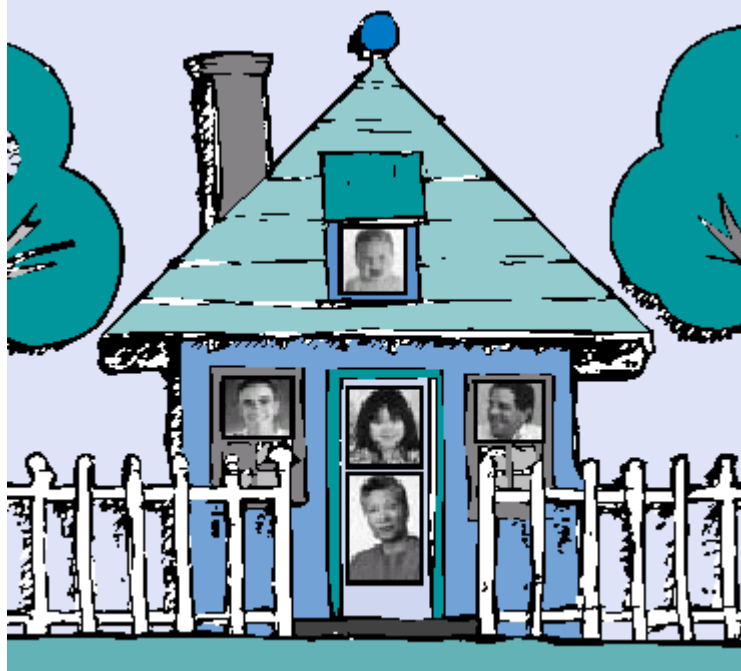


**Harris County  
Protective Services for  
Children and Adults  
(HCPS)**



# **BOARD MEETING MATERIAL**

**January 2018**

## TABLE OF CONTENTS

- I. Agenda
- II. Minutes
- III. Budget Report
- IV. Program Performance Report
- V. External Affairs Committee Report
- VI. Program Services Committee Report
- VII. Executive Committee Minutes
- VIII. Commissioner's Court Report
- IX. Quarterly Report



**Harris County Protective Services**  
for Children and Adults  
2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

**BOARD OF DIRECTORS MEETING AGENDA**

January 25, 2018 | 4:30 PM | 6300 Chimney Rock Road, Room B204

**MEETING OPENING**

**4:30PM**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
- 3. MISSION MOMENT**

Jerry LeVias, President  
Patrice McKinney, Secretary  
Ashley Smalls, DFPS

**EXECUTIVE UPDATES**

**4:45PM**

- 5. HCPS EXECUTIVE DIRECTOR STATUS REPORT**
- 6. DFPS REGIONAL DIRECTORS STATUS REPORT**

Joel Levine  
CJ Broussard-White  
Monica Sanders

**COMMITTEE REPORTS**

**5:00PM**

- 6. FINANCIAL AND BUSINESS SERVICES COMMITTEE**

Overview of financial statements and business services activities

Sherea McKenzie

- 7. EXTERNAL AFFAIRS COMMITTEE**

Oversees communication strategy to all stakeholders for the purposes of program messaging, awareness and branding

Phil Kunetka

- 8. PROGRAM SERVICES COMMITTEE**

Report on division goals, challenges or opportunities for Adult Services, Children's Services, Youth Services and private/public partners, BEAR and HAY.

Marilyn DeMontrond

- 9. EXECUTIVE COMMITTEE**

Prioritizes issues for forwarding to the board for recommendations or approval

Jerry LeVias

- 10. MATTERS FOR DISCUSSION**

Opportunity to review and discuss program issues, presentations and opportunities that impact agency services

**APPEARANCES BEFORE THE BOARD**

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

**MINUTES**  
**OF THE**  
**MEETING OF THE BOARD**  
**OF**  
**HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS**  
**2525 Murworth Drive**  
**Room D36**  
**Houston, Texas 77054**  
**December 7, 2017**

**GUESTS IN ATTENDANCE**

Carole Lamont, Precinct 3  
Kate Ray, Budget Management Office  
Dori Wind, County Attorney's Office

**BOARD MEMBERS IN ATTENDANCE**

Carmel Dyer, MD  
Frances Castaneda Dyess  
Philip Kunetka  
Jerry LeVias  
Sherea McKenzie  
Terry Morales  
Lidya Osadchey  
Janet Stansbury  
Ellie Sweeney

**BOARD MEMBERS ABSENT**

Sheila Aron  
Marilyn DeMontrond  
Charlene Hunter James  
Darryl King  
Patrice McKinney  
Sean McPherson

**YOUTH IN ATTENDANCE**

Talora Rogers

**STAFF IN ATTENDANCE**

Anna M. Bell, Director of Organizational Development  
Cherease Glasper, Youth and Family Coordinator  
Claudia Gonzalez, Adult Services Administrator  
Ginger Harper, Youth Services Administrator  
Deborah Johnson, Training Institute Coordinator  
Joel Levine, Executive Director  
Estella Olguin, Community Relations Manager  
Beverly Pettway, Financial and Business Services Administrator  
Monica Sanders, Harris County CPS Regional Director for Investigations  
Will Walker, Training Institute Manager

### **CALL TO ORDER/INTRODUCTION OF GUESTS**

Board President, Jerry LeVias called the meeting to order at 4:50 p.m. Cherease Glasper introduced a portion of the art work on display at the meeting. The Children's Art Gallery Exhibit, "Healing through the Arts" was originally on display at the Youth Services Center on November 20, 2018. Art, paintings and poetry created by children involved with HCPS was on display, helping the children through the healing process of traumatic circumstances' such as depressions, anxiety and other mental disorders.

### **APPROVAL OF MINUTES**

Phil Kunetka moved for approval of the October, 2017 minutes. Frances Castaneda Dyess seconded the motion. The minutes were approved by unanimous voice vote.

### **ACTION ITEM**

#### **Consideration and Approval of the FY 2018-19 HCPS Budget Proposal**

Beverly Pettway reported that the agency received a budget allocation for the 2018-2019 fiscal year in the amount of \$23,968,000 reflecting an overall increase of 1.52% over the previous year. The 1.52% adjustment to the budget allocation will allow for the coverage of fringe benefits and other salary and fringe related costs for the new fiscal year. Health insurance will increase from \$13,000 to \$13,640; cost for retirement has increased by 3.57% as well as an increase in workers compensation. The total estimated cost for increased fringes is \$397,541. HCPS will not plan for a salary adjustment for staff in 2018-2019, however, if conditions changes within the county and it is determined that funding is available, some adjustments may be proposed at mid-Year Review in September 2018

Ms. Pettway requested the board approve the 2018-2019 maintenance budget in the amount of \$23,968,000 and year end expenditures for those items as previously identified, with a continued review of the Children's Services Program and the impact of DFPS changes; review of the Senior Justice Assessment Center Pilot via the Program Services Committee and evaluate funding needs beyond the VOCA funding.. Additionally, approval was requested to review and evaluate of the Children's Integrated Healthcare Initiative that is funded by VOCA as well as tracking funding needs and the continuation of VOCA funding for this program. Frances Castaneda Dyess moved for approval of the budget. Ellie Sweeney seconded the motion. The motion was approved by unanimous voice vote.

### **HCPS EXECUTIVE DIRECTOR STATUS REPORT**

Mr. Levine reported that he attended the BEAR Annual Planning Meeting at Braeburn Country Club that was held on October 27, 2017. Steve Sandweiss was elected Board Chair for FY2017-18. The Board approved the strategic plan for October 1, 2017 – September 30, 2020. He was also present at Family Day at the BEAR Warehouse on December 2<sup>nd</sup>. He thanked HCPS Board member Phil Kunetka and family for helping out at the event.

On November 3, 2017, along with Board Members Janet Stansbury and Marilyn DeMontrond and HCPS Communications Director Estella Olguin, Mr. Levine attended the

Texas Council of Child Welfare Boards Annual Awards Luncheon, “Roll out the Red Carpet for Our Texas Stars” in Austin. Ms. DeMontrond and Ms. Stansbury will be delegates from Region 6 to the Texas Council of Child Welfare Boards. Mr. Kunetka will be recognized as a nominee for the “Volunteer of the Year” award at the Regional Council awards reception. Marilyn DeMontrond and Janet Stansbury will be a delegate from Region 6 to the Texas Council of Child Welfare Boards.

He attended the Foster Parent Appreciation Brunch at the Crowne Plaza Reliant on November 4, 2017. Paul Shanklin, HCPS Board Liaison and Intergovernmental Liaison for Precinct 4 did an outstanding job as the Master of Ceremonies for the Event. The keynote speaker, State Representative Ron Reynolds presented an inspirational speech on his support for CPS in the legislature and his own experience as an adoptive parent of two young children. The event may be held in May of 2018 since May is Foster Parent Month.

Mr. Levine acknowledged the HCCPS Fund Board for their support for sponsoring the Post-Harvey Staff Appreciation Barbecue held in November at Bellaire United Methodist Church. There were over 185 staff members attend the event.

He participated on the Continuity of Care workgroup for the expansion of Community Based Care in Texas as legislated by SB 11. The first meeting was held in Austin on November 28, 2017

He also participated in the Annual HAY Center Thanksgiving Luncheon on November 18, 2017 at the facility on 1216 West Clay. Approximately 125 foster care alumni enjoyed a wonderful catered Thanksgiving feast. The launch of the Bridge Housing Program pilot program was launched in December with 10 youth. The program will pay a youth’s rent for a year. In addition, for the first 3 months, the program will also pay utility bills. The eventual goal is to purchase land to build residential housing for the youth.

### **DFPS REGIONAL DIRECTOR STATUS REPORT**

Monica Sanders reported that the executive leadership team had a two-day meeting with Casey Family Programs. It was very successful.

Region 6 has finalized their business plan for FY 2018 covering training, leadership development, engaging families to strengthen their functions in the home as well as reducing recidivism.

Family Based Safety Services had a Regional case read conducted by State Office. The read resulted in a finding in program development. They are working to improve its systems for better outcomes for children and families.

Lindy Levitt, Program Administrator for Regional Support Operations, received the highest recognition of the Commissioner Award. Assistant Commissioner Kristine Blackstone and Director of Field, Kim Gibbons came to a surprise ceremony and presented the award.

## **COMMITTEE REPORTS**

### **FINANCIAL AND BUSINESS SERVICES COMMITTEE**

Sherea McKenzie stated that report was given under Action Item.

### **EXTERNAL AFFAIRS COMMITTEE**

Phil Kunetka stated that the committee did not have a meeting.

### **PROGRAM SERVICES COMMITTEE**

In the absence of Marilyn DeMontrond, Dr. Dyer reported that housing continues to be the most pressing issue for youth as they transition out of care so the Bridge Housing Program is a great option for these youth

There is also a need for transition coaches who reside in the Spring area of northwest Houston. The Transition Coaching team is meeting with community-based organizations for recruitment.

The Youth Services Division has made a decision to de-obligate the Victims of Crime Act (VOCA) grant funds from the Texas Office of the Governor-Criminal Justice Division for the Children without Placement-Emergency Shelter for Child Victims. This grant was designed to provide services for overnight shelter placement through HCPS Kinder Emergency Shelter Program and day time activities through Houston ReVision. The decision was made due to the significant decrease in the number of children without placement at the Kinder Emergency Shelter.

Youth on Board member, Talora Rogers reported that members have collected over 85 backpacks and countless school supplies to help students in the Harris County area affected by Hurricane Harvey. The donations were distributed through the Community Youth Services group.

Youth on Board members, along with the CYD staff, and the JP Court Wraparound staff facilitated 3 workshops entitled "Squad Goals: Who's Got Your Back" at the Linkup Conference on October 28, 2017 at Houston Community College Downtown. The workshop focused on building natural supports.

Youth Advisory Council youth visited Sam Houston University for "Saturday at Sam" on November 11, 2018. The youth toured the campus, received information on admission and financial aid, visited dorm rooms, and ate in the residential dining hall as part of the campus tour.

The youth participated in the first annual Youth Services Division Art Project on November 20, 2017. Youth from several Youth Services Division programs spent the afternoon creating canvas paintings, writing poetry, and other works of art. On November 30, 2017, the artwork was displayed as an Art Gallery Exhibit for staff and visitors to enjoy.

### **EXECUTIVE COMMITTEE**

Joel Levine stated that the agency is working with former DFPS Commissioner John Specia Jr. to strengthen the relationship with HCPS and DFPS. This will be a topic for discussion at the Board Retreat in early spring. A survey will be going out soon to determine preference for the best date and time for the meeting.

### **MATTERS FOR DISCUSSION**

No Discussion

Mr. LeVias adjourned the meeting at 6:05 p.m.





### III. Budget

**NO DOCUMENTS PROVIDED**



# Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •

hcps.harriscountytexas.gov

## Monthly Program Dashboard

December 2017

Children's Services Division	Dec 2017	Dec 2016	FYTD
<b>BEAR</b>			
• Children Served	601	1,003	10,094
<b>Children's Crisis Care Center (4C's)</b>			
• Family Assessments Conducted	33	25	286
• Child Evaluations	39	70	377
• Permanency Planning Team Meetings	201	254	2,754
• Family Group Decision-Making Conference (FGDC)	16	19	262
<b>Medical Clinic</b>			
• Medical Services: Children Served	143	172	1,371
• Dental Services: Children Served	41	78	368
• Behavioral Health: Children Served	36	54	267
• Clinic Outreach/Education Events	5	<i>New measures for 2017</i>	25
<b>HAY Center</b>			
• PAL In-Care Youth Served	23	181	481
• PAL Aftercare Youth Served	130	120	890
• Transition Services: Unduplicated Clients Served	254	227	1,653

Youth Services Division	Dec 2017	Dec 2016	FYTD
<b>Community Youth Services (CYS)</b>			
• Number of new cases opened ( <i>*School Calendar Year</i> )	276	240	2,045
• Student Support Services	5,999	<i>*New measures</i>	22,826
<b>Resource Services (Includes CRCG)</b>			
• Number of Families Enrolled	10	9	93
• Number of New Assessments	4	2	47
• Number of CRCG Wrap Meetings	3	9	58
<b>Kinder Emergency Shelter</b>			
• Total Number of Youth Served (unduplicated) <sup>1</sup>	24	42	271
• Number of New Youth Admissions	14	23	191
• Occupancy Rate <sup>2</sup> ( <i>DFPS change- no overnights effective 2/17</i> )	50%	73%	58%
<b>TRIAD Prevention Services</b>			
• Community Youth Development	162	67	1,483
• Mental Health Services: New Cases Opened	6	4	70
• Mental Health Services – Active Cases	36	33	412

<b>Youth Services Division</b>	<b>Dec 2017</b>	<b>Dec 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>JP Court WRAP: Number of Cases Opened</li> </ul>	4	3	28
<ul style="list-style-type: none"> <li>JP Court Liaisons: Number of Families Served</li> </ul>	482	188	3,439
<ul style="list-style-type: none"> <li>Juvenile Intake Diversion: Number of Youth Served</li> </ul>	54	46	616
<ul style="list-style-type: none"> <li>Juvenile Intake Diversion: Crisis Hotline Calls Received</li> </ul>	61	87	862
<ul style="list-style-type: none"> <li>Parenting with Love and Limits: Family Cases Opened</li> </ul>	No new Groups	0	86
<ul style="list-style-type: none"> <li>Parenting with Love and Limits: Number of Graduates</li> </ul>	6	3	83
<ul style="list-style-type: none"> <li>Parent/Teen Survival: Number of youth enrolled</li> </ul>	39	12	307
<ul style="list-style-type: none"> <li>Parent/Teen Survival: Youth Completing Program</li> </ul>	13	6	133
<ul style="list-style-type: none"> <li>TRIAD Truancy Class</li> </ul>	23	New Measures	107

<b>Adult Services Division</b>	<b>Dec 2017</b>	<b>Dec 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Guardianship Program: Wards as of 12/29/2017</li> </ul>	1,200	1,199	1,282
<ul style="list-style-type: none"> <li>Representative Payee Clients as of 12/29/2017</li> </ul>	52	New Measures for 2017	62
<ul style="list-style-type: none"> <li>SJAC Clients as of 12/29/2017</li> </ul>	75		81

<b>Training Institute</b>	<b>Dec 2017</b>	<b>Dec 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Number of Participants Attending DFPS/HCPs Workshops</li> </ul>	125	96	2,687
<ul style="list-style-type: none"> <li>Total Number of BSD Classes in Session</li> </ul>	3	3	30
<ul style="list-style-type: none"> <li>Total Number of BSD Students Enrolled</li> </ul>	59	97	935

<b>Communications</b>	<b>Dec 2017</b>	<b>Dec 2016</b>	<b>FYTD</b>
<ul style="list-style-type: none"> <li>Number of Speaking Engagements</li> </ul>	2	New Measures for 2017	10
<ul style="list-style-type: none"> <li>Number of Traditional Media events</li> </ul>	3		12

<b>Communications – Social Media</b>	<b>Dec 2017</b>	<b>Dec 2016</b>
<ul style="list-style-type: none"> <li>Number of Facebook “Likes”</li> </ul>	711	
<ul style="list-style-type: none"> <li>Monthly Average of people reached by Facebook Posts</li> </ul>	205	New Measures for 2017
<ul style="list-style-type: none"> <li>Unique (new) Visitors to HCPS Website</li> </ul>	1,900	

<b>CANS Strength-Based Assessments Provided</b>	<b>Dec 2017</b>	<b>Dec 2016</b>
<ul style="list-style-type: none"> <li>Intake</li> </ul>	11	0
<ul style="list-style-type: none"> <li>TRIAD Mental Health</li> </ul>	7	5
<ul style="list-style-type: none"> <li>JP Court Wraparound</li> </ul>	4	2
<ul style="list-style-type: none"> <li>Kinder Shelter</li> </ul>	1	5
<ul style="list-style-type: none"> <li>Resource Services</li> </ul>	1	0
<ul style="list-style-type: none"> <li>Community Youth Services</li> </ul>	302	0
<b>TOTAL</b>	<b>326</b>	<b>12</b>

**NOTE:** All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 3/1/17 through 2/28/18 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated. FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.

**VI. External Affairs Committee Minutes**

**NO MEETING HELD**

# HARRIS COUNTY

## PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

### REPORT OF BOARD AND COMMITTEE MEETINGS

<b>COMMITTEE:</b> <b>Program Services Committee Meeting</b>
---

<b>MEETING DATE (S) January 3, 2018</b>
---

<b>MEETING ATTENDEES:</b> <b>BOARD MEMBERS</b>	<b>MEETING ATTENDEES:</b> <b>HCPS/DFPS STAFF</b>
---	---

Marilyn DeMontrond Carmel Dyer, MD Charlene Hunter James Patrice McKinney	Claudia Gonzalez Jeff Alexander Mary Green Lisa LeVrier Jackie McMillon
--	---

<b><u>YOUTH IN ATTENDANCE</u></b>	
-----------------------------------	--

No Youth In Attendance	
------------------------	--

**Welcome:**

The meeting was called to order by HCPS Board Member, Marilyn DeMontrond at 4:40 pm. Ms. DeMontrond welcomed all in attendance.

**Minutes:**

Ms. DeMontrond asked if there were any corrections to the minutes from November 16, 2017. There were no corrections. Carmel Dyer moved to accept the minutes and Jeff Alexander seconded the motion.

Ms. DeMontrond asked for Program Updates: Challenges, New Initiatives, Project Updates:

**Adult Services** – Claudia Gonzalez, Adult Services Administrator, reported the following:

- The Social Security hold has been lifted, but the program continues to struggle to return funds quickly, when a ward dies, to prevent new holds being placed on the program.
- The 2017 Holiday Drive was successful. 1,090 wards and 50 representative payee clients received a holiday gift. There were a total of 57 donors who donated 461 radios and \$1,970.00 in monetary donations.
- Through a donation from our Board President, Jerry LeVias, the Guardianship Program received 36 tickets to the Texas Bowl. The tickets provided wards, residents and staff from two group homes the opportunity to attend the football game.
- Ms. Gonzalez and Mr. Levine attended the Texas Guardianship Association 2017 Legislative Forum on December 1, 2017. The morning session covered legislation passed during the 85<sup>th</sup> Legislative Session. Ms. Gonzalez participated on a Public Guardianship Program panel during the afternoon session. The day concluded with a discussion of TGA priorities for the 86<sup>th</sup> legislative session.

- The Senior Justice Assessment Center (SJAC) finalized the contract with Harris Health for the services of a Forensic Nurse and the use of the Bayland Geriatric Health Center. The contract was approved by Commissioners' Court on December 19, 2017.
- Barbara Lopez, SJAC Program Manager and the SJAC partners participated in a presentation regarding SJAC services at the Adult Protective Services All Staff Meeting on December 15, 2017.

**Children's Division** – Jackie McMillon, Children Services Administrator, reported the following:

- The Permanency Team welcomed their new supervisor, Manett Butler.
- The VOCA Outreach and Education Specialist in the HCPS Clinic developed a new Outreach Plan for 2018 with the assistance of the QI Team and clinic staff.
- The VOCA Year 1 budget was closed out. The program was notified that the final expenses for the grant were not processed by the county by the October 31<sup>st</sup> deadline. However, the grantor allowed the program to bill the final amount of Year 1 expenses to Year 2 and 3.
- The Clinic Therapist organized a Children's Activity Group on December 28<sup>th</sup> and there were 14 children served by Integrated Behavioral Healthcare Services.

**Youth Services Division** – Jeff Alexander, Youth Services Program Manager, reported the following:

- In April 2017, the Safety Net Project de-obligated the federal Runaway and Homeless grant. Some of the funds from this grant supported the Youth on Board and Youth Advisory Council activities. The challenge now is for the Youth Advisory Council to find grant funding to support two college tours outside of Harris County. The funding would be used to provide snacks and lunch for the youth during the college tours.
- Youth Services submitted the application for the Child Sex Trafficking VOCA Grant. They are waiting to receive the award letter, which then will be submitted to Commissioners' Court for approval to accept the money.
- The de-obligation of the VOCA Grant for Children without Placement was approved.

**HAY Center** – Mary Green, Director of Transitional Services, reported the following:

- In December, the first two youth were provided housing through the Bridge Housing Program at Ashford Westchase Apartments.
- On December 16<sup>th</sup>, the HAY Center hosted its annual Holiday Party. There were approximately 200 people in attendance. All of the youth left with gifts, gift cards, and holiday cheer.
- Missouri City/Sugar Land Chapter of Jack and Jill chose the HAY Center as beneficiary of their fund raiser.
- We are continue to struggle with housing youth. The Bridge Housing Program is very labor intensive and there isn't a designated position to work in this program. The plan is to apply for a VOCA grant to fund a position to handle this program.
- The second challenge is finding Transition Coaches who reside in the Northwest area.

**BEAR Program** - A BEAR Program representative was not present at this meeting. Program highlights were submitted by Tammy Hetmaniak, BEAR Director.

Ms. DeMontrond thanked the members for attended the meeting. Claudia Gonzalez announced that Jackie McMillon will be coordinating the next three Program Services Committee Meetings.

The next Program Services Committee meeting is scheduled for Wednesday, March 7, 2018 at 4:30 pm. at YSC.

Meeting was adjourned at 5:40 pm.

VIII. Executive Committee Minutes

**NO MEETING HELD**



# COMMISSIONERS COURT AGENDA

## **Protective Services for Children and Adults**

December 1, 2017

1. Authorization for staff to host a Community Resource Coordination Group annual retreat on January 18, 2018 in Houston for representatives of child-serving agencies in the county at an estimated cost of \$1,000.
2. Travel authorization approval in the amount of \$105. On 8/1 (\$4,050 was approved for two attendees to attend the National Guardianship Association conference from 10/14/2017 through 10/17/2017 in Co. Springs, CO.
3. Travel authorization for two staff to attend the board/committee multiple meetings and trainings in various locations. The amount spent is \$1,400.
4. Travel authorization for one staff to attend the Community based care continuity networking forum on 11/28/2017 in Austin, TX. The amount spent is \$275.

December 19, 2017

1. Travel authorization for two staff to attend the Excel dashboard training on various dates in Houston, TX. The amount spent is \$560.
2. Travel authorization for one staff to attend the Community based continuity of care workgroup on 1/4/2018 in Austin, TX. The amount spent is \$275.
3. Authorization to deobligate grant funds from the Criminal Justice Division of the Office of the Governor in the amount of \$166,520, and associated cash match funds in the amount of \$52,875, for the Children With-out Placement Program.
4. Approval of amendments and an agreement with Harris County on behalf of Protective Services for Children and Adults for HHS to continue providing medical services for the purpose of conducting medical-forensic examinations for adult victims of physical and sexual abuse and exploitation for the extended period ending September 30, 2018.

**Harris County Protective  
Services for Children and Adults**

**Texas Department of  
Family and  
Protective Services**

**The Children's  
Assessment Center**

**January 15, 2018**

**The Honorable Ed Emmett  
Commissioner Rodney Ellis, Precinct 1  
Commissioner Jack Morman, Precinct 2  
Commissioner Steve Radack, Precinct 3  
Commissioner R. Jack Cagle, Precinct 4  
1001 Preston, 9<sup>th</sup> Floor**

**Dear Judge and Commissioners:**

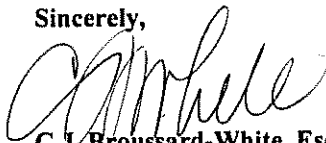
**We are pleased to enclose for your review our sixty-seventh joint quarterly report for the months of September, October, and November 2017. By signing below we concur that, to the best of our knowledge, the numbers used in the report are accurate.**

**A glossary of the terms used in the report is enclosed. A comparison of unduplicated children served by the agencies in all 67 quarters reported is also enclosed.**

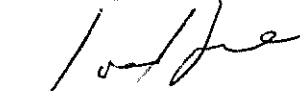
**Please call if you have any questions or if additional information is needed.**

**We appreciate your continued support in protecting the abused and neglected children in Harris County.**

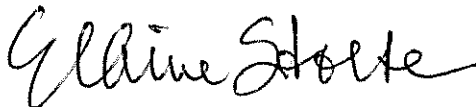
**Sincerely,**



**C.J. Broussard-White, Esq.  
Harris County CPS Regional Director  
Texas Department of Family and Protective Services**



**Joel Levine, LCSW  
Executive Director  
Harris County Protective Services for Children and Adults**



**Elaine Stolte  
Executive Director  
The Children's Assessment Center**

**Enclosures**

**cc: William J. Jackson, Executive Director, Budget Management/County Budget Officer  
Diane Caplan, President, The Children's Assessment Center Foundation Board  
Jerry LeVias, President, Harris County Protective Services for Children and Adults Board**

## **GLOSSARY OF TERMS**

**CAC Children Served- DFPS-** the number of non-duplicative children referred by DFPS who received a first time therapy and/or psychological, forensic interview or medical clinic service from the CAC during the quarter, and who had a DFPS number assigned to their case.

**CAC Children Served- Non-DFPS-** the number of non-DFPS children referred by police, Child Care Licensing and court orders who received a first time therapy and/or psychological, forensic interview or medical clinic service from the CAC during the quarter, and who had no DFPS number assigned to their case. Most of those families will also meet with a CAC clinical social worker.

**CAC Therapy and Psychological Services** – provides individual therapy, family therapy, group therapy, play therapy (in individual and group format, English and Spanish), art therapy (in individual and group format), music therapy (individual and group format), dance movement therapy (individual and group format), psychological evaluations, psychiatric evaluations, ongoing psychiatric medication management, and extended assessments in unsubstantiated cases of sexual abuse to children and family members involved in intra- and extra-familial cases of sexual abuse. Transportation services are provided when needed.

**CAC Forensic Interviewing Program** – provides forensic interviews of children alleged to have been sexually abused, at risk for sexual abuse, or witnesses to crimes. The interviews are conducted at the request of DFPS workers, law enforcement officers, the district attorney's office and court orders.

**Children's Crisis Care Center (4C's)-** currently provides psychological evaluations, development and family assessments, and permanency planning services to every physically abused and neglected child entering CPS protective custody in Harris County

**Community Youth Services (CYS)-** a joint partnership with CPS, 15 school districts, Pasadena Police Department, the Harris County Community Juvenile Justice Education Department and the Community Education Partners Schools to provide community-based crisis intervention, counseling and casework services to families with school aged children.

**Conservatorship-** all children for whom the courts have given the Texas Department of Family and Protective Services (DFPS) legal responsibility by temporary or permanent managing protective custody.

**Guardianship Program-**The Harris County Guardianship Program was transferred to HCPS on March 8, 2003. They serve as guardians for indigent and incapacitated adults, who have been through a hearing in one of four Harris County Probate Courts. Wards include those individuals being investigated, those pending guardianship, those for whom a letter of guardianship has been issued, and those deceased whose case is being closed.

**Harris County Protective Services for Children and Adults (HCPS)-**formerly Harris County Children's Protective Services. As of March 8, 2003 Commissioners Court added the Guardianship Program and changed the name of the agency.

**TRIAD Prevention Program-** consolidates staff from Protective Services for Children and Adults, Juvenile Probation Department and Mental Health/Mental Retardation Authority to serve troubled youth who are involved in status offenses, Class C Citations, and public services.

## Quarterly Report for September, October and November 2017

*Clients Served by Harris County Protective Services for Children and Adults (HCPS),  
Texas Department of Family and Protective Services (DFPS),  
and The Children's Assessment Center (CAC).*

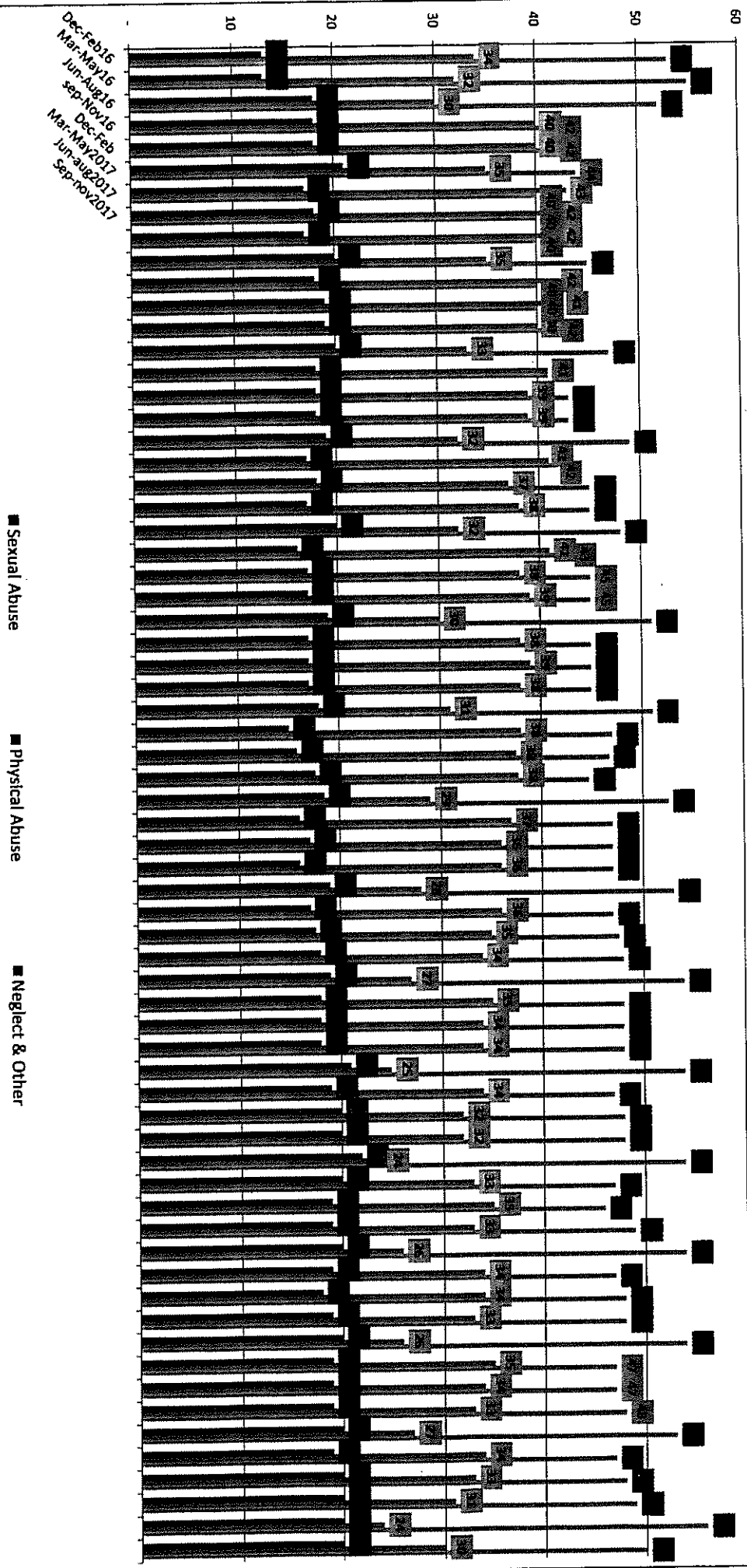
### I. Unduplicated children served in Harris County during quarter:

1. Completed DFPS investigations (families)	5,626
Alleged Victims in completed investigations	8,639
Total children in completed investigations	14,052
By Allegation Type*	Percent
Physical Abuse	30
Sexual Abuse	20
Neglect & Other	50
*Allegations are in investigations assigned. Note: an alleged victim may be in more than one type of allegation.	
Source: DFPS data warehouse as of November 30, 2017	
2. Children taken into conservatorship (protective custody) during quarter	457
Source: DFPS data warehouse as of November 30, 2017	
3. Children in conservatorship (protective custody) as of <u>November 30, 2017</u>	4,133
Source: DFPS data warehouse as of November 30, 2017	
4. Community Youth Services (CYS)	1,427
Youth referred on school campuses and in community	
Source: HCPS' Youth Services Administrator	
5. TRIAD Prevention Program	431
Youth served for status offenses, class C citations and public services at YSC and JP Courts	
Source: HCPS' Youth Services Administrator	
6. The Children's Assessment Center (CAC) total children served first time services	845
Number of DFPS children referred for first time service	562
Number of non-DFPS children referred for first time services	283
Source: CAC Case Tracking System (Original source: DFPS and law enforcement reports)	

### II. Other Services provided during quarter: (Some clients receive more than one service in one or more categories.)

1. HCPS' Medical/Dental Clinic services provided to children	733
Source: HCPS' Children's Services Administrator	
2. CAC medical services provided to children	287
Source: CAC Case Tracking System	
3. Kinder Emergency Shelter youth placed in residence	46
Source: HCPS' Youth Services Administrator	
4. Children's Crisis Care Center (4Cs)	
Children psychologically evaluated	155
Families assessed	96
Permanency Planning Team Meetings	847
Family Conferences	71
Source: HCPS' Children's Services Administrator	
5. CAC therapy and psychological services	
Children	1331
Adults	758
Source: CAC Case Tracking System	
6. CAC forensic interviews conducted	856
CAC extended forensic interviews	20
Source: CAC Case Tracking System	
7. Guardianship Program, wards as of <u>November 30, 2017</u>	1,202
Source: Adult Services Administrator	

Percentage of allegations in Investigations



20,000

# DFPS Services to Children

18,000

16,000

14,000

12,000

10,000

8,000

6,000

4,000

2,000

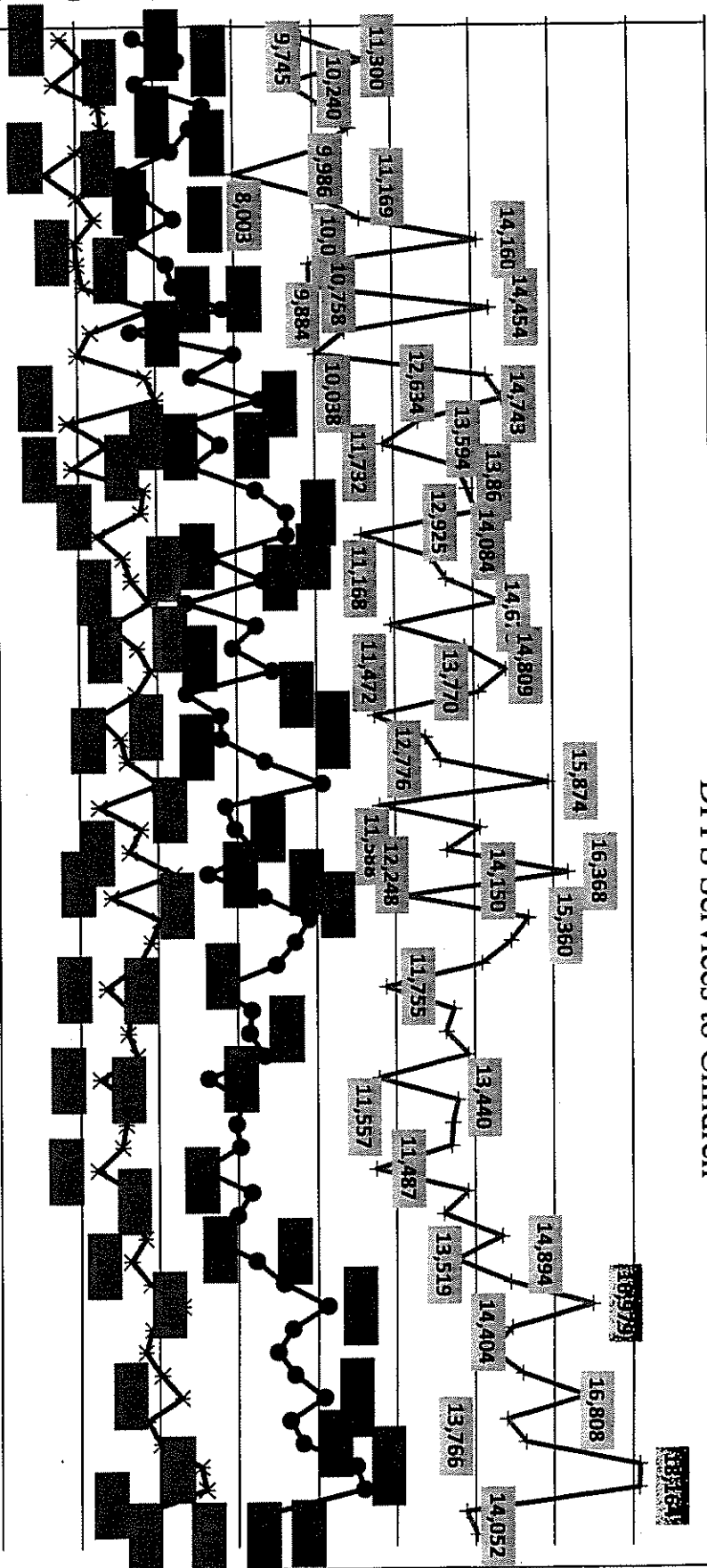
Completed DFPS Investigations

Total Victim

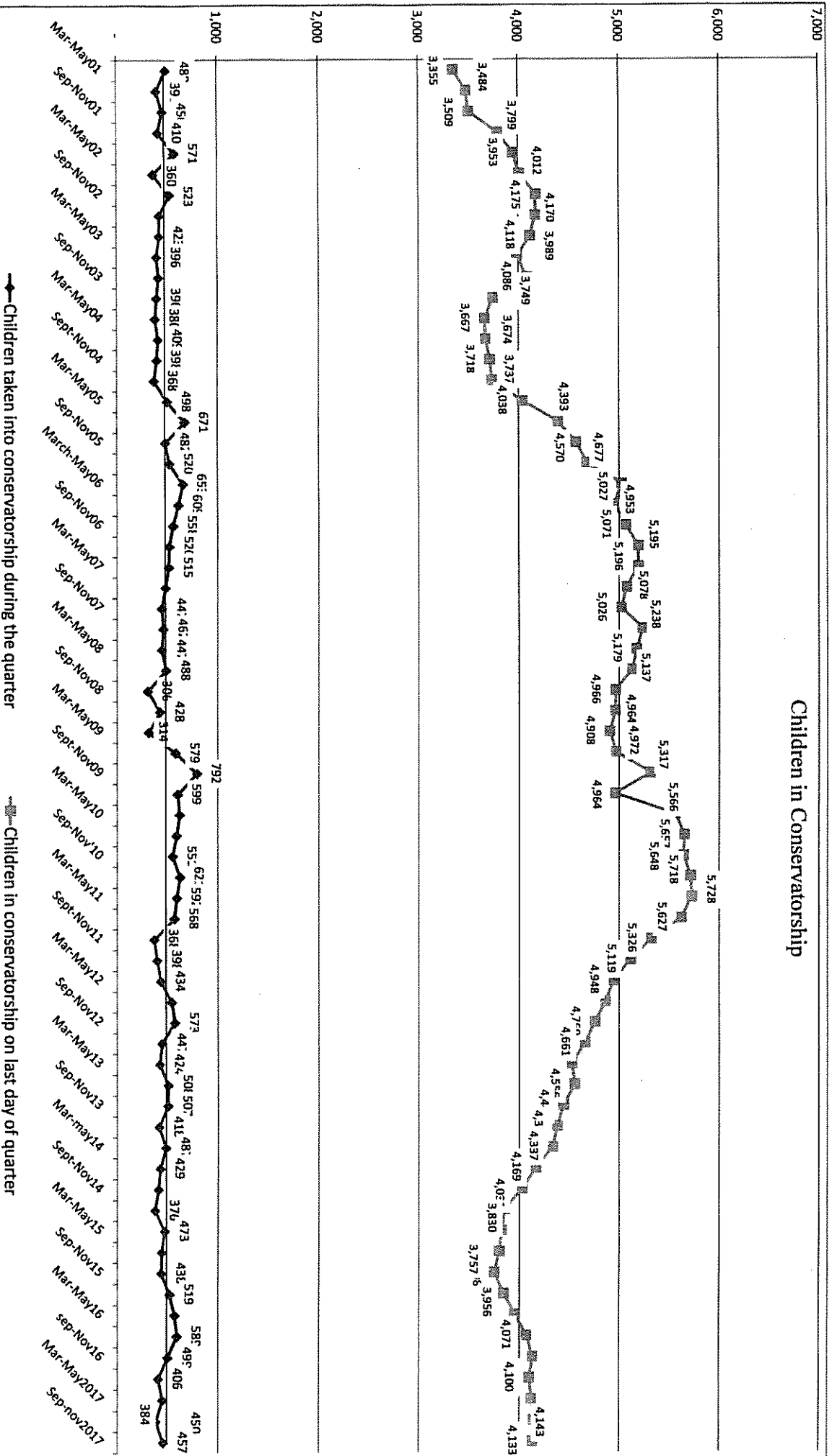
Completed Inv.

Total Children in completed DFPS Investigations

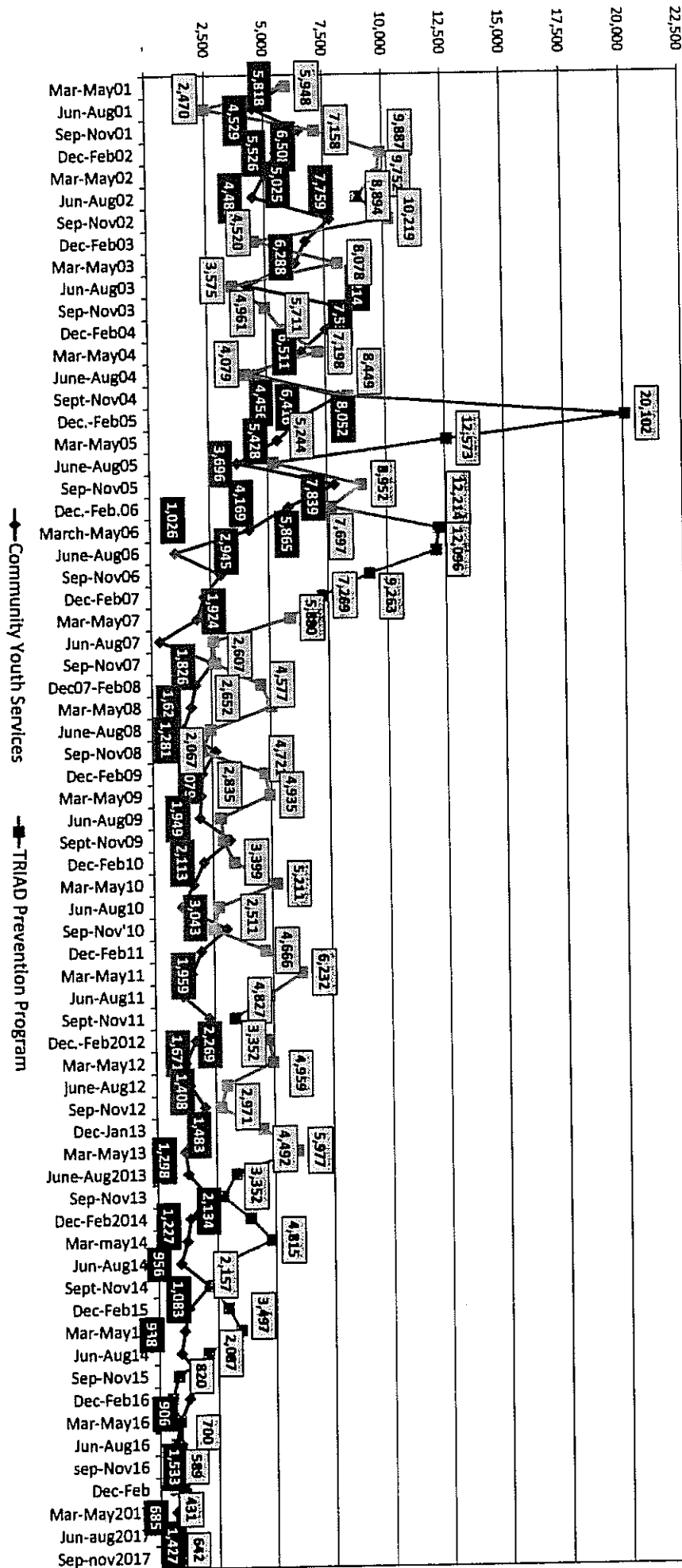
Mar-May01  
Sep-Nov01  
Mar-May02  
Sep-Nov02  
Mar-May03  
Sep-Nov03  
Mar-May04  
Sep-Nov04  
Mar-May05  
Sep-Nov05  
Mar-May06  
Sep-Nov06  
Mar-May07  
Sep-Nov07  
Mar-May08  
Sep-Nov08  
Mar-May09  
Sep-Nov09  
Mar-May10  
Sep-Nov10  
Mar-May11  
Sep-Nov11  
Mar-May12  
Sep-Nov12  
Mar-May13  
Sep-Nov13  
Mar-May14  
Sep-Nov14  
Mar-May15  
Sep-Nov15  
Mar-May16  
Sep-Nov16  
Mar-May17  
Sep-Nov17



# Children in Conservatorship



# Youth Services provided by HCPS





# Children Served by Children's Assessment Center

