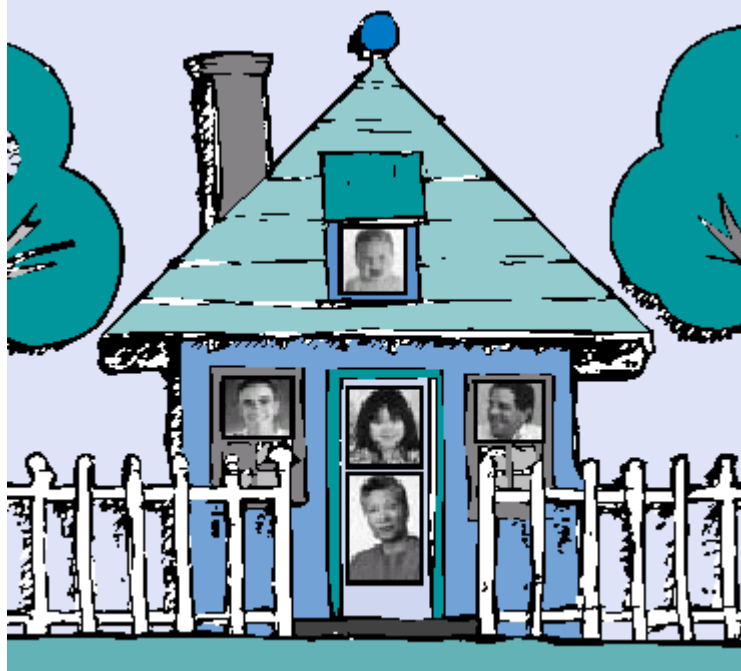


**Harris County
Protective Services for
Children and Adults
(HCPS)**



BOARD MEETING MATERIAL

June 2018

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Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054

Mission: To support, enhance and advocate for the safety and well-being of children and adults in Harris County

BOARD OF DIRECTORS MEETING AGENDA

June 28, 2018 | 4:30 PM | 2525 Murworth Drive, Room D-36

MEETING OPENING

- | | |
|---|--|
| 1. CALL TO ORDER | Ellie Sweeney, President |
| 2. APPROVAL OF MINUTES | Lidya Osadchey, Secretary |
| 3. MISSION MOMENT | Cherease Glasper, Youth and Family Coordinator |
| "Youth Leaders" | |
| 4. ACTION ITEM | |
| Consideration and approval to accept a donation from the BEAR Board through the Harris County Children's Protective Services Fund Board for up to \$54,288 for the Program Coordinator position | |

EXECUTIVE UPDATES

- | | |
|--|--------------------|
| 5. HCPS EXECUTIVE DIRECTOR STATUS REPORT | Joel Levine |
| 6. DFPS REGIONAL DIRECTORS STATUS REPORT | CJ Broussard-White |
| | Monica Sanders |

COMMITTEE REPORTS

- | | |
|---|------------------|
| 7. FINANCIAL AND BUSINESS SERVICES COMMITTEE | Patrice McKinney |
| Overview of financial statements and business services activities | |
| 8. HCCPS FUND BOARD | Phil Kunetka |
| Update of Fund Board activities | |
| 9. 2018-2020 STRATEGIC PLAN DISCUSSION | |

APPEARANCES BEFORE THE BOARD

3 minutes-A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the Board President or other presiding board member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding board meetings.

1 minute-A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one minute (1). The Board may take action on any item listed on this agenda

HCPS PROGRAM SERVICES BOARD HIGHLIGHTS

June, 2018

Adult Services Division

Guardianship & Representative Payee Programs

- Forty-eight (48) staff members from the Guardianship Program attended the Texas Guardianship Association Annual Conference in May. Ms. Gonzalez was the co-chair for the conference and the program staff took on an important role in the conference planning and during the event assisting with the registration, speaker introductions, silent auction and the live auction. As President of the Guardianship Association, Ms. Gonzalez presided over the annual meeting. Ms. Gonzalez along with Susan Fillion, Assistant County Attorney, conducted one of the conference sessions titled “Foreseeability, Liability and Responsibility of Guardians when Disaster Strikes: Protecting the Vulnerable while Minimizing Risk”. The Harris County Fund Board was also the underwriter for the Conference Welcome Reception that was very well attended.
- Ms. Gonzalez was invited to present at the 2018 National Alliance for Mental Illness Texas Empowerment through Collaboration, Communication and Advocacy Symposium in Corpus Christi, TX. The presentation was titled “Guardianship and Alternatives to Guardianship”. In attendance were advocates, family members, service providers, elected officials and consumers.
- Crime Stoppers of Houston, Adult Protective Services and Community Partners held a press conference to kick-off May Elder Abuse Awareness and Prevention Month. The goal was to raise public awareness, highlight enforcement and prosecution of senior crime, progress on the Harris County Senior Justice Assessment Center (SJAC), and provide information regarding Medicare scams. Ms. Gonzalez participated in the press conference, provided the update on the SJAC and addressed the Spanish speaking media.
- June 1, 2018, the Judicial Branch Certification Commission rolled out the new state database where new guardianships will be registered. This is in response to the law that was passed during the last legislative session establishing new rules for the registration of guardianships and guardians and the new requirement for online training for all family guardians.
- Program Monitor, Lisa LeVrier, and Program Manager, Yaksha Shah, attended a training provided by the Judicial Branch Certification Commission (JBCC) in Austin, TX in May. Effective September 1, 2018, all guardianship programs in Texas will be required to register and be certified by the JBCC. The training covered the new requirements for the registration of all guardians and guardianships in the program, as well as a demonstration of the new state database system.

Senior Justice Assessment Center (SJAC)

- Program Manager, Barbara Lopez, and Forensic Case Manager, Robert Butler, participated in a phone bank at Channel 2 KPRC coordinated by Adult Protective Services and its community partners. The purpose of the phone bank was to answer questions regarding senior abuse, neglect and financial exploitation. Ms. Lopez also participated in a live web chat during the afternoon news cast.

Children’s Services Division

- Superior Health Plan (Medicaid provider for foster children in Texas) showcased the HCPS Clinic in a video, which focused on the relationship between the two entities; i.e. the Clinic’s

work to care for foster children and the benefits of being a Foster Care Center of Excellence. Once the professionally filmed video is released the agency will be invited to a viewing.

- Harris County Protective Services and Harris Center for Mental Health are working jointly to implement the CANS assessment for foster children in Harris County. The collaboration is looking forward to initiating the CANS assessment for children three years to seventeen years old on August 1, 2018.
- The HOPES Program has been collaborating with DFPS and the New Hope Housing Program to provide permanent housing for 30 DFPS families in the new Reed Road Apartment Complex. The first HOPES family has been accepted into the program that will offer homeless DFPS families the opportunity to have stable housing while receiving supportive services upon entry into their new home.

Youth Services Division

Youth on Board

- Seven youth, who have participated in Youth on B.O.A.R.D. and Youth Advisory Council meetings, graduated from high school this year and will be attending Universities, Junior College, and/or technical schools. We are very proud of the accomplishments of these youth and wish them much success as they further their education.
- June 6-8, 2018, Youth on B.O.A.R.D. and Youth Advisory Council members attended the 2018 TNOYS Conference. Youth members, along with First & Goal Facilitators Tyrone Smith and Joe Jackson, facilitated a “Vision Board” workshop at the Conference on June 8, 2019.
- Craig Cormier, Youth on B.O.A.R.D. member, was presented with the Outstanding Youth Partner Award at the TNOYS Conference for his continued partnership with TNOYS and other youth serving organizations during 2018.
- On Saturday, June 9, 2018, several youth attended the Money Live conference at NRG Park, where the youth learned about financial planning and making smart money decisions. Parents attending the conference were able to attend a workshop on college planning and financial aid information.

On the same day, several high school Youth Advisory Council members attended the Texas Black Expo at the George R. Brown Convention Center. The youth attended sessions on Aerospace industry and African American Engineers. They also attended the Black College Fair at the Expo.

Community Youth Services (CYS)

Donald Rogers, CIS worker at HISD Westbury High School, was selected to be on the Westbury Community Council. This committee will focus on addressing issues related to School Environment, Community Outreach, Provider Interactions, and Student Interaction and developing improvement plans in these areas of concern.

Kinder Emergency Shelter

Occupancy Rate June: 57%

Occupancy Rate May: 76%

Occupancy Rate April: 56%

- The population increased from 48% in April to 76% in May due to increased referrals from DFPS.
- In May the Shelter Staff attended a two (2) day training on Trust Based Relational Intervention (TBRI) Training; an evidence –based intervention model developed by Dr. Karyn Purris. TBRI focuses on teaching staff how to understand the impact of trauma on the youth we work with and how it affects their processing and ability to learn. Staff participated in interactive training to help them see the importance of working with the whole child. The shelter is currently developing new TBRI group activities which will be integrated in weekly group time, to help staff build relationships and increase trust with the youth in our care.
- The Shelter Staff had a Retreat at Tracey Gee Community Center. The retreat was focused on team building and self-care for staff. This was the first retreat in over 25 years and was a great success. We would like to say a special Thank You to the B.E.A.R. Program for sponsoring lunch for the staff.
- Shelter staff and youth participated in the Texas Network of Youth Services (TNOYS) Conference. The youth participated in youth leadership workshops/activities and had the opportunity to meet lots of youth from around Texas. The staff attending workshops on best practices working with youth and learned more on the importance of viewing youth as partners in making decisions on services we provide.
- Two youth completed the Preparation for Adult Living (PAL) program. Shelter staff makes every effort to assist youth in getting their PAL classes completed while residing in the shelter. A schedule of summer classes will be forthcoming.
- School ended on June 8th. The youth are already enjoying fun summer activities including outings to the movies, museums and community parks.

Safety Net Project:

- On May 23, 2018, the Safety Net Project (SNP) Manager attended the Coalition for the Homeless of Houston/Harris County's "State of Homelessness Breakfast" at the Junior League of Houston. This event featured a panel presentation that included Marilyn Brown, President and CEO, Coalition for the Homeless of Houston/Harris County, Eva Thibaudreau Vice President of Programs, Coalition for the Homeless of Houston/Harris County, and Robert Pulster, Regional Coordinator, United States Interagency Council on Homelessness. The panelists discussed the past and current state of "*The Way Home*", which is the collaborative model to prevent and end homelessness in Houston, Pasadena, Harris County, Fort Bend County, and Montgomery County. The group also discussed the future of, and remaining challenges to, the local homeless response system as it continues to evolve toward a system where no one has to be without permanent housing for more than 30 days.

- On June 6-7, 2018, the SNP Manager attended the Texas Network of Youth Services' (TNOYS) 35th Annual Conference on Services to Youth and Families: *"Pump up the Volume."* In addition to attending the conference, the SNP Manager also briefly assisted the conference committee in scheduling the TNOYS Emergency Shelter Task Force Meeting that was held on the evening of June 7th. Emergency youth shelters across the state are bracing for the impact of the recently passed federal legislation known as: "Family First." One major provision of this legislation is that in the very near future, all emergency shelters will have to obtain and maintain a national accreditation status, (e.g. Council On Accreditation, etc.).
- In late April, 2018, the SNP Manager and Shawn Venables, Harris County Purchasing Department's Senior Contracts Administrator agreed to advertise a new Request For Proposals (RFP) for assessment/therapy services in lieu of amending the existing agreement. Both agreed that the benefit of creating a new agreement would be to reflect the current local funding source and reduced funding amount. In early June, 2018, the SNP Manager and Community Youth Services Program Managers John Magliolo and Kristen Ballard reviewed and scored two proposals received in response to the RFP. The two potential vendor respondents were: Wellness Counseling Center of Texas (WCCT) and Center for Family Consultation (CFC). The approved vendor will be announced in late June or early July, 2018.

TRIAD Prevention

- The TRIAD Child Sex Trafficking (CST) Program will begin answering a 24/7 hotline for first responders on June 25th. The program will serve minor victims (under 18) of child sexual exploitation in the Harris County region. The program serves as a means to foster collaboration among law enforcement, child welfare, juvenile justice and various service providers with the goal of intervening with and assisting child sex trafficking survivors. The general public should be directed to the Polaris Project national hotline (1-888-373-7888), but local first responders (DFPS, law enforcement) should contact the TRIAD-CST Hotline (1-833-881-7074) to receive immediate coordinated services for a minor survivor in Harris County and surrounding counties. The funding for the project is through the Victims of Crime Act (VOCA) and supervised by the Criminal Justice Division of the Office of the Governor (OOG). In addition to grant funded positions, the hotline is also being answered by HCPS and Juvenile Probation staff with TRIAD Intake Diversion.
- TRIAD-CST is fortunate to be staffed with experienced HCPS employees with a wealth of experience and talent. Four (4) of the six (6) grant funded staff will be in place on June 25th to serve callers and clients. Valentin Ramirez and Suzanne Anderson will serve as Crisis Specialists for the program. They will be responsible for answering hotline calls in the evening, helping partners intervene in the crises following the call and helping transition the survivors and their support system to ongoing services within TRIAD-CST. Both Valentin and Suzanne have extensive work experience with Community Youth Services (CYS) in Aldine ISD assisting youth and families. Esteban Mayers will serve as the CST Coordinator. He will answer the hotline during the day, facilitate multi-disciplinary team meetings (MDT) to assist survivors and their families after the initial crisis, and help coordinate services to youth till the age of 19. Esteban has significant years of experience within the child welfare field, most recently with JP Court program and training social service personnel at both HCPS and DePelchin. Angelica Arroyo will serve as the Administrative Assistant for the program. Before being hired by HCPS, she provided services to youth as a Bachelor of Social Work intern with TRIAD's Community Youth Development (CYD) program and served youth in Kinder Shelter with a local CYD social service provider. Lastly, Jeff Johnson will serve as the TRIAD-CST Supervisor beginning July 2nd. Jeff brings significant clinical experience serving runaways, sexual abuse victims and both minors and adults struggling with trauma and substance abuse. Jeff most recently served as a

Master Trainer with the HCPS Training Institute and is certified as a trainer for the Child and Adolescent Needs and Strengths (CANS) assessment tool. TRIAD-CST will operate in tandem with both TRIAD Intake Diversion and Youth and Family Resource Services (formerly CRCG), although the services provided will be long term.

- To support initial identification and compassionate service delivery to child sex trafficking survivors, TRIAD-CST will assist the Office Of the Governor in organizing trainings to juvenile service providers (including HCPS). Trainings will focus primarily on using Trust-Based Relational Intervention (TBRI) and the Child Sexual Exploitation Identification Tool (CSE-IT). HCPS staff can expect training on the TRIAD-CST program, TBRI and the CSE-IT in the near future, while current efforts are focused on receiving crisis referrals from law enforcement, Department of Family and Protective Services (DFPS) and juvenile justice. In the meantime, HCPS staff with questions about referrals to TRIA- CST may contact Matt Broussard, Resource Services Manager, at 832.927.6310.
- Parenting with Love and Limits (PLL) just finished its first cohort of groups at the Houston Police Department Gulfton Police Storefront. This is a collaborative project between PLL and Community Youth Development (CYD). The facilitator is Maria Chavez and the co-facilitator is Maria Lara, a CYD employee. The Gulfton Police Storefront is also affiliated with CYD. All participants “graduated” – successfully completing all requirements to earn their graduation certificates. The next round of classes at the Police Storefront will be in Spanish.
- Gulfton CYD Program Coordinator, Cristal Atilano collaborated with the Gulfton Citizens’ Advisory Counsel and Gulfton HPD Storefront in holding the Annual Gulfton Festival at Burnett Bayland Park on May 19, 2019. Various businesses, social service agencies and others provided information to the community. The Youth Advisory Committee (YAC) program will travel to Texas A&M on June 24 – 27 for the Youth Summit, formally known as Teen Summit. Members from eighteen (18) CYD sites, including Gulfton & Pasadena will gather at this 4-day youth conference, which is an annual event.
- The P.I.N.K. (Powerful-Inspirational-Noble-Kind) Girls Program chose the month of May to teach the girls appreciation of their mothers.
 - The girls made “Thank You” cards, appreciation cards, “Mother’s Day” cards, and wrote poems about their mothers.
 - Probation staff took the girls to Jones Hall to see *Dracula*. The girls enjoyed the performance, particularly the Orchestra. It was an event specific that girls “Won” for doing well on their Mock Interviews that were conducted in April.
 - The Probation staff hosted a Mother/Daughter Tea Party. The girls and their mothers came to group nicely dressed. The girls presented their mothers with the cards they made for them. The group played games such as *Bingo* and *How Well Do I know My Daughter*. Afterward, the girls were asked what they could take away from the experience of spending 2 hours with their mothers in group. The general feedback was, “I should hang out with my mother more”, “I should communicate with my mother more”, “I should communicate with my mother better” and “We learned a lot about each other.

BEAR Program

- BEAR served a total of 1,269 children in the month. This is an increase from previous months. This is due to an increase of children be served at BEAR rooms at Northpoint, Eastex and Wilson Rd. directly related to the increased amount of time spent on these rooms by BEAR staff to revitalize and remarket.
- BEAR signed a new lease on a warehouse space located at 3572 E. TC Jester, Houston, TX 77018. The space will allow for all BEAR staff to be centrally located at least part of their day before reporting to assigned BEAR Rooms. *Lindsey Office Furniture* will be donating all office furniture for the new space including: 1 administrative office suites, 5 office suites, 4 workstation cubicles, office chairs, waiting area chairs, 22 guest chairs and a 26 ft. conference table with chairs. The total donation is over \$18,000. BEAR staff are so grateful for this donation that came through a social media post.
- BEAR staff traveled to Austin and Dallas to visit the equivalent of BEAR in these cities. The trip was very beneficial for staff to look at the way other organizations such as our own inventory and distribute goods and services to abused and neglected children. BEAR is looking into utilizing some of the technology used in both of these cities.
- BEAR staff and volunteers have been working hard moving warehouses. The week of June 25th BEAR will relocate from 630 W 6th St., Houston, TX 77007 to 3572 E TC Jester, Houston, TX 77018. The current warehouse location will not be open the week of June 25th because of the move. Business will resume at the new warehouse on Monday, July 2nd with regular business hours of Tuesday and Thursday from 9-12 pm. Extended warehouse hours will start August 1st.
- BEAR is very thankful for a group of student volunteers from Strake Jesuit College Preparatory that assisted with moving on Saturday, June 9th and Saturday, June 16th. Their assistance was critical in moving items from one warehouse to another. We are also excited to announce that BEAR had a surprise visit from David Quessenberry, Offensive Lineman for the Houston Texans.

HAY Center

- The Center currently has 12 youth in the Bridge Housing (BH) Program. The Center is looking forward to increasing this number to 25. All are working and the Center is very proud of that number. Most have a Transition Coach. The Center has had regular trainings and group meetings at BH including budgeting, work readiness, goal setting, knitting and even a personal trainer. The program is starting a nutrition series this month.
- The first college tour was completed which included 5 days of campus tours including local community colleges and universities as well as UT, TAMU and Texas State. The second college tour will be in July.
- Summer Jobs is in full swing with 16 youth working and 8 more to start this week.
- The Transition Coaching program currently has 64 matches and 10 in process. Trainings for matched and waiting volunteers is being offered monthly. In the past two months the Center has offered Mental Health First Aid and Motivational Interviewing.

CHALLENGES

- Entering youth in to BH is very labor intensive and the case management needed for the first three months is quite extensive. Once youth get over the three month mark it seems that they are gaining more independence and need less one on one. What this means is that under the current staffing it is difficult to house more than two youth per month. Getting to 25 housed will take longer than anticipated.
- There are currently 37 youth on the wait list for Transition Coaches. There is a very high need for volunteers who live north of the beltway (Spring, Tomball, Humble, Porter) and male volunteers.

MINUTES
OF THE
MEETING OF THE BOARD
OF
HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
2525 Murworth Drive
Room B36
Houston, Texas 77054
May 24, 2018

GUESTS IN ATTENDANCE

Carole Lamont, Precinct 3
Kerry McCracken, Children's Assessment Center
Dori Wind, County Attorney's Office
Tawnya Mitchell, Board Retreat Facilitator

BOARD MEMBERS IN ATTENDANCE

Marilyn DeMontrond
Frances Castaneda Dyess
Darryl King
Philip Kunetka
Jerry LeVias
Patrice McKinney
Sean McPherson
Lidya Osadchey
Pat Rosenberg
Janet Stansbury
Ellie Sweeney

BOARD MEMBERS ABSENT

Sheila Aron
Charlene Hunter James
Sherea McKenzie
Terry Morales

STAFF IN ATTENDANCE

Jeff Alexander, Youth Services Division Manager
Anna M. Bell, Organizational Development Director
C J Broussard-White, CPS Regional Director for Harris County
Ginger Harper, Youth Services Administrator
Joel Levine, Executive Director
Barbara Lopez, SJAC Program Manager
Jackie McMillon, Children Services Director
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Beverly Pettway, Financial and Business Services Administrator
Will Walker, Training Institute Manager

CALL TO ORDER/INTRODUCTION OF GUESTS

Board President, Ellie Sweeney called the meeting to order at 4:45 p.m.

APPROVAL OF MINUTES

Lidya Osadchey moved for approval of the March 22, 2018 minutes. Patrice McKinney seconded the motion. The minutes were approved by unanimous voice vote.

MISSION MOMENT

In acknowledgement of May as Elder Abuse Awareness Month, Barbara Lopez, Program Manager of the Senior Justice Assessment Center detailed a case worked by the Senior Justice Assessment.

OVERVIEW OF 2018-2020 STRATEGIC PLAN

Anna Bell, Organizational Development Director and Tawnya Mitchell, Board Retreat Facilitator, provided a summary of the Strategic Plan that was discussed at the Board Retreat on April 24, 2018.

The following information resulted from the planning sessions that helped develop the "Leading through H.E.A.R.T" Strategic Plan.

Strategic Focus Area #1- Workplace Values The core values of the employees in the workplace, along with their experiences, and upbringing meld together to form HCPS culture. It is a great idea for all workplaces to form a code of conduct that clearly explains the values of the agency and the ethics the agency works by

Strategic Focus Area #2: Enhanced Communications Capacity: Specifically identified was a need for more frequent and targeted communications to inform the community about HCPS services focusing on prevention and support.

Strategic Focus Area #3: Strengthened Partnerships and Collaboration: By collaborating, HCPS can provide more seamless access to services and potentially expand the footprint in the community. HCPS has already achieved some success in partnering with community agencies; the next stage is to deepen collaboration, expand stakeholders and, where appropriate, formalize agreements for shared services, resources, and processes.

The Plan includes the following Goals for 2018-2020.

- GOAL 1: To strengthen organizational culture by becoming an agency that lives by the H.E.A.R.T. values
- GOAL 2: Increase community awareness and engagement of HCPS services.
- GOAL 3: Strengthen Partnerships and Collaboration

Workgroups have been established to concentrate on each individual goal. Ms. Bell will be recruiting Board Members and staff to continue with the collaborative process and improve the quality of the plan.

HCPS EXECUTIVE DIRECTOR STATUS REPORT

Mr. Joel Levine expressed satisfaction about the level of engagement of the Board Members at the Board Retreat on April 24, 2018. He also expressed his gratitude to Shirley Burlew as well as Anna Bell for facilitating the event and Board Member, Terry Morales as the gracious host.

He noted that there were several press conferences to kickoff Child Abuse Prevention month in April. For that reason, he said he talked with Elaine Stolte, Executive Director of the Children's Assessment Center about the possibilities of having a joint Child Abuse Prevention Month press conference next year.

The Houston Junior Woman's Club held its annual Donations Coffee on April 11, 2018 at Texas Children's Hospital. The Houston Junior Woman's Club's generous contribution of \$3,000 to the HCPS Youth Services Division will enable the Youth on Board to setup several college tours this summer. The check was presented by former HCPS Board President and Harris County Children's Protective Services Fund Board Vice-President Barbara Hermes.

On April 19, 2018 along with Anna Bell and CJ Broussard White, Mr. Levine attended the Children's Assessment Center Spirit of Spring Luncheon and Fashion Show at the Royal Sonesta Hotel. Congressman Ted Poe was honored for his distinguished career in both Washington and Texas. Congressman Poe, who will be retiring at the end of his current term, has long been a champion for victims of sexual violence and human trafficking. He thanked Board Member, Patrice McKinney for facilitating their attendance.

He said he attended the Annual Child Welfare League of America Conference in Washington DC was on April 25-28, 2018. Marilyn DeMontrond, Janet Stansbury and Estella Olguin also attended. Ms. DeMontrond serves on the National CWLA Board. They met with staffers with the Harris County Congressional Delegation to provide information on HCPS.

The Texas Guardianship Association (TGA) Annual Conference was held in Houston at the Hotel Derek on May 9-11, 2018. HCPS Adult Services Administrator, Claudia Gonzalez presided over the Annual Meeting at the conference as the 2018 Board Chair of TGA. Ms. Gonzalez also presented a workshop on protecting wards during disasters along with Susan Fillon with the Harris County Attorney's Office Elder Law Division. The Harris County Protective Services Fund Board sponsored the reception on the first evening of the conference. HCPS Board members Ellie Sweeney, Charlene Hunter James and Marilyn DeMontrond attended along with George DeMontrond who chairs the Harris County Protective Services Fund Board.

Superior Health Plan has named three providers statewide as Foster Care Centers of Excellence, including the HCPS Integrated Health Care Clinic at the Youth Services Center. Centers that receive this designation meet high standards for the quality of care that children in foster care receive. On May 11, 2018 Superior representatives came to the Clinic to film a promotional video.

Mr. Levine said he participated in the BEAR Graduation Celebration on Saturday evening May 19, 2018 at the George R. Brown Convention Center. George and Marilyn DeMontrond attended the event. The thirty graduates were treated to a wonderful buffet, DJ, photo booth, gift cards and door prizes. He thanked Board Member, Darryl King for

helping to make the connection with Houston First and Levy Restaurants who sponsored the graduation ceremony.

HCPS sponsored the inaugural Pastors Appreciation Luncheon on May 21, 2018 in collaboration with DFPS Faith Based Initiatives Specialist in Region 6A. Twenty-three faith based organizations were acknowledged for their work over the past year in promoting foster care and adoption in the County. HCPS Board Member Marilyn DeMontrond welcomed the participants and Board President Ellie Sweeney provided closing remarks.

The All Staff Picnic will be tomorrow, May 25th at Bayland Park from 11:00am to 4:00pm. He extended an invitation to all Board Members.

The 9th Annual Dianne Bynum Administrative Conference at the Harris County Department will be June 8th. Mr. Will Walker invited the board members to attend the conference and ask for donations for the purchase of gift cards and door prizes for the participants.

DFPS REGIONAL DIRECTOR STATUS REPORT

CJ Broussard White stated that she attended the Children's Assessment Center Child Abuse Prevention Press Conference as well as Commissioner's Court recognition of April as Child Abuse Prevention month.

She reported that she visited Lubbock for a Family Based Safety Services (FBSS) meeting. The attendees learned about a court in Lubbock County that does Orders to Participate in Services cases only. The FBSS State Wide workgroup is continuing to meet and will have standardized practices for FBSS that will be required for every region across the State.

Reed Rd FBSS/Nurturing Parent Program (NPP)/Housing Initiative is moving forward. They are targeting to have CPS 30 families be assisted with housing needs and future wrap around services.

Judge Griffith held her annual graduation ceremony event at the court house. There were 21 graduates to participate in the event.

Currently the agency has 47 foster youth on runaway status. They are tracking the youth and working closely with the Special Investigators to ensure they can be located and recovered.

Staff member Felecia Washington, CVS Supervisor will be recognized by the Commissioner and receive the Commissioner's Award at the end of June for her service to children and families.

Regional Director Monica Sanders attended the Human Trafficking Initiative Workgroup meetings at the Children's Assessment Center.

The bi-weekly Regional Directors Connection Meetings continued in April and May and are doing well.

Regional Investigations Division Leadership met weekly to discuss progress on ensuring timely contact with clients and case documentation efforts. All regional investigation division staff are engaged in various training initiatives and retention efforts. The region is currently at 96% for face-to-face contact with our children and 84% for timely input of case documentation.

Monica Sanders began her Supervisors Support Committee and the Caseworker/Support Staff Committee in April. The Supervisors Committee is made up of 9 Supervisors (1 from every Program Director area) and the Caseworker/Support Committee is made up of 1 caseworker and 1 support staff member from every Program Director area. These groups will work directly with the Regional Director on critical staff challenges and issues related to improving retention, culture and outcomes for families and staff in R6A.

COMMITTEE REPORTS

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney reported that the initial budget allocation is \$23,968,000 and to date have expended \$3,595,000 with a variance of \$1.1 million. She said that the agency is expecting a rollover total of \$3.7 million and future expenditure of \$268,000 for equipment for Information Technology Division. Additionally, new cell phones must be purchased for some of the staff.

She added that there is an accumulation \$3.4 million in the Juvenile Case Management Fund since 2009.

Hay Center received 1115 Waiver funds. These funds are received through Harris Center for Mental Health and IDD and used for the operation of the HAY Center Programs.

EXTERNAL AFFAIRS COMMITTEE

No Meeting

PROGRAM SERVICES COMMITTEE

Marilyn DeMontrond reported that the committee did not have a meeting but she added the contract between Aldine Independent School District and Harris County for the 2018-2019 school year will not be renewed due to the district facing a \$60 million deficit for the upcoming school year. Of concern are the five tenured Community Youth Services (CYS) Youth Service Specialists who are in jeopardy of unemployment and loss of benefits. Currently the program is in discussions to transfer some of the staff into open position but all options will be considered within the CYS Youth Services Programs as well as agency-wide.

There are six youth housed at Bridge Housing and hope to have four more by the end of June. Only one of the 6 was employed when they entered the program now all 6 have part time jobs. Five of the youth are also part time students. To date more than 50 youth have been interviewed for summer jobs and 20 youth have been scheduled for college tours. Bridge Housing is looking for speakers for its training program.

HCCPS FUND BOARD

Anna Bell reported that the Fund Board is also working on a Strategic Plan.

The SAVE THE DATE(s) have gone out for the Luncheon on September 20, 2018 at the Junior League. The Underwriter's letter is ready to be mailed out. The Fundraiser Committee will have a meeting on May 30, 2018.

EXECUTIVE COMMITTEE

No Report

MATTERS FOR DISCUSSION

No Discussion

Ms. Sweeney adjourned the meeting at 6:20 p.m.



BUDGET STATUS REPORT

THREE
MONTHS ENDING

May 31, 2018



Harris County Protective Services
for Children and Adults
At the Heart of Families

BUDGET NARRATIVE
FINANCIAL SUMMARY REPORT
BUDGET BY FUNDING
BUDGET SUMMARIES:
REVENUE SUMMARY
EXPENSE by CATEGORY
BUDGET and EXPENSE by DIVISION
GRANTS SUMMARY

HARRIS COUNTY PROTECTIVE SERVICES
FINANCIAL INFORMATION FOR THE PERIOD ENDED - MAY 31, 2018
BUDGET SUMMARY by Funding Source

		Original Budget	Adjusted Budget	Expenditures To Date	% of Budget Expended	Budget to Date	Variance as of 05/31/2018	Projected Expenditures through Year End	Projected Rollover / Unexpended Funds
		A	B	C	D = C/B	E	F = E - C	G	H = B - G
GENERAL FUND (March 1 - February 28)	GF	\$ 23,968,000	\$ 27,631,848	5,448,052	19.72%	7,196,173	\$ 1,748,121	\$ 24,821,811.65	\$ 2,810,036
SPECIAL REVENUE FUNDS:									
GUARDIANSHIP (March 1 - February 28)	SRG	150,297	150,297	35,715	23.76%	38,916	3,201	142,860	7,437
JUVENILE CASE MGMT FUND (March 1 - February 28)	SRJ	902,391	902,391	191,650	21.24%	236,312	44,662	766,599	135,792
HAY CENTER YOUTH PROGRAMS 1115 WAIVER	HCY	1,091,101	1,091,101	54,649	5.01%	272,775	218,126	218,597	872,504
OCOK - PREPARATION FOR ADULT LIVING		10,570	10,570	-	0.00%	2,643	2,643	10,570	-
FAMILY PROTECTION FEE	FPF	20,695	36,726	1,828	4.98%	9,181	7,354	36,726	0
TOTAL SPECIAL REVENUE FUNDS		2,175,054	2,191,085	283,842	12.95%	559,827	275,985	1,175,352	1,015,732
GRANT FUNDS (Various)									
GRANT FUNDS (Various) - See attached schedule	GRT	7,300,901	7,335,258	3,550,578	48.40%	4,500,106	949,528	3,023,681	760,999
TITLE IV-E (October 1 - September 30)	IVE	680,000	680,000	-	0.00%	-	-	-	680,000 (a)
TOTAL GRANT FUNDS		7,980,901	8,015,258	3,550,578	44.30%	4,500,106	949,528	3,023,681	1,440,999
OTHER FUNDS									
FUND BOARD (October 1 - September 30)	FB	91,716	102,716	5,074	4.94%	17,874	12,800	102,716	-
TOTAL OTHER FUNDS		91,716	102,716	5,074	4.94%	17,874	12,800	102,716	-
TOTAL FUNDING - HCPS		\$ 34,215,672	\$ 37,940,908	\$ 9,287,546	24.48%	\$ 12,273,980	\$ 2,986,434	\$ 29,123,561	\$ 5,266,768

GF	The General Fund budget is received from Harris County through General Revenues and is allocated annually as a part of the Harris County budget process. Adjustments to the fund are made throughout the year for transfers in/out. The 2019 fiscal year is March 1, 2018 - February 28, 2019.	
Guardianship Special Revenue	SRG	Funds collected through probate courts to be used for local guardianship programs that provide services for indigent, incapacitated persons who do not have family members suitable and willing to serve as guardians. Fee in Probate Original Actions and Adverse Probate Actions (Sec. 118.067) . . . \$20.00. Previously, funds were used to cover the cost of mileage for case managers; however, because funding for this expenditure is available in the general fund, no mileage cost has been posted to this fund. The program currently covers the cost of one full time Manager position and temporary staffing. All unspent funds in this account can be carried over and used by the Guardianship Program as defined by statute.
Juvenile Case Management Fund	SRJ	The commissioners court of a county by order may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a justice court to pay a juvenile case manager fee not to exceed \$5 as a cost of court. A fund created under this section may be used only to finance the salary and benefits of the juvenile case manager employed under Article 45.056. Juvenile Case Manager Fund information is received from the Harris County Auditor's Office. The Remaining Balance as of May 31, 2018 is \$3,468,618. Through the end of May 31, 2018 Revenue was \$86,886 and Expenses \$71,037 for a net of \$15,849 for the month.
Hay Center Youth Programs	HCY	HAY Center Youth Program received 1115 Waiver funds. These funds are received through MHMRA and used for the operation of the HAY Center Programs.
Grant Funds	GRT	Grant Funds have various fiscal years but mainly September 1 - August 31. The fiscal year begins in the month of September for the majority of the grant funds. HCPS recently received funding via VOCA (Victims Of Crime Act) for Child Welfare Integrated Healthcare Expansion Initiative grant (amount \$845,169) and for Senior Justice Assessment Center project (amount \$848,467). This funding covers a two year period for both projects.
Title IV-E Child Welfare Funds Note (a)	IVE	Fiscal Year October 1 - September 30. Title IV-E Child Welfare Funds are reimbursements from DFPS for the cost of Administrative Support for Child Welfare activities in Harris County.
Fund Board	FB	Fund Board operates on a fiscal year September 1 2017 - August 31, 2018. Funds raised through various programs are maintained by the Fund Board. Primary Revenue is expected to come from a fund raising event that is scheduled for the summer of 2018. Current expenses are from Operating, Guardianship gifts, and Enhancing and Sustaining programs are expected over the next several months.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of May 31, 2018

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
		A	B	C	D	E	F	G	H = A...G	I
ADMINISTRATION										
TRAINING INSTITUTE	2-1	\$ 513,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,250	Includes 5 staff positions and provides training services to all HCPS programs and partner agency staff. Works with programs in the implementation and deployment of CANS.
HCPS ADMINISTRATION	2-2	634,907	-	-	-	-	-	102,716	737,623	Four positions are included in this general fund budget. This area covers executive office functions and board related functions.
COMMUNITY RELATIONS	2-3	229,268	-	-	-	-	-	-	229,268	Two positions that work on media and community relations for HCPS and social media initiatives.
PROGRAM IMPROVEMENT	2-4	310,594	-	-	-	-	-	-	310,594	Three positions provide Quality Improvement services, COA management, Grants Tracking, Agency Development.
BEAR	2-5	305,951	-	-	-	-	-	-	305,951	The Bear Program receives funding from donations, BEAR Foundation funds and HC General Funds. DFPS provides support through two positions that serve as a part of the BEAR Program staff.
TOTAL ADMINISTRATIVE SERVICES		1,993,970	-	-	-	-	-	102,716	2,096,686	
FINANCIAL & BUSINESS SERV										
ACCOUNTING	2-6	4,060,702	680,000	-	-	-	-	-	4,740,702	100% from General Fund. Title IV-E Grant \$680,000 contract pending with DFPS; funds not yet received.
INFORMATION TECHNOLOGY	2-7	1,094,822	-	-	-	-	-	-	1,094,822	
HUMAN RESOURCES	2-8	673,439	-	-	-	-	-	-	673,439	This group provides HR Services for HCPS and is now a part of the Administration budget and reports to the Executive Director.
MURWORTH OPERATIONS	2-9	390,107	-	-	-	-	-	-	390,107	Costs related to building maintenance for Annex M - Murworth.
YSC OPERATIONS	2-10	901,127	-	-	-	-	-	-	901,127	Cost of repairs and maintenance for the YSC building and grounds.
VEHICLES	2-11	147,100	-	-	-	-	-	-	147,100	This budget is for the purchase, lease and maintenance of vehicles used by HCPS.
TOTAL FINANCIAL AND BUSINESS SERVICES		7,267,297	680,000	-	-	-	-	-	7,947,297	
CHILDREN'S SERVICES										
CCCC ADMINISTRATION	2-12	214,487	-	-	-	-	-	-	214,487	
CHILDREN ASSESSMENT	2-13	364,322	-	-	-	-	-	-	364,322	HCPS received VOCA (Victims Of Crime Act) funding for Child Welfare Intergrated Healthcare Expansion Initiative grant (amount \$379,560).
FAMILY ASSESSMENT	2-14	149,573	-	439,800	-	-	25,831	-	615,204	70.0% of funding from DFPS contract to provide assessment services to families involved with DFPS. County funding supporting the contract at 28.0%. Special Revenue funds of 2.0% from Family Protection Fee.
PERMANENCY PLANNING	2-15	373,149	-	950,000	-	-	-	-	1,323,149	Contract with DFPS for Permanency Meetings and Family Conferences in the amount of \$950,000. County supports this contract at 21% in direct services.
SUBSTITUTE CARE	2-16	176,595	-	192,644	-	-	-	-	369,239	Contract with DFPS to provide payment services for Concrete Services and for Transitional Living Allowances for Youth in the amount of \$192,644. General Fund covers clothing, school supplies, birth certificates and other foster care maintenance items.
PAL/HAY/TWC	2-17	133,724	-	1,264,644	-	822,691	1,101,671	-	3,322,730	The HAY Center budget includes General Funds at 4.2%, DFPS funding accounts for 40.5% of the budget, and HAY Foundation accounts for 2.9% of the budget. The center also receives HOGG funding and 1115 Waiver Funds classified as Special Revenue.

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of May 31, 2018

	Ref	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
			LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
		A	B	C	D	E	F	G	H = A...G	I
MEDICAL CLINIC	2-18	629,556	196,429	845,169	-	110,641	5,600	-	1,787,395	55.6% of the Medical Dental Clinic budget is from Harris County General Funds. The remaining is from contracts for drug testing, HOGG foundation grants, HOPES grant with Depelchin, and a grant from the Hospital District.
TOTAL CHILDREN'S SERVICES		2,041,406	196,429	3,692,257	-	933,332	1,133,102	-	7,996,526	30.2% of the overall Children's Services Division budget is from Harris County General Funds. 43% is from PAL contracts with DFPS. The remaining 27% is from HOGG, HOPES, VOCA and the Fund Board funding.
YOUTH SERVICES										
YSC ADMINISTRATION	2-19	759,564	-	383,381	-	-	-	-	1,142,945	State Funding for VOCA Funding for Child Sex Trafficking.
FOOD SERVICES	2-20	351,335	-	-	-	-	-	-	351,335	
RESIDENTIAL SERVICES	2-21	1,738,930	-	-	-	-	-	-	1,738,930	The Kinder Emergency Shelter program receives reimbursements for DFPS children placed in the shelter. The Revenue budget for this reimbursement is \$705,000 and is reflected in the HC General Fund.
CYS ADMINISTRATION	2-22	976,400	389,218	-	-	-	1,019	-	1,366,637	The YSC partners with the City of Houston to provide services under the My Brother's Keeper program.
CYS SCHOOLS	2-23	4,610,605	-	-	-	-	-	-	4,610,605	The CYS program contracts with various school districts and other entities throughout Harris County. HCPS receives reimbursements from these entities budgeted at 2,011,800. This amount is included in the HC General Fund.
PARENT TEEN	2-24	195,677	-	-	-	-	-	-	195,677	
TRIAD ADMINISTRATION	2-25	416,155	-	900,000	-	-	4,276	-	1,320,431	TRIAD receives grant/contract funding from DFPS for the CYD Program in the total amount of \$724,716. Other funding comes from general funds and special revenues.
JP COURT SERVICES	2-26	647,125	-	-	-	-	902,391	-	1,549,516	Court Services includes \$925,534 budgeted out of Special Revenue. The other portion is paid from general funds.
STATUS OFFENDER	2-27	834,498	-	-	-	-	-	-	834,498	
COMM BASED RESIDENTIAL	2-28	186,503	-	-	-	-	-	-	186,503	Funds for this program are allocated from TRIAD funds provided through Juvenile Probation. These funds are transferred into the HCPS general fund budget each year to cover the cost of services provided at the YSC.
TOTAL YOUTH SERVICES		10,716,792	389,218	1,283,381	-	-	907,686	-	13,297,077	85.2% of the Youth Services Division budget comes from General Funds, 7.7% from Special Revenue, 2.4% is from contracts with DFPS and 4.7% federal funding.
ADULT SERVICES										
GUARDIANSHIP ADMIN	2-29	694,790	-	-	-	-	150,297	-	845,087	The Guardianship budget includes \$150,297 of Special Revenue Funds which accounts for 18% of the GS-Administration budget. Other funding is from general funds.
GUARD CASE MANAGEMENT	2-30	4,750,609	-	-	-	-	-	-	4,750,609	The Guardianship Program receives revenues from Guardianship Fees collected. The revenue budget for these fees is \$611,000 and is included in the HC General Fund.
REP PAYEE	2-31	166,984	-	-	-	-	-	-	166,984	
SENIOR JUSTICE ASSESSMENT	2-32	-	-	840,641	-	-	-	-	840,641	The Adult Services Division received VOCA (Victims Of Crime Act) funding amount of \$840,641 for the Senior Justice Assessment Center project. This award amount is for Years 2 and 3 of the initiative.
TOTAL ADULT SERVICES		5,612,383	-	840,641	-	-	150,297	-	6,603,321	

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS
PROGRAM FUNDING SUMMARY
As of May 31, 2018

	HARRIS COUNTY GENERAL	GRANTS AND CONTRACTS				SPECIAL REVENUE	DONATED FUNDS	TOTAL PROGRAM FUNDING	DESCRIPTION/EXPLANATION
		LOCAL FUNDING	STATE FUNDING	FEDERAL FUNDING	FOUNDATION GRANTS				
Ref	A	B	C	D	E	F	G	H = A...G	I
TOTALS	\$ 27,631,848	\$ 1,265,647	\$ 5,816,279	\$ -	\$ 933,332	\$ 2,191,085	\$ 102,716	\$ 37,940,908	

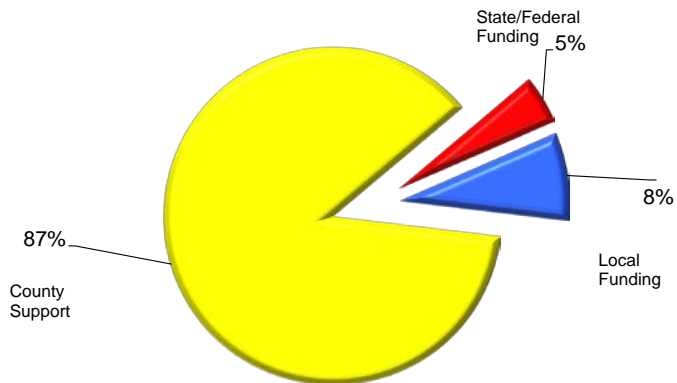
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
General Fund - Budget Status as of May 31, 2018

		----- YEAR TO DATE -----						----- CURRENT MONTH -----				
	OBJECT CODE	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT ACTUAL	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
		A	B	C	D	E	F = E - C	G = B - C	H	I	J	K = J - H
REVENUES												
STATE MISCELLANEOUS	514900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LEASE REIMB	545025	658,460	658,460	164,615	164,615	164,615	(0)	493,845	54,872	54,872	54,872	(0)
REIMB-INDIRECT COST	561900	122,000	122,000	22,714	23,805	30,500	7,786	99,286	6,063	9,139	10,167	4,103
PRIOR PERIOD-REIMBURSEMENTS	565000	-	-	20	-	-	(20)	(20)	-	-	-	-
REF-OVERPAYMENTS	565200	-	-	-	-	-	-	-	-	-	-	-
REIMB-PAYROLL	562900	-	-	-	319	-	-	-	-	-	-	-
EMERG SHELTER-YSC	565300	500,000	500,000	76,811	86,597	125,000	48,189	423,189	-	38,153	41,667	41,667
GP-SERVICE REIMB	565500	387,000	387,000	98,672	93,620	96,750	(1,922)	288,328	40,408	35,560	32,250	(8,158)
SHARED FUNDING	567500	1,917,872	1,917,872	381,809	340,190	479,468	97,659	1,536,063	180,703	172,687	159,823	(20,881)
MEDICAL RELATED	567800	-	-	-	-	-	-	-	-	-	-	-
INTEREST EARNINGS	570100	675	675	121	345	169	48	554	90	142	56	(34)
REFUNDS/OTHERS	594900	-	-	1	42,359	-	(1)	(1)	-	-	-	-
REVENUES		3,586,007	3,586,007	744,764	751,849	896,502	151,738	2,841,243	282,136	310,553	298,834	16,698
COUNTY SUPPORT		20,381,993	24,045,841	4,703,288	4,384,750	6,299,671	1,596,383	19,342,553	1,570,914	1,416,013	2,003,820	432,906
TOTAL REVENUES & SUPPORT		\$ 23,968,000	\$ 27,631,848	\$ 5,448,052	\$ 5,136,600	\$ 7,196,173	\$ 1,748,121	\$ 22,183,796	\$ 1,853,050	\$ 1,726,565	\$ 2,302,654	\$ 449,604
EXPENDITURES BY DIVISION KEY												
ADMINISTRATION												
TRAINING INSTITUTE	10088005	\$ 513,250	\$ 513,250	\$ 114,225	\$ 96,718	\$ 134,586	\$ 20,361	\$ 399,025	\$ 41,781	\$ 32,097	\$ 42,771	\$ 989
HCPS ADMINISTRATION	10088006	625,207	634,907	138,137	142,012	166,561	28,424	496,770	48,505	50,124	52,909	4,404
COMMUNITY RELATIONS	10088008	229,268	229,268	52,904	50,312	60,126	7,222	176,364	15,948	19,402	19,106	3,158
PROGRAM IMPROVEMENT	10088009	310,594	310,594	40,863	23,374	81,777	40,915	269,731	13,483	11,149	25,883	12,400
BEAR	10088016	286,451	305,951	59,942	63,708	79,874	19,931	246,009	19,444	21,765	25,496	6,052
FINANCIAL & BUSINESS SERV												
ACCOUNTING	10088002	1,851,854	4,060,702	389,667	386,891	1,039,017	649,349	3,671,035	129,399	128,069	338,392	208,993
INFORMATION TECHNOLOGY	10088003	844,822	1,094,822	207,464	186,634	282,857	75,393	887,358	84,147	67,045	91,235	7,089
HUMAN RESOURCES	10088004	622,939	673,439	105,816	118,982	176,213	70,397	567,623	43,956	40,817	56,120	12,164
MURWORTH OPERATIONS	10088007	239,607	390,107	48,099	30,386	98,203	50,104	342,008	21,736	16,955	32,509	10,773
YSC OPERATIONS	10088024	572,027	901,127	199,890	149,942	230,411	30,521	701,237	92,496	78,863	75,094	(17,403)
VEHICLES MANAGEMENT	10088080	65,200	147,100	23,544	10,596	36,775	13,232	123,557	5,141	1,753	12,258	7,118
CHILDREN'S SERVICES												
CCCC ADMINISTRATION	10088010	214,487	214,487	49,027	57,729	56,404	7,377	165,460	16,249	23,157	17,874	1,625
CHILDREN ASSESSMENT	10088011	349,322	364,322	80,001	93,711	93,894	13,892	284,321	29,687	12,777	30,360	673
FAMILY ASSESSMENT	10088012	149,573	149,573	31,166	29,438	39,072	7,906	118,407	9,828	10,052	12,464	2,637
PERMANENCY PLANNING	10088014	130,149	373,149	70,199	69,186	93,287	23,089	302,950	17,075	27,414	31,096	14,021
SUBSTITUTE CARE	10088015	129,445	176,595	48,869	91,168	44,149	(4,720)	127,726	18,150	18,274	14,716	(3,434)
PAL	10088017	133,724	133,724	30,718	29,419	35,252	4,534	103,006	10,238	9,787	11,144	905
MEDICAL CLINIC	10088019	452,056	629,556	115,611	101,463	162,044	46,433	513,945	27,834	32,563	52,463	24,629
YOUTH SERVICES												
YSC ADMINISTRATION	10088023	804,564	759,564	152,210	159,340	199,639	47,428	607,354	51,588	49,340	63,297	11,709
FOOD SERVICES	10088021	291,135	351,335	75,700	78,267	90,739	15,039	275,635	23,038	24,778	29,278	6,240
RESIDENTIAL SERVICES	10088022	1,738,930	1,738,930	388,428	360,115	456,767	68,339	1,350,502	127,941	119,203	144,911	16,969
CYS ADMINISTRATION	10088025	963,428	976,400	229,051	217,898	256,699	27,648	747,349	76,961	73,190	81,367	4,406
CYS SCHOOLS	MULTIPLE	4,562,827	4,610,605	1,047,562	971,253	1,210,351	162,789	3,563,043	346,824	326,578	384,217	37,393
PARENT TEEN	10088070	190,477	195,677	51,047	43,156	51,468	422	144,630	18,588	14,423	16,306	(2,281)
TRIAD ADMINISTRATION	10088050	419,810	416,155	99,918	91,984	109,411	9,493	316,237	34,354	31,623	34,680	325
JP COURT SERVICES	10088052	647,125	647,125	139,696	130,877	170,142	30,446	507,429	41,697	43,447	53,927	12,230
STATUS OFFENDER	10088053	830,843	834,498	183,329	166,321	219,435	36,106	651,169	60,500	54,690	69,542	9,042
COMM BASED RESIDENTIAL	10088065	186,503	186,503	41,384	38,896	48,953	7,569	145,119	13,884	13,218	15,542	1,658
ADULT SERVICES												
GUARDIANSHIP ADMIN	10088060	649,790	694,790	143,113	138,534	181,522	38,408	551,677	48,764	47,638	57,899	9,135
GUARD CASE MANAGEMENT	10088061	4,795,609	4,750,609	1,062,410	971,882	1,246,666	184,256	3,688,199	355,931	315,002	395,884	39,953
REP PAYEE	10088062	166,984	166,984	28,060	36,409	43,881	15,821	138,924	7,883	11,375	13,915	6,033
TOTAL EXPENDITURES		\$ 23,968,000	\$ 27,631,848	\$ 5,448,052	\$ 5,136,600	\$ 7,196,173	\$ 1,748,121	\$ 22,183,796	\$ 1,853,050	\$ 1,726,565	\$ 2,302,654	\$ 449,604

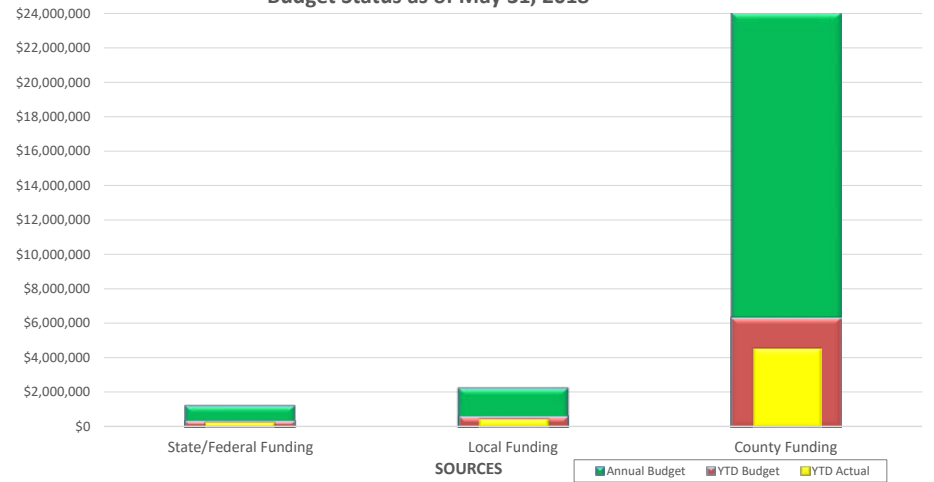
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
GENERAL FUND REVENUE BUDGET AND ANALYSIS
As of May 31, 2018

REVENUES	2018/2019 ANNUAL BUDGET	Current YTD BUDGET	Current YTD ACTUAL	Prior YTD ACTUAL	Current YTD Budget Vs Actual
Sources					
Medicaid/ Medical	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funding					
State Miscellaneous	-	-	-	-	-
Lease reimbursement	658,460	164,615	164,615	164,615	(0)
Emergency Shelter	500,000	125,000	76,811	86,597	48,189
Reimb-Indirect cost	122,000	30,500	22,714	23,805	7,786
State Funding	1,280,460	320,115	264,141	275,016	55,974
School Contracts	1,917,872	479,468	381,829	340,190	97,639
Local Funding	1,917,872	479,468	381,829	340,190	97,639
Interest Earned	675	169	121	345	48
GP-Attorney's Fee	-	-	-	-	-
GP- Service Reimb	387,000	96,750	98,672	93,620	(1,922)
Refunds/Child Revenue	-	-	1	42,359	(1)
Others	387,675	96,919	98,794	136,324	(1,875)
Total Outside Sources	3,586,007	896,502	744,764	751,531	151,738
County Support	24,045,841	6,299,671	4,703,288	4,384,750	1,596,383
Total	\$ 27,631,848	\$ 7,196,173	\$ 5,448,052	\$ 5,136,281	\$ 1,748,121

**HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
PERCENTAGES BY SOURCES OF BUDGETED REVENUES
FISCAL YEAR 2018-2019**



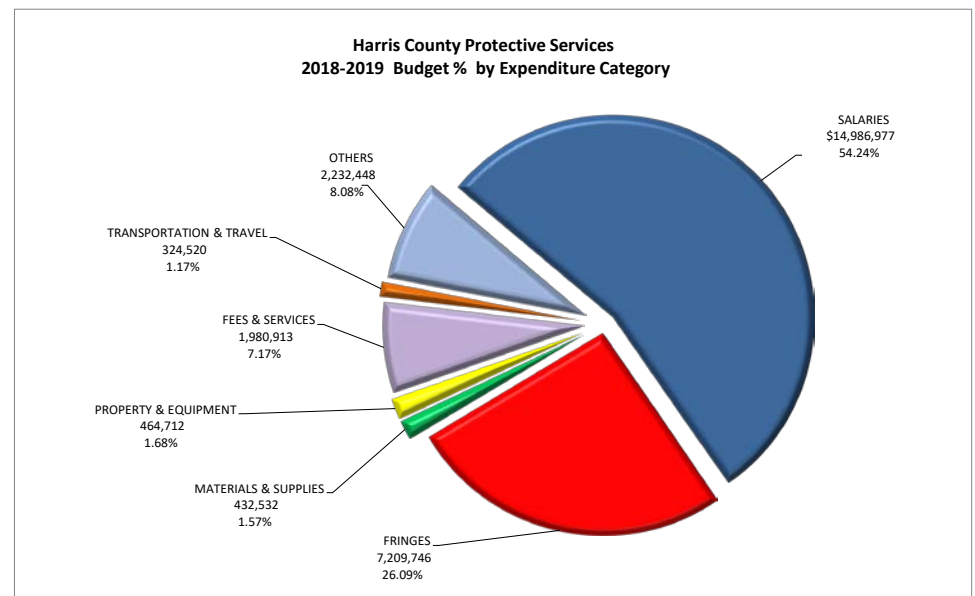
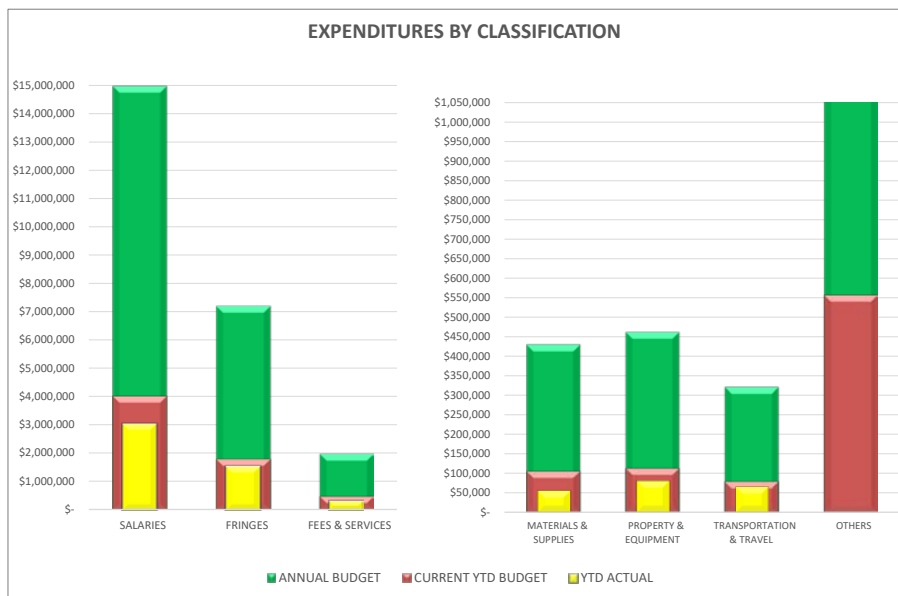
**BUDGET Vs. ACTUAL
Budget Status as of May 31, 2018**



	Budgeted Revenue	Current YTD Budget	Current YTD Actual	Prior YTD Actual	Current YTD Budget VS Actual
State/Federal Funding	\$ 1,280,460	\$ 320,115	\$ 264,141	\$ 275,016	\$ 55,974
Local Funding	2,305,547	576,387	480,623	476,514	95,764
County Funding	24,045,841	6,299,671	4,703,288	4,384,750	1,596,383
Total Funding	\$ 27,631,848	\$ 7,196,173	\$ 5,448,052	\$ 5,136,281	\$ 1,748,121

HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of May 31, 2018

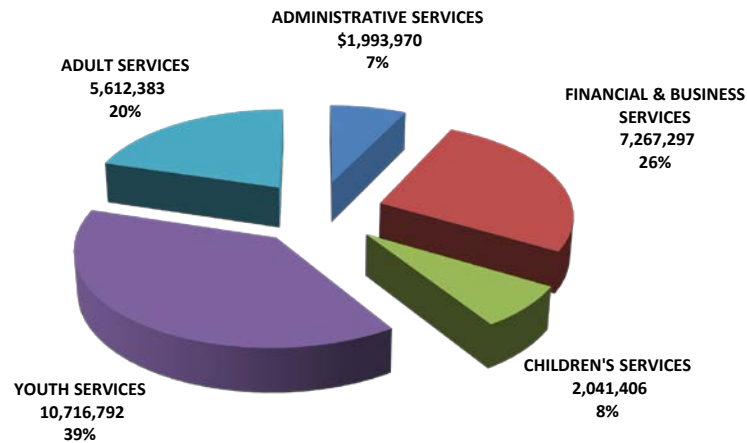
	ORIGINAL BUDGET	ANNUAL BUDGET	CURRENT YTD ACTUAL	ACTUAL AS A % OF BUDGET	CURRENT YTD BUDGET	(OVER)UNDER BUDGET	BUDGET BALANCE
	A	B	C	D = C/B	E	F = E-C	G = B - C
SALARIES	\$ 15,206,095	\$ 14,986,977	\$ 3,243,526	21.64%	\$ 4,034,955	\$ 791,430	\$ 11,743,451
FRINGES	7,227,346	7,209,746	1,645,079	22.82%	1,802,437	157,358	5,564,667
MATERIALS & SUPPLIES	233,807	432,532	54,879	12.69%	108,133	53,254	377,653
PROPERTY & EQUIPMENT	158,212	464,712	79,564	17.12%	116,178	36,614	385,148
FEES & SERVICES	955,516	1,980,913	360,430	18.20%	495,228	134,798	1,620,483
TRANSPORTATION & TRAVEL	187,024	324,520	64,574	19.90%	81,130	16,556	259,946
OTHERS	-	2,232,448	-	0.00%	558,112	558,112	2,232,448
TOTAL	\$ 23,968,000	\$ 27,631,848	\$ 5,448,052	19.72%	\$ 7,196,173	\$ 1,748,121	\$ 22,183,796
Expected Expenditure Level				26.04%	6.33% % Bud Variance		



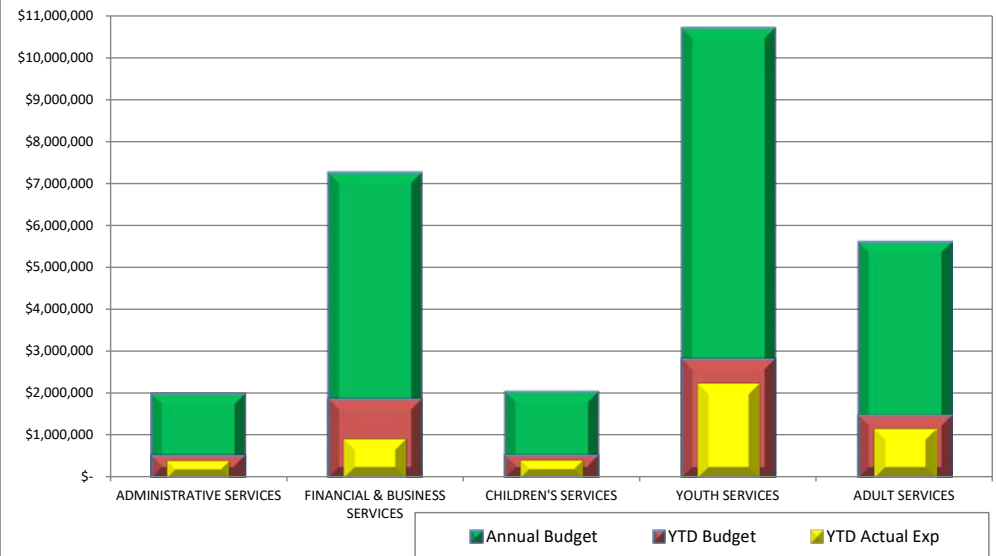
HARRIS COUNTY PROTECTIVE SERVICES
For Children and Adults
Budget Status as of May 31, 2018

	----- YEAR TO DATE -----						----- CURRENT MONTH -----				
	ANNUAL BUDGET	CURRENT ACTUAL	Actual as a % of budget	LAST YEAR ACTUAL	YTD BUDGET	(OVER)UND BUDGET	BUDGET BALANCE	CURRENT ACTUAL	LAST YEAR ACTUAL	CURRENT BUDGET	(OVER)UND BUDGET
	A	B	B/A	C	D	E = D - B	F = A - B	G	H	I	J = I - G
EXPENDITURES BY DIVISION											
ADMINISTRATIVE SERVICES	\$ 1,993,970	\$ 406,072	20.36%	\$ 376,125	\$ 522,924	\$ 116,852	\$ 1,587,898	\$ 139,162	\$ 134,537	\$ 166,164	\$ 27,002
FINANCIAL & BUSINESS SERVICE	7,267,297	974,480	13.41%	883,430	1,863,476	888,995	6,292,817	376,874	333,501	605,608	228,734
CHILDREN'S SERVICES	2,041,406	425,591	20.85%	472,114	524,101	98,510	1,615,815	129,062	134,022	170,117	41,055
YOUTH SERVICES	10,716,792	2,408,326	22.47%	2,258,105	2,813,604	405,278	8,308,466	795,374	750,491	893,066	97,692
ADULT SERVICES	5,612,383	1,233,583	21.98%	1,146,826	1,472,069	238,486	4,378,800	412,578	374,015	467,699	55,121
TOTAL EXPENDITURES	\$ 27,631,848	\$ 5,448,052	19.72%	\$ 5,136,600	\$ 7,196,173	\$ 1,748,121	\$ 22,183,796	\$ 1,853,050	\$ 1,726,565	\$ 2,302,654	\$ 449,604

HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 GENERAL FUND BUDGET BY DIVISION



HARRIS COUNTY PROTECTIVE SERVICES
2018-2019 BUDGET TO ACTUAL COMPARISON BY DIVISION



Harris County Protective Services for Children and Adults
Grants FY18
September 1, 2017- August 31, 2018
Period Ending May 31, 2018

	Number of positions	GRANT PERIOD	REIMB AMOUNT	Expenditures 05/31/18	YTD Budget	% Exp to YTD Budget	Variance	Budget Balance as 05/31/18	Projected Expenditures thru end of the grant	Projected Lapse
			A	B	C	D =B/C	E = C - B	F = A - B	G	H = F - G
CHILDREN SERVICES										
Family Assessment	4.5	09/01/17 - 08/31/18	\$ 375,000.00	\$ 210,704.27	\$ 281,250.00	74.92%	\$ 70,545.73	\$ 164,295.73	\$ 93,750.00	\$ 70,545.73
Permanency Planning Team	15	09/01/17 - 08/31/18	950,000.00	607,980.36	\$ 712,500.00	85.33%	104,519.64	342,019.64	342,019.64	-
Pre-Adopt Review (RAS)	0	09/01/17 - 08/31/18	64,800.00	23,891.71	\$ 48,600.00	49.16%	24,708.29	40,908.29	16,200.00	\$ 24,708.29
Child Welfare Integrated Healthcare Expansion Initiative-Episodic (Discretionary match \$34,741) approved for no-cost extension 2 x	0	03/01/16 - 03/31/18	110,641.00	110,641.00	110,641.00	100.00%	-	-	-	-
HOPES - DePelchin Children's Center (Yr 3)with additional funding	2	09/01/17 - 08/31/18	196,429.42	115,837.63	147,322.07	78.63%	31,484.44	80,591.79	49,107.35	31,484.44
Clinic Integrated Health Exp (VOCA , 2-yr budget) (Required match \$211,397.91)	4	10/01/17 - 09/30/19	845,168.74	308,835.95	281,722.91	109.62%	(27,113.04)	536,332.79	563,445.83	(27,113.04)
YOUTH SERVICES										
HAY CENTER										
PAL Life Skills and Assessment	3	09/01/17 - 08/31/18	242,842.00	143,514.11	182,131.50	78.80%	38,617.39	99,327.89	60,710.50	38,617.39
PAL Case Mgt and Room and Board Assistance Required Match = \$255,450	9	09/01/17 - 08/31/18	1,021,802.00	613,896.25	766,351.50	80.11%	152,455.25	407,905.75	255,450.50	152,455.25
TWC Transition Center	3	10/01/17 - 09/30/17	271,564.00	162,952.43	181,042.67	90.01%	18,090.24	108,611.57	90,521.33	18,090.24
Transition-Age Youth Planning Initiative (Hogg Foundation, including roll over from Yr3 \$137,221.06) Yr 4 of 4 with no-cost ext 11/30/18	3	06/01/17 - 12/31/18	459,289.06	257,145.81	306,192.71	83.98%	49,046.90	202,143.25	153,096.35	49,046.90
HAY Transition Coaching Program-HAY Center Foundation (budget \$45,263.15) Required Match \$45,263.15	1	10/01/17 - 09/30/18	91,837.71	55,709.42	61,225.14	90.99%	5,515.72	36,128.29	36,128.29	-
Community Youth Development										
Gulfton (69.11% of budget is subcontractors)	1.5	09/01/17 - 08/31/18	450,000.00	271,646.94	337,500.00	80.49%	65,853.06	178,353.06	178,353.06	-
Pasadena (71.11% of budget is subcontractors)	1.5	09/01/17 - 08/31/18	450,000.00	324,859.99	337,500.00	96.25%	12,640.01	125,140.01	125,140.01	-
Concrete Services/TLAs	0	09/01/17 - 08/31/18	192,644.00	119,880.94	144,483.00	82.97%	24,602.06	72,763.06	48,161.00	24,602.06
My Brother's Keeper Discretionary Match = \$75,126.57	4	02/01/18 - 01/31/19	389,218.00	79,355.57	129,739.33	61.17%	50,383.76	309,862.43	259,478.67	50,383.76
VOCA Child Sex Trafficking (Yr1) (Required match \$0)	5.5	12/01/17 - 09/30/18	383,381.11	18,486.25	191,690.56	9.64%	173,204.31	364,894.86	191,690.56	173,204.31
SENIOR SERVICES										
Senior Justice Assessment Center Project(VOCA 2-yr budget) (Required match \$77,223.37)	4	10/01/17 - 09/30/19	840,641.21	125,239.56	280,213.74	44.69%	154,974.18	715,401.65	560,427.47	154,974.18
Grand Total			\$ 7,335,258.25	\$ 3,550,578.19	\$ 4,500,106.12	78.90%	\$ 949,527.93	\$ 3,784,680.06	\$ 3,023,680.56	\$ 760,999.50

Harris County Protective Services Fund Board
Fiscal Year October 1, 2017-September 30, 2018
As of May 31, 2018

	Initial Budget 2017 -2018	Adjusted Budget	Year to Date Actual	Year to Date Budget	Budget Variance	Remaining Budget Balance	
	A	B	C	D	E = C - D	F = B - C	
Revenues							
HCPS TX Child Welfare Boards - License Plate	500.00	500.00	-	-	-	500.00	Funds raised through the sale of license plates for child abuse
Fundraising Event - 2018 Luncheon	100,000.00	100,000.00	500.00	500.00	-	99,500.00	TBD - Potential Fundraiser for the current fiscal year
Guardianship Donations		11,000.00	11,195.00	11,000.00	195.00	(195.00)	Donation from the Bowden Fund and general donations for Guardianship Holiday gifts for wards
Lena Pope - Employee Picnic Donation		1,000.00	1,000.00	1,000.00	-	-	Donation from Lena Pope Home for an employee appreciation event - post Hurricane Harvey
Houston Junior Woman's Club - Youth on Board		3,000.00					Donation from Houston Junior Woman's Club to be used by the Youth on Board
Unrestricted Donations	5,000.00	5,000.00	704.68	704.68	-	4,295.32	Donations received through the HCPS website and other sources for the benefit off all agency programs
HCPS Bank Account Interest	50.00	50.00	34.36	34.36	-	15.64	Interest Earned
Revenues	105,550.00	120,550.00	13,434.04	13,239.04	195.00	104,115.96	
Equity (INCREASE)DECREASE	(13,833.58)	(17,833.58)	-	-	-	(17,833.58)	
Total Revenue and Equity	91,716.42	102,716.42	13,434.04	13,239.04	195.00	86,282.38	
Expenditures							
HCPS 50th Anniversary Luncheon - Funds to be used for HCPS programs 2017-2018	50,000.00	50,000.00	3,700.00	3,700.00	-	46,300.00	Proceeds from the 50th Anniversary Luncheon. \$50,000 for enhancements of programs and/or buildings
HCPS Enhancing & Sustaining	6,466.42	6,466.42	4,030.15	4,030.15	-	2,436.27	Funds for HCPS programs.
HCPS Houston Junior Woman's Club 2008-2009	5,000.00	5,000.00	-	-	-	5,000.00	Murworth Lobby
Fundraising Event - 2018 Luncheon	25,000.00	25,000.00	2,500.00	2,500.00	-	22,500.00	Expenses for potential fundraiser
HCPS Guardianship		11,000.00	5,073.84	5,073.84	-	5,926.16	Expenses for Guardianship Holiday gifts and general program expenditures



Harris County Protective Services

for Children and Adults

2525 Murworth Drive, Houston, TX 77054 • 713.394.4000 •
hcps.harriscountytexas.gov

Monthly Program Dashboard

May 2018

Children's Services Division	May 2018	May 2017	FYTD
BEAR			
<ul style="list-style-type: none"> Children Served 	1,276	1,060	3,126
Children's Crisis Care Center (4C's)			
<ul style="list-style-type: none"> Family Assessments Conducted (<i>*staff vacancies in May</i>) Child Evaluations Permanency Planning Team Meetings Family Group Decision-Making Conference (FGDC) 	11 74 302 18	25 55 323 25	51 234 779 64
Medical Clinic			
<ul style="list-style-type: none"> Medical Services: Children Served Dental Services: Children Served Behavioral Health: Children Served 	125 57 26	180 32 20	362 172 114
HAY Center			
<ul style="list-style-type: none"> PAL In-Care Youth Served PAL Aftercare Youth Served Transition Services: Unduplicated Clients Served 	12 180 118	<i>No data</i> <i>No data</i> 152	106 502 549

Youth Services Division	May 2018	May 2017	FYTD
Community Youth Services (CYS)			
<ul style="list-style-type: none"> Number of new cases opened (<i>*School Calendar Year</i>) Student Support Services 	145 8,479	159 <i>*New measures</i>	1,102 19,705
Resource Services (Includes CRCG)			
<ul style="list-style-type: none"> Number of Families Enrolled Number of New Assessments Number of CRCG Wrap Meetings 	10 4 12	13 5 4	30 14 29
Kinder Emergency Shelter			
<ul style="list-style-type: none"> Total Number of Youth Served (unduplicated)¹ Number of New Youth Admissions Occupancy Rate² (<i>DFPS change- no overnights effective 2/17/17</i>) 	32 18 76%	33 15 60%	91 49 63%
TRIAD Prevention Services			
<ul style="list-style-type: none"> Community Youth Development Mental Health Services: New Cases Opened Mental Health Services – Active Cases 	129 7 49	79 8 46	203 28 159

Youth Services Division	May 2018	May 2017	FYTD
• JP Court WRAP: Number of Cases Opened	4	3	12
• JP Court Liaisons: Number of Families Served	883	431	2,376
• Juvenile Intake Diversion: Number of Youth Served	65	82	215
• Juvenile Intake Diversion: Crisis Hotline Calls Received	102	99	309
• Parenting with Love and Limits: Family Cases Opened	7	20	33
• Parenting with Love and Limits: Number of Graduates	13	14	36
• Parent/Teen Survival: Number of youth enrolled	68	55	170
• Parent/Teen Survival: Youth Completing Program	30	28	65
• TRIAD Truancy Class: Number of Families Served	53	<i>New measures</i>	88

Adult Services Division	May 2018	May 2017	FYTD
• Guardianship Program: Wards as of 5/31/2018	1,199	1,210	1,209
• Representative Payee Clients as of 5/31/2018	51	<i>New Measures</i>	52
• SJAC Clients as of 5/31/18	101	2	106

Training Institute	May 2018	May 2017	FYTD
• Number of Participants Attending DFPS/HCPs Workshops	155	150	1649
• Total Number of BSD Classes in Session	3	3	9
• Total Number of BSD Students Enrolled	82	146	244

Communications	May 2018	May 2017	FYTD
• Number of Speaking Engagements	7	<i>New Measures for 2017</i>	11
• Number of Traditional Media events	2		2

Communications – Social Media	May 2018	May 2017
• Number of Facebook “Likes”	799	<i>New Measures</i>
• Total Facebook Followers	805	
• Monthly Visitors to HCPS Website	2,110	
• Monthly Average Reach	221	

CANS Strength-Based Assessments Provided	May 2018	May 2017
• Intake	19	7
• TRIAD Mental Health	12	10
• JP Court Wraparound	3	3
• Kinder Shelter	1	3
• Resource Services	2	0
• Community Youth Services	145	44
TOTAL	182	67

NOTE: All monthly statistics represent service activity over 30 days, except where otherwise indicated. All Year-To-Date (YTD) statistics represents service activity from 4/1/18 through 2/28/19 to date unless otherwise indicated. All information represents unduplicated statistics unless otherwise indicated
FYTD=Fiscal Year to Date, CYS Program= Follows School Calendar Year of August 2017 to July 2018, Traditional Media= Print, Newspaper, Radio and TV.

VI. External Affairs Committee Minutes

NO MEETING HELD

VII. Program Services Committee Minutes

NO MEETING HELD

HARRIS COUNTY PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

Executive Committee Meeting

June 19, 2018

MINUTES

ATTENDANCE

Board Members: Ellie Sweeney, President
Sherea McKenzie, Vice President
Patrice McKinney, Treasurer
Lidya Osadchey, Secretary
Marilyn DeMontrond, Program Services Committee Chair
Phil Kunetka, External Affairs Committee Chair

Staff: Joel Levine, Executive Director
Jeff Alexander, Youth Services Division Manager
Claudia Gonzalez, Adult Services Administrator
Ginger Harper, Youth Services Administrator
Tammy Hetmaniak, BEAR Director
Jackie McMillon, Director of 4Cs and Clinic
Marsha Mitchell, Human Resources Director
Estella Olguin, Senior Communications Manager
Beverly Pettway, Financial and Business Services Administrator
Monica Sanders, Harris County CPS Regional Director for Investigations

At 12:20 p.m. Board President, Ellie Sweeney, called the meeting to order and welcomed all attendees.

NEW BUSINESS

Request to accept donation from the BEAR Board through the Harris County Children's Protective Services Fund Board for up to \$54,288 for the Program Coordinator position

Joel Levine stated that in May 2018 the BEAR Board agreed to provide funds for the Program Coordinator position. He is now requesting that the HCPS Board approve to accept the donation which will be set up as a grant for this new position. Sherea McKenzie moved that the request be accepted and forwarded to the full board for approval at its June 28th Board meeting. Phil Kunetka seconded the motion. The motion was approved by unanimous voice vote.

Tammy Hetmaniek added that the BEAR Warehouse is moving to 3572 East TC Jester. Lindsay Office Furniture donated all of the furniture for the warehouse for a total donation of \$18,000.00.

DFPS UPDATE

Monica Sanders reported DFPS staff continue to provide 24 hour on site monitoring and observation at the Care Cottage campus in Willis, TX. The one youth who ran during the initial law enforcement service of the search warrant has been recovered and is in placement.

CJ Broussard White has been accepted into the Health and Human Services Commission Executive Leadership Academy. The Leadership Academy is a 9 month program.

Region 6A Division of Investigation Supervisor vacancies continue to be filled in May and June. There are currently no Investigator Supervisor vacancy in the region

FINANCIAL AND BUSINESS SERVICES COMMITTEE

Patrice McKinney reported that the original general fund budget is \$23,968,000 which was increased to \$27,600,000. The expenditures to date is \$5,448,052 which is 19.72% of the overall budget expended. As of May 31, 2018 there is variance of \$1,748,121. Currently there are 12 vacancies which make up for the greatest portion of the variance.

The check cashing issue has been ongoing. However, an agreement with Cadence Bank has been reached and a test run will begin soon with prepaid cards.

She stated that several of the VOCA grants will expire in September. The agency is in a good position and is hopeful that all of the funds will be consumed.

The Accounting Manager will begin work on Monday, June 25, 2018.

PROGRAM SERVICES COMMITTEE

The committee did not have a meeting.

EXTERNAL AFFAIRS COMMITTEE

In the absence of Anna Bell, Joel Levine reported that while the committee did not have a meeting the goals of the Strategic Plan have been sent to the Board Members addressing Workplace Values, Communications and Strengthening Partnerships/Collaboration. Each Board member has been assigned to a workgroup and should be hearing from the “Champion” of their group before the June 28th board meeting.

HARRIS COUNTY CHILDREN’S PROTECTIVE SERVICES FUND

Mr. Levine stated that the fundraising letters are ready to be signed and mailed out. Someone will be in Anna Bell’s office today for committee members or other board members who submitted donor lists to come by and sign their letters and/ or add a personal note.

* * * * *

The meeting adjourned at 12:55p.m.

COMMISSIONERS COURT REPORT

Protective Services for Children and Adults

May 1, 2018

1. Authorization to expend funds during FY 2018-19 for wards of the Guardianship Program who do not receive and are ineligible for Social Security Administration benefits at an approximate annual cost of \$95,000 for room and board, excluding medical expenses.
2. Approval to use the department's general fund, grant funds and special revenue funds up to \$119,000 for expenditures and reimbursements to purchase food and beverage items for various programs, meetings, and activities related to the Children and Family Permanency Planning, Parent/Teen and Truancy training, Youth Service Center Food Services, Kinder Emergency Shelter, TRIAD Intake, DFPS Point of Entry for foster children, Adult Services, family conferences, disproportionality initiatives, partner planning meetings and conferences, Board of Directors meetings and other meetings and activities related to HCPS services for the period of March 1, 2018 – February 28, 2019.
3. Authorization for staff to host a Kinder Emergency Shelter Retreat on May 31, 2018 at an estimated cost of \$525.
4. Travel authorization for 1 attendee to attend the Wraparound training. On 2/27/2018 \$1,246 was approved for this training. The training was held 3/19/2018 through 3/22/2018 in Austin, TX. The amount approved was \$179.
5. Travel authorization for two staff to attend the Education Reach for Texans conference from 5/31/ through 6/2/2018 in Denton, TX. The amount spent is \$957.
6. Travel authorization for twenty PAL students to engage in college tours from 6/11/2018 through 6/15/2018 in various locations. The amount spent is \$10,549.

7. Travel authorization for eight staff to attend the Community Youth Development Youth Summit from 6/24/2018 through 6/27/2018 in College Station. The amount spent is \$605.
8. Travel authorization for twenty PAL students engage in college tours from 7/9/2018 through 7/13/2018 in various locations. The amount spent is \$10,383.
9. Authorization to accept an amendment to an agreement with the Hogg Foundation for Mental Health to extend the grant period and associated positions to November 30, 2018 for the FY 2017-18 Transition-Age Youth Planning-Implementation project.
10. Authorization to establish bank accounts for Protective Services for Children & Adults.

May 22, 2018

1. Travel authorization for four staff to attend the Texas Association for Truancy & Dropout Prevention conference from 5/17/2018 through 5/18/2018 in Prairie View, TX. The amount spent is \$625.
2. Travel authorization for one staff to attend the National Alliance of Mental Illness information workshop from 5/24/2018 through 5/26/2018 in Corpus Christi, TX. The amount spent is \$1,035.
3. Travel authorization for fifteen staff to attend the Texas Network of Youth Services conference from 6/6/2018 through 6/8/2018 in Houston, Texas. The amount spent from general funds is \$1,785 and \$2,040 from other funds.
4. Authorization to accept amendments to agreements with the Criminal Justice Division of the Office of the Governor to extend the grant end date to September 30, 2018 for the FY 2018 TRIAD Child Sex Trafficking Program.
5. Authorization to accept amendments to agreements with the Texas Department of Family and Protective Services for additional grant funds in the amount of \$108, 620 with no required match, for the FY 2017-18 Preparation for Adult Living project.
6. Approval of a resolution recognizing the month of May as Older Americans Month.

June 12, 2018

1. Authorization to renew annual agreements with Alief, Spring, Tomball, and Waller independent school districts for assignment of youth service specialists to provide social services to in-crisis youth and families.
2. Request by Protective Services for Children and Adults for authorization to accept an amendment to an agreement with the DePelchin Children's Center for additional grant funds in the amount of \$34,358, with no required match, for the FY 2018 Healthy Outcomes Through Prevention and Early Support project.