to the transferred guardianship case.
- Monica Shaw, alleged niece of a ward, filed an appeal with the Court of Appeals regarding Judge Wood’s ruling of no visitation in the Davis Case. Harris County Attorney Bruce Powell will be handling the appeal.
- Guardianship Holiday Radio Drive is progressing along. All donations are due by November 30, 2017. The wrapping party will be held on Tuesday, December 5, 2017.

- Mr. Jerry LeVias secured a \$10,000.00 donation for the Guardianship Program. The funds will be used to replenish the Guardianship Resource Room and to purchase gift cards to be used by wards in emergency situations.
- SJAC has finalized the new Memorandums of Understanding (MOU) and contracts with the partners. The MOUs will be going to Commissioners Court in December 2017.

**Children's Division** – Dagny Lodowski, Clinical Supervisor, reported the following:

- Jackie McMillon, Children Services Director, presented a workshop at the Collaborative Family Health Association, which focused on the implementation of the HCPS Clinic's Integrated Healthcare model.
- The HOPES Program staff was acknowledged by DePelchin Children's Center for reaching their target goal of serving 90 families.
- HCPS Clinic was the recipient of the "Excellence Award" for outstanding accomplishment in achieving a finding of zero deficiencies during the 2016 Texas Vaccines for Children compliance monitoring.
- A review team from the County's Central Technology Department met with Mr. Levine, Ms. Pettway and Ms. McMillon to discuss the exploration of an electronic medical record (EMR) to be used by the HCPS Clinic.

**Youth Services Division** – Jeff Alexander, Program Manager, reported the following:

- Youth Services received a VOCA Grant for Children without Placement. After review, we found the numbers to be very low around the state. Thus, the program we were proposing is no longer needed. We decided to move forward with de-obligation of grant funds.
- Youth Services is in the process of applying for the Child Sex Trafficking VOCA Grant. The 20% in-kind match requirement was waived for the first year of this grant.

**HAY Center** – Mary Green, Director of Transitional Services, reported the following:

- Planning for the launch of the Bridge Housing Program continues. The budget was passed today. The pilot program of 10 youths will begin December 2016. The program will pay a youth's rent for a year. In addition, for the first 3 months, the program will also pay utility bills.
- The First Annual Parenting Conference with Escape Family Resources was held. It was an enormous success. There were 17 parents who attended the conference and 22 children attended the Fall Festival.

**BEAR Program** - Tammy Hetmaniak, BEAR Director, reported the following:

- BEAR received 6,500 wishes for Christmas and 46 wishes have been filled. The last day to drop-off donations is December 11, 2017.
- BEAR is working on relocating their Warehouse.

Ms. DeMontrond asked about the next meeting day and time:

- A discussion was held regarding the best day and time for this committee to meet. It was decided to hold the committee meetings every other month, on the first Wednesday of the month at 4:30 pm at YSC beginning January 2018. Claudia Gonzalez will email the calendar of dates for the year to the committee members.
- Since there will not be a committee meeting in December, all HCPS Divisions will send their program budgets to the committee members to review before the Board Meeting in

December 2017.

The next Program Services Committee meeting is January 3, 2018 at 4:30 pm. at YSC.

Meeting was adjourned at 3:30 pm.

***\*Note: Please review the highlights attached that gives an update of all program activity.***

# **HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS**

## **Executive Committee Meeting**

**November 14, 2017**

### **MINUTES**

#### ***ATTENDANCE***

**Board Members:** Jerry LeVias, President  
Ellie Sweeney, Vice President  
Sherea McKenzie, Treasurer  
Marilyn DeMontrond, Program Services Committee Chair  
Phil Kunetka, External Affairs Committee Chair

**Staff:** Joel Levine, Executive Director  
Monica Sanders, CPS Investigations Division Regional Director  
Anna Bell, Director of Organizational Development  
Claudia Gonzalez, Adult Services Administrator  
Ginger Harper, Youth Services Administrator  
Jackie McMillon, Director of 4Cs and Clinic  
Beverly Pettway, Financial and Business Services Administrator

At 12:20 p.m. Board President, Jerry LeVias, called the meeting to order and welcomed all attendees.

#### ***PLANS FOR BOARD RETREAT – SPRING 2018***

Joel Levine stated that the last Board Retreat was October, 2013. He is looking forward to the next planning session this spring, 2018. He is interested in addressing the HCPS/DFPS relationship from a program management standpoint, as well as a fiscal standpoint and to review the services HCPS has been providing for DFPS for a long time and partnering with DFPS on whether we have the right services right now, at the right level. Judge Specia will facilitate the meeting.

#### ***DFPS UPDATE***

Monica Sanders reported that the executive leadership team had a retreat meeting with Casey Family Programs. It was very successful.

Region 6 is finalizing their business plan for FY 2018 covering training, leadership development, engaging families to strengthen their functions in the home as well as reducing recidivism.

Family Based Safety Services had a Regional case read conducted by State Office. The read resulted in a finding in program development. They are working to improve its systems for better outcomes for children and families.

Lindy Levit received the highest recognition of the Commissioner Award. Assistant Commissioner Kristine Blackstone and Director of Field Kim Gibbons came to a surprise ceremony and presented the award.

#### ***FINANCIAL AND BUSINESS SERVICES COMMITTEE***

Sherea McKenzie reported that that the department's current fiscal year allocation was \$27,000,000. There are year-to-date expenditures of \$15,168,000 with an estimated rollover of \$1, 400,000.

The target allocation for FY 2018-19 is \$23,968,000 which is a 1.5% increase over the current fiscal year. There is an increase in health insurance which is an increase from \$13,000 per employee to \$13,650 per employee annually. Also there is an increase in the retirement from 14% to 14.5%.

The agency will be working to identify available positions that can used in other areas that have unidentified needs. The County does not want to add new positions due to the higher associated fringe rate.

Ms. McKenzie stated that the county is anticipating that there will be fewer dollars in the next year because of Hurricane Harvey and a decrease in property values resulting in a smaller tax base.

Ms. Pettway added that due to health insurance and retirement increases which will affect the general funds but also the grants.

She said she will be looking at year ending expenditures for computers as well as upgrades to some of the workspaces at Murworth and the Youth Services Center.

#### ***PROGRAM SERVICES COMMITTEE***

Marilyn DeMontrond stated that the challenge has been the lack of participation by board committee members during the past six months. A meeting is scheduled to discuss the most appropriate date and time for the monthly meetings.

Housing continues to be the most pressing issue for youth as they transition out of care. The struggle is with affordable, safe housing alternatives, especially, in light of the recent cut backs to the Housing Choice Voucher program. The program is continuing to work with community partners, and the City of Houston on this issue as well as launching their own Bridge Housing Program through a recent Macquarie Grant.

The Youth Services Division has made a decision to de-obligate the Victims of Crime Act (VOCA) grant funds from the Texas Office of the Governor-Criminal Justice Division for the Children without Placement-Emergency Shelter for Child Victims.

#### ***EXTERNAL AFFAIRS COMMITTEE***

The committee did not have a meeting. However, Phil Kunetka reported the Elevator Speech is being finalized and handbooks/information materials are being designed for dissemination to the public.



***HARRIS COUNTY CHILDREN'S PROTECTIVE SERVICES FUND***

Phil Kunetka reported that the fund board reviewed its budget and is looking for new members to diversify its membership. Additionally he said that he and staff are reviewing the bylaws.

\* \* \* \* \*

The meeting adjourned at 1:15 p.m.

# COMMISSIONERS COURT AGENDA

## **Protective Services for Children and Adults**

### **October 10, 2017**

1. Authorization to renew an annual agreement with the City of Pasadena for assignment of youth service specialists to provide social services to in-crisis youth and families for the period of September 1, 2017 – August 31, 2018, and extend associated positions.
2. Travel authorization for two staff to attend the Texas Council of Child Welfare Boards meeting and awards reception from 11/1/2017 through 11/3/2017 in Austin, Texas. The amount spent is \$1,075.
3. Travel authorization for twenty one staff and youth to attend the Sam Houston University college tour on 11/11/2017 in Huntsville, TX. The amount spent is \$200.

### **October 24, 2017**

1. Authorization to renew an annual agreement with Houston Independent School District-Westbury High School for assignment of youth service specialists to provide social services to in-crisis youth and families for the period of July 1, 2017 – June 30, 2018, and extend associated positions.
2. Travel authorization for two staff to attend the Texas Immunization conference from 11/27/2017 through 11/30/2017 in San Antonio, TX. The amount spent is \$1,880.
3. Authorization to accept amendments to agreements with the Criminal Justice Division of the Office of the Governor to extend the end date

to September 30, 2019 for the Senior Justice Assessment Center Project and the Clinic Welfare Integrated Healthcare Expansion Initiative.

4. Approval of renewal options with Alanton Group, Inc., for janitorial services at the YSC for Protective Services for Children & Adults for the period of January 1, - December 31, 2018 at a cost of \$87,367, and execution of applicable bonds when received (15/0214).

### **November 14, 2017**

1. Authorization to renew an annual agreement with Klein Independent School District for assignment of youth service specialists to provide social services to in-crisis youth and families for the period of August 1, 2017 – July 31, 2018 and to extend associated positions.
2. Approval of payment in the amount of \$500 for costs associated with guardianship certification fees for certain employees of the Guardianship Program.
3. Authorization to renew an agreement with All Church Home Child and Family Services, Inc., to provide life skills training classes for youth in the Preparation for Adult Living Program at a total coast not to exceed \$20, 000 on a cost reimbursement basis for the period of September 1, 2017 – August 31, 2018.
4. Travel authorization for Quarterly out of county visits to wards/clients in the FY 2017-18 in various locations. On 3/28/2017 (\$25,000 was approved for 73 attendees – add exp.) Additional amount needed is \$650.
5. Certification exam approved for seventy three clients for FY 2017-18 in various locations. The amount spent is \$1,500.
6. Authorization to accept an amendment to an agreement with the Criminal Justice Division of the Office of the Governor to extend the

end date to July 31, 2018 for the Children Without Placement Program.

7. Authorization to accept from the Texas Workforce Commission grant funds in the amount of \$271,564, with no required match, for the Houston Alumni & Youth Center Program, and extend associated positions for the entire renewal period.
8. Authorization to accept an amendment to an agreement with the Texas Department of Family and Protective Services to increase the grant award by \$17,000 for seminars and a teen conference for the Concrete Services & Transitional Allowance Program.
9. Authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$383,381, with a required match of \$26,481, for the TRIAD Child Sex Trafficking Program.